

CENTER JOINT UNIFIED SCHOOL DISTRICT

www.centerusd.k12.ca.us

Students will realize their dreams by developing communication skills, reasoning, integrity, and motivation through academic excellence, a well-rounded education, and being active citizens of our diverse community.

BOARD OF TRUSTEES REGULAR MEETING

➡ **District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747**

Wednesday, March 19, 2014 - 6:00 p.m.

STATUS

- I. CALL TO ORDER & ROLL CALL - 5:30 p.m.**
- II. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**
 - 1. Public Employee Performance Evaluation (Certificated) - Superintendent (G.C.§54957)
 - 2. Student Expulsions/Readmissions (G.C. §54962)
 - 3. Conference with Labor Negotiator, David Grimes, Re: CSEA and CUTA (G.C. §54957.6)
- III. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**
- IV. CLOSED SESSION - 5:30 p.m.**
- V. OPEN SESSION - CALL TO ORDER - 6:00 p.m.**
- VI. FLAG SALUTE**
- VII. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION** Info/Action
- VIII. ADOPTION OF AGENDA** Action
- IX. STUDENT BOARD REPRESENTATIVE REPORTS (3 minutes each)** Info
 - 1. Center High School - Kelsey Wooley
 - 2. McClellan High School - Chris Jeffers
 - 3. Antelope View Charter School - Marianna Flores/Paloma Lopez
 - 4. Global Youth Charter School - Marianna Flores/Paloma Lopez

Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Superintendent's Office at (916) 338-6409 at least 48 hours before the scheduled Board meeting. [Government Code §54954.2] [Americans with Disabilities Act of 1990, §202.]

NOTICE: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at Center Joint Unified School District, Superintendent's Office, located at 8408 Watt Avenue, Antelope, CA. For more information please call 916-338-6409.

	X. ORGANIZATION REPORTS (3 minutes each)	Info
	1. CUTA - Heather Woods, President	
	2. CSEA - Marie Huggins, President	
	XI. REPORTS/PRESENTATIONS (8 minutes each)	Info
Curriculum	1. CFW Foundation Scholarship Presentation	
	XII. COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA	Public Comments Invited
	<i>Anyone may address the Board regarding any item that is within the Board's subject matter jurisdiction. However, the Board <u>may not</u> discuss or take action on any item which is not on this agenda except as authorized by Government Code Section 54954.2. A speaker shall be limited to 3 minutes (Board Policy 9323). All public comments on items listed on this agenda will be heard at the time the Board is discussing that item.</i>	
	XIII. BOARD / SUPERINTENDENT REPORTS (10 minutes)	Info
	XIV. CONSENT AGENDA (5 minutes)	Action
	<i>NOTE: The Board will be asked to approve all of the following items by a single vote, unless any member of the Board asks that an item be removed from the consent agenda and considered and discussed separately.</i>	
Governance	1. Approve Adoption of Minutes from February 12, 2014 Board Workshop	
↓	2. Approve Adoption of Minutes from February 19, 2014 Regular Meeting	
↓	3. Approve Resolution #9/2013-14: Resolution on Board Compensation for Missed Meeting	
Personnel	4. Approve Classified Personnel Transactions	
Special Ed	5. Approve 2013/2014 Individual Service Agreements:	
	2013/14-200 Baby Steps	
	2013/14-201 Aldar Academy	
Curr & Instr	6. Approve 2013/2014 Program Improvement - Supplemental Education Services (SES Providers) - Master Contracts:	
	Club Z	
	Community College	
	Tutorial Services	
↓	7. Approve Center High School FBLA Attendance at State Leadership Conference	
↓	8. Approve 2013-14 Single Plan for Student Achievement - CHS	
Business	9. Approve Payroll Orders: July 2013 - February 2014	
↓	10. Approve Supplemental Agenda (Vendor Warrants): February 2014	
	XV. BUSINESS ITEMS	
Governance	A. <u>First Reading: Board Policies/Regulations/Exhibits</u>	Action

BP 0420.43 - Charter School Revocation
(BP revised)

Policy updated to reflect **NEW LAW** (AB 97) which requires a board to consider revocation of a charter whenever the California Collaborative for Educational Excellence advises and assists the charter school and subsequently makes specified findings to the board. Policy also reflects provision of AB 97 authorizing the State Board of Education (SBE), even if it is not the chartering authority, to revoke the charter of any charter school if it finds that the school failed to improve student outcomes across multiple state and school priorities identified in the charter. Policy reflects **NEW COURT DECISION** confirming that the revocation process prescribed in the Education Code provides a charter school with sufficient due process.

First Reading: Board Policies/Regulations/Exhibits (continued)

BP 2210 - Administrative Discretion Regarding Board Policy

(BP revised)

Policy updated to delete section on "Tier 3 Categorical Flexibility" since NEW LAW (AB 97) repealed law granting flexibility in the use of Tier 3 categorical program funding and redirected that funding into the local control funding formula (LCFF). Policy also adds consultation with legal counsel, the chief business official, or other district staff as necessary regarding the exercise of the superintendent's authority to act on behalf of the district.

BP 3111 - Deferred Maintenance Funds

(BP deleted)

Policy deleted since NEW LAW (AB 97) repealed sections of law containing requirements pertaining to deferred maintenance categorical funds. Pursuant to AB 97, such funds have been redirected into the LCFF and the board has exclusive authority over the use of the funds.

BP/AR 3551 - Food Service Operations/Cafeteria Fund

(BP/AR revised)

Policy updated to (1) clarify requirement for districts participating in the National School Lunch and/or Breakfast Program to ensure that appropriate personnel receive annual training on administrative practices, (2) reflect the U.S. Department of Agriculture's guidance on indirect costs, and (3) add new section on "Program Monitoring and Evaluation" reflecting new state Administrative Review process.

Regulation updated to (1) provide for use of an alternative tracking system when a student reports an excessive number of lost or stolen meal tickets, (2) add measures to prevent potential identity theft in food services accounts, (3) reflect NEW LAW (AB 86) which repealed law authorizing the establishment of a cafeteria equipment reserve fund, and (4) add material on indirect costs and on limitations for net cash resources in the nonprofit school food service.

AR 3554 - Other Food Sales

(AR revised)

MANDATED regulation updated to reflect NEW LAW (AB 626) addressing the circumstances under which foods and beverages that do not comply with state nutrition standards may be sold outside of the district's food services program. Regulation also reflects NEW FEDERAL REGULATIONS (78 Fed. Reg. 125) applicable to districts participating in the National School Lunch and/or Breakfast Program which, effective July 1, 2014, require all foods sold on campus at any time of the school day to comply with applicable nutrition standards.

BP 4111/4211/4311 - Recruitment and Selection

(BP revised)

Policy updated to delete material reflecting requirements for recruitment incentives under the Professional Development Block Grant, as the funding for that block grant has been redirected into the LCFF pursuant to NEW LAW (AB 97). New optional material authorizes the superintendent, with board approval, to provide incentives to recruit teachers, administrators, or other employees to work in low-performing schools or in hard-to-fill positions.

BP/AR 4131 - Staff Development

(BP revised; AR deleted)

Policy updated to reflect the self-repeal of the Math and Reading Professional Development program and to reflect NEW LAW (AB 97) which redirects funding for the Professional Development Block Grant into the LCFF. Goals for staff development expanded to include ability to meet the needs of foster youth.

Regulation deleted since the Math and Reading Professional Development program was self-repealed.

BP/AR 4231 - Staff Development

(BP revised; AR deleted)

Policy updated to reflect NEW LAW (SB 590) which (1) requires any district that expends funds for staff development for any school site staff to consider the staff development needs of its classified school employees and (2) lists topics that may be included in staff development for classified staff. Policy also adds optional paragraph re: staff development for classroom instructional aides and reflects NEW LAW (AB 97) which redirects funding for the Professional Development Block Grant into the LCFF.

Unnecessary regulation deleted.

First Reading: Board Policies/Regulations/Exhibits (continued)

BP/AR 4331 - Staff Development

(BP revised; AR deleted)

Policy updated to reflect the self-repeal of the Administrator Training Program and the redirection of that funding into the LCFF pursuant to NEW LAW (AB 97). Policy also adds topics for staff development for district and school administrators.

Regulation deleted since the Administrator Training Program self-repealed; key concepts moved to BP.

BP/AR 5123 - Promotion/Acceleration/Retention

(BP/AR revised)

MANDATED policy updated to reflect mandate that the policy provide for students to be identified for retention as early in the school year, and as early in their school careers, as possible. Policy reflects NEW LAW (AB 484) which establishes a new state assessment system, impacting the indicators that may be used to identify a student for retention. Policy also reflects NEW LAW (AB 97) which redirects into the LCFF funding for supplemental instruction for students in grades 2-9 who have been retained or recommended for retention (without eliminating the district's responsibility to provide supplemental instruction for such students) and for students in grades 2-6 who have been identified as being at risk of retention. Policy contains material formerly in AR re: grade levels at which students will be identified for retention, subjects that will be used as the basis for identifying students for retention, responsibility for retention decision when the student has more than one teacher, and requirement for an appeals process.

MANDATED regulation updated to reflect California Department of Education (CDE) recommendation re: the timing of approving a student's continuation in kindergarten for an additional year and to clarify the process for parent/guardian appeal of a teacher's decision to promote or retain a student.

BP/AR 5141.21 - Administering Medication and Monitoring Health Conditions

(BP/AR revised)

Policy updated to reflect NEW COURT DECISION which held that state law permits trained, nonmedical school personnel to administer insulin to students in school in accordance with a written health care provider statement and parental consent. Policy also updated to reflect Title 5 regulations related to the administration of emergency antiseizure medication.

Regulation updated to reflect Title 5 regulations related to the administration of emergency antiseizure medication, including requirement for school employees who volunteer to administer medication to be supervised by a licensed health care professional.

BP/AR 5146 - Married/Pregnant/Parenting Students

(BP revised; AR deleted)

Policy updated to reflect NEW LAW (AB 97) which redirects funding for the California School Age Families Education (Cal-SAFE) program into the LCFF and thereby eliminates the mandate for program participants to adopt related policy. Material related to pregnancy prevention also deleted since the issue is appropriately addressed in other policies. In addition, policy revised to (1) require the use of uniform complaint procedures for complaints regarding discrimination on the basis of a student's marital, pregnancy, or parental status; (2) add material on program evaluation; (3) reflect NEW U.S. DEPARTMENT OF EDUCATION GUIDANCE re: reasonable accommodations to enable pregnant and parenting students to access the educational program; and (4) reflect federal regulations addressing the circumstances under which a student may be required to obtain medical certification in order to participate in a program or activity.

Regulation deleted since funding for the Cal-SAFE program was redirected into the LCFF pursuant to NEW LAW (AB 97).

AR 5148.1 - Child Care Services for Parenting Students

(AR deleted)

Regulation deleted since NEW LAW (AB 97) redirects funding for the Cal-SAFE program into the LCFF. Child care for parenting students also may be addressed in BP 5146 - Married/Pregnant/Parenting Students and BP/AR 5148 - Child Care and Development.

First Reading: Board Policies/Regulations/Exhibits (continued)

BP 6142.6 - Visual and Performing Arts Education

(BP revised)

Policy updated to delete program requirements related to Arts and Music Block Grants since NEW LAW (AB 97) redirects funding for these grants into the LCFF. Revised policy also reflects law which allows the district to select non-SBE-approved instructional materials for grades K-8 provided the materials are aligned to state standards and selected through a process involving a majority of teachers.

BP/AR 6142.91 - Reading/Language Arts Instruction

(BP revised; AR deleted)

Policy updated to align the district's reading/language arts program with Common Core State Standards for English language arts. In addition, material related to the Professional Development Block Grant, the Math and Reading Professional Development Block Grant, and the intensive reading program for grades K-4 funded through the Pupil Retention Block Grant deleted since NEW LAW (AB 97) redirects funding for those programs into the LCFF.

Regulation deleted since NEW LAW (AB 97) redirects Pupil Retention Block Grant funding for the grade K-4 intensive reading program into the LCFF, and the federal Reading First program is no longer funded.

BP 6146.1 - High School Graduation Requirements

(BP revised)

Policy updated to reflect NEW LAW (AB 216) which requires districts to exempt from any district-adopted graduation requirements a foster youth who transfers into the district or between district high schools after completing his/her second year of high school, unless the district finds that the youth is reasonably able to complete the requirements in time to graduate by the end of his/her fourth year of high school. Policy also reflects NEW LAW (AB 97) which redirects into the LCFF funding for supplemental instruction for students who do not demonstrate "sufficient progress" toward passing the high school exit examination (without eliminating the district's responsibility to provide supplemental instruction for such students) and funding for intensive intervention and services for students who have not passed one or both parts of the exit exam by the end of grade 12.

AR 6159.4 - Behavioral Interventions for Special Education Students

(AR revised)

Regulation updated to reflect NEW LAW (AB 86) which, in effect, repeals specified state regulations pertaining to behavioral interventions for special education students, deletes the requirement for a "behavioral intervention plan" when a student with a disability exhibits a "serious behavioral problem" that significantly interferes with the implementation of the goals and objectives of his/her individualized education program, and instead requires the district to address any student behavior that impedes the student's own learning or the learning of other students.

BP/AR 6162.51 - State Academic Achievement Tests

(BP/AR revised)

Retitled policy updated to reflect NEW LAW (AB 484) which establishes a new state assessment system, designated by the CDE as the California Assessment of Student Performance and Progress (CAASPP), beginning in the 2013-14 school year. Policy also reflects NEW LAW (SB 247) which requires the CDE to identify existing tests that may be used by classroom teachers for diagnostic purposes in grade 2. Policy reflects NEW LAW (AB 97) which repealed law that encouraged boards to examine state assessment results by school, grade, and student subgroup during their annual discussion of each school's Academic Performance Index, but which still requires demonstration of comparable improvement in academic achievement by numerically significant student subgroups.

Retitled regulation updated to reflect the tests that are included in the CAASPP state assessment system established by NEW LAW (AB 484), including, but not limited to, 2013-14 field tests of the Smarter Balanced Assessment Consortium tests in English language arts and mathematics. Regulation also reflects the SBE's authorization to use the Standards-Based Test in Spanish (STS) to assess students in a dual language immersion program. Details of allowable testing variations deleted pending the adoption of revised Title 5 regulations, but reference added to related guidelines from Smarter Balanced Assessment Consortium.

First Reading: Board Policies/Regulations/Exhibits (continued)

BP/AR 6164.2 - Guidance/Counseling Services

(BP revised; AR deleted)

MANDATED policy updated to reflect **NEW LAW** (AB 97) which redirects funding into the LCFF for the Supplemental School Counseling Program for grades 7-12 and for the 10th-grade counseling program formerly funded through the Pupil Retention Block Grant. Policy also expands material on (1) the qualifications of employees providing school counseling, school psychology, and/or school social work services; (2) mental health counseling; and (3) the teacher-based advisory program.

Regulation deleted since funding for the Supplemental School Counseling Program was redirected into the LCFF pursuant to **NEW LAW** (AB 97). Some material moved from AR to BP.

BP/AR 6173.1 - Education for Foster Youth

(BP/AR revised)

Policy updated to reflect **NEW LAW** (AB 97 and SB 97) which provides grants within the LCFF based on the number and concentration of unduplicated counts of foster youth, English learners, and low-income students and requires the district's local control and accountability plan (LCAP) to include annual goals for all students and each "numerically significant" student subgroup including foster youth.

Regulation updated to reflect **NEW LAW** (AB 97) which defines "foster youth" and requires districts to monitor the educational progress of foster youth. Regulation also reflects **NEW LAW** (AB 216) which requires districts to exempt from any district-adopted graduation requirements a foster youth who transfers into the district or between district high schools after completing the second year of high school, except under specified circumstances. Section on "Transfer of Coursework and Credits" updated to reflect California Child Welfare Council recommendations regarding the calculation of partial credits.

BP/AR 6176 - Weekend/Saturday Classes

(BP revised; AR deleted)

Updated policy reflects **NEW LAW** (AB 97) which redirects funding that could be used for Saturday programs, including supplemental instruction programs and intensive reading and algebra programs funded through the Pupil Retention Block Grant, into the LCFF. Policy also adds material re: assignment of teachers to weekend classes and provision of meals during Saturday session.

Regulation deleted and concepts moved to BP.

BP 6177 - Summer Learning Programs

(BP revised)

Updated policy reflects **NEW LAW** (AB 97) which redirects funding that could be used for summer school, including supplemental instruction programs and intensive reading and algebra programs funded through the Pupil Retention Block Grant, into the LCFF. Revised policy also provides for alignment of summer programs with goals in the district's LCAP.

BP/AR 6179 - Supplemental Instruction

(BP revised; AR deleted)

MANDATED policy updated to reflect **NEW LAW** (AB 97) which redirects funding for supplemental instruction programs into the LCFF. Policy also clarifies which programs are still required by law and which are discretionary, and reflects **NEW LAW** (AB 484) which establishes a new state assessment system, thereby affecting the criteria that may be used to determine student eligibility for supplemental instruction based on lack of sufficient progress toward passing the high school exit exam.

Regulation deleted since funding for supplemental instruction programs was redirected into the LCFF pursuant to **NEW LAW** (AB 97). Some concepts moved from AR to BP.

First Reading: Board Policies/Regulations/Exhibits (continued)

BP 6184 - Continuation Education
(BP revised)

BP/AR 7214 - General Obligation Bonds
(BP/AR revised)

Policy updated to reflect NEW LAW (AB 182) which requires greater transparency for the use of capital appreciation bonds and other bonds that allow for compounding of interest. Policy also reflects NEW LAW (SB 581) which requires that performance and financial audits be submitted to the citizens' oversight committee at the same time they are submitted to the district and requires the board to respond to all findings, recommendations, and concerns within three months of receiving the audits.

Regulation updated to delete requirement for certain reports repealed pursuant to NEW LAW (AB 97).

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|---|--|--------|
| ↓ | B. <u>Resolution #10/2013-14: Declaring an Election Be Held in Its Jurisdiction; Requesting the Board of Supervisors to Consolidate This Election with Any Other Election Conducted on Said Date; and Requesting Election Services by the County Clerk - Placer County</u> | Action |
| ↓ | C. <u>Resolution #11/2013-14: Resolution Calling for General District Election - Sacramento County</u> | Action |
| Business | D. <u>Second Interim Report For Fiscal Year 2013/14</u>
This report is based on all known budget guidelines set forth by the Governor's proposed State budget released in January as well as guidance from State and School Services of California. The expenditure and revenue activity covers the period of July 1, 2013 through January 31, 2014. | Action |
| XVI. ADVANCE PLANNING | | Info |
| <i>a. Future Meeting Dates:</i> | | |
| <i> i. Regular Meeting: Wednesday, April 23, 2014 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747</i> | | |
| <i>b. Suggested Agenda Items:</i> | | |
| XVII. | CONTINUATION OF CLOSED SESSION (Item IV) | Action |
| XVIII. | ADJOURNMENT | Action |

Center Joint Unified School District

AGENDA REQUEST FOR:	
Dept./Site: Superintendent's Office	Action Item _____
To: Board of Trustees	Information Item <u>X</u>
Date: March 19, 2014	# Attached Pages _____
From: Scott A. Loehr, Superintendent	
Principal/Administrator Initials: _____	

<p>SUBJECT: CFW Foundation Scholarship Recipient</p> <p>A representative from The CFW Foundation will be in attendance to present Esther Sandoval Nunez, from Center High School, with a scholarship award of \$2,000 to pursue her educational and career goals.</p> <p>RECOMMENDATION: information item</p>

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Superintendent's Office

Action Item X

To: Board of Trustees

Information Item

Date: March 19, 2014

#Attached Pages

From: Scott A. Loehr, Superintendent

Principal's Initials: **SUBJECT: Adoption of Minutes****The minutes from the following meeting are being presented:**

February 12, 2014 Board Workshop

RECOMMENDATION: The CJUSD Board of Trustees approve the presented minutes.**CONSENT AGENDA**

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES WORKSHOP MEETING PLANNING AND FACILITIES Center Joint Unified School District - District Office, Room 5 8408 Watt Avenue, Antelope, CA 95843

Wednesday, February 12, 2014

M I N U T E S

CALL TO ORDER - Trustee Hunt called the meeting to order at 5:35 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson, Mr. Hunt, Mrs. Kelley, Mrs. Pope (arrived a few minutes after meeting started), Mr. Wilson

Administrators Present: Scott Loehr, Superintendent
Craig Deason, Assistant Superintendent of Operations & Facilities
Jeanne Bess, Director of Fiscal Services

FLAG SALUTE - led by Jeanne Bess

ADOPTION OF AGENDA - the agenda was adopted as presented.

Motion: Kelley
Second: Wilson

Ayes: Anderson, Hunt, Kelley, Wilson
Noes: None
Absent: Pope

Trustee Pope arrived at the meeting at 5:40 p.m.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE AGENDA

Rick Swalley, parent, shared his concerns with the traffic behind Wilson C. Riles Middle School.

PRESENTATION OF AN UPDATE ON FUTURE DEVELOPMENT AND FACILITIES - Craig Deason, Assistant Superintendent of Operations & Facilities, shared information with the Board regarding future development and facilities within the district.

QUESTIONS AND COMMENTS

NEXT STEPS AND NEXT WORKSHOP

The Board would like to meet again to discuss facilities financing (bond). A couple possible dates given were March 12th or April 2nd.

ADJOURNMENT - 7:20 p.m.

Motion: Anderson
Second: Kelley

Vote: General Consent

Respectfully submitted,

Scott A. Loehr, Superintendent
Secretary to the Board of Trustees

Kelly Kelley, Clerk
Board of Trustees

Adoption Date

Center Joint Unified School District

AGENDA REQUEST FOR:	
Dept./Site: Superintendent's Office	Action Item <u> X </u>
To: Board of Trustees	Information Item <u> </u>
Date: March 19, 2014	#Attached Pages <u> </u>
From: Scott A. Loehr, Superintendent	
Principal's Initials: <u> </u>	

CONSENT AGENDA

<p>SUBJECT: Adoption of Minutes</p> <p>The minutes from the following meeting are being presented:</p> <p>February 19, 2014 Regular Meeting</p> <p>RECOMMENDATION: The CJUSD Board of Trustees approve the presented minutes.</p>

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503

Wilson C. Riles Middle School

4747 PFE Road, Roseville, CA 95747

Wednesday, February 19, 2014

MINUTES

OPEN SESSION - CALL TO ORDER - President Hunt called the meeting to order at 5:15 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson, Mr. Hunt, Mrs. Kelley, Mrs. Pope

Trustees Absent: Mr. Wilson

Administrators Present: Scott Loehr, Superintendent
Craig Deason, Assist. Supt., Operations & Facilities
Jeanne Bess, Director of Fiscal Services
David Grimes, Director of Personnel/Student Services

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Student Expulsions/Readmissions (G.C. §54962)
2. Conference with Labor Negotiator, David Grimes, Re: CSEA and CUTA (G.C. §54957.6)

PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

CLOSED SESSION - 5:15 p.m.

OPEN SESSION - CALL TO ORDER – 6:07 p.m.

FLAG SALUTE - led by Trustee Anderson

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION – the Board met in Closed Session and no action was taken. The following items had action taken during Open Session:

1. Student Expulsions/Readmissions (G.C. §54962)
Student Expulsion #13-14.13 - Recommendation approved.

Motion: Kelley
Second: Pope

Ayes: Hunt, Kelley, Pope
Noes: None
Abstain: Anderson
Absent: Wilson

Student Readmission #11-12.37 - Recommendation approved.

Motion: Pope
Second: Kelley

Ayes: Hunt, Kelley, Pope
Noes: None
Abstain: Anderson
Absent: Wilson

Student Readmission #12-13.07 - Recommendation approved.

Motion: Kelley
Second: Pope

Ayes: Hunt, Kelley, Pope
Noes: None
Abstain: Anderson
Absent: Wilson

Student Readmission #11-12.08 - Recommendation approved.

Motion: Kelley
Second: Pope

Ayes: Anderson, Hunt, Kelley, Pope
Noes: None
Abstain: Anderson
Absent: Wilson

President Hunt announced that Trustee Wilson was absent due to illness.

ADOPTION OF AGENDA - There was a motion to approve the adoption of the agenda as presented.

Motion: Anderson
Second: Kelley

Ayes: Anderson, Hunt, Kelley, Pope
Noes: None
Absent: Wilson

STUDENT BOARD REPRESENTATIVE REPORTS

1. Center High School - Kelsey Wooley
 - two weekends ago CHS had Winter Homecoming – Bogus Ball, 150 students turned out. Rally and skits went well. For the skits Sophmores got 1st, Juniors got 2nd, Freshmen got 3rd, and Seniors got 4th place.
 - Every 15 Minutes will be next Thursday & Friday
 - March 15th is the Junior Ball and tickets are on sale now
 - boys basketball team made it to the playoffs; they are excited to see how far they go.
2. McClellan High School – Todd Joyce
 - congratulated 7 students for graduating: Ricky Evans, Preston Swimm, Jesse Carver Silva, Candy Aspiras, Eric Covey, Bryce Erler, and Chelsea Nolingberg. That brings the total to 14 graduates.
 - Juniors and Seniors will be attending the 2 day Every 15 Minutes program at CHS on February 27th and 28th. Two McClellan HS students will participating as part of the living dead
 - Trimester 3A began on February 18th, and will conclude on April 4th.
 - Trimester 2B Honor Roll Assembly will take place on March 3rd.
 - HorraceMann will again be giving away an iPod Shuffle to 1 lucky student who has earned either perfect attendance or honor roll during Trimester 2.
 - McClellan HS will hold its first semi formal dance on April 4th. They have already presold 40 tickets. Thanked Mrs. G for planning all of this and Principal Frisch and Riles Middle School for allowing them to use their facilities.
3. Antelope View Charter School - Marianna Flores

STUDENT BOARD REPRESENTATIVE REPORTS (continued)

4. Global Youth Charter School - Marianna Flores
 - rewarded students with 3.5 gpa or higher; Mr. Hughey bought lunch.
 - basketball season has ended; the boys team almost made it to the playoffs
 - boys are starting a volleyball club and they are looking forward to the first season of that
 - the theme for the Prom is Red Carpet Night; since they are a small school, everyone is invited to prom on April 26th at the VFW Hall. Tickets have been selling really well.
 - Their school will be a part of the Every 15 Minutes program next week at CHS.
 - there will be a college tour at William Jessup next month.

ORGANIZATION REPORTS

1. CSEA - Marie Huggins, President, noted that CSEA wanted to commend the administrators and the teachers for ensuring that the paraeducators are included in the trainings for the Common Core Standards. Thanked them for including the classified staff that are their support, so that they can be the support that they need to be. Encouraged a yes vote on Board item section IX, item 5; negotiations on this item began in 2013, prior to her presidency. A tentative agreement was reached on January 22nd and CSEA retified the MOU yesterday. She then encouraged the Board members to email her and schedule a time to visit a chapter meeting. Trustee Hunt asked when they meet. Mrs. Huggins noted that they typically meet on the last Wednesday of the month; the next meeting will be March 26.
2. CUTA - Heather Woods, President, Wilson C. Riles Middle School had a successful Ballroom Blitz last Friday. Riles 8th grades will visit the high school campus next Wednesday. Dudley had Radio Disney & SMUD at their site. North Country will have their Science Fair on March 20th, and on April 3rd will be the Beauty and the Beast play. CHS will also be putting on Beauty and the Beast, but a different presentation. At Oak Hill they had a great Reading and Science Night, and this Friday is Family Dance Night at 6:30 pm. The Union is excited about LCFF and LCAP and the communication that is opening between of the district and all of the people involved. They are looking forward to the Local Control Accountability Plan and being a part of the plan.

REPORTS/PRESENTATIONS

1. **Williams Uniform Complaint Quarterly Reporting** - David Grimes, Director of Personnel & Student Services, reported that there was nothing to report.
2. **Prop 39 Update** - Craig Deason, Assistant Superintendent of Operations & Facilities, updated the board on where we are with our energy improvement plan that we are bringing forward. We have applied for our planning money. We have received all of it. We can put towards planning steps 1-7. Step 1 is when you are working on the utility bills – that is being done for free. Step 2 has to do with energy audits and benchmarking; he has contacted the California Conservation Corps and they are doing our energy audits for free. They are also going to send all of the utility data and the audit information to UC Davis and they are going to put it in the Energy Star Portfolio Manager, which is what you use to start to manipulate the data to see where the energy waters and start your projects. And UC Davis will be doing it for free. The less we spend on planning money means we can put more money to projects. Steps 3-7 are basically what you do after you get the data. That is when we will start meeting with SMUD and CPM. We don't know if we will be able to fit a project in this summer or not. We are on track and we are ahead of a lot of people. By the end of March we should have all of our benchmarks done. Trustee Anderson inquired on the water rates that had been discussed at a prior meeting.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA -

Rick Swalley, parent, inquired on the topics he had touched on at the Special Board meeting. Trustee Hunt noted that he touched on the back gate area behind Riles and the traffic situation and the fields at CHS. Mr. Swalley noted that he was concerned that a Board member shared with Mr. Gallagher what was said at the meeting. Trustee Pope reminded the parent that there were more people at the meeting than just the Board members and that anyone could have spoken to Mr. Gallagher. Trustee Hunt noted that he didn't know who talked to Mr. Gallagher, but highly doubted that it was a Board member since their communication with teachers is limited. It was also noted that his comments were made at a public meeting, so any member of the public could have said anything. Mrs. Hunt takes minutes on everyone's comments; anything said here could be published for the public. Mr. Swalley noted that he was concerned with Mr. Gallagher. He shared his concern that the coach said that they may lose their summer and winter field use permit because of what he said. Trustee Hunt noted that his concerns should be handled at the site level; it was recommended that Mr. Jordan meet with him. Mr. Swalley's concern was with use of the fields. Mr. Loehr pointed out Mr. Jordan, noting that he's the man to see. Mr. Swalley then announced that he will be participating in the St. Baldrick's fundraiser and asked if anyone would be willing to help him out.

Mr. Jordan, Principal at CHS, introduced Erica Clark, first year teacher at Center High School. He noted that she found a great program that they would like to share. They are looking for guidance from the board whether they should look further and bring it to the board for approval. The program is called Operation Wallasia – since 1995. The students can learn skills that they don't learn during the 9 months of the school year that we have them. She noted that information was sent as attachments in emails that were sent to the board members. Trustee Hunt noted that he looked at the information and watched the video. He noted that the board would need more information. There would need to be a way to fund the program and not put a burden on the families. Trustee Anderson asked about safety. Trustee Kelley noted that she is concerned with students traveling out of the country. We would need to know that everything is being done properly. Ms. Clark noted that this is for 16-18 year olds. The student, adult ratio is 8:1.

It was asked that more info would be needed on safety, costs, and fundraising to offset the costs.

BOARD/SUPERINTENDENT REPORTS

Mrs. Pope

- toured Oak Hill, Dudley & North Country
- next will be touring Spinelli, Center High and Riles
- thanked Mr. Deason for the presentation at the last meeting
- noted that the SARCs in the packet have lots of information gathered by administrators and staff
- thanked Mr. Deason, Mrs. Coronado and the Safety Committee for the Safety Plan
- new to the Safety plan is the After Hours Plan
- inquired on the flipcard that is given to the coach/teacher/administrator with a group of students. She also asked if we could look at a form that parents sign that says they have received the information and understand it. In regards to Safety. She also suggested that the custodians memorize the Twin Rivers Police phone number. Mr. Deason noted that they all have cell phones. She suggested that they have programmed "emergency" numbers. Mr. Deason noted that they have training with the custodians 2 or 3 times a year. Mr. Deason noted that there are things that can be included on the facility use form.
- Booster Club Crab feed is February 22nd.
- Jr Cougar Crab Feed is March 1st.
- Center Jam 2014 will be June 27, 28 & 29. Carnival rides, games, food vendors. She is still trying to get an event for Friday. On Saturday there will be a rock concert by 98.5FM. There will also be a Rib Cook Off. Sunday there will be a carnival, Chili Cook Off, small country concert and car show.

BOARD/SUPERINTENDENT REPORTS (continued)

- noted that last Wednesday there was a Special Board Meeting and it was Carol Hunt's birthday. Mrs. Hunt was presented with flowers.
- announced that Mrs. Anderson has a new grandbaby that was born on Valentine's Day.

Mrs. Anderson

- announced that her grandson was born on Valentine's Day and weighed 8 pounds, 15 ounces.

Mr. Wilson - was not available to report.

Mrs. Kelley

- echoed Mrs. Pope's comments about Mr. Deason. She noted that the workshop last week was fantastic. She also said that his work with Prop 39 never ceases to amaze her.
- wished Carol a happy birthday

Mr. Loehr

- congratulated Nancy on the new addition to her family.
- wished Carol a happy birthday. He noted that he appreciates all that she does every day.
- noted that we are still trying to get input on the LCAP/
- stated that we have received over 400 responses on the survey; there is a lot of positive responses.
- noted that there seems to be some confusion between LCFF and LCAP.
- noted that we are starting to see Common Core in the classrooms.
- noted that the offices have wifi, some classrooms have wifi, we are getting projectors, tablets, and chromebooks.
- 27th & 28th is Center High School's Every 15 Minutes.
- thanked Craig for a very productive meeting last Wednesday.

Trustee Kelley added that adding the afterschool piece in the facility use agreements was brilliant.

Mr. Hunt

- acknowledged Mr. Deason for the presentation last Wednesday; it was very helpful.

CONSENT AGENDA

1. Approved Adoption of Minutes from January 15, 2014 Regular Meeting
2. Approved Change of April and June Board Meeting Dates
3. Approved Classified Personnel Transactions
4. Approved Certificated Personnel Transactions
5. Approved Memorandum of Understanding Between CJUSD and CSEA - Appendix U
6. Ratified 2013/2014 Individual Service Agreements:

2013/14-175-187	Bright Futures
2013/14-188	Baby Steps
2013/14-189	BECA
2013/14-190	Guiding Hands
2013/14-191	Aldar Academy
2013/14-192-198	American River Speech
2013/14-199	Med Trans

CONSENT AGENDA (continued)

7. Ratified 2013/2014 Program Improvement - Supplemental Education Services (SES Providers)
- Master Contracts:
 Ace It! Powered by Sylvan Learning
 Achievement Matters, Inc.
 Target Excellence Program, Inc.
 123 Math & Reading, Inc.
 #1 A+ Student Learning Academy
8. Ratified 2012/13 School Accountability Report Cards
9. Approved Field Trip: Music in the Parks, Anaheim, CA - CHS Band, Choir & Guitar
10. Approved Revised MOU with The Child Abuse Prevention Center (CAPC) for AmeriCorps Services
11. Approved 2013-2014 Single Plan for Student Achievement - Riles
12. Approved 2013-2014 Single Plan for Student Achievement - Oak Hill
13. Approved 2013-2014 Safe School and Emergency Preparedness Plan - McClellan
14. Approved 2013-2014 Safe School and Emergency Preparedness Plan - Riles
15. Approved 2013-2014 Safe School and Emergency Preparedness Plan - North Country
16. Approved 2013-2014 Safe School and Emergency Preparedness Plan - CHS
17. Approved 2013-2014 Safe School and Emergency Preparedness Plan - Oak Hill
18. Approved 2013-2014 Safe School and Emergency Preparedness Plan - Spinelli
19. Approved Payroll Orders: July 2013 - January 2014
20. Approved Supplemental Agenda (Vendor Warrants): January 2014

Motion: Kelley
Second: Pope

Ayes: Anderson, Hunt, Kelley, Pope
Noes: None
Absent: Wilson

INFORMATION ITEMS

1. Assembly: "Alaska Husky Spirit" - Riles
2. Conference: "Google in Education Roseville Festival" - various sites

BUSINESS ITEMS

A. 2014 CSBA Delegate Assembly Election, Subregion 6-B

There was no motion to bring this item to the floor.

ADVANCE PLANNING

- a. *Future Meeting Dates:*
 - i. *Regular Meeting: Wednesday, March 19, 2014 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747*
- b. *Suggested Agenda Items:*

ADJOURNMENT – 6:57 p.m.

Motion: Kelley
Second: Pope

Ayes: Anderson, Hunt, Kelley, Pope
Noes: None
Absent: Wilson

Respectfully submitted,

Scott A. Loehr, Superintendent
Secretary to the Board of Trustees

Kelly Kelley, Clerk
Board of Trustees

Adoption Date

CENTER JOINT UNIFIED SCHOOL DISTRICT

**RESOLUTION # 9/2013-14
RESOLUTION ON BOARD COMPENSATION FOR MISSED MEETINGS**

WHEREAS, the Governing Board of the Center Joint Unified School District appreciates the services provided by members of the Board and provides compensation for meeting attendance in accordance with Education Code 35120 and Board Bylaw 9250; and

WHEREAS, Education Code 35120 provides that the monthly compensation provided to Board members shall be commensurate with the percentage of meetings attended during the month unless otherwise authorized by Board resolution; and

WHEREAS, Education Code 35120 specifies limited circumstances under which the Board is authorized to compensate a Board member for meetings he/she missed; and

WHEREAS, the Board finds that Trustee Donald Wilson did not attend the Board meeting on Wednesday, February 19, 2014 for the following reason:

- ☐ Performance of other designated duties for the district during the time of the meeting
- ☒ Illness or jury duty
- ☐ Hardship deemed acceptable by the Board

NOW THEREFORE BE IT RESOLVED that the Board of the Center Joint Unified School District approves full compensation of the Board member for the month of February 2014.

PASSED AND ADOPTED THIS 19th day of March, 2014 at a regular meeting, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

Scott A. Loehr, Superintendent
Center Joint Unified School District

Jeremy Hunt, President
Board of Trustees

AGENDA ITEM #

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: **Personnel Department**

Date: **March 19, 2014**

Action Item X

To: Board of Trustees

Information Item _____

From: David Grimes, 
Director of Personnel/Student Services

Attached Pages 1

SUBJECT: CLASSIFIED PERSONNEL TRANSACTIONS

RETIREMENT: Marion Gloyd, Bus Driver

RECOMMENDATION: Approve Classified Personnel Transactions as Submitted

AGENDA ITEM #

CONSENT AGENDA

Marion Gloyd will retire from her position of Bus Driver effective March 31, 2014.

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Special Education

Date: March 19, 2014

Action Item X

To: Board of Trustees

Information Item

From: Scott Loehr, Superintendent

Attached Pages

Initials: S.L.

SUBJECT: 2013/2014 Individual Service Agreements

Please ratify the following Individual Service Agreements for special education students to receive services at nonpublic schools/agencies during the 2013/14 fiscal year.

2013/14-200	Baby Steps	\$ 540.00
2013/14-201	Aldar Academy	\$ 11,921.28

RECOMMENDATION: CJUSD Board of Trustees to ratify Individual Service Agreements for the 2013/2014 school year.

CONSENT AGENDA

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Categorical Programs

Date: March 19, 2014

Action Item X

To: Board of Trustees

Information Item

From: Tami JBeily
Coordinator of Categorical Programs

Attached Pages X

Initials: TJB

SUBJECT: 2013/14 Program Improvement - Supplemental Education Services (SES Providers)
- Master Contracts

Please ratify the following Master Contracts for the Program Improvement SES Providers to provide supplemental services to qualifying students in the Center Joint Unified School District.

Club Z
Community College
Tutorial Services

RECOMMENDATION: The CJUSD Board of Trustee ratify the 2013/14 Program Improvement - Supplemental Education Services (SES) Providers - Master Contracts

CONSENT AGENDA

**CENTER JOINT UNIFIED SCHOOL DISTRICT
STATE AND FEDERAL PROGRAMS**

MASTER CONTRACT

TITLE I – SUPPLEMENTAL EDUCATIONAL SERVICES PROVIDERS

THIS MASTER CONTRACT (“Contract”) is made and entered into on October 25, 2013, between the **Center Joint Unified School District** (hereinafter referred to as “LEA” [local educational agency] or “District”), a public school district duly operating under the laws of the State of California, and **Club Z! In-Home Tutoring Services, Inc.** (service provider)

17425 Bridge Hill Ct., Ste. 201, Tampa, FL 33647

888-434-2582 (phone number)

the supplementary service provider (hereinafter referred to as “PROVIDER”) for the purpose of providing supplementary services to eligible LEA students. “Eligible students” are those students identified by the District who meet specific requirements under Title I.

WHEREAS, the LEA is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, the LEA is in need of such special services and advice;

WHEREAS, PROVIDER is specially trained and experienced and competent to perform the special services required by the LEA, and such services are needed on a limited basis;

WHEREAS, the No Child Left Behind Act, 20 U.S.C. Section 1116(e)(3)(A) outlines the requirements for supplemental educational services;

WHEREAS, Section 6316(e)(3) contains the following requirements:

- a. Requires the LEA to develop, in consultation with a school representative, parents (and the provider chosen by parents), a statement of specific measurable achievement goals which are based upon the student’s area of need as identified from the California standards assessments; how the student’s progress will be measured, and a timetable for improving achievement, in the case of a student with disabilities, is consistent with the student’s IEP;
- b. Requires a description of how and when the PROVIDER will regularly inform, in accordance with the ISSA (Individual Supplemental Services Agreement), the student’s parent, school liaison and LEA of the student’s progress toward achievement of the agreed upon measurable goals;
- c. Requires a provision for the termination of the agreement if the provider is unable to meet the goals and timetables required;
- d. Requires provisions with respect to the making payment to the provider by the LEA;
- e. Prohibits the provider from disclosing to the public the identity of any student eligible for, or receiving supplemental services without the written permission of the parent of such student;

WHEREAS, PROVIDER has been approved by the California State Department of Education and has met the qualifications to be certified as a supplementary service provider; and

(THIS FORM MAY NOT BE ALTERED IN ANY WAY)

WHEREAS, PROVIDER is willing to provide such services to LEA's eligible students if selected by the parents/guardians of eligible students.

THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, it is agreed between the parties as follows:

1. Individual Supplementary Services Agreements

An Individual Supplementary Services Agreement (ISSA) shall be developed by LEA in consultation with parents/guardians and PROVIDER for each LEA eligible student whose parent/guardian elects to receive supplementary services from PROVIDER. Changes in any student's ISSA may only be made with the written consent of LEA in consultation with parents/guardians. PROVIDER, LEA or the parents/guardians may request a review of a student's ISSA. In conjunction with the liaison, the PROVIDER shall insure that all student ISSAs are completed within forty-five (45) days of receipt of student information or by exception based on a mutual written agreement between the LEA and PROVIDER.

Provider shall administer a standards based pre and post test assessment.

PROVIDER shall not unilaterally terminate any ISSA. PROVIDER shall obtain written authorization from LEA before terminating any ISSA.

Parents/guardians shall not be charged for any services rendered under the ISSA unless such services and charges are clearly identified in writing and agreed upon in advance in a writing signed by the parents/guardians. In no event shall the agreed upon charges obligate the LEA financially, nor shall the LEA incur any obligation or expense in excess of the state/federal reimbursement amount. Preliminary allocations indicate a per student rate will be **\$821.52 per student**, adjustments to this amount may be made pending final notification from the state. PROVIDERS shall receive **compensation** only for sessions actually attended by **LEA students and for supplemental educational services actually provided to LEA students. Providers shall not receive compensation in the event of student absences, regardless of the reason for absence.**

2. Incentives and Rewards

Incentives and rewards must be appropriately related to the purpose of the student's *Individual Supplemental Services Agreement* for academic achievement and should reasonably motivate or reward students for achievement of the specific goals of the *Individual Supplemental Services Agreement*. Additionally, the incentive or reward must be directly related to a motivational activity which is part of the provider's plan to facilitate academic achievement. Under no circumstances shall parents/guardians and/or students be given an incentive for enrolling in a specific Supplemental Educational Services Program.

The cost of the incentives and/or rewards must not be exorbitant and must not diminish the effectiveness of the original intent of Supplemental Educational Services set forth in the "*No Child Left behind*" legislation of 2001. Provider will not provide any up-front incentive at over \$2.00 per student to parent or students to encourage signing up for provider's services or to encourage any other student or parent to sign up for provider's services.

3. Parents/Guardianship

For the purpose of the Contract, a parent is the natural or adoptive parent, legal guardian, or a surrogate parent appointed by LEA.

4. Student Records

A student record is defined by State and Federal Law, and essentially is any document prepared or retained by PROVIDER with an individual student's name referenced therein. All student records shall be kept in a secure location preventing access by unauthorized individuals. PROVIDER will maintain an access log delineating date, time, agency, and identity of any individual accessing student records who is not in the direct employ of the PROVIDER. PROVIDER shall not provide access or forward to any other person other than parents/guardians or LEA any student record including student email address without the written consent of the parent/guardian or LEA. PROVIDER agrees to provide access to and copies of student records including assessments, progress reports, samples of student work and end of year student report reflecting percentage of objectives met by the student to LEA and/or the parents/guardians of LEA's student. PROVIDER will also provide LEA with an end of year summary indicating the total number of students that met 95% of their objectives during the period of the contract. No later than thirty (30) days after termination of services PROVIDER shall turn over to LEA all required documents for all Center Unified students in their program.

5. Access by LEA

PROVIDER shall notify LEA of the location and/or any change in location at which it is providing services to LEA's eligible students. It shall allow LEA representatives access to its facilities for periodic monitoring of each student's instructional program and shall be invited to participate in the review of each student's progress by LEA. **Such access shall include unannounced monitoring visits.** LEA representatives shall have ongoing access to observe each student at work, observe the instructional setting, interview PROVIDER, and review each student's progress as well as access to **all student records maintained on site** including the behavior intervention plan, if any.

6. Fingerprints/TB Clearance

In accordance with California Education Code § 45125.1, PROVIDER shall conduct a criminal background check of its employees and/or subcontractors and, upon receipt of those checks, certify to the LEA that no employee and/or subcontractors of PROVIDER working with students of the school district has been convicted of a violent or serious felony as defined by statutes. PROVIDER shall supply LEA with a list of names of those employees and/or subcontractors who are cleared to work with students of the LEA. A fingerprint certification will be required. Additionally all providers will be required to submit a TB clearance for those employed and/or subcontractors who will be working with students.

7. Independent Contractor Status

This agreement is by and between two independent agents and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. PROVIDER understands and agrees that it shall be responsible for providing its own salaries, payroll taxes, withholding, insurance, workers compensation coverage and all other benefits of any kind, as required by law for its own employees, and assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this agreement.

It is the responsibility of the PROVIDER to insure that all of its employees are informed of all provisions as outlined in this contract prior to working with families/students.

8. Conflict of Interest:

This Agreement is subject to LEA Board Policy 2300 governing conflicts of interest. PROVIDER agrees to furnish to LEA (upon request) a valid copy of the most recently adopted partnership agreements or bylaws of the corporation and also a complete and accurate list of the Governing Board of Directors (or Trustees or Partners) and to timely update said information as changes in such governance occur. PROVIDER shall avoid any actual or potential conflict of interest on behalf of itself or its employees providing services hereunder, including, but not limited, to employment with LEA, including its charter schools.

(THIS FORM MAY NOT BE ALTERED IN ANY WAY)

9. Accident/Incident Report

PROVIDER agrees to submit a written accident report to LEA within five (5) days of an accident or incident when a pupil has suffered an injury, injured another individual, or has been involved in an activity requiring notification of law enforcement or emergency personnel.

10. Discrimination

PROVIDER shall not discriminate on the basis of race, color, religion, sex, national origin, age, ancestry, ethnicity, gender, sexual orientation, sexual preference or physical or mental disability in employment or operation of its programs.

11. Child Abuse Reporting

PROVIDER assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to child abuse and/or missing children reporting obligations and procedures under California law, including but not limited to, California Education Code § 49370 and California Penal Code § 11166 et seq. PROVIDER agrees to provide annual training to all its employees regarding mandated reporting of child abuse and missing children. PROVIDER agrees that all staff members will abide by such laws in a timely manner.

PROVIDER shall submit immediately by facsimile and mail, within twenty-four (24) hours an accident or incident report to LEA when it becomes aware of circumstances including, but not limited to: allegations of molestation, child abuse, missing children under PROVIDER's supervision.

12. Supplies, Equipment and Facilities

PROVIDER shall be solely responsible for the provision of all appropriate supplies, equipment, and facilities for a pupil as required in his/her ISSA. A PROVIDER who desires to use District facilities must make a separate application for use of facilities through the District's Use of Facilities procedures. As noted in the "District Use of Facilities" packet, the use of science and computer labs is disallowed.

13. Inspection and Audit

PROVIDER shall provide access to **and the LEA shall have the right to examine and audit, upon the LEA's request, all of the** records, reports, or other matter relating to the Contract. Fiscal records shall be maintained by PROVIDER for five (5) years and shall be available for audit. Records that no longer need to be retained must be shredded/destroyed in a manner that maintains confidentiality.

14. Indemnification

PROVIDER shall defend, hold harmless, and indemnify LEA and its governing board, officers, agents, and employees from and against all liabilities and claims for damage for death, sickness, or injury to any person(s) or damage to any property, including, without limitation, all consequential damages and expenses (including attorney fees), from any cause whatsoever arising from or connected with its service hereunder, resulting from the negligence or intentional acts of PROVIDER, its agents or employees. It is understood and agreed that such indemnity shall survive the termination of this agreement.

LEA shall defend, hold harmless and indemnify PROVIDER and its governing board, offices, agents, and employees from all liabilities and claims for damage for death, sickness, or injury to any person(s) or damage to any property, including, without limitation, all consequential damages and expenses (including attorney fees), from any cause whatsoever resulting from the negligence or intentional acts of LEA, its agents or employees. It is understood and agreed that such indemnity shall survive the termination of this agreement.

LEA shall not be liable for acts of the student(s) or the student's parent/guardian, family member, etc.

15. Insurance

During the entire term of this agreement and any extension or modification thereof, PROVIDER shall keep in effect a policy or policies of liability insurance, including coverage of owned and non-owned vehicles used in relation to the performance of service(s) by PROVIDER, of at least one million dollars (\$1,000,000.00) for each person and one million dollars (\$1,000,000.00) for all accidents or occurrences for all damages arising out of death, bodily injury, sickness or disease from any one accident or occurrence, and one million dollars (\$1,000,000.00) for all damages and liability arising out of injury to or destruction of property for each accident or occurrence. Not later than the effective date of this agreement, PROVIDER shall provide LEA with satisfactory evidence of insurance, naming LEA as additional certificate holder, including a provision for a twenty (20) calendar day written notice to LEA before cancellation or material change, evidencing the above-specific coverage. The PROVIDER shall at its own cost and expense procedure and maintain insurance under the Worker's Compensation Law of California, if applicable. LEA reserves the right to revise the requirements of this provision at any time. If LEA determines that additional insurance coverage is necessary, LEA will reopen negotiations with PROVIDER to modify the terms of this agreement.

16. Billing Amount

PROVIDER'S hourly rate for services rendered shall be \$65.00 per hour. The total amount of services rendered during the term of this contract shall not exceed the final per student allocation as indicated by the state. The student-teacher ratio for this hourly rate will be 1:1. Services shall begin within thirty (30) days of the completion of the ISSA.

17. Monthly Invoices

PROVIDER shall comply with all procedures concerning enrollment, contracting, attendance reporting, and billing as specified by LEA.

PROVIDER shall submit to LEA monthly invoices itemized by name/address of student, service provided and actual number of hours for which services were provided, including attendance verification logs signed by parent and/or guardian or computer log-in records. LEA shall not pay for non-attendance of students. Such invoices with amount due shall be submitted within thirty (30) days of the rendering of services. **Invoices and related documents shall be submitted on a form and in the manner prescribed by LEA.** LEA shall process payments to PROVIDER within forty-five (45) days of submission of such invoices, except in those situations identified in Paragraph 18, below.

18. Records of Attendance

PROVIDER shall maintain daily records of student service provided, including the name/address of student, the name of PROVIDER's employee who rendered the service, and the amount of time of such service. PROVIDER shall permit access to and/or a copy of such records to LEA upon request. Parent shall receive a copy of the monthly attendance log.

19. Right to Withhold

LEA may withhold payment to PROVIDER, on ten (10) working days written notice of such withholding, when in the opinion of the LEA:

- a. PROVIDER's performance, in whole or in part, either has not been carried out or is insufficiently documented.

- b. PROVIDER has neglected, failed, or refused to furnish information or to cooperate with the inspection, review, or audit of its program, work, or records.
- c. PROVIDER has failed to submit the invoice in a timely manner.

If LEA gives notice of intent to withhold, PROVIDER shall have fourteen (14) days from the date of receipt of said notice to correct such deficiency. **Provider may submit a written extension to correct the deficiencies and/or may invoke the dispute resolution provision herein. LEA shall process submitted re-billing invoices to PROVIDER within forty-five (45) days of submission of such invoices.**

20. Modifications and Amendments:

This Contract may be modified or amended only by a written document signed by authorized representatives of PROVIDER and LEA. No change in this Contract or in the ISSA shall result in a LEA financial obligation to PROVIDER in excess of the State/Federal reimbursement rate per student per year to the LEA.

21. Disputes

Disputes between LEA and PROVIDER concerning the meaning, requirements or performance of this contract shall be submitted **in writing** to the Superintendent of the Center Joint Unified School District. The determination of the LEA's Superintendent shall be made in writing and shall be binding on both parties.

22. Subcontract and Assignment

PROVIDER shall not subcontract or assign any of the work contemplated under this Contract without first obtaining written approval from the LEA. Such approval shall be attached and made part of this Contract. Subcontracts or assignments may be entered into only with providers certified by the California Department of Education.

Any sub-contractor or assignee shall be bound by all of the terms of this Contract, including the insurance and indemnification provisions, and it shall be PROVIDER'S responsibility to obtain the agreement of subcontractor/assignee to comply with all terms contained herein.

23. Termination

- a. This agreement may be terminated by LEA or PROVIDER at any time, as provided herein. PROVIDER's exercise of its right to terminate this Contract shall not alleviate its responsibilities to complete any existing ISSA's.
- b. To terminate this Contract, either party shall give twenty (20) calendar days written notice prior to the date of the termination. Upon termination without default of PROVIDER, LEA shall pay, without duplication, for all services satisfactorily performed to date of termination.
- c. In consideration of this payment, PROVIDER waives all rights to any further payment or damage. Upon termination, PROVIDER shall turn over to LEA all student records in its possession generated as a result of services rendered under this Contract, possessed by PROVIDER or under its control at the time of termination.
- d. An Individual Supplementary Services Agreement may be terminated by PROVIDER only upon consent of the LEA. An ISSA shall terminate if the student ceases to be enrolled in the District. Upon termination under this paragraph, final payment from LEA will be calculated based upon a pro-rata calculation of total services agreed-upon in the ISSA for which the LEA is responsible for payment, divided by that portion of services actually rendered.

- e. The PROVIDER must provide the LEA with written documentation of termination of services for any student within 7 days. LEA will be provided with the specifics as to why a student who has chosen said PROVIDER is not receiving services from the PROVIDER. The district and the provider will each contact the parent of a student who does not attend prior to terminating the student's participation in the SES program.

24. Compliance with Laws

During the term of this agreement, PROVIDER shall comply with all applicable federal, State Board of Education, and local statutes, laws ordinances, rules and regulations relating to the provision of supplementary services, including securing and maintaining in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.

25. Entire Agreement

This Agreement constitutes the entire agreement between LEA and PROVIDER and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated.

26. Governing Law

The terms and conditions of this agreement shall be governed by the laws of the state of California with venue in Sacramento County, California.

27. Severability Clause

If any provision of this agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect, to the extent that the intent of the parties can be fulfilled.

28. Notices

Notices required under this Contract shall be valid when mailed first class postage or personally delivered to the following representatives, as indicated below:

For the LEA: Tami JBeily, Coordinator
Categorical Programs and Grants
Center Joint Unified School District
8408 Watt Avenue
Antelope, CA 95843

For PROVIDER:
(Name/Title) Club Z! In-Home Tutoring Services, Inc.

(Address) 17425 Bridge Hill Ct., Ste 201

(City/State/Zip Code) Tampa FL 33647

29. Authorized Representative

The persons signing this Contract certify they are the authorized representatives of the respective parties, and are authorized to sign this document. Services are limited to the per student allocation determined by the district.

The parties hereto have executed this agreement by and through their duly authorized agents or representatives. This contract is effective October 25, 2013, and terminates at 5:00 p.m. on May 31, 2014, unless sooner terminated as provided herein.

FED ID: 

PROVIDER:
CLUBZ! IN-HOME TUTORING
SERVICES INC.

CENTER JOINT UNIFIED SCHOOL DISTRICT:

BY: _____
Joseph A. Cruz, Assistant Director
(type or print name and Title)

BY: _____
Tami JBeily,
Coordinator State and Federal Programs

APPR

OVER AS TO FORM: _____
General Counsel
Legal Services
Center Joint Unified School District

**CENTER JOINT UNIFIED SCHOOL DISTRICT
STATE AND FEDERAL PROGRAMS**

MASTER CONTRACT

TITLE I – SUPPLEMENTAL EDUCATIONAL SERVICES PROVIDERS

THIS MASTER CONTRACT (“Contract”) is made and entered into on March 6, 2013, between the **Center Joint Unified School District** (hereinafter referred to as “LEA” [local educational agency] or “District”), a public school district duly operating under the laws of the State of California, and

Community College Foundation (service provider)

1901 Royal Oaks Drive, Suite 100, Sacramento, CA 95815

916-418-5150 (phone number)

the supplementary service provider (hereinafter referred to as “PROVIDER”) for the purpose of providing supplementary services to eligible LEA students. “Eligible students” are those students identified by the District who meet specific requirements under Title I.

WHEREAS, the LEA is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, the LEA is in need of such special services and advice;

WHEREAS, PROVIDER is specially trained and experienced and competent to perform the special services required by the LEA, and such services are needed on a limited basis;

WHEREAS, the No Child Left Behind Act, 20 U.S.C. Section 1116(e)(3)(A) outlines the requirements for supplemental educational services;

WHEREAS, Section 6316(e)(3) contains the following requirements:

- a. Requires the LEA to develop, in consultation with a school representative, parents (and the provider chosen by parents), a statement of specific measurable achievement goals which are based upon the student’s area of need as identified from the California standards assessments; how the student’s progress will be measured, and a timetable for improving achievement, in the case of a student with disabilities, is consistent with the student’s IEP;
- b. Requires a description of how and when the PROVIDER will regularly inform, in accordance with the ISSA (Individual Supplemental Services Agreement), the student’s parent, school liaison and LEA of the student’s progress toward achievement of the agreed upon measurable goals;
- c. Requires a provision for the termination of the agreement if the provider is unable to meet the goals and timetables required;
- d. Requires provisions with respect to the making payment to the provider by the LEA;
- e. Prohibits the provider from disclosing to the public the identity of any student eligible for, or receiving supplemental services without the written permission of the parent of such student;

WHEREAS, PROVIDER has been approved by the California State Department of Education and has met the qualifications to be certified as a supplementary service provider; and

(THIS FORM MAY NOT BE ALTERED IN ANY WAY)

WHEREAS, PROVIDER is willing to provide such services to LEA's eligible students if selected by the parents/guardians of eligible students.

THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, it is agreed between the parties as follows:

1. Individual Supplementary Services Agreements

An Individual Supplementary Services Agreement (ISSA) shall be developed by LEA in consultation with parents/guardians and PROVIDER for each LEA eligible student whose parent/guardian elects to receive supplementary services from PROVIDER. Changes in any student's ISSA may only be made with the written consent of LEA in consultation with parents/guardians. PROVIDER, LEA or the parents/guardians may request a review of a student's ISSA. In conjunction with the liaison, the PROVIDER shall insure that all student ISSAs are completed within forty-five (45) days of receipt of student information or by exception based on a mutual written agreement between the LEA and PROVIDER.

Provider shall administer a standards based pre and post test assessment.

PROVIDER shall not unilaterally terminate any ISSA. PROVIDER shall obtain written authorization from LEA before terminating any ISSA.

Parents/guardians shall not be charged for any services rendered under the ISSA unless such services and charges are clearly identified in writing and agreed upon in advance in a writing signed by the parents/guardians. In no event shall the agreed upon charges obligate the LEA financially, nor shall the LEA incur any obligation or expense in excess of the state/federal reimbursement amount. Preliminary allocations indicate a per student rate will be **\$821.52 per student**, adjustments to this amount may be made pending final notification from the state. PROVIDERS shall receive **compensation** only for sessions actually attended by **LEA students and for supplemental educational services actually provided to LEA students. Providers shall not receive compensation in the event of student absences, regardless of the reason for absence.**

2. Incentives and Rewards

Incentives and rewards must be appropriately related to the purpose of the student's *Individual Supplemental Services Agreement* for academic achievement and should reasonably motivate or reward students for achievement of the specific goals of the *Individual Supplemental Services Agreement*. Additionally, the incentive or reward must be directly related to a motivational activity which is part of the provider's plan to facilitate academic achievement. Under no circumstances shall parents/guardians and/or students be given an incentive for enrolling in a specific Supplemental Educational Services Program.

The cost of the incentives and/or rewards must not be exorbitant and must not diminish the effectiveness of the original intent of Supplemental Educational Services set forth in the "*No Child Left behind*" legislation of 2001. Provider will not provide any up-front incentive at over \$2.00 per student to parent or students to encourage signing up for provider's services or to encourage any other student or parent to sign up for provider's services.

3. Parents/Guardianship

For the purpose of the Contract, a parent is the natural or adoptive parent, legal guardian, or a surrogate parent appointed by LEA.

4. Student Records

A student record is defined by State and Federal Law, and essentially is any document prepared or retained by PROVIDER with an individual student's name referenced therein. All student records shall be kept in a secure location preventing access by unauthorized individuals. PROVIDER will maintain an access log delineating date, time, agency, and identity of any individual accessing student records who is not in the direct employ of the PROVIDER. PROVIDER shall not provide access or forward to any other person other than parents/guardians or LEA any student record including student email address without the written consent of the parent/guardian or LEA. PROVIDER agrees to provide access to and copies of student records including assessments, progress reports, samples of student work and end of year student report reflecting percentage of objectives met by the student to LEA and/or the parents/guardians of LEA's student. PROVIDER will also provide LEA with an end of year summary indicating the total number of students that met 95% of their objectives during the period of the contract. No later than thirty (30) days after termination of services PROVIDER shall turn over to LEA all required documents for all Center Unified students in their program.

5. Access by LEA

PROVIDER shall notify LEA of the location and/or any change in location at which it is providing services to LEA's eligible students. It shall allow LEA representatives access to its facilities for periodic monitoring of each student's instructional program and shall be invited to participate in the review of each student's progress by LEA. **Such access shall include unannounced monitoring visits.** LEA representatives shall have ongoing access to observe each student at work, observe the instructional setting, interview PROVIDER, and review each student's progress as well as access to **all student records maintained on site** including the behavior intervention plan, if any.

6. Fingerprints/TB Clearance

In accordance with California Education Code § 45125.1, PROVIDER shall conduct a criminal background check of its employees and/or subcontractors and, upon receipt of those checks, certify to the LEA that no employee and/or subcontractors of PROVIDER working with students of the school district has been convicted of a violent or serious felony as defined by statutes. PROVIDER shall supply LEA with a list of names of those employees and/or subcontractors who are cleared to work with students of the LEA. A fingerprint certification will be required. Additionally all providers will be required to submit a TB clearance for those employed and/or subcontractors who will be working with students.

7. Independent Contractor Status

This agreement is by and between two independent agents and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. PROVIDER understands and agrees that it shall be responsible for providing its own salaries, payroll taxes, withholding, insurance, workers compensation coverage and all other benefits of any kind, as required by law for its own employees, and assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this agreement.

It is the responsibility of the PROVIDER to insure that all of its employees are informed of all provisions as outlined in this contract prior to working with families/students.

8. Conflict of Interest:

This Agreement is subject to LEA Board Policy 2300 governing conflicts of interest. PROVIDER agrees to furnish to LEA (upon request) a valid copy of the most recently adopted partnership agreements or bylaws of the corporation and also a complete and accurate list of the Governing Board of Directors (or Trustees or Partners) and to timely update said information as changes in such governance occur. PROVIDER shall avoid any actual or potential conflict of interest on behalf of itself or its employees providing services hereunder, including, but not limited, to employment with LEA, including its charter schools.

(THIS FORM MAY NOT BE ALTERED IN ANY WAY)

9. Accident/Incident Report

PROVIDER agrees to submit a written accident report to LEA within five (5) days of an accident or incident when a pupil has suffered an injury, injured another individual, or has been involved in an activity requiring notification of law enforcement or emergency personnel.

10. Discrimination

PROVIDER shall not discriminate on the basis of race, color, religion, sex, national origin, age, ancestry, ethnicity, gender, sexual orientation, sexual preference or physical or mental disability in employment or operation of its programs.

11. Child Abuse Reporting

PROVIDER assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to child abuse and/or missing children reporting obligations and procedures under California law, including but not limited to, California Education Code § 49370 and California Penal Code § 11166 et seq. PROVIDER agrees to provide annual training to all its employees regarding mandated reporting of child abuse and missing children. PROVIDER agrees that all staff members will abide by such laws in a timely manner.

PROVIDER shall submit immediately by facsimile and mail, within twenty-four (24) hours an accident or incident report to LEA when it becomes aware of circumstances including, but not limited to: allegations of molestation, child abuse, missing children under PROVIDER's supervision.

12. Supplies, Equipment and Facilities

PROVIDER shall be solely responsible for the provision of all appropriate supplies, equipment, and facilities for a pupil as required in his/her ISSA. A PROVIDER who desires to use District facilities must make a separate application for use of facilities through the District's Use of Facilities procedures. As noted in the "District Use of Facilities" packet, the use of science and computer labs is disallowed.

13. Inspection and Audit

PROVIDER shall provide access to **and the LEA shall have the right to examine and audit, upon the LEA's request, all of the** records, reports, or other matter relating to the Contract. Fiscal records shall be maintained by PROVIDER for five (5) years and shall be available for audit. Records that no longer need to be retained must be shredded/destroyed in a manner that maintains confidentiality.

14. Indemnification

PROVIDER shall defend, hold harmless, and indemnify LEA and its governing board, officers, agents, and employees from and against all liabilities and claims for damage for death, sickness, or injury to any person(s) or damage to any property, including, without limitation, all consequential damages and expenses (including attorney fees), from any cause whatsoever arising from or connected with its service hereunder, resulting from the negligence or intentional acts of PROVIDER, its agents or employees. It is understood and agreed that such indemnity shall survive the termination of this agreement.

LEA shall defend, hold harmless and indemnify PROVIDER and its governing board, offices, agents, and employees from all liabilities and claims for damage for death, sickness, or injury to any person(s) or damage to any property, including, without limitation, all consequential damages and expenses (including attorney fees), from any cause whatsoever resulting from the negligence or intentional acts of LEA, its agents or employees. It is understood and agreed that such indemnity shall survive the termination of this agreement.

LEA shall not be liable for acts of the student(s) or the student's parent/guardian, family member, etc.

15. Insurance

During the entire term of this agreement and any extension or modification thereof, PROVIDER shall keep in effect a policy or policies of liability insurance, including coverage of owned and non-owned vehicles used in relation to the performance of service(s) by PROVIDER, of at least one million dollars (\$1,000,000.00) for each person and one million dollars (\$1,000,000.00) for all accidents or occurrences for all damages arising out of death, bodily injury, sickness or disease from any one accident or occurrence, and one million dollars (\$1,000,000.00) for all damages and liability arising out of injury to or destruction of property for each accident or occurrence. Not later than the effective date of this agreement, PROVIDER shall provide LEA with satisfactory evidence of insurance, naming LEA as additional certificate holder, including a provision for a twenty (20) calendar day written notice to LEA before cancellation or material change, evidencing the above-specific coverage. The PROVIDER shall at its own cost and expense procedure and maintain insurance under the Worker's Compensation Law of California, if applicable. LEA reserves the right to revise the requirements of this provision at any time. If LEA determines that additional insurance coverage is necessary, LEA will reopen negotiations with PROVIDER to modify the terms of this agreement.

16. Billing Amount

PROVIDER'S hourly rate for services rendered shall be \$50.00 per hour. The total amount of services rendered during the term of this contract shall not exceed the final per student allocation as indicated by the state. The student-teacher ratio for this hourly rate will be 1:1. Services shall begin within thirty (30) days of the completion of the ISSA.

17. Monthly Invoices

PROVIDER shall comply with all procedures concerning enrollment, contracting, attendance reporting, and billing as specified by LEA.

PROVIDER shall submit to LEA monthly invoices itemized by name/address of student, service provided and actual number of hours for which services were provided, including attendance verification logs signed by parent and/or guardian or computer log-in records. LEA shall not pay for non-attendance of students. Such invoices with amount due shall be submitted within thirty (30) days of the rendering of services. **Invoices and related documents shall be submitted on a form and in the manner prescribed by LEA.** LEA shall process payments to PROVIDER within forty-five (45) days of submission of such invoices, except in those situations identified in Paragraph 18, below.

18. Records of Attendance

PROVIDER shall maintain daily records of student service provided, including the name/address of student, the name of PROVIDER's employee who rendered the service, and the amount of time of such service. PROVIDER shall permit access to and/or a copy of such records to LEA upon request. Parent shall receive a copy of the monthly attendance log.

19. Right to Withhold

LEA may withhold payment to PROVIDER, on ten (10) working days written notice of such withholding, when in the opinion of the LEA:

- a. PROVIDER's performance, in whole or in part, either has not been carried out or is insufficiently documented.

- b. PROVIDER has neglected, failed, or refused to furnish information or to cooperate with the inspection, review, or audit of its program, work, or records.
- c. PROVIDER has failed to submit the invoice in a timely manner.

If LEA gives notice of intent to withhold, PROVIDER shall have fourteen (14) days from the date of receipt of said notice to correct such deficiency. **Provider may submit a written extension to correct the deficiencies** and/or may invoke the dispute resolution provision herein. **LEA shall process submitted re-billing invoices to PROVIDER within forty-five (45) days of submission of such invoices.**

20. Modifications and Amendments:

This Contract may be modified or amended only by a written document signed by authorized representatives of PROVIDER and LEA. No change in this Contract or in the ISSA shall result in a LEA financial obligation to PROVIDER in excess of the State/Federal reimbursement rate per student per year to the LEA.

21. Disputes

Disputes between LEA and PROVIDER concerning the meaning, requirements or performance of this contract shall be submitted **in writing** to the Superintendent of the Center Joint Unified School District. The determination of the LEA's Superintendent shall be made in writing and shall be binding on both parties.

22. Subcontract and Assignment

PROVIDER shall not subcontract or assign any of the work contemplated under this Contract without first obtaining written approval from the LEA. Such approval shall be attached and made part of this Contract. Subcontracts or assignments may be entered into only with providers certified by the California Department of Education.

Any sub-contractor or assignee shall be bound by all of the terms of this Contract, including the insurance and indemnification provisions, and it shall be PROVIDER'S responsibility to obtain the agreement of subcontractor/assignee to comply with all terms contained herein.

23. Termination

- a. This agreement may be terminated by LEA or PROVIDER at any time, as provided herein. PROVIDER's exercise of its right to terminate this Contract shall not alleviate its responsibilities to complete any existing ISSA's.
- b. To terminate this Contract, either party shall give twenty (20) calendar days written notice prior to the date of the termination. Upon termination without default of PROVIDER, LEA shall pay, without duplication, for all services satisfactorily performed to date of termination.
- c. In consideration of this payment, PROVIDER waives all rights to any further payment or damage. Upon termination, PROVIDER shall turn over to LEA all student records in its possession generated as a result of services rendered under this Contract, possessed by PROVIDER or under its control at the time of termination.
- d. An Individual Supplementary Services Agreement may be terminated by PROVIDER only upon consent of the LEA. An ISSA shall terminate if the student ceases to be enrolled in the District. Upon termination under this paragraph, final payment from LEA will be calculated based upon a pro-rata calculation of total services agreed-upon in the ISSA for which the LEA is responsible for payment, divided by that portion of services actually rendered.

- e. The PROVIDER must provide the LEA with written documentation of termination of services for any student within 7 days. LEA will be provided with the specifics as to why a student who has chosen said PROVIDER is not receiving services from the PROVIDER. The district and the provider will each contact the parent of a student who does not attend prior to terminating the student's participation in the SES program.

24. Compliance with Laws

During the term of this agreement, PROVIDER shall comply with all applicable federal, State Board of Education, and local statutes, laws ordinances, rules and regulations relating to the provision of supplementary services, including securing and maintaining in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.

25. Entire Agreement

This Agreement constitutes the entire agreement between LEA and PROVIDER and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated.

26. Governing Law

The terms and conditions of this agreement shall be governed by the laws of the state of California with venue in Sacramento County, California.

27. Severability Clause

If any provision of this agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect, to the extent that the intent of the parties can be fulfilled.

28. Notices

Notices required under this Contract shall be valid when mailed first class postage or personally delivered to the following representatives, as indicated below:

For the LEA: Tami JBeily, Coordinator
Categorical Programs and Grants
Center Joint Unified School District
8408 Watt Avenue
Antelope, CA 95843

For PROVIDER:
(Name/Title) Community College Foundation
(Address) 1901 Royal Oaks Drive, Suite 100
(City/State/Zip Code) Sacramento, CA 95815

29. Authorized Representative

The persons signing this Contract certify they are the authorized representatives of the respective parties, and are authorized to sign this document. Services are limited to the per student allocation determined by the district.

The parties hereto have executed this agreement by and through their duly authorized agents or representatives. This contract is effective March 6, 2014, and terminates at 5:00 p.m. on May 31, 2014, unless sooner terminated as provided herein.

FED ID: 68-0016439

**PROVIDER:
COMMUNITY COLLEGE
FOUNDATION**

CENTER JOINT UNIFIED SCHOOL DISTRICT:

BY: _____
Andrea D. Bibelheimer, Director of Tutoring
(type or print name and Title)

BY: _____
Tami JBeily,
Coordinator State and Federal Programs

APPR

OVER AS TO FORM: _____
General Counsel
Legal Services
Center Joint Unified School District

**CENTER JOINT UNIFIED SCHOOL DISTRICT
STATE AND FEDERAL PROGRAMS**

MASTER CONTRACT

TITLE I – SUPPLEMENTAL EDUCATIONAL SERVICES PROVIDERS

THIS MASTER CONTRACT (“Contract”) is made and entered into on March 6, 2014, between the **Center Joint Unified School District** (hereinafter referred to as “LEA” [local educational agency] or “District”), a public school district duly operating under the laws of the State of California, and **Tutorial Services** (service provider)

166 S. Industrial Drive, Saline, MI 48176

734-470-6387 (phone number)

the supplementary service provider (hereinafter referred to as “PROVIDER”) for the purpose of providing supplementary services to eligible LEA students. “Eligible students” are those students identified by the District who meet specific requirements under Title I.

WHEREAS, the LEA is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, the LEA is in need of such special services and advice;

WHEREAS, PROVIDER is specially trained and experienced and competent to perform the special services required by the LEA, and such services are needed on a limited basis;

WHEREAS, the No Child Left Behind Act, 20 U.S.C. Section 1116(e)(3)(A) outlines the requirements for supplemental educational services;

WHEREAS, Section 6316(e)(3) contains the following requirements:

- a. Requires the LEA to develop, in consultation with a school representative, parents (and the provider chosen by parents), a statement of specific measurable achievement goals which are based upon the student’s area of need as identified from the California standards assessments; how the student’s progress will be measured, and a timetable for improving achievement, in the case of a student with disabilities, is consistent with the student’s IEP;
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- e. Prohibits the provider from disclosing to the public the identity of any student eligible for, or receiving supplemental services without the written permission of the parent of such student;

WHEREAS, PROVIDER has been approved by the California State Department of Education and has met the qualifications to be certified as a supplementary service provider; and

(THIS FORM MAY NOT BE ALTERED IN ANY WAY)

WHEREAS, PROVIDER is willing to provide such services to LEA's eligible students if selected by the parents/guardians of eligible students.

THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, it is agreed between the parties as follows:

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The cost of the incentives and/or rewards must not be exorbitant and must not diminish the effectiveness of the original intent of Supplemental Educational Services set forth in the "*No Child Left behind*" legislation of 2001. Provider will not provide any up-front incentive at over \$2.00 per student to parent or students to encourage signing up for provider's services or to encourage any other student or parent to sign up for provider's services.

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LEA shall not be liable for acts of the student(s) or the student's parent/guardian, family member, etc.

15. Insurance

During the entire term of this agreement and any extension or modification thereof, PROVIDER shall keep in effect a policy or policies of liability insurance, including coverage of owned and non-owned vehicles used in relation to the performance of service(s) by PROVIDER, of at least one million dollars (\$1,000,000.00) for each person and one million dollars (\$1,000,000.00) for all accidents or occurrences for all damages arising out of death, bodily injury, sickness or disease from any one accident or occurrence, and one million dollars (\$1,000,000.00) for all damages and liability arising out of injury to or destruction of property for each accident or occurrence. Not later than the effective date of this agreement, PROVIDER shall provide LEA with satisfactory evidence of insurance, naming LEA as additional certificate holder, including a provision for a twenty (20) calendar day written notice to LEA before cancellation or material change, evidencing the above-specific coverage. The PROVIDER shall at its own cost and expense procedure and maintain insurance under the Worker's Compensation Law of California, if applicable. LEA reserves the right to revise the requirements of this provision at any time. If LEA determines that additional insurance coverage is necessary, LEA will reopen negotiations with PROVIDER to modify the terms of this agreement.

16. Billing Amount

PROVIDER'S hourly rate for services rendered shall be \$35.00 per hour. The total amount of services rendered during the term of this contract shall not exceed the final per student allocation as indicated by the state. The student-teacher ratio for this hourly rate will be 1:1. Services shall begin within thirty (30) days of the completion of the ISSA.

17. Monthly Invoices

PROVIDER shall comply with all procedures concerning enrollment, contracting, attendance reporting, and billing as specified by LEA.

PROVIDER shall submit to LEA monthly invoices itemized by name/address of student, service provided and actual number of hours for which services were provided, including attendance verification logs signed by parent and/or guardian or computer log-in records. LEA shall not pay for non-attendance of students. Such invoices with amount due shall be submitted within thirty (30) days of the rendering of services. **Invoices and related documents shall be submitted on a form and in the manner prescribed by LEA.** LEA shall process payments to PROVIDER within forty-five (45) days of submission of such invoices, except in those situations identified in Paragraph 18, below.

18. Records of Attendance

PROVIDER shall maintain daily records of student service provided, including the name/address of student, the name of PROVIDER's employee who rendered the service, and the amount of time of such service. PROVIDER shall permit access to and/or a copy of such records to LEA upon request. Parent shall receive a copy of the monthly attendance log.

19. Right to Withhold

LEA may withhold payment to PROVIDER, on ten (10) working days written notice of such withholding, when in the opinion of the LEA:

- a. PROVIDER's performance, in whole or in part, either has not been carried out or is insufficiently documented.

- b. PROVIDER has neglected, failed, or refused to furnish information or to cooperate with the inspection, review, or audit of its program, work, or records.
- c. PROVIDER has failed to submit the invoice in a timely manner.

If LEA gives notice of intent to withhold, PROVIDER shall have fourteen (14) days from the date of receipt of said notice to correct such deficiency. **Provider may submit a written extension to correct the deficiencies** and/or may invoke the dispute resolution provision herein. **LEA shall process submitted re-billing invoices to PROVIDER within forty-five (45) days of submission of such invoices.**

20. Modifications and Amendments:

This Contract may be modified or amended only by a written document signed by authorized representatives of PROVIDER and LEA. No change in this Contract or in the ISSA shall result in a LEA financial obligation to PROVIDER in excess of the State/Federal reimbursement rate per student per year to the LEA.

21. Disputes

Disputes between LEA and PROVIDER concerning the meaning, requirements or performance of this contract shall be submitted **in writing** to the Superintendent of the Center Joint Unified School District. The determination of the LEA's Superintendent shall be made in writing and shall be binding on both parties.

22. Subcontract and Assignment

PROVIDER shall not subcontract or assign any of the work contemplated under this Contract without first obtaining written approval from the LEA. Such approval shall be attached and made part of this Contract. Subcontracts or assignments may be entered into only with providers certified by the California Department of Education.

Any sub-contractor or assignee shall be bound by all of the terms of this Contract, including the insurance and indemnification provisions, and it shall be PROVIDER'S responsibility to obtain the agreement of subcontractor/assignee to comply with all terms contained herein.

23. Termination

- a. This agreement may be terminated by LEA or PROVIDER at any time, as provided herein. PROVIDER's exercise of its right to terminate this Contract shall not alleviate its responsibilities to complete any existing ISSA's.
- b. To terminate this Contract, either party shall give twenty (20) calendar days written notice prior to the date of the termination. Upon termination without default of PROVIDER, LEA shall pay, without duplication, for all services satisfactorily performed to date of termination.
- c. In consideration of this payment, PROVIDER waives all rights to any further payment or damage. Upon termination, PROVIDER shall turn over to LEA all student records in its possession generated as a result of services rendered under this Contract, possessed by PROVIDER or under its control at the time of termination.
- d. An Individual Supplementary Services Agreement may be terminated by PROVIDER only upon consent of the LEA. An ISSA shall terminate if the student ceases to be enrolled in the District. Upon termination under this paragraph, final payment from LEA will be calculated based upon a pro-rata calculation of total services agreed-upon in the ISSA for which the LEA is responsible for payment, divided by that portion of services actually rendered.

- e. The PROVIDER must provide the LEA with written documentation of termination of services for any student within 7 days. LEA will be provided with the specifics as to why a student who has chosen said PROVIDER is not receiving services from the PROVIDER. The district and the provider will each contact the parent of a student who does not attend prior to terminating the student's participation in the SES program.

24. Compliance with Laws

During the term of this agreement, PROVIDER shall comply with all applicable federal, State Board of Education, and local statutes, laws ordinances, rules and regulations relating to the provision of supplementary services, including securing and maintaining in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.

25. Entire Agreement

This Agreement constitutes the entire agreement between LEA and PROVIDER and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated.

26. Governing Law

The terms and conditions of this agreement shall be governed by the laws of the state of California with venue in Sacramento County, California.

27. Severability Clause

If any provision of this agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect, to the extent that the intent of the parties can be fulfilled.

28. Notices

Notices required under this Contract shall be valid when mailed first class postage or personally delivered to the following representatives, as indicated below:

For the LEA: Tami JBeily, Coordinator
Categorical Programs and Grants
Center Joint Unified School District
8408 Watt Avenue
Antelope, CA 95843

For PROVIDER:
(Name/Title) Tutorial Services

(Address) 166 S. Industrial Drive

(City/State/Zip Code) Saline, MI 48176

29. Authorized Representative

The persons signing this Contract certify they are the authorized representatives of the respective parties, and are authorized to sign this document. Services are limited to the per student allocation determined by the district.

The parties hereto have executed this agreement by and through their duly authorized agents or representatives. This contract is effective March 6, 2014 and terminates at 5:00 p.m. on May 31, 2014, unless sooner terminated as provided herein.

FED ID: 20-0704954

**PROVIDER:
TUTORIAL SERVICES**

CENTER JOINT UNIFIED SCHOOL DISTRICT:

BY: _____
Thomas H. Allor Jr., Director
(type or print name and Title)

BY: _____
Tami JBeily,
Coordinator State and Federal Programs

APPROVED AS TO FORM: _____
General Counsel
Legal Services
Center Joint Unified School District

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Center High School

Date: March 10, 2014

To: CUSD Board of Trustees

From: Mike Jordan

Principal's Initials MDJ

Action Item X

Information Item

Attached Pages 9

**SUBJECT: Center High School FBLA
ATTENDANCE AT STATE LEADERSHIP CONFERENCE**

Future Business Leaders of America Co-Advisers, Joe Gomes and Rose Mendoza, are requesting approval to take 3 members of our organization to the FBLA State Leadership Conference. The conference will be at the Ontario Convention Center in Ontario, CA from April 10-13, 2014

Students will be escorted/chaperoned by Mark Mendoza and Northern CA FBLA Director Pam Stalley. Mr. Mendoza has all necessary paperwork on file with the district office. We are still looking for the least expensive method to travel to Ontario, but as of this writing we are planning on renting a passenger vehicle.

CONSENT AGENDA

Funding for adviser expenses will be provided through the Carl Perkins fund. Our student leaders have been fundraising throughout the school year and will be using those funds to subsidize the cost of their travel. No district funds will be used for this trip.

The purpose of this trip is to hone the leadership skills of our participants and compete in business-related events.

The agenda and flyer for this event is attached.

Below is a list attendees.

Mark Mendoza

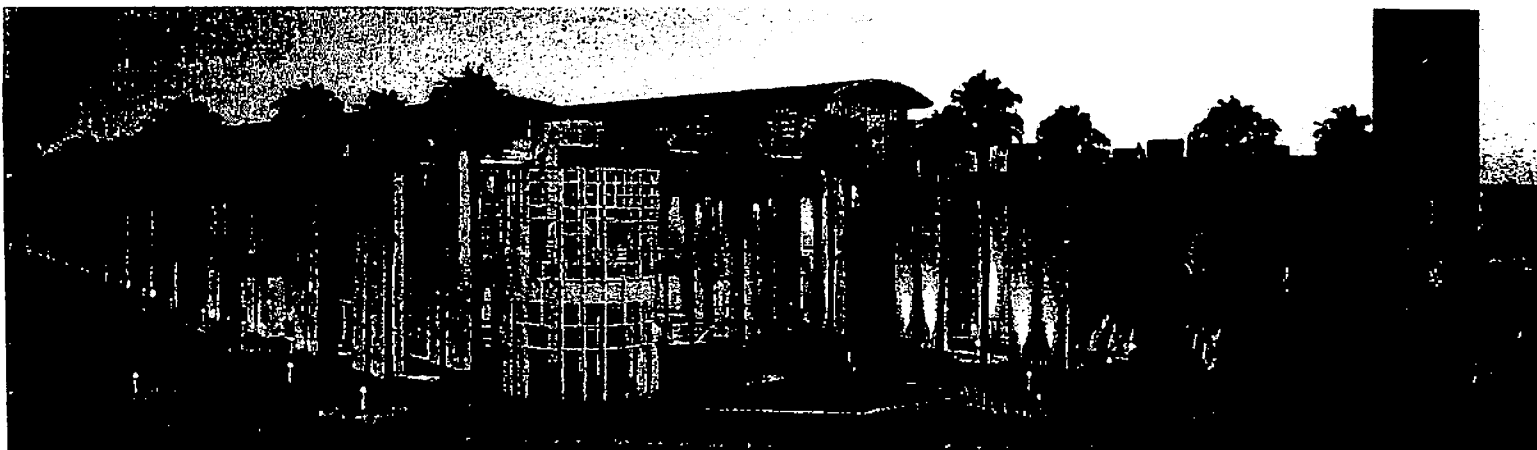
Alex Mendoza

Nicholas Nguyen

Nardos Getahun

RECOMMENDATION:

Approve attendance to the 2014 FBLA State Leadership Conference.



STATE LEADERSHIP CONFERENCE 2014

Join over 1,500 of FBLA's finest members from more than 100 chapters all throughout California! Your chapter will not want to miss the exciting opportunity to:

- Compete in more than 60 business and career competitive events
- Run for FBLA State Office
- Choose from a variety of leadership and career workshops
- Participate as a voting delegate and elect the future leaders of FBLA
- Network with professional exhibitors and presenters
- Get inspired by **Chris Blackmore**, our keynote speaker (www.chrisblackmore.com)

DATE **APRIL 10-13, 2014**

LOCATION **ONTARIO CONVENTION CENTER**
2000 E. Convention Center Way, Ontario, CA 91764

CONFERENCE REGISTRATION

January 6 – March 14 – Standard SLC Registration
March 1 – Membership Deadline (to be eligible to compete at SLC)
March 14 – March 19 – Late SLC Registration
March 21 – Hotel Reservations & Payment Deadline

	STANDARD		LATE	
	SLC HOTEL	NON-SLC HOTEL	SLC HOTEL	NON-SLC HOTEL
ADVISER	\$ 50	\$ 100	\$ 60	\$110
GUEST	\$ 25	\$ 75	\$ 35	\$ 85
MEMBER	\$ 100	\$ 150	\$ 110	\$ 160
STATE OFFICER	\$ 0	\$ 0	\$ 0	\$ 0

HOTEL INFORMATION

Chapters are encouraged to stay at the designated SLC conference hotels. Attendees will benefit through networking opportunities and negotiated services (e.g., discounted or complimentary internet, discounted parking, discounted meals, etc.) **ALL ROOM RESERVATIONS MUST BE RESERVED DIRECTLY WITH LEE LARA BY SUBMITTING THE SLC HOTEL RESERVATIONS FORM.** However, chapters staying off-site or not using the SLC Hotel Reservations Form are responsible for paying the higher registration rate to cover for the cost of meeting space, room setup charges, and penalties for not filling all rooms contracted.

SLC CONTRACTED HOTELS

DOUBLETREE
222 N. Vineyard Ave
Ontario, CA 91764
(909) 937-0900

RADISSON
2200 E. Holt Blvd.
Ontario, CA 91761
(909) 975-5000

HOLIDAY INN
2155 E. Convention Center Way
Ontario, CA 91761
(909) 212-8000

ALL HOTELS	SINGLE, DOUBLE, TRIPLE, QUAD
	\$ 136 (ALL INCLUSIVE)

QUESTIONS

Lee Lara
Inland Section Director
llara@cafbla.org

Eric To
Gold Coast Section Director
eto@cafbla.org

STATE LEADERSHIP CONFERENCE

PRELIMINARY CONFERENCE SCHEDULE

THIS IS SUBJECT TO CHANGE. PLEASE CHECK THE CONFERENCE PROGRAM FOR FINAL SCHEDULE.

THURSDAY, APRIL 10

1:00 PM	Conference Headquarters
1:00 PM	Competitive Event Headquarters
3:00 PM – 4:00 PM	Conference Check-In
3:40 PM – 4:40 PM	Online Objective Events <ul style="list-style-type: none">• Future Business Leader• Help Desk• Parliamentary Procedure
4:50 PM – 5:50 PM	Online Objective Events (Collaborative) <ul style="list-style-type: none">• Entrepreneurship• Desktop Publishing• Hospitality Management
6:00 PM – 7:00 PM	Online Objective Events (Collaborative) <ul style="list-style-type: none">• Global Business• Management Decision Making• Marketing
TBD	State Officer Candidates Meeting
5:00 PM – 6:00 PM	Judges Orientation
6:00 PM	American Enterprise Project Community Service Project Creed E-business Electronic Career Portfolio Partnership with Business Project Public Service Announcement Web Site Design
7:10 PM – 8:10 PM	Online Objective Events (Collaborative) <ul style="list-style-type: none">• Management Information Systems• Network Design
8:20 PM – 9:20 PM	Online Objective Events (Collaborative) <ul style="list-style-type: none">• Banking & Financial Systems• Sports & Entertainment Management
11:30 PM	Curfew

STATE LEADERSHIP CONFERENCE

PRELIMINARY CONFERENCE SCHEDULE

THIS IS SUBJECT TO CHANGE. PLEASE CHECK THE CONFERENCE PROGRAM FOR FINAL SCHEDULE.

FRIDAY, APRIL 11

7:00 AM	Conference Headquarters
7:00 AM	Competitive Event Headquarters
7:30 AM – 8:30 AM	Online Objective Events <ul style="list-style-type: none">• Networking Concepts• Introduction to Parliamentary Procedure
8:00 AM – 9:00 AM	Conference Check-In
8:00 AM	Advisers Meeting
8:00 AM – 9:00 AM	Judges Orientation
8:00 AM	Campaign & Exhibit Booths
8:40 AM – 9:40 AM	Online Objective Events <ul style="list-style-type: none">• Accounting I• Computer Problem Solving• Introduction to Business Communication
9:00 AM	Business Ethics Business Financial Plan Business Plan Business Presentation Client Service (Preliminary) Digital Design & Promotion Digital Video Production Emerging Business Issues Public Speaking I Public Speaking II
10:00 AM	Opening General Session
12:10 PM – 1:10 PM	Online Objective Events <ul style="list-style-type: none">• Accounting II• Computer Applications• Database Design & Applications• Spreadsheet Applications• Word Processing
1:00 PM – 2:00 PM	Judges Orientation
1:20 PM – 2:20 PM	Online Objective Events <ul style="list-style-type: none">• Agribusiness• Insurance & Risk Management• Introduction to Information Technology

STATE LEADERSHIP CONFERENCE

PRELIMINARY CONFERENCE SCHEDULE

THIS IS SUBJECT TO CHANGE. PLEASE CHECK THE CONFERENCE PROGRAM FOR FINAL SCHEDULE.

FRIDAY, APRIL 11

2:00 PM	Entrepreneurship Global Business Help Desk Hospitality Management Impromptu Speaking Job Interview Management Decision Making Management Information Systems Marketing Sports & Entertainment Management
2:30 PM – 3:30 PM	Online Objective Events <ul style="list-style-type: none">• Business Calculations• Business Communication• Introduction to Business
3:40 PM – 4:40 PM	Online Objective Events <ul style="list-style-type: none">• Economics• FBLA Principles and Procedures• Personal Finance
4:50 PM – 5:50 PM	Online Objective Events <ul style="list-style-type: none">• Business Math• Business Procedures• Cyber Security
6:00 PM – 7:00 PM	Online Objective Events <ul style="list-style-type: none">• Business Law• Health Care Administration
TBD	Section Meetings
TBD	Evening Activity: TBD
12:30 AM	Curfew

STATE LEADERSHIP CONFERENCE

PRELIMINARY CONFERENCE SCHEDULE

THIS IS SUBJECT TO CHANGE. PLEASE CHECK THE CONFERENCE PROGRAM FOR FINAL SCHEDULE.

SATURDAY, APRIL 12

7:00 AM	Conference Headquarters
7:00 AM	Competitive Event Headquarters
8:00 AM – 9:00 AM	Judges Orientation
9:00 AM	Banking and Financial Systems Client Service (Final) Computer Game & Simulation Programming Desktop Application Programming Future Business Leader L. Byram Bates Memorial Scholarship Mobile Application Development Network Design Parliamentary Procedure
9:00 AM – 10:00 AM	Campaign Caucus
10:15 AM – 11:00 AM	Voting Delegates Session
11:00 AM – 12:00 NOON	New Section Officers Orientation
2:00 PM	California Awards Program Committee Meeting
6:00 PM	Awards of Excellence Program
9:00 PM	NLC Meeting <i>For all first, second, and third place winners in Competitive Events</i>
9:30 PM – 11:30 PM	Awards Dance
1:00 AM	Curfew

SUNDAY, APRIL 13

8:30 AM	Conference Headquarters
8:30 AM – 10:30 AM	Conference Check-Out <i>Pick up reports and performance rating sheets</i>
9:00 AM – 10:00 AM	Breakfast for Outgoing State Officers/Advisers/State Staff/Board of Directors
10:00 AM – 11:30 AM	Outgoing/New State Officers' and Advisers' Meeting

IMPORTANT DATES AND DEADLINES

DATE	ITEM OR ACTIVITY	SUBMIT TO OR REGISTER AT
JANUARY 6 – MARCH 14 (9:00 P.M. PST)	Online Conference Registration (Standard)	www.cafbla.org
JANUARY 31 RECEIVED	Online Conference Registration (Pre-Judged Events) <ul style="list-style-type: none"> • Membership Dues Deadline (www.fbla-pbl.org) • Online Conference Registration Deadline (www.cafbla.org) • Conference Registration Payment Deadline (Checks payable to California FBLA) 	Send payment with printed Conference Registration Confirmation Summary to: Theresa Hagelbarger Business Manager P.O. Box 232 La Habra, CA 90633-0232
JANUARY 31 RECEIVED	Pre-Judged Event Entries Deadline <ul style="list-style-type: none"> • Business Financial Plan • Business Plan • Digital Video Production • E-business • Electronic Career Portfolio • Web Site Design 	California FBLA Online Submission System
JANUARY 31 POSTMARKED	Pre-Judged Event Entries Deadline <ul style="list-style-type: none"> • Computer Game & Simulation Programming • Desktop Application Programming • Desktop Publishing • Digital Design & Promotion • Mobile Application Development • Public Service Announcement 	Send entries to: Lee Lara 31500 Grape Street, Suite 3 #216 Lake Elsinore, CA 92532
JANUARY 31 RECEIVED	State Projects Deadline <ul style="list-style-type: none"> • Internship Project • Leaders In Action Project 	www.cafbla.org
MARCH 1 RECEIVED	Membership Dues Deadline	www.fbla-pbl.org
MARCH 1 RECEIVED	Business Achievement Awards—Individual <ul style="list-style-type: none"> • Future Degree • Business Degree • Leader Degree 	www.fbla-pbl.org
MARCH 5 RECEIVED	L. Byram Bates Memorial Scholarship Applications	Email applications and materials to: Dr. Laurie Locker State Officers' Adviser lllocker@cafbla.org
MARCH 5 RECEIVED	State and National Officer Applications	Email applications and materials to: Dr. Laurie Locker State Officers' Adviser lllocker@cafbla.org

STATE LEADERSHIP CONFERENCE

EVENTS AT-A-GLANCE

THIS IS SUBJECT TO CHANGE. PLEASE CHECK THE CONFERENCE PROGRAM FOR FINAL SCHEDULE.

ONLINE OBJECTIVE EVENTS			PERFORMANCE EVENTS		
Accounting I	Fri, April 11	8:40 AM – 9:40 AM	American Enterprise Project	Thurs, April 10	6:00 PM
Accounting II	Fri, April 11	12:10 PM – 1:10 PM	Banking & Financial Systems †	Sat, April 12	9:00 AM
Agribusiness	Fri, April 11	1:20 PM – 2:20 PM	Business Ethics	Fri, April 11	9:00 AM
Banking & Financial Systems *	Thurs, April 10	8:20 PM – 9:20 PM	Business Financial Plan	Fri, April 11	9:00 AM
Business Calculations	Fri, April 11	2:30 PM – 3:30 PM	Business Plan	Fri, April 11	9:00 AM
Business Communication	Fri, April 11	2:30 PM – 3:30 PM	Business Presentation	Fri, April 11	9:00 AM
Business Law	Fri, April 11	6:00 PM – 7:00 PM	Client Service (Preliminary) †	Fri, April 11	9:00 AM
Business Math	Fri, April 11	4:50 PM – 5:50 PM	Client Service (Final) †	Sat, April 12	9:00 AM
Business Procedures	Fri, April 11	4:50 PM – 5:50 PM	Community Service Project	Thurs, April 10	6:00 PM
Computer Applications	Fri, April 11	12:10 PM – 1:10 PM	Computer Game & Simulation Programming	Sat, April 12	9:00 AM
Computer Problem Solving	Fri, April 11	8:40 AM – 9:40 AM	Creed	Thurs, April 10	6:00 PM
Cyber Security	Fri, April 11	4:50 PM – 5:50 PM	Desktop Application Programming	Sat, April 12	9:00 AM
Database Design & Applications	Fri, April 11	12:10 PM – 1:10 PM	Digital Design & Promotion	Fri, April 11	9:00 AM
Desktop Publishing	Thurs, April 10	4:50 PM – 5:50 PM	Digital Video Production	Fri, April 11	9:00 AM
Economics	Fri, April 11	3:40 PM – 4:40 PM	E-business	Thurs, April 10	6:00 PM
Entrepreneurship *	Thurs, April 10	4:50 PM – 5:50 PM	Electronic Career Portfolio	Thurs, April 10	6:00 PM
FBIA Principles and Procedure	Fri, April 11	3:40 PM – 4:40 PM	Emerging Business Issues	Fri, April 11	9:00 AM
Future Business Leader	Thurs, April 10	3:40 PM – 4:40 PM	Entrepreneurship †	Fri, April 11	2:00 PM
Global Business *	Thurs, April 10	6:00 PM – 7:00 PM	Future Business Leader	Sat, April 12	9:00 AM
Health Care Administration	Fri, April 11	6:00 PM – 7:00 PM	Global Business †	Fri, April 11	2:00 PM
Help Desk	Thurs, April 10	3:40 PM – 4:40 PM	Help Desk	Fri, April 11	2:00 PM
Hospitality Management *	Thurs, April 10	4:50 PM – 5:50 PM	Hospitality Management †	Fri, April 11	2:00 PM
Insurance & Risk Management	Fri, April 11	1:20 PM – 2:20 PM	Impromptu Speaking †	Fri, April 11	2:00 PM
Introduction to Business	Fri, April 11	2:30 PM – 3:30 PM	Job Interview	Fri, April 11	2:00 PM
Introduction to Business Communication	Fri, April 11	8:40 AM – 9:40 AM	L. Byram Bates Memorial Scholarship	Sat, April 12	9:00 AM
Introduction to Information Technology	Fri, April 11	1:20 PM – 2:20 PM	Management Decision Making †	Fri, April 11	2:00 PM
Introduction to Parliamentary Procedure	Fri, April 11	7:30 AM – 8:30 AM	Management Information Systems †	Fri, April 11	2:00 PM
Management Decision Making *	Thurs, April 10	6:00 PM – 7:00 PM	Marketing †	Fri, April 11	2:00 PM
Management Information System	Thurs, April 10	7:10 PM – 8:10 PM	Mobile Application Development	Sat, April 12	9:00 AM
Marketing *	Thurs, April 10	6:00 PM – 7:00 PM	Network Design †	Sat, April 12	9:00 AM
Network Design *	Thurs, April 10	7:10 PM – 8:10 PM	Parliamentary Procedure †	Sat, April 12	9:00 AM
Networking Concepts	Fri, April 11	7:30 AM – 8:30 AM	Partnership with Business Project	Thurs, April 10	6:00 PM
Parliamentary Procedure *	Thurs, April 10	3:40 PM – 4:40 PM	Public Service Announcement	Thurs, April 10	6:00 PM
Personal Finance	Fri, April 11	3:40 PM – 4:40 PM	Public Speaking I	Fri, April 11	9:00 AM
Spreadsheet Applications	Fri, April 11	12:10 PM – 1:10 PM	Public Speaking II	Fri, April 11	9:00 AM
Sports & Entertainment Management *	Thurs, April 10	8:20 PM – 9:20 PM	Sports & Entertainment Management †	Fri, April 11	2:00 PM
Word Processing	Fri, April 11	12:10 PM – 1:10 PM	Web Site Design	Thurs, April 10	6:00 PM

* Two-part event: an online objective test and a performance event for top scorers.

† Sequestered events

STATE LEADERSHIP CONFERENCE

EVENTS AT-A-GLANCE

THIS IS SUBJECT TO CHANGE. PLEASE CHECK THE CONFERENCE PROGRAM FOR FINAL SCHEDULE.

ONLINE OBJECTIVE EVENTS		PERFORMANCE EVENTS	
Accounting I	Fri, April 11	8:40 AM - 9:40 AM	American Enterprise Project
Accounting II	Fri, April 11	12:10 PM - 1:10 PM	Banking & Financial Systems *
Agriculture	Fri, April 11	1:20 PM - 2:20 PM	Business Ethics
Banking & Financial Systems *	Thurs, April 10	8:20 PM - 9:20 PM	Business Financial Plan
Business Calculations	Fri, April 11	2:30 PM - 3:30 PM	Business Plan
Business Communication	Fri, April 11	2:30 PM - 3:30 PM	Business Presentation
Business Law	Fri, April 11	6:00 PM - 7:00 PM	Client Service (Preliminary) *
Business Math	Fri, April 11	4:50 PM - 5:50 PM	Client Service (Final) *
Business Procedures	Fri, April 11	4:50 PM - 5:50 PM	Community Service Project
Computer Applications	Fri, April 11	12:10 PM - 1:10 PM	Computer Game & Simulation Programming
Computer Problem Solving	Fri, April 11	8:40 AM - 9:40 AM	Creed
Cyber Security	Fri, April 11	4:50 PM - 5:50 PM	Desktop Application Programming
Database Design & Applications	Fri, April 11	12:10 PM - 1:10 PM	Digital Design & Promotion
Desktop Publishing	Thurs, April 10	4:50 PM - 5:50 PM	Digital Video Production
Economics	Fri, April 11	3:40 PM - 4:40 PM	E-business
Entrepreneurship *	Thurs, April 10	4:50 PM - 5:50 PM	Electronic Career Portfolio
FBLA Principles and Procedure	Fri, April 11	3:40 PM - 4:40 PM	Emerging Business Issues
Future Business Leader	Thurs, April 10	3:40 PM - 4:40 PM	Entrepreneurship *
Global Business *	Thurs, April 10	6:00 PM - 7:00 PM	Future Business Leader
Health Care Administration	Fri, April 11	6:00 PM - 7:00 PM	Global Business *
Help Desk	Thurs, April 10	3:40 PM - 4:40 PM	Help Desk
Hospitality Management *	Thurs, April 10	4:50 PM - 5:50 PM	Hospitality Management *
Insurance & Risk Management	Fri, April 11	1:20 PM - 2:20 PM	Impromptu Speaking *
Introduction to Business	Fri, April 11	2:30 PM - 3:30 PM	Job Interview
Introduction to Business Communication	Fri, April 11	8:40 AM - 9:40 AM	L. Byram Bates Memorial Scholarship
Introduction to Information Technology	Fri, April 11	1:20 PM - 2:20 PM	Management Decision Making *
Introduction to Parliamentary Procedure	Fri, April 11	7:30 AM - 8:30 AM	Management Information Systems *
Management Decision Making *	Thurs, April 10	6:00 PM - 7:00 PM	Marketing *
Management Information System	Thurs, April 10	7:10 PM - 8:10 PM	Mobile Application Development
Marketing *	Thurs, April 10	6:00 PM - 7:00 PM	Network Design *
Network Design *	Thurs, April 10	7:10 PM - 8:10 PM	Parliamentary Procedure *
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Sports & Entertainment Management *	Thurs, April 10	8:20 PM - 9:20 PM	Sports & Entertainment Management *
Word Processing	Fri, April 11	12:10 PM - 1:10 PM	Web Site Design

* Two-part event: an online objective test and a performance event for top scorers.
 * Sequestered events

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Center High School

Date: March 5, 2014

To: CJSUD Board of Trustees

From: Michael Jordan, Principal

Action Item XX

Information Item

Attached Pages 20

Principal's Initials: MJ

SUBJECT: Center High School Single Plan for Student Achievement

Attached you will find the updated Western Association of Schools and Colleges (WASC) Action Plans. This document also serves as the Single Plan for Student Achievement for Center High School. Current progress towards the successful accomplishment of each goal is listed in the "Timeline" and "Action Steps" sections of the plan.

Recommendation: Approve the WASC Action Plans/ Single Plan for Student Achievement for Center High School.

CONSENT AGENDA

Center High School
Chapter V – Revised Action Plans – 2/27/14

ACTION PLAN #1: Technology Improvements – Hardware and software upgrades and expansion of facilities needed throughout campus.

RATIONALE:

- Due to budget cutbacks, the average age of computers on campus is nearly 10 years old. Many older machines are having difficulty running current software.
- Many classrooms still do not have computer projectors installed.
- Only three Smart Boards are on campus.
- Wireless Internet is available for only 40% of the campus.
- Our 3 open campus computer labs have a limited number of stations making it difficult to accommodate current class sizes.
- The current feed from the local cable provider comes into the school in digital format, but our current cable infrastructure and televisions only handle analog signals. This conflict doesn't allow the school to receive outside cable channels.
- Current software and operating systems are outdated.
- Students need to be prepared to utilize the most up-to-date technology for future education and employment

ESLRs Addressed: Self-Directed Learner, Critical Thinker, Effective Communicator, Quality Producer

Product	Action Steps	Accountability	Timeline	Resources Needed
Five-year Center High School Technology Improvement Plan	Create technology committee which includes a participant from each department and classified staff.	WASC Leadership team	May 30, 2013 Accomplished 5-13	Team members

	<p>Action Steps:</p> <p>8-01-13 Technology Committee, which includes a participant from each department and classified staff, has been formed and is meeting monthly. A calendar of technology committee meetings and goals has been established.</p> <p>9-01-13 Technology Committee reviewed the standardization plan for classrooms. It was decided that more feedback from staff was needed before consensus could be achieved.</p> <p>Campus-wide technology inventory has been completed. Work has begun on the technology needs analysis</p> <p>In progress, a district-wide WiFi network will be available to all staff,</p>			
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	<p>students and guests. It will appear seamlessly as one giant network as there will be sufficient overlapping of "hot spot" coverage. All WiFi devices will authenticate using the individual MAC address. The main controller is set up at the district office and the hot spots are being installed presently with total coverage anticipated by the beginning of the next school year. The initial mounting locations will be in areas where SBAC testing is set to take place.</p> <p>Classrooms are being progressively upgraded with contemporary technology equipment to fulfill the requirements of implementing Common Core and to keep pace with the evolving trends. Several prototype/concept classrooms are being remodeled with various technologies to field test which equipment works best for individual departments and classrooms. These showcase classrooms will</p>			
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	be fully-functioning models for all teachers to see and discover what is available. When fully implemented, each classroom on campus will have a projection device (such as short-throw and traditional overhead digital projectors). Each classroom will also have a document camera or digital tablet to produce visual images for the projection screen. All classrooms will include multimedia equipment and a quality sound system.			
	Create calendar of technology committee meetings and goals	CHS Technology Committee Site Computer Technician	June 2013 Accomplished 8-13	Committee member(s) responsible for calendar
	Complete campus-wide technology inventory to include: computers (hardware and software), computer projectors, televisions, Wi-Fi, hubs, printers, Elmo projectors,	Site Computer Technician CHS Technology Committee members Department members	Completed by September 1, 2013 Accomplished 8-13	Organized lists from departments and Technology Committee

	overhead projectors, tablets, Smart boards, and others to be determined by the Technology Committee			
	Conduct technology needs analysis across campus	CHS Technology Committee	October 1, 2013 Accomplished 12-13	None
Software Expansion	Develop a five-year Center High School Technology Plan that prioritizes needed technology improvements based on the greatest positive	CHS Technology Committee	December 1, 2013 Accomplished 12-13	None
	Purchase Turnitin.com for schoolwide use	District Technology Committee	Accomplished September 2013	
	impact on student learning			
	Implement 5 Year Technology Plan according to the prioritization schedule established in the Technology Improvement plan.	District Technology Committee Site Computer Technician CHS Technology	January 1, 2014 In Progress 1-14	E-rate funding Site funding Donations District funding

		Committee		Tech to repair existing equipment if needed
	Update WASC Action Plan for this issue based on the CHS Technology Improvement Plan	WASC Leadership Team CHS Technology Committee	February 1, 2014 On going Updates	Time Committee member responsible for updating plan document

ACTION PLAN #2: Professional development and collaboration opportunities – Release time for conferences, school/classroom visitations, workshops, in-district training to implement Common Core State Standards and Professional Learning Communities.

RATIONALE: Due to budget cutbacks, there have been limited opportunities to participate in on-going professional development opportunities. Professional development will be crucial to implement Common Core State Standards and Professional Learning Communities

ESLR Addressed: Critical Thinker, Effective Communicator, Quality Producer

Product	Action Steps	Accountability	Timeline	Resources Needed
Professional Development/ Collaboration Plan	<p>Department Heads and site administration to attend a training of trainers endorsed by Dufour for developing Professional Learning Communities and other Professional Development opportunities.</p> <p>8-01-13 A professional development plan focused on the transition to CCSS has been developed by the administrative team.</p> <p>PD is being delivered via staff meetings and department chair</p>	<p>Principal</p> <p>Academic Coach</p> <p>Leadership Team</p>	November 1, 2013	<p>Registration dollars</p> <p>Substitute teachers</p> <p>Textbooks/handbooks</p>

	<p>meetings.</p> <p>SCOE has been contracted to disseminate some of the necessary components needed for the transition to CCSS to the staff , such as the Instructional Shifts</p> <p>In November 2013 the Special Ed department attended a workshop on how to run an effective IEP at SCOE.</p> <p>English and Math Department members have been attending Curriculum Committee meetings at the district office this school year approximately once per quarter.</p> <p>The District Math Adoption Committee decided to have the high school follow the Integrated Common Core High School Math Pathway.</p> <p>The Math Department also attended publisher presentations at the District Office with teachers from Grades 6 through 8. Three publishers presented their Common Core-aligned programs for Grades 6 through 12.</p>			
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Professional Learning Communities	Development of intradepartmental and interdepartmental PLC'S	Administration, Certificated and Classified Staff	Initiate September 2013, completion May 2015	Collaboration and training time Willing minds
	Classroom Visitations with teachers observing peers and administrators observing all staff. Observation notes/information to be discusses at PLC meetings.	Teachers Administration	Initiate September 2013	Substitutes to allow period observations
Common Core Standards-based curriculum and instruction	Teachers to attend workshops on Common Core Standards to align common core to current curriculum. 8-13 All members of the English department attended ERWC training sponsored by the Sacramento County Office of Education and developed a 12 th grade ERWC course which is being taught this school year. The entire English department completing an online workshop in November 2013 titled "Writing Arguments"	Administration District Curriculum Coordinator Grade /Course alike Professional Learning Communities Leadership Team	Initial training by March 2014 with completion by August 2014	Release time Update materials as funds become available.

	<p>Starting in September, 2013, the Math Department has attended a four-workshop series called, "Pathways to Common Core Mathematics" led by Patrick Callahan in Placer County. Additionally, they have begun articulation across grade/subject levels with the middle school teachers from Wilson Riles.</p> <p>In the fall of 2013, four members of the Math Dept. attended a four-workshop series offered through the Placer County Office of Education and Sierra Community College entitled, "Hands On Algebra". This series was Common Core Standards of Mathematical Practice-based and featured performance tasks.</p> <p>Some members of the math department have attended a two-workshop series through PCOE on Intensive Next Generation Assessments, in November, 2013 and January, 2014.</p> <p>Grade alike English teachers are attending collaboration days at the district office with Becky Lawson, XX, for developing common core</p>			
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	aligned assignments.			
	<p>Departmental collaboration between CHS and WCR to develop scope and sequence</p> <p>Beginning in October 2013, Teachers are working on scope and sequence departmentally. Additionally, the English teachers have been working on Common Core grade alike assignments on release days with the curriculum committee</p>	<p>Administration and District Curriculum Coordinator</p> <p>Teaching staff</p>	In process, completion by March 2014	<p>Collaboration time</p> <p>CC standards materials</p> <p>sample lessons and tests</p>

ACTION PLAN #3: Need to incorporate more electives into the master schedule.

RATIONALE: A lack of electives due to reduced staffing the past few years has led to higher class sizes and fewer rigorous elective opportunities for students to complete a well-rounded education while at Center High School. Efforts need to be made to provide valuable electives to complete student's schedules.

ESLRs Addressed: Self-Directed Learner, Critical Thinker, Effective Communicator, Quality Producer

Product	Action Steps	Accountability	Timeline	Resources Needed
Elective Interest Survey	Develop Electives Committee Develop survey Administer survey Analyze survey results	Electives Committee	August 2013 September 2013 September 2013 October 2013	SCOE, Perkins, NextEd funding District support and funding Grant Writer position to pursue outside funding sources
Elective Choices determined by Electives Survey	Parent night meetings for proposed electives	Electives Committee	December 2013	Library
	Place electives in the Course Catalog	Electives Committee	January 2014	Course Catalog

		Principal		
	<p>Revise the Action Plan to reflect new electives</p> <p>An EWRC English 12 elective course was developed and placed in the master schedule for the 2013-14 school year. Several English teachers have attended and are attending ongoing professional development for creating/teaching this course.</p> <p>Roseville High School was visited by members of the Math Dept. and PLTW in order to begin the formation of a math elective, "Geometry in Construction," tentatively planned to be offered in the 2015—2016 school year.</p> <p>If a block schedule can be implemented, the Math Dept. has proposed offering more math electives, such as "Math in the Movies", "Introduction to Statistics", a problem solving class similar to one offered at Sierra Community College and a Financial Literacy course.</p>	WASC Leadership Team	May 2014	WASC Document

Expanded Project Lead the Way Program and Career Technical Education Courses	Summer teacher training PLTW CTE Advisory Committee	Principal CTE Advisory Committee School Site Council District Office	2014-15 school year implementation with training occurring summer of 2014	SCOE, Perkins, NextED funding
Improved Master Schedule to allow for more elective offerings	Block schedule Committee formed Committee members researched different schedule configurations and presented them to staff on 2/24/14.		December 2013	

ACTION PLAN #4: Develop a systematic method of reviewing data in a continuous and ongoing cycle of review to help revise and update classroom instructional strategies and practices, as well as, to assist with the ongoing assessment of how students are mastering the ESLR's.	
RATIONALE: We need to be more data-driven in our improvement process. In order to do this we need to improve our assessment methods, data collection, data retrieval, and build an institutionalized process of review, improvement, and implementation of practices to improve student learning.	
ESLRs Addressed: Self-Directed Learner, Critical Thinker, Effective Communicator, Quality Producer	

Product	Action Steps	Accountability	Timeline	Resources Needed
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Reliable Data	<p>Establishment of a site data committee to coordinate and monitor this action plan</p> <p>Through developing scope and sequence, teachers will also be developing common assessments. English and math departments began this work in October 2013</p> <p>The Math Dept. agreed to administer one performance task per quarter, a result of attending the January, 2014 Callahan and Sue Gendron (Next Generation Assessments) presentations.</p>	WASC Leadership Team	August 15, 2013	Members Meeting place
	Work with district academic coach and technology department to ensure current data is accurate	WASC Leadership Team	Monthly Quarterly August 15, 2013	Data Agenda for meet
	Determine which additional data needs to be collected to assist in the improvement process.	Data Committee Department Heads	September 15, 2013 Each Progress Reporting Period	Grade Reports Data Reports
	Improve our data collection and distribution methods through adoption of new common rubrics for District Writing Assessments, Degrees of Reading Power tests, Essay Scorer software, SBAC training.	English Department Data Committee PLCs	Grade Reporting Periods – Progress/quarter/semester	Assessments Rubrics Common Prompts Possible Updated DRP

	<p>In the English department, the CCSS writing rubrics have been adopted.</p> <p>The Math Dept. PLC's, which are by course, administer common unit tests and final exams and collaborate to standardize the grading of them. Common assessment data is collected and analyzed within each PLC.</p>			
Accessible Data	<p>Develop the methods to include site assessments such as DRP and DWA scores in our data system through the investigation of data mining software alternatives. English department provided staff with DWA/DRP scores in October 2013.</p>	<p>Site Tech</p> <p>Data Committee</p>	January 14, 2014	<p>Time</p> <p>Data company vendors</p>
	<p>"Packaging" data in formats that are teacher friendly</p> <p>Training in MMARS or other software</p>	<p>Data Committee</p> <p>Leadership Committee</p>	October 2013 Quarterly	<p>Software</p> <p>Data</p>
	<p>Timely release of data to all teachers and stakeholders</p> <p>Open and shared access to data</p>	<p>Leadership Committee</p> <p>Data Committee</p>	October 2013 Quarterly	<p>Software</p> <p>Training</p>

				Data
Evaluated Data	<p>Scheduled time for analysis of data to determine the meaning of the data</p> <p>Review of data to determine areas of weakness and strengths</p> <p>Review common finals and assessments</p>	<p>Leadership Team</p> <p>PLCs</p> <p>Departments</p>	Quarterly / Semester	<p>Embedded time</p> <p>Early-out days</p>
Newly Developed Strategies	<p>Investigate strategies to meet determined areas of growth</p> <p>Investigate strategies to implement Common Core Standards</p> <p>Collaboration time to share strategies</p> <p>Training in new strategies where needed through attendance at workshops</p> <p>Increased cross-curricular collaboration</p> <p>Investigate cross-curricular rubrics</p> <p>Develop new evaluation strategies for multiple measurements of</p>	<p>All Staff</p> <p>Academic Coach</p> <p>Leadership Committee</p>	<p>Weekly</p> <p>Monthly</p> <p>Quarterly</p>	<p>Early-out Mondays</p> <p>Time for collaboration</p> <p>Professional Development</p> <p>Data</p>

	<p>ESLR's</p> <p>Implemented use of Academic Improvement Measure (AIM) document to guide and document collaboration towards reaching common assignment/common assessment goal.</p>			
Implemented New Strategies	<p>Utilizing Common Core Standards</p> <p>Best Practices</p> <p>Increased cross-curricular integration</p> <p>Continued intervention process</p>	<p>All Staff</p> <p>Academic Coach</p> <p>Leadership Committee</p> <p>Site Common Core Committee Representative</p>	Professional Development in 2013-2014 and 2014-2015	<p>Professional development time</p> <p>Collaboration time</p> <p>Peer Observation time</p>
Culture of Continuous Improvement	<p>Renew the cycle of data</p> <p>Review development in this process incorporating improvements</p>	<p>All staff</p> <p>Data Committee</p> <p>Leadership Team</p> <p>Academic Coach</p> <p>PLCs</p> <p>Site Tech / Technology</p>	<p>Starting 2013-2014</p> <p>Semi-annually</p>	<p>Time</p> <p>Data</p> <p>Evaluation tool</p>

		Committee School Site Council			

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept. /Site: Business Department

Date: 03/07/2014

Action Item

To: Board of Trustees

Information Item

From: Jeanne Bess

Attached Page 1

Principal's Initials: _____

SUBJECT:

**APPROVAL OF CENTER JOINT UNIFIED SCHOOL DISTRICT
PAYROLL ORDERS**

The Governing board is asked to approve the attached payroll
Orders for July 2013 through February 2014.

RECOMMENDATION: That the CJUSD Board of Trustees approve the
District Payroll Orders for July 2013 through February 2014.

CONSENT AGENDA

DISTRICT PAYROLL-SUMMARIZED FOR FISCAL YEAR ENDING JUNE 30,2014
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	REGULAR	VARIABLE	SPECIAL	TOTAL PAYROLL	#OF TRANSACTIONS
JULY	\$ 899,102.04	50139.63		\$ 949,241.67	252
AUG	\$ 2,200,733.72	\$ 68,455.98		\$ 2,269,189.70	634
SEPT	\$ 2,215,854.45	\$ 119,769.89		\$ 2,335,624.34	681
OCT	\$ 2,223,970.83	\$ 94,626.55		\$ 2,318,597.38	668
NOV	\$ 2,213,101.99	\$ 133,900.45		\$ 2,347,002.44	704
DEC	\$ 533,240.08	\$ 109,933.94	\$ 130,828.90	\$ 774,002.92	1143
2-Jan	\$ 1,722,577.99			\$ 1,722,577.99	
JAN	\$ 2,243,920.55	\$ 67,140.87		\$ 2,311,061.42	681
FEB	\$ 2,210,471.89	\$ 115,339.05		\$ 2,325,810.94	683
MARCH				\$ -	
APRIL				\$ -	
MAY				\$ -	
JUNE				\$ -	
SPECIAL				\$ -	

\$ 16,462,973.54	\$ 759,306.36	\$ 130,828.90	\$ 17,353,108.80	5446
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Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Business Department

Date: March

Action Item

To: Board of Trustees

Information Item

From: Jeanne Bess

Attached Pages 60

SUBJECT: Supplemental Agenda – Commercial Warrant Registers

February, 6, 2014, \$225,634.58, February 13, 2014, \$360,847.82, February 20, 2014, \$320,015.61, February 27, 2014, \$194,729.31.

The commercial warrant payments to vendors totals
\$ 1,101,227.32.

RECOMMENDATION: That the CJUSD Board of Trustees approves the Supplemental Agenda – Vendor Warrants as presented

CONSENT AGENDA

XIV-10

81 CENTER UNIFIED SCHOOL DIST.
020714 PRELIST

ACCOUNTS PAYABLE PRELIST

J8979

APY500

H.02.05 02/06/14 PAGE

0

Batch status: A All

From batch: 0053

To batch: 0053

Include Revolving Cash: Y

Include Address: N

81 CENTER UNIFIED SCHOOL DIST.
020714 PRELIST

ACCOUNTS PAYABLE PRELIST
BATCH: 0053 feb 7 2014
FUND : 01 GENERAL FUND

J8979 APY500 H.02.05 02/06/14 PAGE 1
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
018439/00	ALEXANDER D. PLATT						
1778 PO-141536	02/07/2014	1/27/14 WRKSH	1 01-3010-0-5800-103-1110-1000-003-822	NY F	4,165.11	4,165.11	4,165.11
TOTAL PAYMENT AMOUNT						4,165.11 *	4,165.11
013985/00	ALL DIESEL ELECTRIC INC.						
65 PO-140057	02/07/2014	9291	1 01-7230-0-4300-112-0000-3600-007-000	NN P	440.24	440.24	440.24
TOTAL PAYMENT AMOUNT						440.24 *	440.24
014733/00	ALL WEST COACHLINES INC.						
1731 PO-141489	02/07/2014	49171/49971/54682	1 01-0000-0-5810-371-1110-1000-012-000	NN F	1,128.14	1,128.14	1,128.14
TOTAL PAYMENT AMOUNT						1,128.14 *	1,128.14
022471/00	AMERICAN PSYCHOLOGICAL ASSOC						
1571 PO-141345	02/07/2014	S01027055	1 01-5640-0-4200-601-9728-3140-017-084	YN F	25.39	23.95	23.95
TOTAL PAYMENT AMOUNT						23.95 *	23.95
TOTAL USE TAX AMOUNT						1.92	
010400/00	AT&T						
92 PO-140078	02/07/2014	1/23-2/22 2481348100 8413	1 01-0000-0-5902-106-0000-8110-007-000	NN P	9.54	9.54	9.54
TOTAL PAYMENT AMOUNT						9.54 *	9.54
011810/00	BILINGUAL DICTIONARIES INC						
1515 PO-141313	02/07/2014	16849	1 01-0000-0-4200-103-0000-7200-003-000	NN F	249.42	234.91	234.91
TOTAL PAYMENT AMOUNT						234.91 *	234.91
019075/00	BRIGHT FUTURES THERAPY						
1786 PO-141540	02/07/2014	3117 JANUARY 2014	1 01-6500-0-5800-102-5750-1180-003-000	NN F	15,680.00	15,680.00	15,680.00
TOTAL PAYMENT AMOUNT						15,680.00 *	15,680.00

81 CENTER UNIFIED SCHOOL DIST.
020714 PRELIST

ACCOUNTS PAYABLE PRELIST
BATCH: 0053 feb 7 2014
FUND : 01 GENERAL FUND

J8979 APY500 H.02.05 02/06/14 PAGE 2
<< Open >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type fd reso p obje	ABA num sit goal func	Account num rep dep T9MP	Liq Amt	Net Amount
016846/00	CALHOUN, ROGER							
756 PO-140663	02/07/2014	MILEAGE JAN 2014		1 01-0000-0-5210-472-0000-2700-014-000	NN P		6.09	6.09
TOTAL PAYMENT AMOUNT							6.09 *	6.09
010408/00	CAPITOL CITY PROPANE INC							
68 PO-140059	02/07/2014	98967977/32729		1 01-7230-0-4308-112-0000-3600-007-000	NN P		285.69	285.69
TOTAL PAYMENT AMOUNT							285.69 *	285.69
021394/00	CARROLL, KARI							
1740 PO-141507	02/07/2014	JAN MILEAGE		1 01-5630-0-5800-601-1220-1000-017-000	NN F		166.10	166.10
TOTAL PAYMENT AMOUNT							166.10 *	166.10
020305/00	CDW GOVERNMENT INC.							
1666 PO-141428	02/07/2014	JL43206		1 01-0000-0-4300-115-0000-7700-007-000	NN F		80.60	80.60
TOTAL PAYMENT AMOUNT							80.60 *	80.60
022061/00	CELEBRATIONS							
1761 PO-141513	02/07/2014	CONTRACT #43250		1 01-3010-0-5600-371-1110-1000-012-000	NN F		1,274.00	1,274.00
TOTAL PAYMENT AMOUNT							1,274.00 *	1,274.00
010407/00	CENTER UNIFIED REVOLVING FUND	0000000000						
1769 PO-141521	02/07/2014	4111 SAIC		1 01-7230-0-5200-112-0000-3600-007-000	NN F		180.00	180.00
TOTAL PAYMENT AMOUNT							180.00 *	180.00
021051/00	CHILD ABUSE PREVENTION COUNCIL							
1744 PO-141498	02/07/2014	7390		1 01-0000-0-5800-601-1110-1000-017-093	NN F		6,130.00	6,130.00
TOTAL PAYMENT AMOUNT							6,130.00 *	6,130.00
020698/00	CLOPTON, ANGELA							
1791 PO-141531	02/07/2014	MED REIMB		1 01-6500-0-3404-472-5750-1110-000-000	NN F		50.00	50.00
TOTAL PAYMENT AMOUNT							50.00 *	50.00

81 CENTER UNIFIED SCHOOL DIST.
020714 PRELIST

ACCOUNTS PAYABLE PRELIST
BATCH: 0053 feb 7 2014
FUND : 01 GENERAL FUND

J8979 APY500 H.02.05 02/06/14 PAGE 3
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
017092/00	CREATIVE MATHEMATICS						
1628 PO-141402	02/07/2014	34083	1 01-6300-0-4300-240-1110-1000-011-000	NN F	153.60	141.90	✓
TOTAL PAYMENT AMOUNT					141.90 *	141.90	
018009/00	DARLENE COOPER PEREZ						
1772 PO-141524	02/07/2014	REIMB	1 01-6500-0-4300-102-5770-1110-003-000	NN F	29.95	29.95	✓
TOTAL PAYMENT AMOUNT					29.95 *	29.95	
014087/00	DECKER EQUIPMENT						
1620 PO-141389	02/07/2014	66321A	1 01-8150-0-4300-106-0000-8110-007-000	NN F	241.43	241.43	✓
TOTAL PAYMENT AMOUNT					241.43 *	241.43	
015914/00	DOWELL, HARRY						
1746 PO-141509	02/07/2014	JAN MILEAGE	1 01-5630-0-5800-601-1220-1000-017-000	NN F	34.94	34.94	✓
TOTAL PAYMENT AMOUNT					34.94 *	34.94	
016797/00	EBONY GRIFFIN						
1350 PO-141173	02/07/2014	MILEAGE JAN	1 01-6500-0-5800-102-5770-3600-003-000	NN F	163.97	163.97	✓
1745 PO-141508	02/07/2014	JAN MILEAGE AIREUS/DA JUAN	1 01-5630-0-5800-601-1220-1000-017-000	NN F	117.82	117.82	✓
TOTAL PAYMENT AMOUNT					281.79 *	281.79	
016002/00	EDGAR, SHERRY						
1758 PO-141511	02/07/2014	EWIMB	1 01-7405-0-5200-472-0000-2130-014-000	NN F	308.00	308.00	✓
TOTAL PAYMENT AMOUNT					308.00 *	308.00	
020587/00	ELECTRIC GOLF CAR COMPANY INC						
1726 PO-141481	02/07/2014	4941	1 01-7230-0-4300-112-0000-3600-007-000	NN P	70.14	70.14	✓
TOTAL PAYMENT AMOUNT					70.14 *	70.14	

81 CENTER UNIFIED SCHOOL DIST.
020714 PRELIST

ACCOUNTS PAYABLE PRELIST
BATCH: 0053 feb 7 2014
FUND : 01 GENERAL FUND

J8979 APY500 H.02.05 02/06/14 PAGE 4
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
019262/00	ENTERPRISE RENT A CAR						
1721 PO-141482	02/07/2014	855824/6H5KZT	1 01-0000-0-5600-472-1110-4000-014-915	NN P		97.19	97.19 ✓
1721 PO-141482	02/07/2014	855826/6H5KYS	1 01-0000-0-5600-472-1110-4000-014-915	NN F		147.19	147.19 ✓
1722 PO-141483	02/07/2014	855943/6JNNNOV	1 01-0000-0-5600-472-1110-4000-014-915	NN F		147.19	147.19 ✓
1724 PO-141484	02/07/2014	856030/6KXCHF	1 01-0000-0-5600-472-1110-4000-014-915	NN P		97.19	97.19 ✓
1724 PO-141484	02/07/2014	856029/6KX6JR	1 01-0000-0-5600-472-1110-4000-014-915	NN F		147.19	147.19 ✓
1725 PO-141485	02/07/2014	856170/6MSNVY	1 01-0000-0-5600-472-1110-4000-014-915	NN P		194.38	194.38 ✓
1725 PO-141485	02/07/2014	856169/6MSRM7	1 01-0000-0-5600-472-1110-4000-014-915	NN F		244.36	244.38 ✓
1728 PO-141486	02/07/2014	856292/6P83D6	1 01-0000-0-5600-472-1110-4000-014-915	NN F		147.19	147.19 ✓
1729 PO-141487	02/07/2014	856377/6Q9ZDX	1 01-0000-0-5600-472-1110-4000-014-915	NN F		147.19	147.19 ✓
1730 PO-141488	02/07/2014	856470/6RMKWM	1 01-0000-0-5600-472-1110-4000-014-915	NN F		147.19	147.19 ✓
TOTAL PAYMENT AMOUNT			1,516.28 *				1,516.28
022347/00	GIVE SOMETHING BACK						
1626 PO-141400	02/07/2014	IN-0200938	1 01-0000-0-4300-475-3200-1000-015-000	NN F		99.93	97.68 ✓
1631 PO-141404	02/07/2014	IN-0200937	1 01-6500-0-4300-102-5770-1110-003-000	NN F		299.84	227.47 ✓
1674 PO-141435	02/07/2014	IN-0200936	1 01-0000-0-4300-472-1230-1000-014-000	NN F		263.42	263.41 ✓
1675 PO-141436	02/07/2014	IN-0200935	1 01-0000-0-4300-472-0000-2700-014-000	NN F		61.06	61.07 ✓
1703 PO-141461	02/07/2014	IN-0201931	1 01-6500-0-4300-102-5770-1110-003-000	NN F		58.30	58.29 ✓
1716 PO-141475	02/07/2014	IN-0203273	1 01-6500-0-4300-102-5001-2700-003-000	NN F		89.13	95.36 ✓
TOTAL PAYMENT AMOUNT			803.28 *				803.28
010191/00	GRAINGER						
21 PO-140020	02/07/2014	9347653116	1 01-8150-0-4300-106-0000-8110-007-000	NN P		101.52	101.52 ✓
TOTAL PAYMENT AMOUNT			101.52 *				101.52
018992/00	GREEN ACRES NURSERY & SUPPLY						
53 PO-140046	02/07/2014	01-2-194980	1 01-0000-0-4300-106-0000-8110-007-000	NN P		72.24	72.24 ✓
TOTAL PAYMENT AMOUNT			72.24 *				72.24
013988/00	HAJOCA CORPORATION						
1517 PO-141299	02/07/2014	S007694699.001	1 01-8150-0-4300-106-0000-8110-007-000	NN P		445.24	445.24 ✓
TOTAL PAYMENT AMOUNT			445.24 *				445.24

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount
017002/00	HOME DEPOT CREDIT SERVICES						
1575 PO-141349	02/07/2014	1013945	1 01-8150-0-4300-106-0000-8110-007-000	NN P		29.69	29.69
1575 PO-141349	02/07/2014	8014553	1 01-8150-0-4300-106-0000-8110-007-000	NN P		4.05	4.05
1575 PO-141349	02/07/2014	9014428	1 01-8150-0-4300-106-0000-8110-007-000	NN P		198.97	198.97
1575 PO-141349	02/07/2014	5015037	1 01-8150-0-4300-106-0000-8110-007-000	NN P		30.11	30.11
TOTAL PAYMENT AMOUNT						262.82 *	262.82
014399/00	INSTITUTE FOR EDUCATIONAL DEV.						
1695 PO-141455	02/07/2014	4508185	1 01-7405-0-5200-234-0000-2140-008-000	NN F		229.00	229.00
1697 PO-141457	02/07/2014	4508156	1 01-7405-0-5200-234-0000-2140-008-000	NN F		229.00	229.00
TOTAL PAYMENT AMOUNT						458.00 *	458.00
021874/00	KIDWELL, TAMBRA						
1480 PO-141261	02/07/2014	TRIP 43	1 01-7230-0-5800-112-0000-3600-007-000	NN P		7.43	7.43
1480 PO-141261	02/07/2014	TRIP 134 BUS 2	1 01-7230-0-5800-112-0000-3600-007-000	NN P		11.11	11.11
TOTAL PAYMENT AMOUNT						18.54 *	18.54
017899/00	LAWSON, BECKY						
1766 PO-141519	02/07/2014	REIMB MILEAGE	1 01-7405-0-5210-103-0000-2130-003-000	NN F		34.72	34.72
TOTAL PAYMENT AMOUNT						34.72 *	34.72
022406/00	MAXIM HEALTHCARE SERVICES INC						
1733 PO-141490	02/07/2014	2169600262	1 01-0000-0-5800-102-0000-3140-003-000	NN P		3,400.00	3,400.00
TOTAL PAYMENT AMOUNT						3,400.00 *	3,400.00
020461/00	MITCHELL, CYNDY						
1390 PO-141196	02/07/2014	TRIP 84	1 01-7240-0-5800-112-5001-3600-007-000	NN P		6.55	6.55
TOTAL PAYMENT AMOUNT						6.55 *	6.55
011107/00	MY BINDING						
1707 PO-141466	02/07/2014	41367839	1 01-0000-0-4300-240-0000-2700-011-000	YN F		73.38	75.89
TOTAL PAYMENT AMOUNT						75.89 *	75.89
TOTAL USE TAX AMOUNT						6.07	

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
015957/00	MYERS, HOLLAND						
1782 PO-141537	02/07/2014	REIMB	1	01-3550-0-5901-472-1110-1000-014-000	NN F	276.00	276.00
TOTAL PAYMENT AMOUNT						276.00 *	276.00
015787/00	O'REILLY AUTO PARTS						
718 PO-140630	02/07/2014	264190/193/192	1	01-7240-0-4300-112-5001-3600-007-000	NN P	204.66	204.66
718 PO-140630	02/07/2014	264340	1	01-7240-0-4300-112-5001-3600-007-000	NN P	41.63	41.63
TOTAL PAYMENT AMOUNT						246.29 *	246.29
017576/00	OFFICE DEPOT/BUS.SERVICES DIV						
1582 PO-141356	02/07/2014	695068546001	1	01-0000-0-4300-238-1110-1000-010-000	NN P	120.53	120.53
1582 PO-141356	02/07/2014	695068547001	1	01-0000-0-4300-238-1110-1000-010-000	NN F	4.27	4.28
1639 PO-141409	02/07/2014	692334194001	1	01-0000-0-4300-238-1110-1000-010-000	NN F	75.59	75.59
1651 PO-141415	02/07/2014	692335619001	2	01-3010-0-4300-240-1110-1000-011-000	NN F	62.91	62.91
1651 PO-141415	02/07/2014	962335619001	1	01-6300-0-4300-240-1110-1000-011-000	NN F	84.14	84.14
TOTAL PAYMENT AMOUNT						347.45 *	347.45
021752/00	PACIFIC POWER & SYSTEMS INC						
30 PO-140028	02/07/2014	3482	1	01-8150-0-4300-106-0000-8110-007-000	NN P	509.12	509.12
TOTAL PAYMENT AMOUNT						509.12 *	509.12
018082/00	PCM-G INC						
1586 PO-141357	02/07/2014	0147061436 PRTL PYMNT	1	01-7405-0-4400-115-0000-7700-007-000	NN P	75,034.81	75,034.81
TOTAL PAYMENT AMOUNT						75,034.81 *	75,034.81
021194/00	PRUDENTIAL OVERALL SUPPLY INC						
80 PO-140069	02/07/2014	180175827	1	01-7230-0-5600-112-0000-3600-007-000	NN P	60.65	60.65
TOTAL PAYMENT AMOUNT						60.65 *	60.65
018847/00	PYRAMID EDUCATIONAL CONSULTANT						
1656 PO-141419	02/07/2014	00080421	1	01-5640-0-4300-601-9728-1000-017-080	YN F	97.99	90.75
TOTAL PAYMENT AMOUNT						90.75 *	90.75
TOTAL USE TAX AMOUNT						7.26	

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
014231/00	RIVERA, IVAN						
1614 PO-141397	02/07/2014	JAN MILEAGE	1 01-6500-0-5800-102-5770-3600-003-000	NN P	262.08	262.08	✓
TOTAL PAYMENT AMOUNT					262.08 *	262.08	
010242/00	ROTO-ROOTER PLUMBERS						
1719 PO-141478	02/07/2014	SA24810	1 01-8150-0-5600-106-0000-8110-007-000	NN P	205.00	205.00	
1719 PO-141478	02/07/2014	SA24820	1 01-8150-0-5600-106-0000-8110-007-000	NN P	535.00	535.00	
TOTAL PAYMENT AMOUNT					740.00 *	740.00	✓
010266/00	SACRAMENTO COUNTY UTILITIES						
106 PO-140091	02/07/2014	50000918485 12/22-2/21	1 01-0000-0-5540-106-0000-8110-007-000	NN P	2,874.80	2,874.80	
106 PO-140091	02/07/2014	50000918556	1 01-0000-0-5540-106-0000-8110-007-000	NN P	417.24	417.24	
106 PO-140091	02/07/2014	50000918618	1 01-0000-0-5540-106-0000-8110-007-000	NN P	497.01	497.01	
TOTAL PAYMENT AMOUNT					3,789.05 *	3,789.05	✓
018930/00	SCHOOL SPECIALTY/CLASSROOM DIR						
1611 PO-141382	02/07/2014	208111956419	1 01-6500-0-4300-102-5750-1110-003-000	NN F	271.86	245.36	
TOTAL PAYMENT AMOUNT					245.36 *	245.36	✓
015840/00	SHOPK12						
1702 PO-141460	02/07/2014	2794	1 01-0000-0-4300-234-1110-1000-008-000	NN F	540.00	540.00	
TOTAL PAYMENT AMOUNT					540.00 *	540.00	✓
021060/00	SHURTLEFF, DIANA						
1742 PO-141496	02/07/2014	REIMB	1 01-9601-0-4300-601-1110-1000-017-000	NN F	10.03	10.03	
TOTAL PAYMENT AMOUNT					10.03 *	10.03	✓
010263/00	SMUD						
107 PO-140092	02/07/2014	7000000347 DEC	1 01-0000-0-5530-106-0000-8110-007-000	NN P	47,266.52	47,266.52	
TOTAL PAYMENT AMOUNT					47,266.52 *	47,266.52	✓

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
020087/00	SOCCER PRO						
1785 PO-141539	02/07/2014	CHS11514.1	1	01-0472-0-5800-472-1263-4200-014-000	NN F	1,427.49	1,427.49
TOTAL PAYMENT AMOUNT						1,427.49 *	1,427.49
017028/00	SOCRATIC SEMINARS						
1403 PO-141206	02/07/2014	1/28 T.HARE	1	01-7405-0-5200-234-0000-2140-008-000	NN F	215.00	215.00
TOTAL PAYMENT AMOUNT						215.00 *	215.00
018967/00	SPRINT CUSTOMER SERVICE						
662 PO-140583	02/07/2014	811116315-146	1	01-0000-0-5903-101-0000-7150-002-000	NN P	92.16	92.16
1482 PO-141262	02/07/2014	811116315-146	1	01-0000-0-5903-106-0000-8110-007-000	NN P	725.23	725.23
1483 PO-141263	02/07/2014	811116315-146	1	01-7230-0-4300-112-0000-3600-007-000	NN P	61.86	61.86
1634 PO-141407	02/07/2014	811116315-146 c&i	1	01-0000-0-5903-103-0000-2110-003-000	NN P	71.87	71.87
1634 PO-141407	02/07/2014	811116315-146 SP ED	1	01-0000-0-5903-103-0000-2110-003-000	NN P	139.85	139.85
1649 PO-141414	02/07/2014	811116315-146	1	01-0000-0-5903-236-0000-2700-009-000	NN P	0.53	0.53
1676 PO-141437	02/07/2014	811116315-146	1	01-0000-0-5903-472-0000-2700-014-000	NN P	38.20	38.20
1644 PO-141446	02/07/2014	811116315-146	1	01-0000-0-5903-234-0000-2700-008-000	NN P	37.99	37.99
1710 PO-141467	02/07/2014	811116315-146	1	01-0000-0-5902-115-0000-7700-007-000	NN P	75.98	75.98
TOTAL PAYMENT AMOUNT						1,243.67 *	1,243.67
018370/00	STANLEY CONVERGENT SECURITY						
109 PO-140094	02/07/2014	10980711	1	01-0000-0-5800-106-0000-8110-007-000	NN P	231.00	231.00
TOTAL PAYMENT AMOUNT						231.00 *	231.00
018066/00	SUPER DUPER INC.						
1578 PO-141355	02/07/2014	1939399A	1	01-6500-0-4300-102-5770-1110-003-000	YN F	93.85	74.65
TOTAL PAYMENT AMOUNT						74.65 *	74.65
TOTAL USE TAX AMOUNT						5.97	
016874/00	SUTTER BUTTES COMMUNICATIONS						
1681 PO-141440	02/07/2014	35146	1	01-0054-0-4300-238-1110-1000-010-000	NN F	10,562.40	10,492.50
TOTAL PAYMENT AMOUNT						10,492.50 *	10,492.50

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
010498/00	TAYLOR, SHANNAN						
1231 PO-141060	02/07/2014	INV 104 JAN	1	01-6500-0-5800-102-5750-1180-003-000	NN P	150.00	150.00
TOTAL PAYMENT AMOUNT						150.00 *	150.00
010519/00	TIM'S MUSIC						
1774 PO-141534	02/07/2014	134982	1	01-6300-0-4200-472-1110-1000-014-000	NN F	400.00	400.00
TOTAL PAYMENT AMOUNT						400.00 *	400.00
010139/00	TROXELL COMMUNICATIONS INC						
1623 PO-141391	02/07/2014	763269	1	01-7405-0-4400-115-0000-7700-007-000	NN F	8,775.00	8,775.01
TOTAL PAYMENT AMOUNT						8,775.01 *	8,775.01
018567/00	TRULITE WSG LLC						
42 PO-140038	02/07/2014	590343	1	01-8150-0-4300-106-0000-8110-007-000	NN P	248.23	248.23
42 PO-140038	02/07/2014	590344	1	01-8150-0-4300-106-0000-8110-007-000	NN P	72.63	72.63
TOTAL PAYMENT AMOUNT						320.86 *	320.86
015018/00	VERHOVETCHI, VEACESLAV						
1392 PO-141198	02/07/2014	TRIP 77	1	01-7240-0-5800-112-5001-3600-007-000	NN P	11.27	11.27
1392 PO-141198	02/07/2014	TRIP 91	1	01-7240-0-5800-112-5001-3600-007-000	NN P	6.88	6.88
TOTAL PAYMENT AMOUNT						18.15 *	18.15
015191/00	WACHOB, CYNTHIA						
964 PO-140843	02/07/2014	JAN 2014 MILEAGE	1	01-6500-0-5210-102-5060-2110-003-000	NN P	175.84	175.84
TOTAL PAYMENT AMOUNT						175.84 *	175.84
010116/00	WESTERN PSYCHOLOGICAL SERVICES						
1682 PO-141441	02/07/2014	WPS-040263	1	01-5640-0-4300-601-9728-3120-017-000	NN F	235.22	234.13
TOTAL PAYMENT AMOUNT						234.13 *	234.13

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
022348/00	WILSON, SHERRY						
1720 PO-141479	02/07/2014	TRIP 134	1 01-7230-0-5800-112-0000-3600-007-000	NN P	11.11	11.11	✓
TOTAL PAYMENT AMOUNT						11.11 *	11.11
017313/00	XEROX						
750 PO-140658	02/07/2014	701704834	1 01-0000-0-5800-115-9790-8200-007-000	NN P	665.55	665.55	
750 PO-140658	02/07/2014	701714704	1 01-0000-0-5800-115-9790-8200-007-000	NN P	508.31	508.31	
TOTAL PAYMENT AMOUNT						1,173.86 *	1,173.86 ✓
020841/00	XEROX CORPORATION						
643 PO-140562	02/07/2014	072437797	1 01-0000-0-5600-472-0000-2700-014-000	NN P	23.05	23.05	
TOTAL PAYMENT AMOUNT						23.05 *	23.05 ✓
TOTAL FUND PAYMENT						192,542.03 **	192,542.03
TOTAL USE TAX AMOUNT						21.22	

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount


010669/00	ALHAMBRA & SIERRA SPRINGS						
482 PO-140433	02/07/2014	4779099 012614	2	09-0000-0-4300-501-1110-1000-016-000	NN F	7.53	14.25
482 PO-140433	02/07/2014	4779099 012614	1	09-0700-0-4300-503-0000-2700-018-000	NN P	42.74	42.74
TOTAL PAYMENT AMOUNT						56.99 *	56.99
TOTAL FUND PAYMENT						56.99 **	56.99

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Req Reference	Date	Description	fd reso p obje	sit goal func rep dep T9MP			
020981/00	SAVE MART SUPERMARKETS						
543	PO-140480	02/07/2014	2581541	1 11-0028-0-4300-601-4130-1000-017-000 NN P		119.50	119.50
TOTAL PAYMENT AMOUNT						119.50 *	119.50
021060/00	SHURTLEFF, DIANA						
1743	PO-141497	02/07/2014	MILEAGE REIMB	1 11-0028-0-5200-601-4130-1000-017-000 NN F		27.22	27.22
TOTAL PAYMENT AMOUNT						27.22 *	27.22
TOTAL FUND PAYMENT						146.72 **	146.72



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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
011602/00	DANIELSEN CO., THE						
381 PO-140343	02/07/2014	33562	2	13-5310-0-4300-108-0000-3700-007-000	NN P	8.00	8.00
381 PO-140343	02/07/2014	33562	1	13-5310-0-4700-108-0000-3700-007-000	NN P	3,557.07	3,557.07
TOTAL PAYMENT AMOUNT						3,565.07 *	3,565.07
011255/00	EARTHGRAINS BAKING CO INC						
563 PO-140500	02/07/2014	26306 64-01890	1	13-5310-0-4700-108-0000-3700-007-000	NN P	307.30	307.30
563 PO-140500	02/07/2014	26306 64-01891	1	13-5310-0-4700-108-0000-3700-007-000	NN P	497.92	497.92
563 PO-140500	02/07/2014	26306 64-01893	1	13-5310-0-4700-108-0000-3700-007-000	NN P	313.37	313.37
563 PO-140500	02/07/2014	26306 64-01894	1	13-5310-0-4700-108-0000-3700-007-000	NN P	132.88	132.88
563 PO-140500	02/07/2014	26306 64-19052	1	13-5310-0-4700-108-0000-3700-007-000	NN P	306.28	306.28
563 PO-140500	02/07/2014	26306 64-19639	1	13-5310-0-4700-108-0000-3700-007-000	NN P	145.56	145.56
563 PO-140500	02/07/2014	26306 64-19664	1	13-5310-0-4700-108-0000-3700-007-000	NN P	101.62	101.62
TOTAL PAYMENT AMOUNT						1,804.93 *	1,804.93
022364/00	HEARTLAND PAYMENT SYSTEMS						
392 PO-140354	02/07/2014	HSS00000002440	1	13-5310-0-5300-108-0000-3700-007-000	NN P	345.60	345.60
TOTAL PAYMENT AMOUNT						345.60 *	345.60
016279/00	P&R PAPER SUPPLY						
395 PO-140357	02/07/2014	N83305-00	1	13-5310-0-4300-108-0000-3700-007-000	NN P	1,134.65	1,134.65
395 PO-140357	02/07/2014	N82294-00	1	13-5310-0-4300-108-0000-3700-007-000	NN P	783.07	783.07
TOTAL PAYMENT AMOUNT						1,917.72 *	1,917.72
019993/00	PROPACIFIC FRESH						
385 PO-140347	02/07/2014	CENTER HS JAN	1	13-5310-0-4700-108-0000-3700-007-000	NN P	6,454.44	6,454.44
385 PO-140347	02/07/2014	DUDLEY JAN	1	13-5310-0-4700-108-0000-3700-007-000	NN P	2,167.14	2,167.14
385 PO-140347	02/07/2014	GLOBAL YTH JAN	1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,486.08	1,486.08
385 PO-140347	02/07/2014	NO COUNTRY JAN	1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,420.83	1,420.83
385 PO-140347	02/07/2014	OAK HILL JAN	1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,588.57	1,588.57
385 PO-140347	02/07/2014	SPINELLI JAN	1	13-5310-0-4700-108-0000-3700-007-000	NN P	963.74	963.74
385 PO-140347	02/07/2014	WCRILES JAN	1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,818.21	1,818.21
TOTAL PAYMENT AMOUNT						15,899.01 *	15,899.01

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
021194/00	PRUDENTIAL OVERALL SUPPLY INC						
387 PO-140349	02/07/2014	180176349	1	13-5310-0-5800-108-0000-3700-007-000	NN P	77.11	77.11
387 PO-140349	02/07/2014	180175826	1	13-5310-0-5800-108-0000-3700-007-000	NN P	77.11	77.11
387 PO-140349	02/07/2014	180172605	1	13-5310-0-5800-108-0000-3700-007-000	NN P	77.11	77.11
387 PO-140349	02/07/2014	180173673	1	13-5310-0-5800-108-0000-3700-007-000	NN P	77.11	77.11
TOTAL PAYMENT AMOUNT						308.44 *	308.44
017334/00	SEVEN UP BOTTLING CO. OF S.F.						
396 PO-140358	02/07/2014	2190417351	1	13-5310-0-4700-108-0000-3700-007-000	NN P	400.80	400.80
TOTAL PAYMENT AMOUNT						400.80 *	400.80
015088/00	SLIC CO-OP						
1735 PO-141494	02/07/2014	14011	1	13-5310-0-5300-108-0000-3700-007-000	NN F	50.00	50.00
TOTAL PAYMENT AMOUNT						50.00 *	50.00
018967/00	SPRINT CUSTOMER SERVICE						
1647 PO-141413	02/07/2014	811116315-146	1	13-5310-0-5903-108-0000-3700-007-000	NN P	19.97	19.97
TOTAL PAYMENT AMOUNT						19.97 *	19.97
011422/00	SYSCO OF SAN FRANCISCO						
383 PO-140345	02/07/2014	401281749	2	13-5310-0-4300-108-0000-3700-007-000	NN P	72.18	72.18
383 PO-140345	02/07/2014	401250100/401141481	2	13-5310-0-4300-108-0000-3700-007-000	NN P	86.77	86.77
383 PO-140345	02/07/2014	1565438/401210766	1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,374.99	1,374.99
383 PO-140345	02/07/2014	401281749	1	13-5310-0-4700-108-0000-3700-007-000	NN P	2,494.35	2,494.35
383 PO-140345	02/07/2014	401250100/401141481	1	13-5310-0-4700-108-0000-3700-007-000	NN P	3,417.39	3,417.39
TOTAL PAYMENT AMOUNT						7,445.68 *	7,445.68
016245/00	UNDERWOOD, JENNIFER						
1751 PO-141501	02/07/2014	REFUND	1	13-5310-0-8634-000-0000-0000-000-000	NN F	15.20	15.20
TOTAL PAYMENT AMOUNT						15.20 *	15.20
TOTAL FUND PAYMENT						31,772.42 **	31,772.42

81 CENTER UNIFIED SCHOOL DIST.
020714 PRELIST

ACCOUNTS PAYABLE PRELIST
BATCH: 0053 feb 7 2014
FUND : 14 DEFERRED MAINTENANCE FUND

J8979 APY500 H.02.05 02/06/14 PAGE 15
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func rep dep T9MP			
015797/00	ACE SUPPLY	HARDWARE NORTH					
1759 PO-141512	02/07/2014	095158/2	1 14-0024-0-4300-106-9606-8110-007-000 NN P			80.57	80.57
TOTAL PAYMENT AMOUNT						80.57 *	80.57
017002/00	HOME DEPOT	CREDIT SERVICES					
1706 PO-141465	02/07/2014	1014056	1 14-0024-0-4300-106-9606-8110-007-000 NN P			76.56	76.56
TOTAL PAYMENT AMOUNT						76.56 *	76.56
TOTAL FUND PAYMENT						157.13 **	157.13

81 CENTER UNIFIED SCHOOL DIST.
020714 PRELIST

ACCOUNTS PAYABLE PRELIST
BATCH: 0053 feb 7 2014
FUND : 21 BUILDING FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount	
021692/00	MONOPRICE INC							
1669 PO-141431	02/07/2014	9785763	1 21-0000-0-4300-115-0000-7700-007-000	NN F		963.06	959.29	
TOTAL PAYMENT AMOUNT						959.29 *	959.29	
TOTAL FUND PAYMENT						959.29 **	959.29	
TOTAL BATCH PAYMENT						225,634.58 ***	0.00	225,634.58
TOTAL USE TAX AMOUNT						21.22		
TOTAL DISTRICT PAYMENT						225,634.58 ****	0.00	225,634.58
TOTAL USE TAX AMOUNT						21.22		
TOTAL FOR ALL DISTRICTS:						225,634.58 ****	0.00	225,634.58
TOTAL USE TAX AMOUNT						21.22		

Number of warrants to be printed: 81, not counting voids due to stub overflows.

81 CENTER UNIFIED SCHOOL DIST.
FEB 14 2014

ACCOUNTS PAYABLE PRELIST

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Batch status: A All

From batch: 0054

To batch: 0054

Include Revolving Cash: Y

Include Address: N

81 CENTER UNIFIED SCHOOL DIST.
FEB 14 2014

ACCOUNTS PAYABLE PRELIST
BATCH: 0054 02142014
FUND : 01 GENERAL FUND

J9171 APY500 H.02.05 02/13/14 PAGE 1
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
021763/00	ALL STAR RENTS						
1616 PO-141386	02/14/2014	428085	1 01-8150-0-5600-106-0000-8110-007-000	NN P	71.45	71.45	71.45
TOTAL PAYMENT AMOUNT						71.45 *	71.45
017075/00	AMERICAN RIVER SPEECH INC.						
548 PO-140485	02/14/2014	INV 1/31/14	1 01-6500-0-5800-102-5750-1180-003-000	NN P	6,396.25	6,396.25	6,396.25
TOTAL PAYMENT AMOUNT						6,396.25 *	6,396.25
011675/00	AT&T MESSAGING						
93 PO-140079	02/14/2014	6900789	1 01-0000-0-5902-106-0000-8110-007-000	NN P	720.00	720.00	720.00
TOTAL PAYMENT AMOUNT						720.00 *	720.00
021604/00	ATLAS DISPOSAL INDUSTRIES						
94 PO-140080	02/14/2014	564673 20-001	1 01-0000-0-5550-106-0000-8110-007-000	NN P	398.11	398.11	398.11
94 PO-140080	02/14/2014	561331 19-001	1 01-0000-0-5550-106-0000-8110-007-000	NN P	103.01	103.01	103.01
94 PO-140080	02/14/2014	561747 19-002	1 01-0000-0-5550-106-0000-8110-007-000	NN P	350.04	350.04	350.04
94 PO-140080	02/14/2014	561753 19-003	1 01-0000-0-5550-106-0000-8110-007-000	NN P	306.93	306.93	306.93
94 PO-140080	02/14/2014	561752 19-004	1 01-0000-0-5550-106-0000-8110-007-000	NN P	242.22	242.22	242.22
94 PO-140080	02/14/2014	561751 19-005	1 01-0000-0-5550-106-0000-8110-007-000	NN P	148.58	148.58	148.58
94 PO-140080	02/14/2014	561754 19-006	1 01-0000-0-5550-106-0000-8110-007-000	NN P	156.49	156.49	156.49
94 PO-140080	02/14/2014	561748 19-007	1 01-0000-0-5550-106-0000-8110-007-000	NN P	775.33	775.33	775.33
94 PO-140080	02/14/2014	561750 19-008	1 01-0000-0-5550-106-0000-8110-007-000	NN P	124.96	124.96	124.96
94 PO-140080	02/14/2014	561749 19-009	1 01-0000-0-5550-106-0000-8110-007-000	NN P	364.96	364.96	364.96
TOTAL PAYMENT AMOUNT						2,970.63 *	2,970.63
014789/00	BISHO, VERNON						
1801 PO-141548	02/14/2014	REIMB	1 01-0000-0-5800-472-1297-1000-014-000	NN F	360.00	360.00	360.00
1801 PO-141548	02/14/2014	REIMB	2 01-6300-0-5800-472-1110-1000-014-000	NN F	39.85	39.85	39.85
TOTAL PAYMENT AMOUNT						399.85 *	399.85
020540/00	CALIFORNIA AMERICAN WATER CO						
96 PO-140082	02/14/2014	1015210019904293	1 01-0000-0-5540-106-0000-8110-007-000	NN P	1,734.66	1,734.66	1,734.66
96 PO-140082	02/14/2014	1015210020957327	1 01-0000-0-5540-106-0000-8110-007-000	NN P	1,291.80	1,291.80	1,291.80
96 PO-140082	02/14/2014	1015210020037919	1 01-0000-0-5540-106-0000-8110-007-000	NN P	956.47	956.47	956.47
TOTAL PAYMENT AMOUNT						3,982.93 *	3,982.93

81 CENTER UNIFIED SCHOOL DIST.

FEB 14 2014

ACCOUNTS PAYABLE PRELIST

BATCH: 0054 02142014

FUND : 01

GENERAL FUND

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Vendor/Addr	Remit name	Reg Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
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015021/00 CANNON SPORTS INC.

1677 PO-141448 02/14/2014 457089

020305/00 CDW GOVERNMENT INC.

1658 PO-141421 02/14/2014 JN94156

014449/00 CENTER HIGH SCHOOL STUDENT

1798 PO-141545 02/14/2014 I.SPEARS PE CLOTHES

014942/00 CHELA ALVARADO

1817 PO-141563 02/14/2014 14-001

021175/00 CINTAS DOCUMENT MANAGEMENT

495 PO-140440 02/14/2014 DG37069557

015699/00 CLARK SECURITY PRODUCTS

16 PO-140016 02/14/2014 22K-023774

021573/00 CLEMENTS, KRISTEN

1802 PO-141549 02/14/2014 REIMB

014570/00 CODY SPAETH

1816 PO-141562 02/14/2014 12-002

1 01-0000-0-4300-472-1260-1000-014-000 NN F

TOTAL PAYMENT AMOUNT

157.99 *

157.99

158.31

1 01-0000-0-4300-234-1110-1000-008-000 NN F

TOTAL PAYMENT AMOUNT

400.74 *

400.74

400.74

1 01-5630-0-4300-601-1220-1000-017-000 NN F

TOTAL PAYMENT AMOUNT

20.00 *

20.00

20.00

1 01-0000-0-5800-472-1110-1000-014-602 NN F

TOTAL PAYMENT AMOUNT

300.00 *

300.00

300.00

1 01-0000-0-5800-472-0000-2700-014-000 NN F

TOTAL PAYMENT AMOUNT

34.35 *

34.35

34.35

1 01-8150-0-4300-106-0000-8110-007-000 NN P

TOTAL PAYMENT AMOUNT

14.54 *

14.54

14.54

1 01-7220-0-4300-472-1110-1000-014-000 NN F

TOTAL PAYMENT AMOUNT

139.97 *

139.97

139.97

1 01-0000-0-5800-472-1110-1000-014-602 NN F

TOTAL PAYMENT AMOUNT

125.00 *

125.00

125.00

81 CENTER UNIFIED SCHOOL DIST.
FEB 14 2014

ACCOUNTS PAYABLE PRELIST
BATCH: 0054 02142014
FUND : 01 GENERAL FUND

J9171 APY500 H.02.05 02/13/14 PAGE 3
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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				fd reso p obje	sit goal func rep dep T9MP		
015735/00	COUNTY OF SACRAMENTO							
101	PO-140086	02/14/2014	18033		1 01-0000-0-5800-106-0000-8110-007-000	NN P	25.00	25.00
TOTAL PAYMENT AMOUNT							25.00 *	25.00
010236/00	CREATIVE BUS SALES							
71	PO-140062	02/14/2014	8004758		1 01-7230-0-4300-112-0000-3600-007-000	NN P	1,844.34	1,844.34
TOTAL PAYMENT AMOUNT							1,844.34 *	1,844.34
017676/00	DAWSON OIL COMPANY INC.							
72	PO-141444	02/14/2014	1129423		1 01-7230-0-4300-112-0000-3600-007-000	NN P	1,893.93	1,893.93
TOTAL PAYMENT AMOUNT							1,893.93 *	1,893.93
010336/00	ECOTECH PEST MANAGEMENT INC							
104	PO-140089	02/14/2014	4107		1 01-0000-0-5500-106-0000-8110-007-000	NN P	787.00	787.00
TOTAL PAYMENT AMOUNT							787.00 *	787.00
019523/00	FOLLETT EDUCATIONAL SERVICE							
1672	PO-141433	02/14/2014	1598593A		1 01-0037-0-4100-103-1110-1000-003-000	NN F	410.46	412.20
TOTAL PAYMENT AMOUNT							412.20 *	412.20
017681/00	GEARY PACIFIC SUPPLY							
20	PO-140019	02/14/2014	2774635		1 01-8150-0-4300-106-0000-8110-007-000	NN P	1,751.51	1,751.51
TOTAL PAYMENT AMOUNT							1,751.51 *	1,751.51
022347/00	GIVE SOMETHING BACK							
1605	PO-141376	02/14/2014	0199123/010714/0201615		1 01-0000-0-4300-472-9769-1000-014-000	NN F	47.57	47.58
1749	PO-141500	02/14/2014	IN-0204236		1 01-0000-0-4300-475-3200-1000-015-000	NN P	41.52	41.52
1749	PO-141500	02/14/2014	IN-0205457		1 01-0000-0-4300-475-3200-1000-015-000	NN F	28.08	25.91
1756	PO-141504	02/14/2014	IN-0204235		1 01-0000-0-4300-103-0000-3160-003-911	NN F	98.27	98.27
1783	PO-141530	02/14/2014	IN-0205458		1 01-0000-0-4300-472-1251-1000-014-000	NN F	280.64	280.68
TOTAL PAYMENT AMOUNT							493.96 *	493.96

81 CENTER UNIFIED SCHOOL DIST.
FEB 14 2014

ACCOUNTS PAYABLE PRELIST
BATCH: 0054 02142014
FUND : 01 GENERAL FUND

J9171 APY500 H.02.05 02/13/14 PAGE 4
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Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	fd reso p obje sit goal func rep dep T9MP	Liq Amt	Net Amount
017618/00	GOPHER SPORT										
	PV-141041	02/14/2014	REF PO 141090	GOPHER					01-6300-0-4300-475-3200-1000-015-000 NN		37.76
				TOTAL PAYMENT AMOUNT					37.76 *		37.76
017718/00	GUIDING HANDS INC.										
	1245 PO-141072	02/14/2014	2014-01	1777					1 01-6500-0-5800-102-5750-1180-003-000 NN P	11,974.68	11,974.68
	1245 PO-141072	02/14/2014	2014-01	1801					1 01-6500-0-5800-102-5750-1180-003-000 NN P	135.00	135.00
	1245 PO-141072	02/14/2014	2014-01	1816					1 01-6500-0-5800-102-5750-1180-003-000 NN P	483.33	483.33
				TOTAL PAYMENT AMOUNT					12,593.01 *		12,593.01
010602/00	HI-LINE ELECTRICAL & MECH										
	73 PO-140063	02/14/2014	10283504						1 01-7230-0-4300-112-0000-3600-007-000 NN P	318.23	318.23
				TOTAL PAYMENT AMOUNT					318.23 *		318.23
014507/00	HORIZON DISTRIBUTORS										
	1818 PO-141564	02/14/2014	2A067370						1 01-0000-0-4300-106-0000-8110-007-000 NN P	3.96	3.96
				TOTAL PAYMENT AMOUNT					3.96 *		3.96
016750/00	JUST SEND IT POSTAL CENTER										
	319 PO-140290	02/14/2014	JAN 313,374,315,651						1 01-5630-0-5800-601-1220-1000-017-000 NN P	320.00	320.00
				TOTAL PAYMENT AMOUNT					320.00 *		320.00
010212/00	LAKESHORE LEARNING MATERIALS										
	1654 PO-141417	02/14/2014	5253560114						1 01-5640-0-4300-601-9728-1000-017-080 NN F	164.24	159.50
				TOTAL PAYMENT AMOUNT					159.50 *		159.50
017726/00	LOS ANGELES FREIGHTLINER										
	809 PO-140718	02/14/2014	BN51305/BN51324						1 01-7240-0-4300-112-5001-3600-007-000 NN P	107.72	107.72
	809 PO-140718	02/14/2014	BN51464/BN51323						1 01-7240-0-4300-112-5001-3600-007-000 NN P	124.64	124.64
				TOTAL PAYMENT AMOUNT					232.36 *		232.36

81 CENTER UNIFIED SCHOOL DIST.
FEB 14 2014

ACCOUNTS PAYABLE PRELIST
BATCH: 0054 02142014
FUND : 01 GENERAL FUND

J9171 APY500 H.02.05 02/13/14 PAGE 5
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
019935/00	MENDOZA, ROSE						
1807 PO-141551	02/14/2014	MILEAGE REIMB	1 01-3550-0-5210-472-1110-1000-014-000	NN F	81.43	81.43	
TOTAL PAYMENT AMOUNT						81.43 *	81.43
021472/00	MF ATHLETIC CO.						
1670 PO-141432	02/14/2014	1826534-00	1 01-0472-0-4300-472-1263-4200-014-000	NN F	850.36	895.36	
TOTAL PAYMENT AMOUNT						895.36 *	895.36
019059/00	MILLENNIUM TERMITE & PEST						
105 PO-140090	02/14/2014	1/1-1/31 TR-71099	1 01-0000-0-5500-106-0000-8110-007-000	NN P	91.00	91.00	
105 PO-140090	02/14/2014	1/1-1/31 TR-72628	1 01-0000-0-5500-106-0000-8110-007-000	NN P	116.00	116.00	
TOTAL PAYMENT AMOUNT						207.00 *	207.00
010253/00	NCS PEARSON INC						
1508 PO-141312	02/14/2014	4258353	1 01-5640-0-4300-601-9728-3120-017-000	NN F	1,395.78	1,399.93	
TOTAL PAYMENT AMOUNT						1,399.93 *	1,399.93
015787/00	O'REILLY AUTO PARTS						
718 PO-140630	02/14/2014	264768	1 01-7240-0-4300-112-5001-3600-007-000	NN P	20.09	20.09	
718 PO-140630	02/14/2014	264975	1 01-7240-0-4300-112-5001-3600-007-000	NN P	97.56	97.56	
718 PO-140630	02/14/2014	265275	1 01-7240-0-4300-112-5001-3600-007-000	NN F	10.40	10.79	
1819 PO-141565	02/14/2014	3558-265406	1 01-7230-0-5200-112-0000-3600-007-000	NN F	519.99	519.99	
TOTAL PAYMENT AMOUNT						648.43 *	648.43
017576/00	OFFICE DEPOT/BUS.SERVICES DIV						
1712 PO-141471	02/14/2014	693155176001	1 01-0000-0-4300-472-1215-1000-014-000	NN F	68.85	62.85	
1713 PO-141472	02/14/2014	693154638001	1 01-0000-0-4300-238-1110-1000-010-000	NN F	54.32	51.24	
1737 PO-141492	02/14/2014	693311513001	1 01-0000-0-4300-238-1110-1000-010-000	NN P	18.35	18.35	
1737 PO-141492	02/14/2014	693311512001	1 01-0000-0-4300-238-1110-1000-010-000	NN F	171.31	171.31	
1738 PO-141493	02/14/2014	693311239001	1 01-0000-0-4300-238-1110-1000-010-000	NN F	82.32	82.32	
1739 PO-141495	02/14/2014	697371464001	1 01-6500-0-4300-102-5750-1110-003-000	NN F	64.79	64.79	
1709 PO-141506	02/14/2014	697565000001	1 01-0000-0-4300-238-1110-1000-010-000	NN F	66.92	66.92	
TOTAL PAYMENT AMOUNT						517.78 *	517.78

81 CENTER UNIFIED SCHOOL DIST.
FEB 14 2014

ACCOUNTS PAYABLE PRELIST
BATCH: 0054 02142014
FUND : 01 GENERAL FUND

J9171 APY500 H.02.05 02/13/14 PAGE 6
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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date		fd	reso	p obje	sit goal func rep dep T9MP		
011345/00	PLACER LEARNING CENTER							
560 PO-140497	02/14/2014	JAN 2014						
			1	01-6500-0-5800-102-5750-1180-003-000	NN	P	3,923.80	3,923.80
			TOTAL PAYMENT AMOUNT				3,923.80 *	3,923.80
021194/00	PRUDENTIAL OVERALL SUPPLY INC							
80 PO-140069	02/14/2014	180176350						
			1	01-7230-0-5600-112-0000-3600-007-000	NN	P	60.65	60.65
			TOTAL PAYMENT AMOUNT				60.65 *	60.65
017485/00	REGISTRATIONS FOR YOU							
1799 PO-141546	02/14/2014	COWAN, CHANEY, WOODS						
			1	01-7220-0-5200-472-1110-1000-014-000	NN	F	585.00	585.00
			TOTAL PAYMENT AMOUNT				585.00 *	585.00
016337/00	SAECHOA, PA							
1406 PO-141208	02/14/2014	DEC 2013 MILEAGE						
1406 PO-141208	02/14/2014	JAN 2014 MILEAGE						
			1	01-6500-0-5800-102-5770-3600-003-000	NN	P	169.50	169.50
			1	01-6500-0-5800-102-5770-3600-003-000	NN	P	100.80	100.80
			TOTAL PAYMENT AMOUNT				270.30 *	270.30
013973/00	SAMBA SAFETY							
85 PO-140103	02/14/2014	6137-201401						
			1	01-7230-0-4300-112-0000-3600-007-000	NN	P	55.60	55.60
			TOTAL PAYMENT AMOUNT				55.60 *	55.60
020981/00	SAVE MART SUPERMARKETS							
828 PO-140731	02/14/2014	2296001						
828 PO-140731	02/14/2014	2296002						
			1	01-6500-0-4300-102-5770-1110-003-000	NN	P	18.11	18.11
			1	01-6500-0-4300-102-5770-1110-003-000	NN	P	6.66	6.66
			TOTAL PAYMENT AMOUNT				24.77 *	24.77
022118/00	SCHOOL DATEBOOKS INC							
1810 PO-141557	02/14/2014	S14-0068530						
			1	01-6300-0-5800-371-1110-1000-012-000	NN	F	1,287.54	1,287.54
			TOTAL PAYMENT AMOUNT				1,287.54 *	1,287.54

81 CENTER UNIFIED SCHOOL DIST.
FEB 14 2014

ACCOUNTS PAYABLE PRELIST
BATCH: 0054 02142014
FUND : 01 GENERAL FUND

J9171 APY500 H.02.05 02/13/14 PAGE 7
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	id reso p obje	sit goal func	rep dep T9MP		
022436/00	SCHOOL INNOVATIONS &						
1823 PO-141568	02/14/2014	0132386IN	1	01-0000-0-5800-105-0000-7200-005-000	NN F	5,000.00	5,000.00
TOTAL PAYMENT AMOUNT						5,000.00 *	5,000.00
018930/00	SCHOOL SPECIALTY/CLASSROOM DIR						
1678 PO-141438	02/14/2014	20811969594	1	01-5640-0-4300-601-9728-1000-017-082	NN F	318.27	318.30
TOTAL PAYMENT AMOUNT						318.30 *	318.30
010373/00	SCHOOLS INSURANCE AUTHORITY						
1815 PO-141561	02/14/2014	PL2014-39	1	01-0000-0-5400-100-0000-7200-005-000	NN F	149,467.50	149,467.50
TOTAL PAYMENT AMOUNT						149,467.50 *	149,467.50
015675/00	SCOTT ELECTRIC						
1643 PO-141445	02/14/2014	8318072	1	01-0000-0-4300-472-1230-1000-014-000	YN F	93.31	86.00
TOTAL PAYMENT AMOUNT						86.00 *	86.00
TOTAL USE TAX AMOUNT						6.88	
011500/00	SIA / DELTA DENTAL						
PV-141042	02/14/2014	january 2014	01	0000-0-9552-000-0000-0000-000-000	NN		47,405.36
TOTAL PAYMENT AMOUNT						47,405.36 *	47,405.36
014558/00	SPURR						
108 PO-140093	02/14/2014	23918 54819	1	01-0000-0-5520-106-0000-8110-007-000	NN P	8,922.18	8,922.18
TOTAL PAYMENT AMOUNT						8,922.18 *	8,922.18
020395/00	SUBWAY RESTAURANT						
1833 PO-141570	02/14/2014	INV#1 2/7/14	1	01-0000-0-4300-472-1110-1000-014-602	NN F	234.00	234.00
TOTAL PAYMENT AMOUNT						234.00 *	234.00

81 CENTER UNIFIED SCHOOL DIST.
FEB 14 2014

ACCOUNTS PAYABLE PRELIST
BATCH: 0054 02142014
FUND : 01 GENERAL FUND

J9171 APY500 H.02.05 02/13/14 PAGE 8
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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			fd reso p obje	sit goal func	rep dep T9MP		
010139/00		TROXELL COMMUNICATIONS INC						
1691 PO-141463	02/14/2014	763356 PRTL PYMNT		1 01-0000-0-4400-472-0000-2700-014-000	NN P		224.64	224.64
TOTAL PAYMENT AMOUNT							224.64 *	224.64
016370/00		TWIN RIVERS UNIFIED SCH DIST						
1602 PO-141360	02/14/2014	142592		1 01-0031-0-5801-105-0000-8300-005-000	NN P	11,250.00	11,250.00	11,250.00
TOTAL PAYMENT AMOUNT							11,250.00 *	11,250.00
020702/00		WALL-BUTLER, THELMA						
1805 PO-141572	02/14/2014	REIMB		1 01-5640-0-4300-601-9728-3150-017-000	NN F	316.69	316.69	316.69
TOTAL PAYMENT AMOUNT							316.69 *	316.69
016889/00		WATER RITE PRODUCTS INC.						
41 PO-140037	02/14/2014	548634		1 01-8150-0-4300-106-0000-8110-007-000	NN P	231.83	231.83	231.83
TOTAL PAYMENT AMOUNT							231.83 *	231.83
020672/00		WILLIAMS, CHERYL						
1804 PO-141571	02/14/2014	REIMB		1 01-5640-0-4300-601-9728-3140-017-085	NN F	34.28	34.28	34.28
TOTAL PAYMENT AMOUNT							34.28 *	34.28
TOTAL FUND PAYMENT							270,054.83 **	
TOTAL USE TAX AMOUNT							6.88	270,054.83

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0054 02142014
FUND : 13 CAFETERIA FUND

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Vendor/Addr Remit name
Req Reference Date Description

Tax ID num Deposit type ABA num Account num
fd reso p obje sit goal func rep dep T9MP Liq Amt Net Amount

021080/00 ED JONES FOOD SERVICE INC

1821 PO-141567 02/14/2014 165685
1821 PO-141567 02/14/2014 165428

1 13-5310-0-4700-108-0000-3700-007-000 NN P 3,295.94 3,295.94
1 13-5310-0-4700-108-0000-3700-007-000 NN P 5,842.82 5,842.82
TOTAL PAYMENT AMOUNT 9,138.76 * 9,138.76

016279/00 P&R PAPER SUPPLY

395 PO-140357 02/14/2014 N84255-01

1 13-5310-0-4300-108-0000-3700-007-000 NN P 246.24 246.24
TOTAL PAYMENT AMOUNT 246.24 * 246.24

TOTAL FUND PAYMENT 9,385.00 ** 9,385.00

Vendor/Addr	Remit name	
Req	Reference	Date Description
013988/00	HAJOCA CORPORATION	

Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
	fd reso p obje	sit goal func	rep dep T9MP			
<hr/>						
	1 14-0024-0-4300-106-9606-8110-007-000 NN F				662.86	663.66
TOTAL PAYMENT AMOUNT		663.66 *				663.66
TOTAL FUND	PAYMENT	663.66 **				663.66

81 CENTER UNIFIED SCHOOL DIST.
FEB 14 2014

ACCOUNTS PAYABLE PRELIST
BATCH: 0054 02142014
FUND : 21 BUILDING FUND

J9171 APY500 H.02.05 02/13/14 PAGE 11
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Vendor/Addr	Remit name		Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount
019423/00		DECOTECH SYSTEMS INC						
1606 PO-141377	02/14/2014	14-24685 PRTL PYMNT		1 21-0000-0-4400-115-0000-8500-007-000	NN P		71,993.88	71,993.88
		TOTAL PAYMENT AMOUNT					71,993.88 *	71,993.88
018082/00		PCM-G INC						
1667 PO-141429	02/14/2014	S84682760101		1 21-0000-0-4400-115-0000-8500-007-000	NN P		6,993.01	6,993.01
1667 PO-141429	02/14/2014	S84682760102		1 21-0000-0-4400-115-0000-8500-007-000	NN F		1,757.43	1,757.44
		TOTAL PAYMENT AMOUNT					8,750.45 *	8,750.45
		TOTAL FUND PAYMENT					80,744.33 **	80,744.33
		TOTAL BATCH PAYMENT					360,847.82 ***	
		TOTAL USE TAX AMOUNT					6.88	360,847.82
		TOTAL DISTRICT PAYMENT					360,847.82 ****	
		TOTAL USE TAX AMOUNT					6.88	360,847.82
		TOTAL FOR ALL DISTRICTS:					360,847.82 ****	
		TOTAL USE TAX AMOUNT					6.88	360,847.82

Number of warrants to be printed: 58, not counting voids due to stub overflows.

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST

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Batch status: A All

From batch: 0057

To batch: 0057

Include Revolving Cash: Y

Include Address: N

81 CENTER UNIFIED SCHOOL DIST.
022114

ACCOUNTS PAYABLE PRELIST
BATCH: 0057 02/21/14
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			fd reso p obje	sit goal func rep dep T9MP			
018067/00	ACE IT! TUTORING POWERED BY							
1663 PO-141425	02/21/2013	2013		1 01-3010-0-5800-103-1110-1000-003-822	NN P	2,137.16	2,137.16	
TOTAL PAYMENT AMOUNT							2,137.16 *	2,137.16
014090/00	ALEKS CORPORATION							
1780 PO-141528	02/21/2014	IN000000030412		1 01-6300-0-4300-472-1110-1000-014-000	YN F	148.50	137.50	
TOTAL PAYMENT AMOUNT							137.50 *	137.50
TOTAL USE TAX AMOUNT							11.00	
010669/00	ALHAMBRA & SIERRA SPRINGS							
192 PO-140175	02/21/2014	4780818 020614		1 01-0000-0-4300-105-0000-7200-005-000	NN P	34.11	34.11	
TOTAL PAYMENT AMOUNT							34.11 *	34.11
014733/00	ALL WEST COACHLINES INC.							
1864 PO-141602	02/21/2014	50559/55387		1 01-0000-0-5810-238-1110-1000-000-000	NN P	2,065.98	2,065.98	
1864 PO-141602	02/21/2014	50560/55388		1 01-0000-0-5810-238-1110-1000-000-000	NN F	2,353.05	2,353.05	
TOTAL PAYMENT AMOUNT							4,419.03 *	4,419.03
011481/00	AT&T							
91 PO-140077	02/21/2014	C602223781777		1 01-0000-0-5902-106-0000-8110-007-000	NN P	105.30	105.30	
TOTAL PAYMENT AMOUNT							105.30 *	105.30
022470/00	ATKINSON YOUTH SERVICES							
1177 PO-141018	02/21/2014	JAN 2014		1 01-6500-0-5800-102-5750-1180-003-000	NN P	2,325.60	2,325.60	
TOTAL PAYMENT AMOUNT							2,325.60 *	2,325.60
010700/00	AUS SACRAMENTO MC LOCKBOX							
747 PO-140656	02/21/2014	506-2829134		1 01-0000-0-5800-111-0000-8200-007-000	NN P	64.04	64.04	
TOTAL PAYMENT AMOUNT							64.04 *	64.04

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ACCOUNTS PAYABLE PRELIST
BATCH: 0057 02/21/14
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	fd	reso	p	obje	sit	goal
			func	rep	dep	T9MP	Liq Amt	Net Amount
021669/00	BAIONI, RON							
1832 PO-141578	02/21/2014	REIMB	2	01-0000-0-4300-371-1110-1000-012-000	NN F		253.69	253.69
1832 PO-141578	02/21/2014	REIMB	1	01-0000-0-5210-371-0000-2700-012-000	NN F		11.76	11.76
TOTAL PAYMENT AMOUNT							265.45 *	265.45
010340/00	CA DEPT OF JUSTICE							
266 PO-140244	02/21/2014	015594	1	01-0000-0-5800-110-0000-7200-004-000	NN P		128.00	128.00
TOTAL PAYMENT AMOUNT							128.00 *	128.00
019750/00	CAPITAL PROGRAM MGMT INC							
1362 PO-141266	02/21/2014	#2 JAN1-31 2014	1	01-6230-0-5800-106-9623-7700-007-000	NN P		1,611.00	1,611.00
TOTAL PAYMENT AMOUNT							1,611.00 *	1,611.00
020305/00	CDW GOVERNMENT INC.							
1784 PO-141538	02/21/2014	JS29401	1	01-0000-0-4300-472-0000-2700-014-000	NN F		15.50	15.50
1789 PO-141541	02/21/2014	JV53985	1	01-0000-0-4300-115-0000-7700-007-000	NN F		134.79	134.79
1789 PO-141541	02/21/2014	JS76551	2	01-0000-0-4400-115-0000-7700-007-000	NN F		376.24	376.24
1806 PO-141550	02/21/2014	JV85151	1	01-0000-0-4300-472-0000-2700-014-000	NN F		62.64	61.99
TOTAL PAYMENT AMOUNT							588.52 *	588.52
021175/00	CINTAS DOCUMENT MANAGEMENT							
311 PO-140281	02/21/2014	DG37069556	1	01-0000-0-5800-371-0000-2700-012-000	NN P		34.35	34.35
TOTAL PAYMENT AMOUNT							34.35 *	34.35
015699/00	CLARK SECURITY PRODUCTS							
16 PO-140016	02/21/2014	22K-024599	1	01-8150-0-4300-106-0000-8110-007-000	NN P		292.33	292.33
TOTAL PAYMENT AMOUNT							292.33 *	292.33
010433/00	COUNTY OF SACRAMENTO							
1828 PO-141577	02/21/2014	40312	1	01-0000-0-5550-106-0000-8110-007-000	NN P		2,487.35	2,487.35
TOTAL PAYMENT AMOUNT							2,487.35 *	2,487.35

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0057 02/21/14
FUND : 01 GENERAL FUND

J9421 APY500 H.02.05 02/20/14 PAGE 3
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
015718/00		CUSTOM BENEFIT ADMINISTRATORS					
	PV-141043	02/21/2014 CBA 2/28/2014			01-0000-0-9552-000-0000-0000-000 NN		2,876.60
			TOTAL PAYMENT AMOUNT		2,876.60 *		2,876.60
010583/00		DEL PASO PIPE & STEEL CO.					
	17 PO-140017	02/21/2014 359877			1 01-8150-0-4300-106-0000-8110-007-000 NN P	143.76	143.76
			TOTAL PAYMENT AMOUNT		143.76 *		143.76
010481/00		DEMCO INC					
	1771 PO-141523	02/21/2014 5204883			1 01-0000-0-4300-103-0000-2420-003-000 NN F	120.33	109.63
			TOTAL PAYMENT AMOUNT		109.63 *		109.63
015512/00		EMPLOYMENT DEVELOPMENT DEPT.					
	1840 PO-141581	02/21/2014 942-1902-9 12/31/13			1 01-0000-0-9557-000-0000-0000-000 NN F	712.35	712.35
			TOTAL PAYMENT AMOUNT		712.35 *		712.35
019262/00		ENTERPRISE RENT A CAR					
	1863 PO-141601	02/21/2014 856579/6T1X3C			1 01-0000-0-5600-472-1110-4000-014-915 NN F	147.19	147.19
			TOTAL PAYMENT AMOUNT		147.19 *		147.19
022347/00		GIVE SOMETHING BACK					
	1792 PO-141542	02/21/2014 IN-0205980			1 01-6500-0-4300-102-5770-1110-003-000 NN F	95.89	93.75
			TOTAL PAYMENT AMOUNT		93.75 *		93.75
010191/00		GRAINGER					
	21 PO-140020	02/21/2014 9341487891			1 01-8150-0-4300-106-0000-8110-007-000 NN P	17.38	17.38
			TOTAL PAYMENT AMOUNT		17.38 *		17.38
013988/00		HAJOCA CORPORATION					
	1517 PO-141299	02/21/2014 S007707231			1 01-8150-0-4300-106-0000-8110-007-000 NN P	441.72	441.72
			TOTAL PAYMENT AMOUNT		441.72 *		441.72

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0057 02/21/14
FUND : 01 GENERAL FUND

J9421 APY500 H.02.05 02/20/14 PAGE 4
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount
020258/00		HANDWRITING WITHOUT TEARS					
1657 PO-141420	02/21/2014	821569-1	1 01-5640-0-4300-601-9728-1000-017-080	NN F		56.17	56.19
			TOTAL PAYMENT AMOUNT	56.19 *			56.19
018340/00		HARBOR FREIGHT TOOLS					
730 PO-140641	02/21/2014	0358213	1 01-0000-0-4300-106-0000-8110-007-000	NN F		73.55	98.67
			TOTAL PAYMENT AMOUNT	98.67 *			98.67
019977/00		HARE, PATRICIA					
1835 PO-141580	02/21/2014	REIMB	1 01-7405-0-5200-234-0000-2140-008-000	NN F		386.02	371.46
			TOTAL PAYMENT AMOUNT	371.46 *			371.46
020904/00		HIBBERT, NIKKI					
1862 PO-141600	02/21/2014	REIMB TRIP 53	1 01-7230-0-5600-112-0000-3600-007-000	NN P		6.99	6.99
			TOTAL PAYMENT AMOUNT	6.99 *			6.99
010355/00		KAISER FOUNDATION HEALTH PLAN					
PV-141044	02/21/2014	KAISER MARCH	01-0000-0-9552-000-0000-0000-000-000	NN			151,210.47
			TOTAL PAYMENT AMOUNT	151,210.47 *			151,210.47
016042/00		L&H AIRCO					
1700 PO-141459	02/21/2014	7118/12625	1 01-8150-0-4300-106-0000-8110-007-000	NN F		500.00	538.68
			TOTAL PAYMENT AMOUNT	538.68 *			538.68
017726/00		LOS ANGELES FREIGHTLINER					
809 PO-140718	02/21/2014	BN51773	1 01-7240-0-4300-112-5001-3600-007-000	NN P		247.83	247.83
			TOTAL PAYMENT AMOUNT	247.83 *			247.83
021914/00		LOY MATTISON ENTERPRISES					
976 PO-140854	02/21/2014	010114013114	1 01-0000-0-5902-106-0000-8110-007-000	NY P		461.25	461.25
			TOTAL PAYMENT AMOUNT	461.25 *			461.25

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0057 02/21/14
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
022406/00	MAXIM HEALTHCARE SERVICES INC						
1733 PO-141490	02/21/2014	2188390262	1	01-0000-0-5800-102-0000-3140-003-000	NN P	2,952.80	2,952.80
1733 PO-141490	02/21/2014	2205810262	1	01-0000-0-5800-102-0000-3140-003-000	NN P	2,780.00	2,780.00
TOTAL PAYMENT AMOUNT				5,732.80 *			5,732.80
021692/00	MONOPRICE INC						
1764 PO-141517	02/21/2014	9854392	1	01-3010-0-4300-240-1110-1000-011-000	NN F	269.64	265.41
TOTAL PAYMENT AMOUNT				265.41 *			265.41
021058/00	MULDOON, CARRIE						
1834 PO-141579	02/21/2014	REIMB	1	01-7405-0-5200-371-0000-2140-012-000	NN F	53.98	53.98
TOTAL PAYMENT AMOUNT				53.98 *			53.98
017576/00	OFFICE DEPOT/BUS.SERVICES DIV						
1767 PO-141520	02/21/2014	697708706001	1	01-0000-0-4300-472-0000-2700-014-000	NN F	89.38	79.38
TOTAL PAYMENT AMOUNT				79.38 *			79.38
010426/00	PAULS SAFE & LOCK						
1116 PO-140961	02/21/2014	19082	1	01-8150-0-4300-106-0000-8110-007-000	NY P	19.35	19.35
TOTAL PAYMENT AMOUNT				19.35 *			19.35
014069/00	PLATT ELECTRIC SUPPLY						
32 PO-140029	02/21/2014	B643122	1	01-8150-0-4300-106-0000-8110-007-000	NN P	270.00	270.00
32 PO-140029	02/21/2014	B643107	1	01-8150-0-4300-106-0000-8110-007-000	NN P	441.72	441.72
TOTAL PAYMENT AMOUNT				711.72 *			711.72
022525/00	POST-IT LLC						
760 PO-140667	02/21/2014	JAN 2014	1	01-0000-0-5800-110-0000-7200-004-000	NN P	80.00	80.00
TOTAL PAYMENT AMOUNT				80.00 *			80.00

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ACCOUNTS PAYABLE PRELIST
BATCH: 0057 02/21/14
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
021401/00	PRACTI-CAL INC						
1856 PO-141595	02/21/2014	27538	1	01-5640-0-5800-103-0000-3140-003-000	NN P	471.92	471.92
1856 PO-141595	02/21/2014	27474	1	01-5640-0-5800-103-0000-3140-003-000	NN P	609.65	609.65
1856 PO-141595	02/21/2014	27412	1	01-5640-0-5800-103-0000-3140-003-000	NN F	560.51	560.51
TOTAL PAYMENT AMOUNT						1,642.08 *	1,642.08
015141/00	SAC METROPOLITAN AIR QUALITY						
1847 PO-141586	02/21/2014	1314-04-00040	1	01-7230-0-5800-112-0000-3600-007-000	NN F	953.00	953.00
TOTAL PAYMENT AMOUNT						953.00 *	953.00
010266/00	SACRAMENTO COUNTY UTILITIES						
106 PO-140091	02/21/2014	50000185866	1	01-0000-0-5540-106-0000-8110-007-000	NN P	705.43	705.43
TOTAL PAYMENT AMOUNT						705.43 *	705.43
020981/00	SAVE MART SUPERMARKETS						
743 PO-140646	02/21/2014	2296051	1	01-0000-0-4300-101-0000-7150-002-000	NN P	14.80	14.80
TOTAL PAYMENT AMOUNT						14.80 *	14.80
018297/00	SCHOOL SERVICES OF CALIFORNIA						
1284 PO-141106	02/21/2014	WO78942-IN	1	01-0000-0-5200-105-0000-7200-005-000	NN P	175.00	175.00
1284 PO-141106	02/21/2014	WO78943-IN	1	01-0000-0-5200-105-0000-7200-005-000	NN F	175.00	175.00
TOTAL PAYMENT AMOUNT						350.00 *	350.00
010373/00	SCHOOLS INSURANCE AUTHORITY						
1848 PO-141587	02/21/2014	14SWAMP-06	1	01-8150-0-5800-106-0000-8110-007-000	NN F	2,080.97	2,080.97
TOTAL PAYMENT AMOUNT						2,080.97 *	2,080.97
018967/00	SPRINT CUSTOMER SERVICE						
662 PO-140583	02/19/2014	811116315-147	1	01-0000-0-5903-101-0000-7150-002-000	NN P	92.08	92.08
1482 PO-141262	02/21/2014	811116315-147	1	01-0000-0-5903-106-0000-8110-007-000	NN F	553.18	623.25
1483 PO-141263	02/21/2014	811116315-147	1	01-7230-0-4300-112-0000-3600-007-000	NN P	62.00	62.00
1634 PO-141407	02/21/2014	811116315-147	1	01-0000-0-5903-103-0000-2110-003-000	NN P	71.72	71.72
1634 PO-141407	02/21/2014	811116315-147	1	01-0000-0-5903-103-0000-2110-003-000	NN P	139.10	139.10
1649 PO-141414	02/21/2014	811116315-147	1	01-0000-0-5903-236-0000-2700-009-000	NN P	0.86	0.86

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0057 02/21/14
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
018967 (CONTINUED)							
1676 PO-141437	02/21/2014	811116315-147	1 01-0000-0-5903-472-0000-2700-014-000	NN P		37.99	37.99
1644 PO-141446	02/21/2014	811116315-147	1 01-0000-0-5903-234-0000-2700-008-000	NN P		37.99	37.99
1710 PO-141467	02/21/2014	811116315-147	1 01-0000-0-5902-115-0000-7700-007-000	NN P		75.98	75.98
TOTAL PAYMENT AMOUNT						1,140.97 *	1,140.97
018370/00 STANLEY CONVERGENT SECURITY							
109 PO-140094	02/21/2014	11043033	1 01-0000-0-5800-106-0000-8110-007-000	NN P		161.34	161.34
TOTAL PAYMENT AMOUNT						161.34 *	161.34
021813/00 SUREWEST							
111 PO-140096	02/21/2014	604457-0001 2/1-2/28	1 01-0000-0-5902-106-0000-8110-007-000	NN P		1,556.46	1,556.46
TOTAL PAYMENT AMOUNT						1,556.46 *	1,556.46
016874/00 SUTTER BUTTES COMMUNICATIONS							
1794 PO-141543	02/21/2014	35184	1 01-0054-0-5600-238-1110-1000-010-000	NN F		769.00	675.00
TOTAL PAYMENT AMOUNT						675.00 *	675.00
020756/00 TIDMORE FLAGS							
1732 PO-141514	02/21/2014	113204	1 01-0000-0-4300-240-0000-2700-011-000	YN F		61.90	57.90
TOTAL PAYMENT AMOUNT						57.90 *	57.90
TOTAL USE TAX AMOUNT						4.63	
010139/00 TROXELL COMMUNICATIONS INC							
1691 PO-141463	02/21/2014	763989	1 01-0000-0-4400-472-0000-2700-014-000	NN P		4,834.08	4,834.08
1691 PO-141463	02/21/2014	764116	1 01-0000-0-4400-472-0000-2700-014-000	NN P		1,161.01	1,161.01
1691 PO-141463	02/21/2014	764280	1 01-0000-0-4400-472-0000-2700-014-000	NN P		626.40	626.40
TOTAL PAYMENT AMOUNT						6,621.49 *	6,621.49
022179/00 US HEALTHWORKS							
265 PO-140243	02/21/2014	2432577-CA	1 01-0000-0-5800-110-0000-7200-004-000	NN P		84.00	84.00
265 PO-140243	02/21/2014	2443319-CA	1 01-0000-0-5800-110-0000-7200-004-000	NN P		28.00	28.00
265 PO-140243	02/21/2014	2439170-CA	1 01-0000-0-5800-110-0000-7200-004-000	NN P		92.00	92.00
265 PO-140243	02/21/2014	2436112-CA	1 01-0000-0-5800-110-0000-7200-004-000	NN P		56.00	56.00

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0057 02/21/14
FUND : 01 GENERAL FUND

J9421 APY500 H.02.05 02/20/14 PAGE 8
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount	

TOTAL PAYMENT AMOUNT						260.00 *	260.00	
015018/00	VERHOVETCHI, VEACESLAV							
1392 PO-141198	02/21/2014	TRIP 111AND TRIP116 REIMB	1	01-7240-0-5800-112-5001-3600-007-000	NN P	28.30	28.30	
TOTAL PAYMENT AMOUNT						28.30 *	28.30	
016423/00	WALKER, JULIE							
1850 PO-141593	02/21/2014	JAN MILEAGE	1	01-6500-0-5210-102-5750-2110-003-000	NN F	24.64	24.64	
TOTAL PAYMENT AMOUNT						24.64 *	24.64	
022221/00	WESTERN HEALTH ADVANTAGE							
PV-141045	02/21/2014	WHA MARCH		01-0000-0-9552-000-0000-0000-000-000	NN		105,494.69	
TOTAL PAYMENT AMOUNT						105,494.69 *	105,494.69	
TOTAL FUND PAYMENT						300,873.37 **	300,873.37	
TOTAL USE TAX AMOUNT						15.63		

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ACCOUNTS PAYABLE PRELIST
BATCH: 0057 02/21/14
FUND : 09 CHARTER SCHOOLS

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount
014515/00	FRITCH, JAMES						
1854	PO-141594	02/21/2014	REIMB	1	09-0700-0-4300-503-1110-1000-018-000	NN F	316.63
							316.63
							316.63
021971/00	JORGENSEN SPORTS SERVICE						
1857	PO-141596	02/21/2014	INV 01/23/13 GYCS	1	09-0700-0-5800-503-1110-1000-018-000	NY F	1,214.00
							1,214.00
							1,214.00
							1,530.63

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ACCOUNTS PAYABLE PRELIST
BATCH: 0057 02/21/14
FUND : 11 ADULT EDUCATION FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func rep dep T9MP			
020305/00	CDW GOVERNMENT INC.						
1734 PO-141491	02/21/2014	JR77321	1 11-0030-0-4400-601-4130-1000-017-000	NN F		631.77	631.77
TOTAL PAYMENT AMOUNT					631.77 *		631.77
TOTAL FUND PAYMENT					631.77 **		631.77

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0057 02/21/14
FUND : 13 CAFETERIA FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
019834/00	BERKELEY FARMS INC						
386 PO-140348	02/21/2014	1099931 JAN CHS	1	13-5310-0-4700-108-0000-3700-007-000	NN P	2,714.84	2,714.84
386 PO-140348	02/21/2014	1099932 JAN DUDLEY	1	13-5310-0-4700-108-0000-3700-007-000	NN P	2,246.26	2,246.26
386 PO-140348	02/21/2014	1101854 JAN GLOBAL YOUTH	1	13-5310-0-4700-108-0000-3700-007-000	NN P	456.42	456.42
386 PO-140348	02/21/2014	1099932 JAN NOCOUNTRY	1	13-5310-0-4700-108-0000-3700-007-000	NN P	2,099.50	2,099.50
386 PO-140348	02/21/2014	1099934 JAN OAKHILL	1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,896.15	1,896.15
386 PO-140348	02/21/2014	1099935 JAN SPINELLI	1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,380.44	1,380.44
386 PO-140348	02/21/2014	1099936 JAN WCRILES	1	13-5310-0-4700-108-0000-3700-007-000	NN P	2,209.18	2,209.18
TOTAL PAYMENT AMOUNT						13,002.79 *	13,002.79
011205/00	CULTURE SHOCK YOGURT						
562 PO-140499	02/21/2014	1802	1	13-5310-0-4700-108-0000-3700-007-000	NN P	33.60	33.60
TOTAL PAYMENT AMOUNT						33.60 *	33.60
021080/00	ED JONES FOOD SERVICE INC						
1821 PO-141567	02/21/2014	165864/165609	1	13-5310-0-4700-108-0000-3700-007-000	NN P	2,424.11	2,424.11
TOTAL PAYMENT AMOUNT						2,424.11 *	2,424.11
016279/00	P&R PAPER SUPPLY						
395 PO-140357	02/21/2014	N84255-00	1	13-5310-0-4300-108-0000-3700-007-000	NN P	681.53	681.53
TOTAL PAYMENT AMOUNT						681.53 *	681.53
021194/00	PRUDENTIAL OVERALL SUPPLY INC						
387 PO-140349	02/21/2014	180176905	1	13-5310-0-5800-108-0000-3700-007-000	NN P	77.11	77.11
387 PO-140349	02/21/2014	180177434	1	13-5310-0-5800-108-0000-3700-007-000	NN P	77.11	77.11
TOTAL PAYMENT AMOUNT						154.22 *	154.22
018967/00	SPRINT CUSTOMER SERVICE						
1647 PO-141413	02/21/2014	811116315-147	1	13-5310-0-5903-108-0000-3700-007-000	NN P	19.93	19.93
TOTAL PAYMENT AMOUNT						19.93 *	19.93
TOTAL FUND PAYMENT						16,316.18 **	16,316.18

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0057 02/21/14
FUND : 14 DEFERRED MAINTENANCE FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
013988/00		HAJOCA CORPORATION					
1711 PO-141468	02/21/2014	S007700144	1 14-0024-0-4300-106-9606-8110-007-000	NN F		662.86	663.66
		TOTAL PAYMENT AMOUNT		663.66 *			663.66
		TOTAL FUND PAYMENT		663.66 **			663.66
		TOTAL BATCH PAYMENT		320,015.61 ***	0.00		320,015.61
		TOTAL USE TAX AMOUNT		15.63			
		TOTAL DISTRICT PAYMENT		320,015.61 ****	0.00		320,015.61
		TOTAL USE TAX AMOUNT		15.63			
		TOTAL FOR ALL DISTRICTS:		320,015.61 ****	0.00		320,015.61
		TOTAL USE TAX AMOUNT		15.63			

Number of warrants to be printed: 63, not counting voids due to stub overflows.

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST

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Batch status: A All

From batch: 0058

To batch: 0058

Include Revolving Cash: Y

Include Address: N

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0058 02/28/2014
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
019405/00	1ST SOURCE BUSINESS PRODUCTS						
1693 PO-141533	02/28/2014	2712589-0	1 01-0000-0-5800-472-1260-1000-014-000	NN F	399.60	399.60	
			TOTAL PAYMENT AMOUNT	399.60 *		399.60	
022148/00	4INKJETS						
1715 PO-141474	02/28/2014	SIP-001418966	1 01-0000-0-4300-236-1110-1000-009-000	NN F	87.37	87.31	
			TOTAL PAYMENT AMOUNT	87.31 *		87.31	
015797/00	ACE SUPPLY HARDWARE NORTH						
1009 PO-140883	02/28/2014	95103/2	1 01-8150-0-4300-106-0000-8110-007-000	NN P	29.41	29.41	
1009 PO-140883	02/28/2014	95094/2	1 01-8150-0-4300-106-0000-8110-007-000	NN P	5.46	5.46	
			TOTAL PAYMENT AMOUNT	34.87 *		34.87	
015930/00	ADA BADMINTON & TENNIS						
1775 PO-141525	02/28/2014	H2022-14	1 01-0472-0-4300-472-1263-4200-014-000	YN F	414.72	384.00	
			TOTAL PAYMENT AMOUNT	384.00 *		384.00	
			TOTAL USE TAX AMOUNT	30.72			
010669/00	ALHAMBRA & SIERRA SPRINGS						
90 PO-140076	02/28/2014	4782453 021314	1 01-8150-0-4300-106-0000-8110-007-000	NN P	61.80	61.80	
235 PO-140213	02/28/2014	4780794 021314	1 01-0000-0-4300-103-0000-7200-003-000	NN P	83.25	83.25	
468 PO-140425	02/28/2014	4781839 021314	1 01-0000-0-4300-475-3200-2700-015-000	NN P	42.30	42.30	
1718 PO-141477	02/28/2014	4781257- 021314	1 01-7230-0-4300-112-0000-3600-007-000	NN P	58.68	58.68	
			TOTAL PAYMENT AMOUNT	246.03 *		246.03	
019311/00	ALIGNMENT SPECIALTIES						
88 PO-140074	02/28/2014	RE. 8555	1 01-7230-0-4300-112-0000-3600-007-000	NY P	857.21	857.21	
			TOTAL PAYMENT AMOUNT	857.21 *		857.21	
021763/00	ALL STAR RENTS						
1616 PO-141386	02/28/2014	429985	1 01-8150-0-5600-106-0000-8110-007-000	NN P	268.89	268.89	
1616 PO-141386	02/28/2014	430791	1 01-8150-0-5600-106-0000-8110-007-000	NN P	167.79	167.79	
1616 PO-141386	02/28/2014	430696	1 01-8150-0-5600-106-0000-8110-007-000	NN P	98.95	98.95	
			TOTAL PAYMENT AMOUNT	535.63 *		535.63	

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ACCOUNTS PAYABLE PRELIST
BATCH: 0058 02/28/2014
FUND : 01 GENERAL FUND

J9690 APY500 H.02.05 02/27/14 PAGE 2
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
014285/00	ALLAMAN, MARC						
1902 PO-141629	02/28/2014	REIMB	1 01-6300-0-4300-472-1110-1000-014-000	NN F	644.12	644.12	
TOTAL PAYMENT AMOUNT			644.12 *			644.12	
019769/00	AMERICAN EXPRESS						
1859 PO-141598	02/28/2014	0-03000	1 01-6500-0-4300-102-5750-1110-003-000	NN F	42.76	42.76	
1922 PO-141650	02/28/2014	0-03000	1 01-0000-0-4400-103-0000-7200-003-000	NN F	1,279.04	1,279.04	
TOTAL PAYMENT AMOUNT			1,321.80 *			1,321.80	
022117/00	APPLE STORE - ARDEN FAIR						
1629 PO-141403	02/28/2014	4275292886	1 01-7405-0-4400-115-0000-7700-007-000	NN P	13,548.00	13,548.00	
TOTAL PAYMENT AMOUNT			13,548.00 *			13,548.00	
019076/00	ARES SPORTSWEAR						
1776 PO-141535	02/28/2014	281606	1 01-0472-0-5800-472-1801-4200-014-000	NN F	992.40	992.40	
TOTAL PAYMENT AMOUNT			992.40 *			992.40	
021097/00	ASSOCIATED VALUATION SERVICES						
1831 PO-141576	02/28/2014	4396	1 01-0000-0-5800-105-0000-7200-005-000	YN F	815.40	755.00	
TOTAL PAYMENT AMOUNT			755.00 *			755.00	
TOTAL USE TAX AMOUNT			60.40				
018533/00	ATKINSON ANDELSON LOYA RUDD						
1915 PO-141637	02/28/2014	446564	1 01-0000-0-5804-105-0000-7200-005-000	NE P	11,076.25	11,076.25	
TOTAL PAYMENT AMOUNT			11,076.25 *			11,076.25	
010700/00	AUS SACRAMENTO MC LOCKBOX						
747 PO-140656	02/28/2014	506-2-858741	1 01-0000-0-5800-111-0000-8200-007-000	NN P	64.04	64.04	
TOTAL PAYMENT AMOUNT			64.04 *			64.04	

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0058 02/28/2014
FUND : 01 GENERAL FUND

J9690 APY500 H.02.05 02/27/14 PAGE 3
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount
<hr/>							
017972/00	BABY STEPS THERAPY						
1954 PO-141674	02/28/2014	14263	1 01-6500-0-5800-102-5750-1180-003-000	NN F		175.00	180.00
TOTAL PAYMENT AMOUNT						180.00 *	180.00
019126/00	BANNERS.COM						
1909 PO-141642	02/28/2014	75083	1 01-0000-0-5800-371-0000-2700-012-000	YN F		93.44	87.30
TOTAL PAYMENT AMOUNT						87.30 *	87.30
TOTAL USE TAX AMOUNT						6.98	
016805/00	BATES, CHERYL						
961 PO-140841	02/28/2014	FEB MILEAGE	1 01-6500-0-5210-102-5750-1130-003-000	NY P		45.57	45.57
TOTAL PAYMENT AMOUNT						45.57 *	45.57
016460/00	BEARCOM WIRELESS WORLDWIDE						
123 PO-140108	02/28/2014	71148	1 01-7230-0-4300-112-0000-3600-007-000	NN P		99.74	99.74
TOTAL PAYMENT AMOUNT						99.74 *	99.74
021235/00	BECKER, LEE ANN						
1225 PO-141066	02/28/2014	JAN MILEAGE	1 01-0000-0-5210-102-0000-3140-003-000	NN P		76.72	76.72
TOTAL PAYMENT AMOUNT						76.72 *	76.72
015662/00	BEHAVIORAL EDUCATION FOR						
551 PO-140488	02/28/2014	3350	1 01-6500-0-5800-102-5750-1180-003-000	NN P		145.00	145.00
551 PO-140488	02/28/2014	3351	1 01-6500-0-5800-102-5750-1180-003-000	NN P		97.15	97.15
TOTAL PAYMENT AMOUNT						242.15 *	242.15
018984/00	BURNETT, NELLIE						
1439 PO-141235	02/28/2014	TRIP97 REIMB	1 01-7230-0-5800-112-0000-3600-007-000	NN F		15.19	11.64
TOTAL PAYMENT AMOUNT						11.64 *	11.64

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0058 02/28/2014
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
020540/00	CALIFORNIA AMERICAN WATER CO						
96 PO-140082	02/28/2014	1015-210019695896	1 01-0000-0-5540-106-0000-8110-007-000	NN P		76.59	76.59
96 PO-140082	02/28/2014	1015-210018891530	1 01-0000-0-5540-106-0000-8110-007-000	NN P		223.14	223.14
96 PO-140082	02/28/2014	1015-210019694541	1 01-0000-0-5540-106-0000-8110-007-000	NN P		180.61	180.61
96 PO-140082	02/28/2014	1015-210021268822	1 01-0000-0-5540-106-0000-8110-007-000	NN P		397.58	397.58
96 PO-140082	02/28/2014	1015-210020037810	1 01-0000-0-5540-106-0000-8110-007-000	NN P		717.34	717.34
96 PO-140082	02/28/2014	1015-210020037919	1 01-0000-0-5540-106-0000-8110-007-000	NN P		536.24	536.24
96 PO-140082	02/28/2014	1015-210020037919	1 01-0000-0-5540-106-0000-8110-007-000	NN P		553.22	553.22
96 PO-140082	02/28/2014	1015-210019904460	1 01-0000-0-5540-106-0000-8110-007-000	NN P		788.09	788.09
96 PO-140082	02/28/2014	1015-210019694008	1 01-0000-0-5540-106-0000-8110-007-000	NN P		180.61	180.61
96 PO-140082	02/28/2014	1015-210021268389	1 01-0000-0-5540-106-0000-8110-007-000	NN P		180.61	180.61
96 PO-140082	02/28/2014	1015-210019695353	1 01-0000-0-5540-106-0000-8110-007-000	NN P		180.61	180.61
96 PO-140082	02/28/2014	1015-210019904293	1 01-0000-0-5540-106-0000-8110-007-000	NN P		796.59	796.59
96 PO-140082	02/28/2014	1015-210020062960	1 01-0000-0-5540-106-0000-8110-007-000	NN P		728.67	728.67
TOTAL PAYMENT AMOUNT						5,539.90 *	5,539.90
021394/00	CARROLL, KARI						
1846 PO-141605	02/28/2014	FEB 3-14 MILEAGE REIMB	1 01-5630-0-5800-601-1220-1000-017-000	NN F		79.86	79.86
TOTAL PAYMENT AMOUNT						79.86 *	79.86
021036/00	CCHAT CENTER						
553 PO-140490	02/28/2014	CENTER1-14	1 01-6500-0-5800-102-5750-1180-003-000	NN P		2,359.23	2,359.23
TOTAL PAYMENT AMOUNT						2,359.23 *	2,359.23
017639/00	CDT INC.						
264 PO-140242	02/28/2014	28317	1 01-0000-0-5800-110-0000-7200-004-000	NN P		108.00	108.00
TOTAL PAYMENT AMOUNT						108.00 *	108.00
014449/00	CENTER HIGH SCHOOL STUDENT						
1934 PO-141668	02/28/2014	SAN FRAN. TRIP REIMB	1 01-7220-0-5800-472-1110-1000-014-000	NN F		3,237.62	3,237.62
TOTAL PAYMENT AMOUNT						3,237.62 *	3,237.62
022562/00	CHRISTIAN RILEY						
1927 PO-141667	02/28/2014	REIMB	1 01-6500-0-4300-102-5750-1110-003-000	NN F		214.11	214.11
TOTAL PAYMENT AMOUNT						214.11 *	214.11

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
015160/00	COMVIEW						
1625 PO-141399	02/28/2014	08-CENT10	1	01-7405-0-4400-115-0000-7700-007-000	NN F	1,418.62	1,418.63
TOTAL PAYMENT AMOUNT						1,418.63 *	1,418.63
016380/00	CREST/GOOD MFG INC						
1800 PO-141547	02/28/2014	942842	1	01-8150-0-4300-106-0000-8110-007-000	NN P	180.56	180.56
TOTAL PAYMENT AMOUNT						180.56 *	180.56
021797/00	D3 SPORTS INC						
1903 PO-141630	02/28/2014	203790	2	01-0000-0-4300-472-1110-1000-014-604	NN F	1,796.47	1,796.47
1903 PO-141630	02/28/2014	203790	1	01-0000-0-5800-472-1110-1000-014-602	NN F	369.36	369.36
TOTAL PAYMENT AMOUNT						2,165.83 *	2,165.83
016483/00	DEVELOPMENTAL STUDIES CENTER						
1808 PO-141552	02/28/2014	82555	1	01-6500-0-4300-102-5770-1110-003-000	NN F	413.01	408.32
TOTAL PAYMENT AMOUNT						408.32 *	408.32
019071/00	DISCOUNT AUTOMATICS INC.						
1887 PO-141621	02/28/2014	ROW5361	1	01-7230-0-5600-112-0000-3600-007-000	NN F	530.32	530.32
TOTAL PAYMENT AMOUNT						530.32 *	530.32
011613/00	DITTO PRINT & COPY						
1841 PO-141582	02/28/2014	4964	1	01-0000-0-5800-103-0000-2110-003-000	NN F	307.37	307.37
TOTAL PAYMENT AMOUNT						307.37 *	307.37
022300/00	ERICKSON, SUSAN						
1948 PO-141670	02/28/2014	REIMB	1	01-0036-0-5200-103-0000-2110-003-000	NN F	526.00	526.00
TOTAL PAYMENT AMOUNT						526.00 *	526.00

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
019662/00	FARREL, JASON						
1878 PO-141617	02/28/2014	REIMB	1 01-6300-0-4300-236-1110-1000-009-000	NN F		508.20	508.20
TOTAL PAYMENT AMOUNT						508.20 *	508.20
011132/00	FEDEX						
211 PO-140193	02/28/2014	2-566-75417	1 01-8150-0-5901-106-0000-8110-007-000	NN P		20.11	20.11
TOTAL PAYMENT AMOUNT						20.11 *	20.11
017681/00	GEARY PACIFIC SUPPLY						
20 PO-140019	02/28/2014	2777991	1 01-8150-0-4300-106-0000-8110-007-000	NN P		889.43	889.43
TOTAL PAYMENT AMOUNT						889.43 *	889.43
010191/00	GRAINGER						
21 PO-140020	02/28/2014	9364070004	1 01-8150-0-4300-106-0000-8110-007-000	NN P		84.84	84.84
TOTAL PAYMENT AMOUNT						84.84 *	84.84
014044/00	HAGEDORN, ROGER						
1684 PO-141449	02/28/2014	FEB MILEAGE	1 01-0000-0-5210-106-0000-8300-007-000	NN P		14.56	14.56
TOTAL PAYMENT AMOUNT						14.56 *	14.56
020904/00	HIBBERT, NIKKI						
1862 PO-141600	02/28/2014	TRIP 97 REIMB	1 01-7230-0-5600-112-0000-3600-007-000	NN P		12.18	12.18
TOTAL PAYMENT AMOUNT						12.18 *	12.18
017002/00	HOME DEPOT CREDIT SERVICES						
1575 PO-141349	02/28/2014	6280299	1 01-8150-0-4300-106-0000-8110-007-000	NN P		14.54	14.54
1575 PO-141349	02/28/2014	8102004	1 01-8150-0-4300-106-0000-8110-007-000	NN P		135.77	135.77
1575 PO-141349	02/28/2014	2013732	1 01-8150-0-4300-106-0000-8110-007-000	NN P		55.80	55.80
TOTAL PAYMENT AMOUNT						206.11 *	206.11

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
021932/00	JOSEPHSON INSTITUTE OF ETHICS						
1652 PO-141416	02/28/2014	INV0039873	1 01-3010-0-5800-371-1110-1000-012-000	NN F	375.58	343.98	
TOTAL PAYMENT AMOUNT					343.98 *	343.98	
021874/00	KIDWELL, TAMBRA						
1480 PO-141261	02/28/2014	TRIP 85	1 01-7230-0-5800-112-0000-3600-007-000	NN F	9.73	11.96	
TOTAL PAYMENT AMOUNT					11.96 *	11.96	
017726/00	LOS ANGELES FREIGHTLINER						
809 PO-140718	02/28/2014	BN52130	1 01-7240-0-4300-112-5001-3600-007-000	NN P	73.61	73.61	
TOTAL PAYMENT AMOUNT					73.61 *	73.61	
022230/00	MANAGED HEALTH NETWORK						
49 PO-140044	02/28/2014	3200055335	1 01-0000-0-3401-100-1110-1000-000-000	NN P	1,197.90	1,197.90	
TOTAL PAYMENT AMOUNT					1,197.90 *	1,197.90	
017315/00	NAPA AUTO PARTS - GENUINE AUTO						
77 PO-140066	02/28/2014	944053	1 01-7230-0-4300-112-0000-3600-007-000	NN F	123.55	120.65	
1861 PO-141599	02/28/2014	941322	1 01-7230-0-4300-112-0000-3600-007-000	NN P	115.98	115.98	
1861 PO-141599	02/28/2014	941325	1 01-7230-0-4300-112-0000-3600-007-000	NN P	56.87	56.87	
1861 PO-141599	02/28/2014	941348	1 01-7230-0-4300-112-0000-3600-007-000	NN P	22.53	22.53	
1861 PO-141599	02/28/2014	943193/941756	1 01-7230-0-4300-112-0000-3600-007-000	NN P	18.50	18.50	
1861 PO-141599	02/28/2014	943045	1 01-7230-0-4300-112-0000-3600-007-000	NN P	12.59	12.59	
1861 PO-141599	02/28/2014	943132	1 01-7230-0-4300-112-0000-3600-007-000	NN P	147.10	147.10	
1861 PO-141599	02/28/2014	943325	1 01-7230-0-4300-112-0000-3600-007-000	NN P	30.94	30.94	
1861 PO-141599	02/28/2014	944001	1 01-7230-0-4300-112-0000-3600-007-000	NN P	5.07	5.07	
TOTAL PAYMENT AMOUNT					530.23 *	530.23	
015787/00	O'REILLY AUTO PARTS						
1827 PO-141575	02/28/2014	265398	1 01-7230-0-4300-112-0000-3600-007-000	NN P	11.05	11.05	
1827 PO-141575	02/28/2014	265585	1 01-7230-0-4300-112-0000-3600-007-000	NN P	29.96	29.96	
1827 PO-141575	02/28/2014	265549	1 01-7230-0-4300-112-0000-3600-007-000	NN P	34.55	34.55	
1827 PO-141575	02/28/2014	265584	1 01-7230-0-4300-112-0000-3600-007-000	NN P	246.41	246.41	
1827 PO-141575	02/28/2014	265778	1 01-7230-0-4300-112-0000-3600-007-000	NN P	175.09	175.09	
1827 PO-141575	02/28/2014	265816	1 01-7230-0-4300-112-0000-3600-007-000	NN P	11.05	11.05	
1827 PO-141575	02/28/2014	266593	1 01-7230-0-4300-112-0000-3600-007-000	NN P	46.89	46.89	

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015787 (CONTINUED)							
1827 PO-141575	02/28/2014	267463	1 01-7230-0-4300-112-0000-3600-007-000	NN P		58.29	58.29
1827 PO-141575	02/28/2014	267650	1 01-7230-0-4300-112-0000-3600-007-000	NN P		47.51	47.51
1827 PO-141575	02/28/2014	267552	1 01-7230-0-4300-112-0000-3600-007-000	NN P		6.69	6.69
1827 PO-141575	02/28/2014	267550	1 01-7230-0-4300-112-0000-3600-007-000	NN P		18.85	18.85
1827 PO-141575	02/28/2014	267601	1 01-7230-0-4300-112-0000-3600-007-000	NN P		26.99	26.99
1827 PO-141575	02/28/2014	267607	1 01-7230-0-4300-112-0000-3600-007-000	NN P		11.38	11.38
1827 PO-141575	02/28/2014	268197	1 01-7230-0-4300-112-0000-3600-007-000	NN P		23.65	23.65
1827 PO-141575	02/28/2014	268393	1 01-7230-0-4300-112-0000-3600-007-000	NN P		27.43	27.43
TOTAL PAYMENT AMOUNT						775.79 *	775.79
022163/00 ODYSSEY LEARNING CENTER INC							
559 PO-140496	02/28/2014	8002890	1 01-6500-0-5800-102-5750-1180-003-000	NN P		2,695.82	2,695.82
TOTAL PAYMENT AMOUNT						2,695.82 *	2,695.82
017576/00 OFFICE DEPOT/BUS.SERVICES DIV							
1509 PO-141292	02/28/2014	691133595001	1 01-6500-0-4300-102-5770-1110-003-000	NN F		391.42	394.97
1811 PO-141558	02/28/2014	700188352001	1 01-0000-0-4300-105-0000-7200-005-000	NN P		146.69	146.69
1811 PO-141558	02/28/2014	700188353001	1 01-0000-0-4300-105-0000-7200-005-000	NN P		4.28	4.28
1811 PO-141558	02/28/2014	700188352002	1 01-0000-0-4300-105-0000-7200-005-000	NN F		78.53	78.54
1813 PO-141559	02/28/2014	700189432001	1 01-8150-0-4300-106-0000-8110-007-000	NN F		472.02	509.78
1849 PO-141588	02/28/2014	698709812001	1 01-6500-0-4300-102-5770-1110-003-000	NN F		104.43	104.43
TOTAL PAYMENT AMOUNT						1,238.69 *	1,238.69
011822/00 OLARIU, STEFAN							
1391 PO-141197	02/28/2014	TRIP 45	1 01-7240-0-5800-112-5001-3600-007-000	NN P		15.15	15.15
1391 PO-141197	02/28/2014	TRIP 97 REIMB	1 01-7240-0-5800-112-5001-3600-007-000	NN P		10.45	10.45
TOTAL PAYMENT AMOUNT						25.60 *	25.60
018516/00 PAR							
1814 PO-141560	02/28/2014	626400-1	1 01-5640-0-4300-601-9728-3120-017-000	YN F		145.46	107.32
1814 PO-141560	02/28/2014	626400-1	3 01-6500-0-4300-102-5001-2700-003-000	YN F		543.57	505.42
1814 PO-141560	02/28/2014	626400-1	2 01-6500-0-4300-102-5001-3120-003-000	YN F		379.05	340.90
TOTAL PAYMENT AMOUNT						953.64 *	953.64
TOTAL USE TAX AMOUNT						76.29	

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount
018082/00	PCM-G INC						
1586 PO-141357	02/28/2014	0147061436	1	01-7405-0-4400-115-0000-7700-007-000	NN F	7,979.99	7,980.00
TOTAL PAYMENT AMOUNT						7,980.00 *	7,980.00
020169/00	PITZNER, JOSEPH						
1900 PO-141627	02/28/2014	REIMB	1	01-8150-0-4300-106-0000-8110-007-000	NN F	610.00	610.00
TOTAL PAYMENT AMOUNT						610.00 *	610.00
010251/00	PLACER CO OFFICE OF EDUCATION						
1952 PO-141672	02/28/2014	AR14-00651	1	01-7405-0-5800-103-1110-1000-003-822	NN F	1,000.00	1,000.00
TOTAL PAYMENT AMOUNT						1,000.00 *	1,000.00
014069/00	PLATT ELECTRIC SUPPLY						
32 PO-140029	02/28/2014	B691409/B728657	1	01-8150-0-4300-106-0000-8110-007-000	NN P	2.60	2.60
32 PO-140029	02/28/2014	B739026	1	01-8150-0-4300-106-0000-8110-007-000	NN P	244.88	244.88
TOTAL PAYMENT AMOUNT						247.48 *	247.48
021194/00	PRUDENTIAL OVERALL SUPPLY INC						
80 PO-140069	02/28/2014	180176906	1	01-7230-0-5600-112-0000-3600-007-000	NN P	60.65	60.65
80 PO-140069	02/28/2014	180177435	1	01-7230-0-5600-112-0000-3600-007-000	NN P	60.65	60.65
TOTAL PAYMENT AMOUNT						121.30 *	121.30
011238/00	RELIABLE TIRE						
1147 PO-140994	02/28/2014	OVRPYMT/111661	1	01-7240-0-4300-112-5001-3600-007-000	NN P	1,053.21	1,053.21
1899 PO-141626	02/28/2014	111861	1	01-7230-0-4300-112-0000-3600-007-000	NN P	3,498.92	3,498.92
TOTAL PAYMENT AMOUNT						4,552.13 *	4,552.13
020716/00	ROBERT A HOFFMAN						
1924 PO-141652	02/28/2014	VS2014	1	01-0000-0-5800-102-0000-3140-003-000	NY F	2,859.00	2,859.00
TOTAL PAYMENT AMOUNT						2,859.00 *	2,859.00

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Req Reference	Date	Description	fd	reso	p obje	sit	goal	func
			rep	dep	T9MP	Liq Amt	Net Amount	
010552/00	SAC VAL JANITORIAL							
1453 PO-141240	02/28/2014	10073752	1	01-0000-0-9320-000-0000-0000-000-000	NN P	108.00	108.00	
1453 PO-141240	02/28/2014	10073694	1	01-0000-0-9320-000-0000-0000-000-000	NN P	541.09	541.09	
1453 PO-141240	02/28/2014	10073258	1	01-0000-0-9320-000-0000-0000-000-000	NN P	196.09	196.09	
1453 PO-141240	02/28/2014	10073099	1	01-0000-0-9320-000-0000-0000-000-000	NN P	2,775.89	2,775.89	
TOTAL PAYMENT AMOUNT				3,621.07	*		3,621.07	
020981/00	SAVE MART SUPERMARKETS							
828 PO-140731	02/28/2014	2296003	1	01-6500-0-4300-102-5770-1110-003-000	NN P	21.22	21.22	
TOTAL PAYMENT AMOUNT				21.22	*		21.22	
021248/00	SHEPARD, DAWN							
1931 PO-141657	02/28/2014	REIMB	1	01-6500-0-4300-102-5770-1110-003-000	NN F	84.18	84.18	
TOTAL PAYMENT AMOUNT				84.18	*		84.18	
022154/00	SHERRY, ROBERTA							
1926 PO-141654	02/28/2014	JAN MILEAGE	1	01-0000-0-5210-102-0000-3140-003-000	NN P	61.04	61.04	
TOTAL PAYMENT AMOUNT				61.04	*		61.04	
011527/00	SIERRA OFFICE SUPPLY							
1809 PO-141556	02/28/2014	2710276-0	1	01-0000-0-5800-105-0000-7200-005-000	NN P	30.24	30.24	
1809 PO-141556	02/28/2014	2710893-0	1	01-0000-0-5800-105-0000-7200-005-000	NN F	21.55	21.55	
TOTAL PAYMENT AMOUNT				51.79	*		51.79	
017501/00	SJCOE							
1904 PO-141641	02/28/2014	CJUSD2014FEE	1	01-0000-0-5800-110-0000-7200-004-000	NN F	556.62	556.62	
TOTAL PAYMENT AMOUNT				556.62	*		556.62	
018221/00	SMITH-LEHMANN, REBECCA							
1894 PO-141625	02/28/2014	REIMB	1	01-5640-0-4300-601-9728-3150-017-000	NN F	103.84	103.84	
1928 PO-141655	02/28/2014	REIMB	1	01-6500-0-4300-102-5750-1110-003-000	NN F	129.19	129.19	
TOTAL PAYMENT AMOUNT				233.03	*		233.03	

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
021813/00	SUREWEST						
110 PO-140095	02/28/2014	604800-0001 2/15-3/14	1 01-0000-0-5902-106-0000-8110-007-000	NN P		933.04	933.04
TOTAL PAYMENT AMOUNT						933.04 *	933.04
020075/00	TATYANA SILCHUK						
765 PO-140671	02/28/2014	JAN MILEAGE	1 01-6500-0-5800-102-5770-3600-003-000	NN F		233.70	256.21
TOTAL PAYMENT AMOUNT						256.21 *	256.21
010394/00	THE SMITH COMPANY INC						
1770 PO-141522	02/28/2014	PARTS	1 01-8150-0-5600-106-0000-8110-007-000	NN P		571.69	571.69
TOTAL PAYMENT AMOUNT						571.69 *	571.69
010139/00	TROXELL COMMUNICATIONS INC						
1691 PO-141463	02/28/2014	765346	1 01-0000-0-4400-472-0000-2700-014-000	NN F		1,153.87	263.52
1708 PO-141470	02/28/2014	764008	1 01-7405-0-4400-115-0000-7700-007-000	NN P		1,235.52	1,235.52
1708 PO-141470	02/28/2014	764204	1 01-7405-0-4400-115-0000-7700-007-000	NN P		31,897.81	31,897.81
1708 PO-141470	02/28/2014	764362	1 01-7405-0-4400-115-0000-7700-007-000	NN P		3,445.20	3,445.20
1708 PO-141470	02/28/2014	764945	1 01-7405-0-4400-115-0000-7700-007-000	NN P		6,890.40	6,890.40
1708 PO-141470	02/28/2014	764348	1 01-7405-0-4400-115-0000-7700-007-000	NN F		724.67	724.69
1777 PO-141526	02/28/2014	765349	1 01-7405-0-4400-115-0000-7700-007-000	NN F		603.50	603.50
1845 PO-141585	02/28/2014	766274	1 01-7405-0-4400-115-0000-7700-007-000	NN P		864.00	864.00
TOTAL PAYMENT AMOUNT						45,924.64 *	45,924.64
021817/00	UNITED RENTALS NORTHWEST INC						
1885 PO-141620	02/28/2014	117701727-002	1 01-8150-0-5600-106-0000-8110-007-000	NN F		285.56	285.56
TOTAL PAYMENT AMOUNT						285.56 *	285.56
015018/00	VERHOVETCHI, VEACESLAV						
1392 PO-141198	02/28/2014	TRIP 44	1 01-7240-0-5800-112-5001-3600-007-000	NN P		12.94	12.94
1392 PO-141198	02/28/2014	TRIP94 REIMB	1 01-7240-0-5800-112-5001-3600-007-000	NN P		14.34	14.34
1392 PO-141198	02/28/2014	TRIP97/5 REIMB	1 01-7240-0-5800-112-5001-3600-007-000	NN P		14.13	14.13
1908 PO-141633	02/28/2014	REIMB	1 01-7230-0-5200-112-0000-3600-007-000	NN F		144.00	144.00
TOTAL PAYMENT AMOUNT						185.41 *	185.41

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
016889/00	WATER RITE PRODUCTS INC.						
41 PO-140037	02/28/2014	549840	1 01-8150-0-4300-106-0000-8110-007-000	NN P		112.23	112.23
TOTAL PAYMENT AMOUNT						112.23 *	112.23
016439/00	WEAVER, SANDRA						
1930 PO-141656	02/28/2014	REIMB	1 01-0000-0-5800-472-1286-1000-014-000	NN F		67.73	67.73
TOTAL PAYMENT AMOUNT						67.73 *	67.73
TOTAL FUND PAYMENT						128,683.15 **	128,683.15
TOTAL USE TAX AMOUNT						174.39	

81 CENTER UNIFIED SCHOOL DIST.
 022B14 FINAL

ACCOUNTS PAYABLE PRELIST
 BATCH: 0058 02/28/2014
 FUND : 11 ADULT EDUCATION FUND

J9690 APY500 H.02.05 02/27/14 PAGE 13
 << Open >>

Vendor/Addr	Remit name	Date	Description	Tax ID num	Deposit type	ABA num	Account num	fd reso	p obje	ait goal	func rep	dep T9MP	Liq Amt	Net Amount	
017670/00	CCS PRESENTATION SYSTEMS INC														
1747	PO-141499	02/28/2014	0095436					1	11-0030-0-4400-601-4130-1000-017-000	NN	F		234.92	234.93	
TOTAL PAYMENT AMOUNT													234.93 *	234.93	
TOTAL FUND													PAYMENT	234.93 **	234.93

81 CENTER UNIFIED SCHOOL DIST.
022814 FINAL

ACCOUNTS PAYABLE PRELIST
BATCH: 0058 02/28/2014
FUND : 12 CHILD DEVELOPMEN FUND

J9690 APY500 H.02.05 02/27/14 PAGE 14
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP			

018143/00		CHILD DEVELOPMENT CENTERS INC						
620 PO-140543	02/28/2014	5030-JAN14	1	12-5025-0-5800-100-8500-1000-005-000	NN P	23,587.76	23,587.76	
620 PO-140543	02/28/2014	5030-JAN14	2	12-6105-0-5800-100-8500-1000-005-000	NN P	24,550.52	24,550.52	
TOTAL PAYMENT AMOUNT				48,138.28 *			48,138.28	
TOTAL FUND			PAYMENT	48,138.28 **			48,138.28	

81 CENTER UNIFIED SCHOOL DIST.
022814 FINAL

ACCOUNTS PAYABLE PRELIST
BATCH: 0058 02/28/2014
FUND : 13 CAFETERIA FUND

J9690 APY500 H.02.05 02/27/14 PAGE 15
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
Req Reference	Date	Description	fd	reso	p obje	sit goal func rep dep T9MP		
021080/00	ED JONES FOOD SERVICE INC							
1821 PO-141567	02/28/2014	166043	1	13-5310-0-4700-108-0000-3700-007-000	NN P		4,654.80	4,654.80
TOTAL PAYMENT AMOUNT							4,654.80 *	4,654.80
013961/00	MCCARTHY, DANIELLE							
1875 PO-141613	02/28/2014	REFUND	1	13-5310-0-8634-000-0000-0000-000-000	NN F		81.00	81.00
TOTAL PAYMENT AMOUNT							81.00 *	81.00
016279/00	P&R PAPER SUPPLY							
395 PO-140357	02/28/2014	N85265-00	1	13-5310-0-4300-108-0000-3700-007-000	NN P		2,762.41	2,762.41
395 PO-140357	02/28/2014	N85279-00	1	13-5310-0-4300-108-0000-3700-007-000	NN P		163.34	163.34
TOTAL PAYMENT AMOUNT							2,925.75 *	2,925.75
021194/00	PRUDENTIAL OVERALL SUPPLY INC							
387 PO-140349	02/28/2014	180177964	1	13-5310-0-5800-108-0000-3700-007-000	NN P		71.60	71.60
TOTAL PAYMENT AMOUNT							71.60 *	71.60
016043/00	SHELTONS UNLIMITED MECHANICAL							
389 PO-140351	02/28/2014	14-02NUTRI	1	13-5310-0-5600-108-0000-3700-007-000	NY P		1,575.00	1,575.00
TOTAL PAYMENT AMOUNT							1,575.00 *	1,575.00
TOTAL FUND PAYMENT							9,308.15 **	9,308.15

81 CENTER UNIFIED SCHOOL DIST.
022814 FINAL

ACCOUNTS PAYABLE PRELIST
BATCH: 0058 02/28/2014
FUND : 14 DEFERRED MAINTENANCE FUND

J9690 APY500 H.02.05 02/27/14 PAGE 16
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount	
013988/00	HAJOCA CORPORATION							
1692 PO-141453	02/28/2014	S007690082.001	1	14-0024-0-4300-106-9606-8110-007-000	NN F	445.24	444.42	
TOTAL PAYMENT AMOUNT						444.42 *	444.42	
TOTAL FUND PAYMENT						444.42 **	444.42	

81 CENTER UNIFIED SCHOOL DIST.
022814 FINAL

ACCOUNTS PAYABLE PRELIST
BATCH: 0058 02/28/2014
FUND : 21 BUILDING FUND

J9690 APY500 H.02.05 02/27/14 PAGE 17
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount	
022117/00	APPLE STORE - ARDEN FAIR							
1787 PO-141553	02/28/2014	4274829563 PART'L PYMNT	1	21-0000-0-4400-115-0000-7700-007-000	NN P	427.68	427.68	
1787 PO-141553	02/28/2014	4275291863 PART'L PYMNT	1	21-0000-0-4400-115-0000-7700-007-000	NN P	3,778.11	3,778.11	
TOTAL PAYMENT AMOUNT						4,205.79 *	4,205.79	
019423/00	DECOTECH SYSTEMS INC							
1606 PO-141377	02/28/2014	14-24743	1	21-0000-0-4400-115-0000-8500-007-000	NN F	7,013.20	3,204.00	
TOTAL PAYMENT AMOUNT						3,204.00 *	3,204.00	
010139/00	TROXELL COMMUNICATIONS INC							
1691 PO-141463	02/28/2014	CLOSE	2	21-0000-0-4400-115-0000-7700-007-000	NN C	1,009.64	0.00	
1825 PO-141569	02/28/2014	765168	1	21-0000-0-4400-115-0000-7700-007-000	NN P	63.73	63.73	
1825 PO-141569	02/28/2014	766323	1	21-0000-0-4400-115-0000-7700-007-000	NN P	156.61	156.61	
1825 PO-141569	02/28/2014	766273	1	21-0000-0-4400-115-0000-7700-007-000	NN P	290.25	290.25	
TOTAL PAYMENT AMOUNT						510.59 *	510.59	
TOTAL FUND PAYMENT						7,920.38 **	7,920.38	
TOTAL BATCH PAYMENT						194,729.31 ***	0.00	194,729.31
TOTAL USE TAX AMOUNT						174.39		
TOTAL DISTRICT PAYMENT						194,729.31 ****	0.00	194,729.31
TOTAL USE TAX AMOUNT						174.39		
TOTAL FOR ALL DISTRICTS:						194,729.31 ****	0.00	194,729.31
TOTAL USE TAX AMOUNT						174.39		

Number of warrants to be printed: 84, not counting voids due to stub overflows.

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Superintendent's Office

Action Item X

To: Board of Trustees

Information Item

Date: March 19, 2014

Attached Pages

From: Scott A. Loehr, Superintendent

Principal/Administrator Initials:

SUBJECT: First Reading: Board Policies/Regulations/Exhibits (12/13)

Replace	BP	0420.43	Charter School Revocation
Replace	BP	2210	Administrative Discretion Regarding Board Policy
Delete	BP	3111	Deferred Maintenance Funds
Replace	BP/AR	3551	Food Service Operations/Cafeteria Fund
Replace	AR	3554	Other Food Sales
Replace	BP	4111/4211/4311	Recruitment and Selection
Replace	BP	4131	Staff Development
Delete	AR	4131	Staff Development
Replace	BP	4231	Staff Development
Delete	AR	4231	Staff Development
Replace	BP	4331	Staff Development
Delete	AR	4331	Staff Development
Replace	BP/AR	5123	Promotion/Acceleration/Retention
Replace	BP/AR	5141.21	Administering Medication and Monitoring Health Conditions
Replace	BP	5146	Married/Pregnant/Parenting Students
Delete	AR	5146	Married/Pregnant/Parenting Students
Replace	BP	6142.6	Visual and Performing Arts Education
Replace	BP	6142.91	Reading/Language Arts Instruction
Delete	AR	6142.91	Reading/Language Arts Instruction
Replace	BP	6146.1	High School Graduation Requirements
Replace	AR	6159.4	Behavioral Interventions for Special Education Students
Replace	BP/AR	6162.51	State Academic Achievement Tests
Replace	BP	6164.2	Guidance/Counseling Services
Delete	AR	6164.2	Guidance/Counseling Services
Replace	BP/AR	6173.1	Education for Foster Youth
Replace	BP	6176	Weekend/Saturday Classes
Delete	AR	6176	Weekend/Saturday Classes
Replace	BP	6177	Summer Learning Programs
Replace	BP	6179	Supplemental Instruction
Delete	AR	6179	Supplemental Instruction
Replace	BP	6184	Continuation Education
Replace	BP/AR	7214	General Obligation Bonds

RECOMMENDATION: CJUSD Board of Trustees approve the first reading of presented policies/regulations/exhibits.

CHARTER SCHOOL REVOCATION

Note: The following policy is **optional**. Education Code 47607 and 5 CCR 11968.5.2-11968.5.3 authorize the Governing Board to revoke the charter of a charter school in its jurisdiction when certain substantiated findings are made. In Today's Fresh Start, Inc. v. Los Angeles County Office of Education, the California Supreme Court confirmed that the revocation process prescribed in the Education Code provides a charter school with sufficient due process and that a charter school is not entitled to any additional evidentiary hearing by a neutral third party.

In addition, Education Code 47604.5 authorizes the State Board of Education (SBE), upon the recommendation of the Superintendent of Public Instruction (SPI), to revoke the charter of any charter school, whether or not the SBE is the chartering authority, if it makes certain findings relating to gross financial mismanagement, illegal or improper use of funds, substantial and sustained departure from measurably successful practices that may jeopardize the educational development of students, or, as amended by AB 97 (Ch. 47, Statutes of 2013), failure to improve student outcomes across multiple state and school priorities identified in the charter pursuant to Education Code 47605 or 47605.6. SBE revocation procedures are specified in 5 CCR 11968.5-11968.5.1.

The Governing Board expects any charter school it authorizes to provide a sound educational program that promotes student learning and to carry out its operations in a manner that complies with law and the terms of its charter.

(cf. 0420.4 - Charter School Authorization)

(cf. 0420.41 - Charter School Oversight)

(cf. 0420.42 - Charter School Renewal)

(cf. 0500 - Accountability)

The Board may revoke a charter before the date it is due to expire whenever the Board makes a written factual finding, supported by substantial evidence, that the charter school has done any of the following: (Education Code 47607)

1. Committed a material violation of any of the conditions, standards, or procedures set forth in the charter
2. Failed to meet or pursue any of the student outcomes identified in the charter
3. Failed to meet generally accepted accounting principles or engaged in fiscal mismanagement
4. Violated any provision of law

Note: Education Code 47607.3, as added by AB 97 (Ch. 47, Statutes of 2013), provides additional criteria for considering revocation of a charter, as described below. Pursuant to Education Code 47607.3, if, in three out of four consecutive years, a charter school fails to improve outcomes for three or more numerically significant student subgroups served by the school, or for all of the student subgroups if the school has fewer than three, in regard to one or more state or school priorities identified in the charter, then the district (1) must provide technical assistance to the school using an evaluation rubric adopted by the SBE pursuant to Education Code 52064.5, or (2) may request that the SPI assign the California Collaborative for Educational Excellence (CCEE) to provide advice and assistance to the school; see BP 0420.41 - Charter School Oversight. If the CCEE informs the Board that the school has failed or is unable to implement the CCEE's recommendations or continues to have persistent or acute inadequate performance, then the Board must consider revocation of the charter.

CHARTER SCHOOL REVOCATION (continued)

The Board shall also consider revocation of a charter whenever the California Collaborative for Educational Excellence (CCEE), after providing advice and assistance to the charter school pursuant to Education Code 47607.3, submits to the Board either of the following findings: (Education Code 47607.3)

1. That the charter school has failed or is unable to implement the recommendations of the CCEE
2. That the inadequate performance of the charter school, as based on an evaluation rubric adopted by the State Board of Education (SBE), is so persistent or acute as to require revocation of the charter

In determining whether to revoke a charter, the Board shall consider increases in student academic achievement for all "numerically significant" groups of students served by the charter school, as defined in Education Code 52052, as the most important factor. (Education Code 47607, 47607.3)

At least 72 hours prior to any Board meeting at which the Board will consider issuing a Notice of Violation, the Board shall provide the charter school with notice and all relevant documents related to the proposed action. (5 CCR 11968.5.2)

(cf. 9320 - Meetings and Notices)

If the Board takes action to issue a Notice of Violation, it shall deliver the Notice of Violation to the charter school's governing body. The Notice of Violation shall identify: (Education Code 47607; 5 CCR 11965, 11968.5.2)

1. The charter school's alleged violation(s)
2. All evidence relied upon by the Board in determining that the charter school committed the alleged violation(s), including the date and duration of the alleged violation(s). The Notice shall show that each alleged violation is both material and uncured and that it occurred within a reasonable period of time before the Notice of Violation is issued.
3. The period of time that the Board has concluded is a reasonable period of time for the charter school to remedy or refute the identified violation(s). In identifying this time period, the Board shall consider the amount of time reasonably necessary to remedy each identified violation, which may include the charter school's estimation as to the anticipated remediation time.

CHARTER SCHOOL REVOCATION (continued)

By the end of the remedy period identified in the Notice of Violation, the charter school's governing body may submit to the Board a detailed written response and supporting evidence addressing each identified violation, including the refutation, remedial action taken, or proposed remedial action. (5 CCR 11968.5.2)

Within 60 calendar days of the conclusion of the remedy period, the Board shall evaluate any response and supporting evidence provided by the charter school's governing body and shall take one of the following actions: (5 CCR 11968.5.2)

1. Discontinue revocation of the charter and provide timely written notice of such action to the charter school's governing body

Note: Pursuant to Education Code 47607 and 5 CCR 11968.5.2, a decision to issue a Notice of Intent to Revoke as provided in item #2 below must be supported by substantial evidence that the charter school has failed to remedy or refute a violation. "Substantial evidence" is not defined in law or state regulations. The district should consult legal counsel as necessary.
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2. If there is substantial evidence that the charter school has failed to remedy a violation identified in the Notice of Violation or to refute a violation to the Board's satisfaction, continue revocation of the charter by issuing a Notice of Intent to Revoke to the charter school's governing body

If the Board issues a Notice of Intent to Revoke, it shall hold a public hearing concerning the revocation on the date specified in the notice, which shall be no later than 30 days after providing the notice. Within 30 calendar days after the public hearing, or within 60 calendar days if extended by written mutual agreement of the Board and the charter school, the Board shall issue a final decision to revoke or decline to revoke the charter. (Education Code 47607; 5 CCR 11968.5.2)

If the Board fails to meet the timelines specified above for issuing a Notice of Intent to Revoke or a final decision, the revocation process shall be deemed terminated. (5 CCR 11968.5.2)

Within 10 calendar days of the Board's final decision, the Superintendent or designee shall provide a copy of the final decision to the California Department of Education (CDE) and the County Board of Education. (Education Code 47604.32; 5 CCR 11968.5.2)

Note: Pursuant to Education Code 47604.32, if a charter school ceases operation for any reason, including revocation, the district must notify the California Department of Education; see BP 0420.41 - Charter School Oversight. In addition, the district and/or charter school must implement the school closure procedures specified in the charter in accordance with Education Code 47605 and 5 CCR 11962; see AR 0420.4 - Charter School Authorization.
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CHARTER SCHOOL REVOCATION (continued)

Severe and Imminent Threat

The procedures specified above shall not be applicable when the Board determines, in writing, that any violation under Education Code 47607 constitutes a severe and imminent threat to the health or safety of students. In such circumstances, the Board may immediately revoke the school's charter by approving and delivering a Notice of Revocation by Determination of a Severe and Imminent Threat to Pupil Health or Safety to the charter school's governing body, the County Board, and the CDE. (Education Code 47607; 5 CCR 11968.5.3)

Appeals

Note: Pursuant to Education Code 47607 and 5 CCR 11968.5.3-11968.5.5, within 30 days of the Board's final decision to revoke a charter, the charter school may appeal the revocation, including a revocation based on a severe and imminent threat, to the County Board of Education. The County Board may reverse the revocation if it determines that the district's findings are not supported by substantial evidence, in which case the district may appeal the reversal to the SBE. If the County Board upholds the revocation or does not issue a decision within 90 days of its receipt of the appeal, the charter school may appeal to the SBE. Pursuant to Education Code 47607, if either the County Board or the SBE reverses the revocation, the district remains the chartering authority.

Education Code 47607 further provides that, while an appeal is pending, a charter school whose revocation is based on a material violation of any of the conditions, standards, or procedures set forth in its charter or on a failure to meet or pursue any of the student outcomes identified in the charter will continue to qualify as a charter school for funding and all other purposes of the Charter Schools Act and may continue to hold all existing grants, resources, and facilities in order to ensure that the education of students enrolled in the school is not disrupted.

As added by AB 97 (Ch. 47, Statutes of 2013), Education Code 47607.3 provides that a charter school may not appeal a revocation made pursuant to Education Code 47607.3 based on findings of the CCEE that the school failed or is unable to implement the CCEE's recommendations or that revocation is warranted based on persistent or acute inadequate performance.

If the Board revokes a charter, the charter school may, within 30 days of the Board's final decision, appeal the revocation to the County Board. Either the charter school or the district may subsequently appeal the County Board's decision to the SBE. However, a revocation based upon the findings of the CCEE pursuant to Education Code 47607.3 may not be appealed. (Education Code 47607, 47607.3; 5 CCR 11968.5.3-11968.5.5)

Legal Reference: (see next page)

CHARTER SCHOOL REVOCATION (continued)

Legal Reference:

EDUCATION CODE

47600-47616.7 Charter Schools Act of 1992, especially:

47607 Charter renewals and revocations

52052 Numerically significant student subgroups; definition

CODE OF REGULATIONS, TITLE 5

11960-11969 Charter schools, especially:

11968.5-11968.5.5 Charter revocations

COURT DECISIONS

Today's Fresh Start, Inc. v. Los Angeles County Office of Education, (2013) 57 Cal.4th 197

Management Resources:

CSBA PUBLICATIONS

The Role of the Charter School Authorizer, Online Course

Charter Schools: A Manual for Governance Teams, rev. 2012

WEB SITES

CSBA: <http://www.csba.org>

California Charter Schools Association: <http://www.calcharters.org>

California Department of Education, Charter Schools: <http://www.cde.ca.gov/sp/cs>

National Association of Charter School Authorizers: <http://www.qualitycharters.org>

U.S. Department of Education: <http://www.ed.gov>

Center USD

Board Policy

Charter School Revocation

BP 0420.43

Philosophy, Goals, Objectives and Comprehensive Plans

The Governing Board expects any charter school it authorizes to provide a sound educational program that promotes student learning and to carry out its operations in a manner that complies with law and the terms of its charter.

(cf. 0420.4 - Charter School Authorization)

(cf. 0420.41 - Charter School Oversight)

(cf. 0420.42 - Charter School Renewal)

(cf. 0500 - Accountability)

The Board may revoke a charter before the date it is due to expire whenever the Board makes a written factual finding, supported by substantial evidence, that the charter school has done any of the following: (Education Code 47607)

1. Committed a material violation of any of the conditions, standards, or procedures set forth in the charter
2. Failed to meet or pursue any of the student outcomes identified in the charter
3. Failed to meet generally accepted accounting principles or engaged in fiscal mismanagement
4. Violated any provision of law

In determining whether to revoke a charter, the Board shall consider increases in student academic achievement for all "numerically significant" groups of students served by the charter school, as defined in Education Code 52052, as the most important factor. (Education Code 47607)

At least 72 hours prior to any Board meeting at which the Board will consider issuing a Notice of Violation, the Board shall provide the charter school with notice and all relevant documents related to the proposed action. (5 CCR 11968.5.2)

(cf. 9320 - Meetings and Notices)

If the Board takes action to issue a Notice of Violation, it shall deliver the Notice of Violation to the charter school's governing body. The Notice of Violation shall identify: (Education Code 47607; 5 CCR 11965, 11968.5.2)

1. The charter school's alleged violation(s).
2. All evidence relied upon by the Board in determining that the charter school committed the alleged violation(s), including the date and duration of the alleged violation(s). The Notice shall show that each alleged violation is both material and uncured and that it occurred within a reasonable period of time before the Notice of Violation is issued.
3. The period of time that the Board has concluded is a reasonable period of time for the charter school to remedy or refute the identified violation(s). In identifying this time period, the Board shall consider the amount of time reasonably necessary to remedy each identified violation, which may include the charter school's estimation as to the anticipated remediation time.

By the end of the remedy period identified in the Notice of Violation, the charter school's governing body may submit to the Board a detailed written response and supporting evidence addressing each identified violation, including the refutation, remedial action taken, or proposed remedial action. (5 CCR 11968.5.2)

Within 60 calendar days of the conclusion of the remedy period, the Board shall evaluate any response and supporting evidence provided by the charter school's governing body and shall take one of the following actions: (5 CCR 11968.5.2)

1. Discontinue revocation of the charter and provide timely written notice of such action to the charter school's governing body
2. If there is substantial evidence that the charter school has failed to remedy a violation identified in the Notice of Violation or to refute a violation to the Board's satisfaction, continue revocation of the charter by issuing a Notice of Intent to Revoke to the charter school's governing body

If the Board issues a Notice of Intent to Revoke, it shall hold a public hearing concerning the revocation on the date specified in the notice, which shall be no later than 30 days after providing the notice. Within 30 calendar days after the public hearing, or within 60 calendar days if extended by written mutual agreement of the Board and the charter school, the Board shall issue a final decision to revoke or decline to revoke the charter. (Education Code 47607; 5 CCR 11968.5.2)

If the Board fails to meet the timelines specified above for issuing a Notice of Intent to Revoke or a final decision, the revocation process shall be deemed terminated. (5 CCR 11968.5.2)

Within 10 calendar days of the Board's final decision, the Superintendent or designee shall provide a copy of the final decision to the California Department of Education (CDE) and the County Board of Education. (Education Code 47604.32; 5 CCR 11968.5.2)

Severe and Imminent Threat

The procedures specified above shall not be applicable when the Board determines, in writing, that any violation under Education Code 47607 constitutes a severe and imminent threat to the health or safety of students. In such circumstances, the Board may immediately revoke the school's charter by approving and delivering a Notice of Revocation by Determination of a Severe and Imminent Threat to Pupil Health or Safety to the charter school's governing body, the County Board, and the CDE. (Education Code 47607; 5 CCR 11968.5.3)

Appeals

In the event that the Board revokes the charter, the charter school may, within 30 days of the Board's final decision, appeal the revocation to the County Board. Either the charter school or the district may subsequently appeal the County Board's decision to the SBE. (Education Code 47607; 5 CCR 11968.5.3-11968.5.5)

Legal Reference:

EDUCATION CODE

47600-47616.7 Charter Schools Act of 1992, especially:

47607 Charter renewals and revocations

52052 Numerically significant student subgroup; definition

CODE OF REGULATIONS, TITLE 5

11960-11969 Charter schools, especially:

11968.5-11968.5.5 Charter revocations

COURT DECISIONS

Today's Fresh Start, Inc. v. Los Angeles County Office of Education, (2011) 197 Cal.App.4th 436

Management Resources:

CSBA PUBLICATIONS

The Role of the Charter School Authorizer, Online Course

Charter Schools: A Manual for Governance Teams, rev. 2012

WEB SITES

CSBA: <http://www.csba.org>

California Charter Schools Association: <http://www.calcharters.org>

California Department of Education, Charter Schools: <http://www.cde.ca.gov/sp/cs>

National Association of Charter School Authorizers: <http://www.charterauthorizers.org>

U.S. Department of Education: <http://www.ed.gov>

ADMINISTRATIVE DISCRETION REGARDING BOARD POLICY

Note: The following optional policy may be revised to reflect district practice. Education Code 42605, which granted districts flexibility to use funds received for "Tier 3" categorical programs for any "education purpose," has been repealed by AB 97 (Ch. 47, Statutes of 2013). Pursuant to AB 97, funding for many of the categorical programs affected has been redirected into the new local control funding formula (LCFF) and districts must instead develop a local control and accountability plan (LCAP) that identifies the goals and specific actions the district will take to improve the achievement of all students. For more information about LCFF and its impact on district policies, see CSBA's policy brief [Impact of Local Control Funding Formula on Board Policies](#). For specific requirements related to the LCAP, see BP/AR 0460 - Local Control and Accountability Plan.

The Governing Board desires to be proactive in communicating its philosophy, priorities, and expectations for the district; clarifying the roles and responsibilities of the Board, Superintendent, and other senior administrators; and setting direction for the district through written policies. However, the Board recognizes that, in the course of operating district schools or implementing district programs, situations may arise which may not be addressed in written policies.

(cf. 0000 - Vision)

(cf. 0100 - Philosophy)

(cf. 0200 - Goals for the School District)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 2110 - Superintendent Responsibilities and Duties)

(cf. 9000 - Role of the Board)

(cf. 9310 - Board Policies)

In any situation in which immediate action is needed to avoid any risk to the safety or security of district students, staff, or property or disruption to student learning, the Superintendent or designee shall have the authority to act on behalf of the district.

As necessary, the Superintendent or designee shall consult with other district staff, including the legal counsel and/or the chief business official, regarding the exercise of this authority.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3516.5 - Emergency Schedules)

The Superintendent or designee shall notify the Board as soon as practicable after he/she exercises this authority. The Board president and the Superintendent shall schedule a review of the action at the next regular Board meeting. If the action indicates the need for additions or revisions to Board policies, the Superintendent or designee shall make the necessary recommendations to the Board.

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference: (see next page)

ADMINISTRATIVE DISCRETION REGARDING BOARD POLICY (continued)

Legal Reference:

EDUCATION CODE

35010 Control of district, prescription and enforcement of rules

35035 Powers and duties of superintendent

35160 Authority of governing boards

35161 Powers and duties; authority to delegate

35163 Official actions, minutes and journal

Management Resources:

CSBA PUBLICATIONS

Impact of Local Control Funding Formula on Board Policies, Policy Brief, November 2013

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Center USD

Board Policy

Administrative Discretion Regarding Board Policy

BP 2210

Administration

Through Governing Board policy, the Board tries to anticipate critical policy issues that may affect district students and operations. However, the Board recognizes that questions may arise in the day-to-day operations of the schools that are not addressed in Board policy or administrative regulations. When resolution of such issues demands timely action, the Superintendent or designee shall have the authority to act on behalf of the district.

(cf. 2110 - Superintendent Responsibilities and Duties)
(cf. 9000 - Role of the Board)
(cf. 9310 - Board Policies)

If the matter involves a policy decision that is likely to be controversial, or a matter that has a significant impact on student learning or safety, the Superintendent or designee shall notify the Board president as soon as practicable after its occurrence. The Board president shall then inform the Board as appropriate.

The Board president may schedule a review of the action at the next regular Board meeting.

If the action indicates the need for additions or revisions in Board policies, the Superintendent or designee shall make the necessary recommendations to the Board.

(cf. 9322 - Agenda/Meeting Materials)

Tier 3 Categorical Flexibility

The Board has determined that it is in the best interest of the district to utilize the categorical program flexibility authorized by Education Code 42605. In accordance with Education Code 42605, for the 2008-09 through 2014-15 fiscal years, the Superintendent may suspend statutory or regulatory program and funding requirements for Tier 3 categorical programs reflected in any of the district's Board policies, administrative regulations, bylaws, or exhibits to the extent that such suspension does not affect the terms of any existing district contract or bargaining agreement. He/she may also suspend any such language reflected in any district procedure, rule, plan, or employee or student handbook. As necessary, the Superintendent or designee shall consult with other staff, district legal counsel, and/or the chief business official regarding the district's exercise of this flexibility.

The Superintendent or designee shall regularly report to the Board regarding how the district is exercising the flexibility and whether the desired results are being achieved.

- (cf. 0420 - School Plans/Site Councils)
- (cf. 0420.1 - School-Based Program Coordination)
- (cf. 0520.1 - High Priority Schools Grant Program)
- (cf. 1220 - Citizen Advisory Committees)
- (cf. 1312.4 - Williams Uniform Complaint Procedures)
- (cf. 3110 - Transfer of Funds)
- (cf. 3111 - Deferred Maintenance Funds)
- (cf. 4111 - Recruitment and Selection)

- (cf. 4112.2 - Certification)
- (cf. 4112.21 - Interns)
- (cf. 4113 - Assignment)
- (cf. 4117.14/4317.14 - Postretirement Employment)
- (cf. 4131 - Staff Development)
- (cf. 4131.1 - Beginning Teacher Support/Induction)
- (cf. 4138 - Mentor Teachers)
- (cf. 4139 - Peer Assistance and Review)
- (cf. 4231 - Staff Development)
- (cf. 4331 - Staff Development)
- (cf. 5123 - Promotion/Acceleration/Retention)
- (cf. 5136 - Gangs)
- (cf. 5141.32 - Health Screening for School Entry)
- (cf. 5145.6 - Parental Notifications)
- (cf. 5146 - Married/Pregnant/Parenting Students)
- (cf. 5147 - Dropout Prevention)
- (cf. 5148.1 - Childcare Services for Parenting Students)
- (cf. 5149 - At-Risk Students)
- (cf. 6111 - School Calendar)
- (cf. 6141.5 - Advanced Placement)
- (cf. 6142.6 - Visual and Performing Arts Education)
- (cf. 6142.91 - Reading/Language Arts Instruction)
- (cf. 6142.94 - History-Social Science Instruction)
- (cf. 6146.1 - High School Graduation Requirements)
- (cf. 6151 - Class Size)
- (cf. 6161.1 - Selection and Evaluation of Instructional Materials)
- (cf. 6162.52 - High School Exit Examination)
- (cf. 6163.1 - Library Media Centers)
- (cf. 6164.2 - Guidance/Counseling Services)
- (cf. 6172 - Gifted and Talented Student Program)
- (cf. 6176 - Weekend/Saturday Classes)
- (cf. 6177 - Summer School)
- (cf. 6178 - Career Technical Education)

(cf. 6178.2 - Regional Occupational Center/Program)
(cf. 6179 - Supplemental Instruction)
(cf. 6184 - Continuation Education)
(cf. 6185 - Community Day School)
(cf. 6200 - Adult Education)
(cf. 7214 - General Obligation Bonds)
(cf. 9323.2 - Actions by the Board)

Legal Reference:

EDUCATION CODE

35010 Control of district, prescription and enforcement of rules
35035 Powers and duties of superintendent
35160 Authority of governing boards
35160.5 Annual review of school district policies
35163 Official actions, minutes and journal
42605 Tier 3 categorical flexibility

Management Resources:

CSBA PUBLICATIONS

Policy Implications of Categorical Program Flexibility, Policy Advisory, November 2009
Flexibility Provisions in the 2008 and 2009 State Budget: Policy Considerations for
Governance Teams, Budget Advisory, March 2009

CALIFORNIA DEPARTMENT OF EDUCATION CORRESPONDENCE

Fiscal Issues Relating to Budget Reductions and Flexibility Provisions, April 2009

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Delete

Center USD

Board Policy

Deferred Maintenance Funds

BP 3111

Business and Noninstructional Operations

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

In order to help meet the district's facility maintenance needs, the Governing Board shall discuss proposals and plans for expenditures of deferred maintenance facility funds at a regularly scheduled public hearing.

(cf. 3100 - Budget)

(cf. 3110 - Transfer of Funds)

(cf. 7000 - Concepts and Roles)

(cf. 7210 - Facilities Financing)

In any year that the district does not set aside one-half of one percent of its current-year revenue limit average daily attendance for deferred maintenance, the Board shall submit a report, by March 1, to the Legislature, with copies to the Superintendent of Public Instruction, the State Board of Education, the Department of Finance, and the State Allocation Board. (Education Code 17584.1)

The report shall include all of the following: (Education Code 17584.1)

1. A schedule of the complete school facilities deferred maintenance needs of the district for the current year, including a schedule of costs per school site and total costs
2. A detailed description of the district's spending priorities for the current year, and an explanation of why those priorities, or any other considerations, have prevented the district from setting aside sufficient local funds so as to permit it to fully fund its deferred maintenance program and, if eligible, to participate in the state deferred maintenance funding program as set forth in Education Code 17584
3. An explanation of how the Board plans to meet its current-year facilities deferred

maintenance needs without setting aside the funds set forth in Education Code 17584

Copies of the report shall be made available at each school site and shall be provided to the public upon request. (Education Code 17584.1)

(cf. 3580 - District Records)

Legal Reference:

EDUCATION CODE

17565-17591 Property maintenance and control, especially:

17584 Deferred maintenance

17584.1 Deferred maintenance reports

Management Resources:

WEB SITES

Department of General Services, Office of Public School Construction:

<http://www.opsc.dgs.ca.gov>

FOOD SERVICE OPERATIONS/CAFETERIA FUND

Note: The following optional policy may be revised to reflect district practice. Pursuant to 7 CFR 210.9, 210.14, and 220.7, districts participating in the National School Lunch and/or Breakfast program (42 USC 1751-1769j, 1773) must maintain a nonprofit school food service program. Revenues received through the program may be used only for the operation or improvement of the food service program, except that such revenues must not be used to purchase land or buildings or construct buildings unless otherwise approved. Authorized expenditures are defined in the California Department of Education's (CDE) California School Accounting Manual.

The Governing Board intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

(cf. 3100 - Budget)
(cf. 3300 - Expenditures and Purchases)
(cf. 3311 - Bids)
(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 3552 - Summer Meal Program)
(cf. 5030 - Student Wellness)

The Superintendent or designee shall ensure that all food service personnel possess appropriate qualifications and receive ongoing professional development related to the effective management and implementation of the district's food service program.

(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Note: The following paragraph is for use by districts participating in the National School Lunch and/or Breakfast Program (42 USC 1751-1769j, 1773). Pursuant to 42 USC 1776, such districts must ensure that food service personnel who conduct or oversee administrative procedures and other appropriate personnel receive training on administrative practices (i.e., training in application, certification, verification, meal counting, and meal claiming procedures) at least once each year. In addition, all food service personnel are required to receive annual training that (1) is designed to improve the accuracy of approvals for free and reduced-price meals and the identification of reimbursable meals at the point of service and (2) includes modules on nutrition, health and food safety standards and methodologies, and any other appropriate topics as determined by the U.S. Secretary of Agriculture. The CDE provides online training that meets these requirements; see the CDE's web site.

In addition, on a date to be determined by the U.S. Secretary pursuant to 42 USC 1776, food service directors will be required to meet minimum requirements related to education, training, and certification.

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by the California Department of Education (CDE). (42 USC 1776)

Meal Sales

Meals may be sold to students, district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Note: Pursuant to Education Code 38084, the district may determine meal prices consistent with the goal of paying the costs of maintaining the cafeterias (exclusive of the costs of housing and equipping cafeterias, or other costs determined by Governing Board resolution, pursuant to Education Code 38100).

Students who meet federal eligibility criteria for the reduced-price meal program cannot be charged more than the amounts listed in 42 USC 1758 and 1773; see AR 3553 - Free and Reduced Price Meals. In setting prices for students who are not eligible for the free and reduced-price meal program, 42 USC 1760 requires schools to charge those students a price that is, on average, equal to the difference between free meal reimbursement and paid meal reimbursement. Schools that charge less than the average are required to gradually increase their prices over time until they meet the requirement or may cover the difference with nonfederal funds. 42 USC 1760 provides that the price shall generally not increase more than 10 cents each year, but allows districts to establish a higher increase at their discretion.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760.

Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation.

(cf. 3553 - Free and Reduced Price Meals)

Note: The following paragraph is **optional**. Pursuant to Education Code 38082, the Board may, by formal resolution, authorize the serving of meals to persons other than those listed above. In Management Bulletin No. 00-111, the CDE states that the Board's policy or resolution must specify the circumstances under which those other persons will be served and indicates that using funds from the National School Lunch or Breakfast Program to serve any nonstudent would be contrary to program goals.

Meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are on campus for a legitimate purpose. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Cafeteria Fund

Note: Pursuant to Education Code 38090, money received for the sale of food or for any services performed by the cafeterias may be paid into the county treasury to the credit of a "cafeteria fund" for the district.

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Note: Education Code 38103 allows the Board, at its discretion and with the approval of the County Superintendent of Schools who is responsible for a countywide payroll/retirement system under Education Code 42646, to have wages, salaries, and benefits of food service employees paid either from the district's general fund (Option 1 below) or from the district's cafeteria fund (Option 2).

OPTION 1: ~~The wages, salaries, and benefits of food service employees shall be paid from the district's general fund. At any time, the Board may order reimbursement from the district's cafeteria fund for these payments in amounts prescribed by the Board and not exceeding the costs actually incurred. (Education Code 38103)~~

OPTION 2: The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

Note: The following **optional** paragraph may be revised to reflect district practice. 2 CFR 225 and U.S. Department of Agriculture (USDA) guidance, Indirect Costs: Guidance for State Agencies and School Food Authorities, provide information regarding allowable indirect costs that may be charged to the nonprofit school food service account. Also see the accompanying administrative regulation.

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law.

(cf. 3400 - Management of District Assets/Accounts)

(cf. 3460 - Financial Reports and Accountability)

Contracts with Outside Services

Note: The following section is **optional**. Pursuant to Education Code 45103.5, the district is authorized to contract for consulting services related to food service management. 42 USC 1758, 7 CFR 210.16, and Education Code 45103.5 authorize a district, under specified conditions and with approval of the CDE, to contract with a food service management company to manage its food service operation in one or more of its schools. See the accompanying administrative regulation for related requirements.

With Board approval, the district may enter into a contract for food service consulting services or management services in one or more district schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

(cf. 3312 - Contracts)

(cf. 3600 - Consultants)

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Note: The following paragraph is for use by districts that have one or more schools participating in the National School Lunch Program, School Breakfast Program, Seamless Summer Feeding Option, and/or other federal meal program. The state monitoring process (the Administrative Review) includes a review of district compliance with requirements for federal meal programs, including a review of resource management in the food service program as provided in the following paragraph. Each district is reviewed at least once every three years. USDA correspondence dated August 30, 2013, provides a list of documents that may be requested by the CDE for the review.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by the CDE to ensure compliance of the district's food service program with federal requirements related to maintenance of the nonprofit school food service account, paid lunch equity, revenue from nonprogram goods, indirect costs, and USDA foods.

(cf. 3555 - Nutrition Program Compliance)

Legal Reference:

EDUCATION CODE

38080-38086 Cafeteria, establishment and use

38090-38095 Cafeterias, funds and accounts

38100-38103 Cafeterias, allocation of charges

42646 Alternate payroll procedure

45103.5 Contracts for management consulting services; restrictions

49490-49493 School breakfast and lunch programs

49500-49505 School meals

49554 Contract for services

HEALTH AND SAFETY CODE

113700-114437 California Retail Food Code

CODE OF REGULATIONS, TITLE 5

15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769j School lunch programs

1771-1791 Child nutrition, including:

1773 School breakfast program

CODE OF FEDERAL REGULATIONS, TITLE 2

225 Cost Principles for State, Local, and Indian Tribal Governments

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program

220.1-220.21 National School Breakfast Program

250.1-250.70 USDA foods

Management Resources: (see next page)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

Food Distribution Program Administrative Manual

Cafeteria Funds--Allowable Uses, Management Bulletin NSD-SNP-07-2013, May 2013

Paid Lunch Equity Requirement, Management Bulletin USDA-SNP-16-2012, October 2012

Storage and Inventory Management of United States Department of Agriculture (USDA) Donated Foods, Management Bulletin USDA-FDP-02-2010, August 2010

Clarification for the Use of Alternate Meals in the National School Lunch and School Breakfast Programs; and the Handling of Unpaid Meal Charges, Management Bulletin USDA-SNP-01-2008, February 2008

Adult and Sibling Meals in the National School Lunch and School Breakfast Programs, Management Bulletin 00-111, July 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Financial Management of the School Meal Programs, Correspondence, August 30, 2013

Indirect Costs: Guidance for State Agencies and School Food Authorities, 2011

U.S. DEPARTMENT OF EDUCATION GUIDANCE

FAQs About School Meals

WEB SITES

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California School Nutrition Association: <http://www.calsna.org>

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/cnd>

U.S. Department of Education: <http://www.ed.gov>

Center USD

Board Policy

Food Service Operations/Cafeteria Fund

BP 3551

Business and Noninstructional Operations

The Governing Board intends that, insofar as possible, school food services shall be a self-supporting, nonprofit program. To increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

(cf. 3311 - Bids)

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3552 - Summer Meal Program)

The Superintendent or designee shall ensure that all food services administrators and personnel possess appropriate qualifications and receive ongoing professional development related to the effective management and implementation of the district's food services program.

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Meal Sales

Meals may be sold to students, district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

In addition, meals may be sold to other individuals and organizations that are on campus during meal times for a legitimate purpose, such as classroom volunteers, parents/guardians, or students' siblings.

The Superintendent or designee shall recommend meal prices, based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760, for students and nonstudents for approval by the Board. Students who are enrolled in the free or reduced-price meal programs shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation.

(cf. 3553 - Free and Reduced Price Meals)

Any meals served to nonstudents shall not be subsidized by federal or state

reimbursements, food service revenues, or U.S. Department of Agriculture foods.

Cafeteria Fund

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law. Program financial reports shall be presented regularly to the Board.

(cf. 3400 - Management of District Assets/Accounts)

(cf. 3460 - Financial Reports and Accountability)

Contracts with Outside Services

With Board approval, the district may enter into a contract for food service consulting services or food service management services in one or more district schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

(cf. 3312 - Contracts)

(cf. 3600 - Consultants)

Legal Reference:

EDUCATION CODE

38080-38086 Cafeteria, establishment and use

38090-38095 Cafeterias, funds and accounts

38100-38103 Cafeterias, allocation of charges

42646 Alternate payroll procedure

45103.5 Contracts for management consulting services; restrictions

49490-49493 School breakfast and lunch programs

49500-49505 School meals

49554 Contract for services

HEALTH AND SAFETY CODE

113700-114437 California Retail Food Code

UNITED STATES CODE, TITLE 42

1751-1769j School lunch programs

1771-1791 Child nutrition, including:

1773 School breakfast program

CODE OF FEDERAL REGULATIONS, TITLE 2

255 Cost Principles for State, Local, and Indian Tribal Governments
CODE OF FEDERAL REGULATIONS, TITLE 7
210.1-210.31 National School Lunch Program
220.1-220.21 National School Breakfast Program
250.1-250.70 USDA foods

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT BULLETINS
USDA-FDP-02-2010 Storage and Inventory Management of United States Department of
Agriculture (USDA) Donated Foods, August 2010
USDA-SNP-01-2008 Clarification for the Use of Alternate Meals in the National School
Lunch and School Breakfast Programs; and the Handling of Unpaid Meal Charges,
February 2008

00-111 Adult and Sibling Meals in the National School Lunch and School Breakfast
Programs, July 2000

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual
Food Distribution Program Administrative Manual
U.S. DEPARTMENT OF EDUCATION GUIDANCE
FAQs About School Meals

WEB SITES

California Department of Education, Nutrition Services Division:
<http://www.cde.ca.gov/ls/nu>
California School Nutrition Association: <http://www.calsna.org>
U.S. Department of Agriculture, Food and Nutrition Service:
<http://www.fns.usda.gov/cnd>

FOOD SERVICE OPERATIONS/CAFETERIA FUND

Payments for Meals

Note: State and federal law (Education Code 49550; 42 USC 1758, 1773) require that all students eligible for free and reduced-price meals receive a reimbursable meal during each school day which must be the same meal choice offered to noneligible students; see BP/AR 3553 - Free and Reduced Price Meals. California Department of Education (CDE) Management Bulletin USDA-SNP-01-2008 clarifies that districts therefore cannot serve an alternate meal (i.e., a meal that is different than the day's advertised meal) to a student eligible for reduced-price meals who does not have the ability to pay or who fails to provide a meal ticket or other medium of exchange on a given day. However, payment and pricing policies for full-price meals are at the discretion of the district and may include decisions on whether or not to extend credit or provide an alternate meal to students in the event of nonpayment.

The following optional section includes recommendations of the CDE's Management Bulletin and the U.S. Department of Agriculture's (USDA) "FAQs About School Meals" on the USDA's web site and may be revised to reflect district practice.

With the exception of students who are eligible to receive meals at no cost, students may pay on a per-meal basis or may submit payments in advance. The Superintendent or designee shall maintain a system for accurately recording payments received and tracking meals provided to each student.

(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 3552 - Summer Meal Program)
(cf. 3553 - Free and Reduced Price Meals)
(cf. 3555 - Nutrition Program Compliance)

At the beginning of the school year, parents/guardians shall be notified of the district's meal payment policies and encouraged to prepay for meals whenever possible.

(cf. 1113 - District and School Web Sites)

Students and their parents/guardians shall be notified whenever their account has a zero balance. Whenever a student's account has an unpaid balance of \$50 or more, parents/guardians shall be notified in writing that full payment is due within seven school days from the date of the notice.

In cases of repeated nonpayment by a student, the Superintendent or designee may contact parents/guardians to discuss the reasons for the nonpayment. The Superintendent or designee may evaluate individual circumstances to determine if the student's parents/guardians need assistance completing an application for free or reduced-price meals or need referral to social services.

Note: The following optional paragraph may be revised to reflect district practice. According to the USDA's "FAQs About School Meals," any district that participates in the National School Lunch and/or Breakfast Program (42 USC 1751-1769j, 1773) and has one or more schools which use a system of meal tickets (or tokens, cards, or other similar medium of exchange) may limit the number of lost or stolen tickets

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

it will replace for students each school year, as long as the limit is set at three or more. However, such a limit may only be established if the school (1) advises students and parents/guardians of the district's rules regarding replacement tickets at the beginning of the school year and/or when applications for free and reduced-price meals are distributed or approved; (2) issues at least one advance warning to the student or his/her parent/guardian prior to refusing to issue a replacement ticket; and (3) does not deny meals to prekindergarten or younger primary students or students with disabilities who may be unable to take full responsibility for their meal tickets. Although these requirements apply only to students who qualify for free or reduced-price meals, the USDA recommends that districts apply the same limits for students who pay full price for their meals in order to ensure that needy students are not overtly identified because of a disparate ticket replacement policy.

~~In any school that uses a system of meal tickets or other similar medium of exchange rather than an electronic point-of-sale system, the Superintendent or designee shall develop a process for providing replacement tickets to any student who reports his/her tickets as lost or stolen. However, whenever any student reports an excessive number of lost or stolen tickets, the Superintendent or designee shall notify the parent/guardian and may provide an alternative method of tracking meal usage for that student.~~

In order to avoid potential misuse of a student's food service account by someone other than the student in whose name the account has been established, the Superintendent or designee shall verify a student's identity when setting up the account and when charging any meal to the account. The Superintendent or designee shall investigate any claim that a bill does not belong to a student or is inaccurate, shall not require a student to pay a bill that appears to be the result of identity theft, and shall open a new account with a new account number for a student who appears to be the subject of identity theft.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

Reimbursement Claims

Note: To streamline administration of state and federal meal programs, the CDE has developed an online Child Nutrition Information and Payment System which must be used to submit reimbursement claims and to submit and track the status of applications and USDA food requests.

The Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free, reduced-price, and full-price meals. The Superintendent or designee shall submit reimbursement claims for school meals to the California Department of Education (CDE) using the online Child Nutrition Information and Payment System.

Cafeteria Fund

Note: Education Code 38091 authorizes the Governing Board to establish one or more cafeteria revolving accounts to be treated as revolving cash accounts of the cafeteria fund.

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. The income and expenditures of any cafeteria revolving account established by the Governing Board shall be recorded as income and expenditures of the cafeteria fund. (Education Code 38090, 38091)

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

Note: Education Code 38100-38103 specify allowable expenditures from the cafeteria fund. AB 86 (Ch. 48, Statutes of 2013) repealed Education Code 38102, which had authorized the establishment of a cafeteria equipment reserve fund to be used for the purchase, lease, maintenance, or replacement of cafeteria equipment.

The cafeteria fund shall be used only for those expenditures authorized by the Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR 225, and the California School Accounting Manual. (Education Code 38091, 38101; 2 CFR 225)

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the expenditure's purpose and basis. (Education Code 38101)

(cf. 3110 - Transfer of Funds)

Note: The following optional paragraph may be revised to reflect district practice. 2 CFR 225 and USDA guidance, Indirect Costs: Guidance for State Agencies and School Food Authorities, provide information regarding allowable indirect costs that may be charged to the nonprofit school food service account. Indirect costs are those that are incurred for the benefit of multiple programs or objectives and typically support administrative overhead functions (e.g., accounting, payroll, purchasing, utilities, janitorial services). Each program or objective that benefits from the indirect cost bears a commensurate portion of the cost. Costs may be charged to the nonprofit food service account only if properly documented.

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less. (Education Code 38101)

Note: Pursuant to 2 CFR 210.2 and 210.14, net cash resources (i.e., all monies that have accrued to the nonprofit school food service at any given time, less cash payable) should not exceed three months average expenditures. If there is a surplus, then according to USDA guidance, Indirect Costs: Guidance for State Agencies and School Food Authorities, the district must lower the price of paid lunches, improve food quality, or make other improvements to school meal operations. The spending plan developed by the district under such circumstances must be approved by the CDE.

Net cash resources in the nonprofit school food service shall not exceed three months average expenditures. (2 CFR 210.14)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

U.S. Department of Agriculture Foods

Note: The following **optional** section is for use by districts that participate in the National School Lunch Program and receive foods from the USDA pursuant to 42 USC 1755 and 7 CFR 250.1-250.70. The CDE is responsible for ordering and distributing USDA foods for use in California schools. Pursuant to 42 USC 1758, the USDA must ensure that foods offered through this program reflect the most recent Dietary Guidelines for Americans.

The Superintendent or designee shall ensure that foods received through the U.S. Department of Agriculture (USDA) are handled, stored, and distributed in facilities which: (7 CFR 250.14)

1. Are sanitary and free from rodent, bird, insect, and other animal infestation
2. Safeguard foods against theft, spoilage, and other loss
3. Maintain foods at proper storage temperatures
4. Store foods off the floor in a manner to allow for adequate ventilation
5. Take other protective measures as may be necessary

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA foods shall be used in school lunches as far as practicable. USDA foods also may be used in other nonprofit food service activities, including, but not limited to, school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students, provided that any revenues from such activities accrue to the district's nonprofit food service account. (7 CFR 250.60)

Contracts with Outside Services

Note: The following **optional** section is for use by districts that contract for food service management services pursuant to Education Code 49554, 42 USC 1758, or 7 CFR 210.16 or consulting services pursuant to Education Code 45103.5, and should be modified to reflect the type(s) of contracts in the district; see the accompanying Board policy.

The term of any contract for food service management or consulting services shall not exceed one year. Any renewal of the contract or further requests for proposals to provide such services shall be considered on a year-to-year basis. (Education Code 45103.5; 7 CFR 210.16)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Any contract for management of the food service operation shall be approved by CDE and comply with the conditions in Education Code 49554 and 7 CFR 210.16 as applicable. The district shall retain control of the quality, extent, and general nature of its food services, including prices to be charged to students for meals, and shall monitor the food service operation through periodic on-site visits. The district shall not enter into a contract with a food service company to provide a la carte food services only, unless the company agrees to offer free, reduced-price, and full-price reimbursable meals to all eligible students. (Education Code 49554; 42 USC 1758; 7 CFR 210.16)

Any contract for consulting services shall not result in the supervision of food service classified staff by the management consultant, nor shall it result in the elimination of any food service classified staff or position or have any adverse effect on the wages, benefits, or other terms and conditions of employment of classified food service staff or positions. All persons providing consulting services shall be subject to applicable employment conditions related to health and safety as listed in Education Code 45103.5. (Education Code 45103.5)

(cf. 3312 - Contracts)

(cf. 3515.6 - Criminal Background Checks for Contractors)

(cf. 3600 - Consultants)

(cf. 4112.4/4212.4/4312.4 - Health Examinations)

(cf. 4212 - Appointments and Conditions of Employment)

Center USD

Administrative Regulation

Food Service Operations/Cafeteria Fund

AR 3551
Business and Noninstructional Operations

Payments for Meals

With the exception of students who are eligible to receive meals at no cost, students may pay on a per-meal basis or may submit payments in advance. The Superintendent or designee shall maintain an account indicating payments received from each student for the purchase of school meals.

(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 3552 - Summer Meal Program)
(cf. 3553 - Free and Reduced Price Meals)
(cf. 3555 - Nutrition Program Compliance)

At the beginning of the school year, parents/guardians shall be notified of the district's meal payment policies and encouraged to prepay for meals whenever possible.

(cf. 1113 - District and School Web Sites)

Students and their parents/guardians shall be notified whenever their account has a zero balance. Whenever a student's account has an unpaid balance of \$50 or more, parents/guardians shall be notified in writing that full payment is due within seven school days from the date of the notice.

In cases of repeated nonpayment by a student, the Superintendent or designee may contact parents/guardians to discuss the reasons for the nonpayment. The Superintendent or designee may evaluate individual circumstances to determine if the student's parents/guardians need assistance completing an application for free or reduced-price meals or need referral to social services.

Reimbursement Claims

The Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free, reduced-price, and full-price meals. The Superintendent or designee shall submit reimbursement claims for school meals to the California Department of Education (CDE) using the online Child Nutrition Information and Payment System.

Cafeteria Fund

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. The income and expenditures of any cafeteria revolving account established by the Governing Board shall be recorded as income and expenditures of the cafeteria fund. (Education Code 38090, 38091, 38092)

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

The cafeteria fund shall be used only for those expenditures authorized by the Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR 255, and the California School Accounting Manual. (Education Code 38091, 38101; 2 CFR 255)

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the expenditure's purpose and basis. (Education Code 38101)

(cf. 3110 - Transfer of Funds)

U.S. Department of Agriculture Foods

The Superintendent or designee shall ensure that foods received through the U.S. Department of Agriculture (USDA) are handled, stored, and distributed in facilities which: (7 CFR 250.14)

1. Are sanitary and free from rodent, bird, insect, and other animal infestation
2. Safeguard foods against theft, spoilage, and other loss
3. Maintain foods at proper storage temperatures
4. Store foods off the floor in a manner to allow for adequate ventilation
5. Take other protective measures as may be necessary

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA foods shall be used in school lunches as far as practicable, but also may be used in other nonprofit food service activities, with any revenues accruing to the district's nonprofit food service account. Such activities may include school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students. (7 CFR 250.60)

Contracts with Outside Services

The term of any contract for food service management or consulting services shall not exceed one year. Any renewal of the contract or further requests for proposals to provide such services shall be considered on a year-to-year basis. (Education Code 45103.5; 7 CFR 210.16)

Any contract for management of the food service operation shall be approved by CDE and comply with the conditions in Education Code 49554 and 7 CFR 210.16 as applicable. The district shall retain control of the quality, extent, and general nature of its food services, including prices to be charged to students for meals, and shall monitor the food service operation through periodic on-site visits. The district shall not enter into a contract with a food service company to provide a la carte food services only, unless the company agrees to offer free, reduced-price, and full-price reimbursable meals to all eligible students. (Education Code 49554; 42 USC 1758; 7 CFR 210.16)

Any contract for consulting services shall not result in the supervision of food service classified staff by the management consultant, nor shall it result in the elimination of any food service classified staff or position or have any adverse effect on the wages, benefits, or other terms and conditions of employment of classified food service staff or positions. All persons providing consulting services shall be subject to applicable employment conditions related to health and safety as listed in Education Code 45103.5. (Education Code 45103.5)

(cf. 3312 - Contracts)

(cf. 3515.6 - Criminal Background Checks for Contractors)

(cf. 3600 - Consultants)

(cf. 4112.4/4212.4/4312.4 - Health Examinations)

(cf. 4212 - Appointments and Conditions of Employment)

OTHER FOOD SALES

Requirements for Schools Not Participating in Federal Meal Program

Note: The following section is for use by districts that have one or more schools that do not participate in the National School Lunch and/or Breakfast Program (42 USC 1751-1769j, 1773). Requirements for other schools are described below in the section "Requirements for Schools Participating in Federal Meal Program."

Food sales outside the district's food service program that occur on school premises during the school day are subject to the nutrition standards specified in Education Code 49431-49431.7, as amended by AB 626 (Ch. 706, Statutes of 2013). These include nutrition standards for foods in elementary schools (Education Code 49431) and middle and high schools (Education Code 49431.2) and for beverages in all schools (Education Code 49431.5), as well as a prohibition against the sale of foods containing artificial trans fat at any grade level (Education Code 49431.7). See AR 3550 - Food Service/Child Nutrition Program for further information regarding nutrition standards.

Food and beverage sales outside the district's food service program shall comply with applicable nutritional standards specified in Education Code 49431-49431.7 and 5 CCR 15500-15501 and 15575-15578.

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 5030 - Student Wellness)

(cf. 5141.27 - Food Allergies/Special Dietary Needs)

Note: Pursuant to Education Code 49431-49431.5, foods and beverages that do not comply with state nutrition standards may be sold outside of the district's food services program under certain conditions. As amended by AB 626 (Ch. 706, Statutes of 2013), Education Code 49431-49431.5 provide that the same requirements apply to sales of both foods and beverages and to all grade levels. AB 626 also amended Education Code 49431 and 49431.5 to eliminate the requirement that sales of noncompliant foods and beverages in elementary schools only be allowed if the items are sold by students of the school.

The sale of foods or beverages that do not comply with the standards in Education Code 49431-49431.5 may be permitted in either of the following circumstances: (Education Code 49431-49431.5)

1. The sale takes place off and away from school premises.
2. The sale takes place on school premises at least one-half hour after the end of the school day.

(cf. 1230 - School-Connected Organizations)

(cf. 1321 - Solicitations of Funds from and by Students)

(cf. 6145 - Extracurricular and Cocurricular Activities)

Requirements for Schools Participating in Federal Meal Program

Note: The following section is for use by districts that have one or more schools participating in the National School Lunch and/or Breakfast Program (42 USC 1751-1769j, 1773). 7 CFR 210.11 and 220.12 mandate that such districts adopt rules and regulations to ensure compliance with federal requirements for competitive foods.

OTHER FOOD SALES (continued)

Pursuant to 42 USC 1779, the U.S. Secretary of Agriculture has established nutrition standards which are consistent with the most recent Dietary Guidelines for Americans and apply to all foods sold outside the school meal programs on school campuses at any time during the school day. These standards are contained in 7 CFR 210.11 and 220.12, as amended by 78 Fed. Reg. 125, and must be implemented by July 1, 2014.

Note that, in some instances, state nutrition standards (Education Code 49431-49431.7) may be stricter than federal standards. In such cases, the stricter standard prevails. In addition, although 7 CFR 210.11 and 220.12 allow states to adopt criteria for special exemptions from nutrition standard compliance for infrequent school-sponsored fundraisers, the California Department of Education (CDE) provides no exemption. Thus, all infrequent school-sponsored fundraisers are subject to the same rules as other outside food sales.

For any district school participating in the National School Lunch and/or Breakfast Program, food and beverage sales conducted outside the district's food service program on school campuses during the school day shall comply with applicable nutritional standards specified in 7 CFR 210.11 and 220.12 or with state nutrition standards in Education Code 49431-49431.7 and 5 CCR 15500-15501 and 15575-15578, whichever rule is stricter.

Note: As amended by 78 Fed. Reg. 125, 7 CFR 210.11 adds the following definition of "school day" for purposes of the regulations governing competitive food and beverage sales.

These standards shall apply to all competitive foods and beverages sold from midnight before the school day to one-half hour after the end of the school day. (7 CFR 210.11)

Note: The remainder of this section reflects 5 CCR 15500-15501 pertaining to sales by student organizations in schools that participate in a federal meal program, but delegates to the Superintendent or designee the responsibility for approval of the specific food item to be sold; see the accompanying Board policy.

To the extent that any Title 5 requirement conflicts with the nutrition standards specified in Education Code 49431-49431.7 or federal law, the stricter standard prevails. Thus, although 5 CCR 15500 provides that a student organization may only sell a dessert-type item, such as a pastry, ice cream, or fruit, stricter state and federal nutrition standards supersede and so this provision is not reflected in the list below.

Items #1-6 below are for use by districts that maintain any of grades K-8.

In a school with any of grades K-8 that is participating in the National School Lunch and/or Breakfast Program, the Superintendent or designee shall not permit the sale of foods by a student organization except when all of the following conditions are met: (5 CCR 15500)

1. The student organization sells only one food item per sale.
2. The specific nutritious food item is approved by the Superintendent or designee in accordance with Board policy.

OTHER FOOD SALES (continued)

3. The sale does not begin until after the close of the regularly scheduled midday food service period.
4. The sale during the regular school day is not of food items prepared on the premises.
5. There are no more than four such sales per year per school.
6. The food sold is not one sold in the district's food service program at that school during that school day.

Note: Items #1-4 below are for use by districts that maintain middle schools or high schools.

In any middle or high school, a student organization may be approved to sell food items during or after the school day if all of the following conditions are met: (5 CCR 15501)

1. Only one student organization conducts a food sale on a given school day and the organization sells no more than three types of food or beverage items, except that up to four days during the school year may be designated on which any number of organizations may conduct the sale of any food items.
2. The specific nutritious food items are approved by the Superintendent or designee in accordance with Board policy.
3. Food items sold during the regular school day are not prepared on the premises.
4. The food items sold are not those sold in the district's food service program at that school during that school day.

Note: 7 CFR 210.11, as amended by 78 Fed. Reg. 125, requires the district to maintain specified records.

The Superintendent or designee shall maintain records, or shall require organizations selling foods and beverages to maintain records, to document compliance with federal nutrition standards for all competitive foods and beverages sold through and outside the district's food services program. At a minimum, these records shall include receipts, nutrition labels, and/or product specifications. (7 CFR 210.11)

Center USD

Administrative Regulation

Other Food Sales

AR 3554

Business and Noninstructional Operations

Nutritional Standards for Foods and Beverages

Food and beverage sales outside the district's food service program shall comply with applicable nutritional standards specified in Education Code 49431, 49431.2, 49431.5, and 49431.7 and 5 CCR 15575-15578.

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 5030 - Student Wellness)

(cf. 5141.27 - Food Allergies/Special Dietary Needs)

At an elementary school, the sale of foods or beverages that do not comply with the standards in Education Code 49431 and 49431.5 may be permitted, as part of a fundraising event, only when the items are sold by students of the school and the sale meets either of the following conditions: (Education Code 49431, 49431.5)

1. It takes place off and away from school premises.
2. It takes place at least one-half hour after the end of the school day.

(cf. 1230 - School-Connected Organizations)

(cf. 1321 - Solicitations of Funds from and by Students)

At a middle, junior high, or high school, the sale of food items that do not comply with the standards in Education Code 49431.2 may be permitted in any of the following circumstances: (Education Code 49431.2)

1. The sale takes place off and away from school premises.
2. The sale takes place on school premises at least one-half hour after the end of the school day.
3. The sale occurs during a school-sponsored student activity after the end of the school day.

(cf. 6145 - Extracurricular and Cocurricular Activities)

Beverage sales that do not comply with the standards in Education Code 49431.5 may be

permitted at a middle or junior high school as part of a school event under either of the following circumstances: (Education Code 49431.5)

1. The sale occurs during a school-sponsored event and takes place at the location of the event at least one-half hour after the end of the school day.
2. Vending machines, student stores, and cafeterias are used later than one-half hour after the end of the school day.

Additional Requirements for Schools Participating in the National School Lunch or Breakfast Program

The sale of foods outside of the district's food service program during meal periods in food service areas shall be allowed only if all income from the sale, including the sale of approved foods or drinks from vending machines, accrues to the benefit of the school, the school food service program, or the student organization(s) sponsoring the sale. Sales shall only occur four (4) times per year and food must comply with the national school lunch program nutritional guidelines. (7 CFR 210.11, 220.12)

No foods of minimal nutritional value, as listed in 7 CFR 210, Appendix B, and 7 CFR 220, Appendix B, shall be sold in food service areas during breakfast and lunch periods. (7 CFR 210.11, 220.12)

In a school with any of grades K-8 that is participating in the National School Lunch and/or Breakfast Program, the Superintendent or designee shall not permit the sale of foods by a student organization except when all of the following conditions are met: (5 CCR 15500)

1. The student organization shall sell only one food item per sale.
2. The specific nutritious food item is approved by the Superintendent or designee.
3. The sale does not begin until after the close of the regularly scheduled midday food service period.
4. The sale during the regular school day is not of food items prepared on the premises.
5. There are no more than four such sales per year per school.
6. The food sold is a dessert-type food, such as pastry, ice cream, or fruit.
7. The food sold is not one sold in the district's food service program at that school during that school day.

In junior high and high schools, a student organization may be approved to sell food items during or after the school day if all of the following conditions are met: (5 CCR

15501)

1. Only one student organization conducts a food sale on a given school day and the organization sells no more than three types of food or beverage items, except that up to four days during the school year may be designated on which any number of organizations may conduct the sale of any food items.
2. The specific nutritious food items are approved by the Superintendent or designee.
3. Food items sold during the regular school day are not prepared on the premises.
4. The food items sold are not those sold in the district's food service program at that school during that school day.

RECRUITMENT AND SELECTION

Note: The following **optional** policy may be revised to reflect district practice and any related provisions of collective bargaining agreements.

The Governing Board should ensure that district hiring procedures are designed to minimize the possibility of hiring unsuitable or undesirable individuals to avoid liability for negligent hiring. In C.A. v. William S. Hart Union High School District, the California Supreme Court held that defendant district could be vicariously liable for negligence of its administrators and supervisors in the hiring, retention, and supervision of a counselor who sexually harassed and/or abused a student.

The Governing Board is committed to employing suitable, qualified individuals to carry out the district's mission to provide high-quality education to its students and to ensure the efficiency of district operations.

(cf. 0100 - Goals for the School District)

(cf. 4000 - Concepts and Roles)

(cf. 4100 - Certificated Personnel)

(cf. 4200 - Classified Personnel)

(cf. 4300 - Administrative and Supervisory Personnel)

The Superintendent or designee shall develop fair, open, and transparent recruitment and selection processes and procedures which ensure that individuals are selected based on demonstrated knowledge, skills, and competence and not on any bias, personal preference, or unlawful discrimination.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4031 - Complaints Concerning Discrimination in Employment)

(cf. 4032 - Reasonable Accommodation)

(cf. 4111.2/4211.2/4311.2 - Legal Status Requirement)

When a vacancy occurs, the Superintendent or designee shall review the job description for the position to ensure that it accurately describes the major functions and duties of the position. He/she also shall disseminate job announcements to ensure a wide range of candidates.

Note: The following **optional** paragraph should be revised to reflect district practice. AB 97 (Ch. 47, Statutes of 2013) redirected funding for the Professional Development Block Grant (Education Code 41530-41533), which allowed funding to be used for purposes of the Teaching as a Priority block grant including incentives to recruit or retain credentialed teachers in schools ranked in the bottom half of the Academic Performance Index, into the local control funding formula. At their discretion, districts may continue to offer incentives (e.g., signing bonuses, improved work conditions, additional compensation, housing subsidies) to recruit teachers, administrators, or other employees in accordance with district needs.

With Board approval, the Superintendent or designee may provide incentives to recruit teachers, administrators, or other employees to work in low-performing schools or in hard-to-fill positions.

(cf. 4113 - Assignment)

RECRUITMENT AND SELECTION (continued)

The district's selection procedures shall include screening processes, interviews, observations, and recommendations from previous employers as necessary to identify the best possible candidate for a position. The Superintendent or designee may establish an interview committee, as appropriate, to rank candidates and recommend finalists. All discussions and recommendations shall be confidential in accordance with law.

(cf. 2230 - Representative and Deliberative Groups)

During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job. No inquiry shall be made with regard to any category of discrimination prohibited by state or federal law.

Note: The following paragraph should be modified to reflect district practice.
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For each position, the Superintendent or designee shall present to the Board one candidate who meets all qualifications established by law and the Board for the position. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.

(cf. 4112 - Appointment and Conditions of Employment)

(cf. 4112.2 - Certification)

(cf. 4112.22 - Staff Teaching English Language Learners)

(cf. 4112.23 - Special Education Staff)

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)

(cf. 4112.8/4212.8/4312.8 - Employment of Relatives)

(cf. 4212 - Appointment and Conditions of Employment)

(cf. 4312.1 - Contracts)

Legal Reference: (see next page)

RECRUITMENT AND SELECTION (continued)

Legal Reference:

EDUCATION CODE

200-262.4 *Prohibition of discrimination*
41530-41533 *Professional Development Block Grant*
44066 *Limitations on certification requirement*
44259 *Teaching credential; exception; designated subjects; minimum requirements*
44735 *Teaching as a Priority block grant*
44740-44741 *Personnel management assistance teams*
44750 *Teacher recruitment resource center*
44830-44831 *Employment of certificated persons*
44858 *Age or marital status in certificated positions*
44859 *Prohibition against certain rules and regulations re: residency*
45103-45139 *Employment (classified employees)*
49406 *Examination for tuberculosis*

GOVERNMENT CODE

815.2 *Liability of public entities and public employees*
12900-12996 *Fair Employment and Housing Act, including:*
12940-12956 *Discrimination prohibited; unlawful practices*

UNITED STATES CODE, TITLE 8

1324a *Unlawful employment of aliens*
1324b *Unfair immigration related practices*

UNITED STATES CODE, TITLE 42

2000d-2000d-7 *Title VI, Civil Rights Act of 1964*
2000e-2000e-17 *Title VII, Civil Rights Act of 1964 as amended*
2000h-2-2000h-6 *Title IX, 1972 Education Act Amendments*
12101-12213 *Americans with Disabilities Act*

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 *Americans with Disabilities Act*

COURT DECISIONS

C.A. v William S. Hart Union High School District et al., (2012) 138 Cal.Rptr.3d 1

Management Resources:

WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>
Education Job Opportunities Information Network: <http://www.edjoin.org>
Teach USA: <http://www.calteach.org>
U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>

Center USD

Board Policy

Recruitment And Selection

BP 4111
Personnel

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

The Governing Board desires to employ the most highly qualified and appropriate person available for each open position in order to improve student achievement and efficiency in district operations.

(cf. 4000 - Concepts and Roles)
(cf. 4100 - Certificated Personnel)
(cf. 4200 - Classified Personnel)
(cf. 4300 - Management, Supervisory and Confidential Personnel)

The Superintendent or designee shall recruit candidates for open positions based on an assessment of the district's needs for specific skills, knowledge and abilities. He/she shall develop job descriptions that accurately describe all essential and marginal functions and duties of each position, and shall disseminate job announcements to ensure a wide range of candidates.

(cf. 4119.3/4219.3/4319.3 - Duties of Personnel)

The Superintendent or designee shall develop selection procedures that identify the best possible candidate for each position based on screening processes, interviews, observations and recommendations from previous employers. He/she may establish an interview committee, as appropriate, to rank candidates and recommend finalists. All discussions and recommendations shall be confidential in accordance with law.

During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job. No inquiry shall be made with regard to any category of discrimination prohibited by state or federal law.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 4030 - Nondiscrimination in Employment)
(cf. 4031 - Complaints Concerning Discrimination in Employment)
(cf. 4032 - Reasonable Accommodation)
(cf. 4111.2/4211.2/4311.2 - Legal Status Requirement)

For each position, the Superintendent or designee shall present to the Board one candidate who meets all qualifications established by law and the Board for the position. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.

(cf. 4112 - Appointment and Conditions of Employment)
(cf. 4112.2 - Certification)
(cf. 4212 - Appointment and Conditions of Employment)
(cf. 4312.1 - Contracts)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex
44066 Limitations on certification requirement
44259 Teaching credential; exception; designated subjects; minimum requirements
44735 Incentive grants for recruiting teachers for low-performing schools
44740-44741 Personnel Management Assistance Teams
44750-44754.5 Regional teacher recruitment centers
44830-44831 Employment of certificated persons
44858 Age or marital status in certificated positions
44859 Prohibition against certain rules and regulations re residency
45103-45138 Employment (classified employees)
49406 Examination for tuberculosis
52051 Academic Performance Index

GOVERNMENT CODE

12900-12996 Fair Employment and Housing Act, including:
12940-12956 Discrimination prohibited; unlawful practices

UNITED STATES CODE, TITLE 8

1324a Unlawful employment of aliens
1324b Unfair immigration related practices

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964
2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended
2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Leadership: Human Resources, 1996

WEB SITES

Equal Employment Opportunity Commission: <http://www.eeoc.gov>

Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

CalTeach: <http://www.calteach.org>

Education Job Opportunities Information Network: <http://www.edjoin.org>

Center USD

Board Policy

Recruitment and Selection

BP 4211

Personnel

Provisions of this policy regarding posting of vacancies are governed by the negotiated agreement with the California School Employees Association, Chapter 610.

In order to secure quality personnel the district shall maintain an effective recruitment program based upon alertness to good candidates, initiative that results in prompt action, and good personnel practices in dealing with applicants.

The Superintendent or his/her designee shall determine the personnel needs of the school district. He/she shall locate suitable candidates and make recommendations to the Governing Board for employment. An estimate of the cost of the recruitment and selection program will be made annually by the Superintendent and presented to the Governing Board for inclusion in the annual budget.

No inquiry in regard to an employee's race, color, religious creed, sex or national origin shall be made of a person proposed for or seeking employment.

(cf. 4111.1/4211.1 - Affirmative Action)

Prior to initial employment, a physician shall certify to the Superintendent that said employee is in good health and in fit condition for service. (Education Codes 49406, 45122)

(cf. 4212.4 - Health Examinations)

The Superintendent shall ensure that persons nominated for employment meet all qualifications established by law and by the Governing Board.

Legal Reference:

EDUCATION CODE

200-261 Prohibition of discrimination on the basis of sex

44066 Limitations on certification requirements

45103-45138 Employment

CODE OF REGULATIONS, TITLE 5

30-31 Affirmative Action Employment Programs

LABOR CODE

**1420 Unlawful employment practices
Title VII, Civil Rights Act as amended by
Title IX, Equal Employment Opportunity Act**

**Policy
adopted: September 17, 1986**

**CENTER UNIFIED SCHOOL DISTRICT
Antelope, California**

Center USD

Board Policy

Recruitment And Selection

BP 4311
Personnel

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

The Governing Board desires to employ the most highly qualified and appropriate person available for each open position in order to improve student achievement and efficiency in district operations.

(cf. 4000 - Concepts and Roles)
(cf. 4100 - Certificated Personnel)
(cf. 4200 - Classified Personnel)
(cf. 4300 - Management, Supervisory and Confidential Personnel)

The Superintendent or designee shall recruit candidates for open positions based on an assessment of the district's needs for specific skills, knowledge and abilities. He/she shall develop job descriptions that accurately describe all essential and marginal functions and duties of each position, and shall disseminate job announcements to ensure a wide range of candidates.

(cf. 4119.3/4219.3/4319.3 - Duties of Personnel)

The Superintendent or designee shall develop selection procedures that identify the best possible candidate for each position based on screening processes, interviews, observations and recommendations from previous employers. He/she may establish an interview committee, as appropriate, to rank candidates and recommend finalists. All discussions and recommendations shall be confidential in accordance with law.

During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job. No inquiry shall be made with regard to any category of discrimination prohibited by state or federal law.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 4030 - Nondiscrimination in Employment)
(cf. 4031 - Complaints Concerning Discrimination in Employment)
(cf. 4032 - Reasonable Accommodation)
(cf. 4111.2/4211.2/4311.2 - Legal Status Requirement)

For each position, the Superintendent or designee shall present to the Board one candidate who meets all qualifications established by law and the Board for the position. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.

(cf. 4112 - Appointment and Conditions of Employment)
(cf. 4112.2 - Certification)
(cf. 4212 - Appointment and Conditions of Employment)
(cf. 4312.1 - Contracts)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex
44066 Limitations on certification requirement
44259 Teaching credential; exception; designated subjects; minimum requirements
44735 Incentive grants for recruiting teachers for low-performing schools
44740-44741 Personnel Management Assistance Teams
44750-44754.5 Regional teacher recruitment centers
44830-44831 Employment of certificated persons
44858 Age or marital status in certificated positions
44859 Prohibition against certain rules and regulations re residency
45103-45138 Employment (classified employees)
49406 Examination for tuberculosis
52051 Academic Performance Index

GOVERNMENT CODE

12900-12996 Fair Employment and Housing Act, including:
12940-12956 Discrimination prohibited; unlawful practices

UNITED STATES CODE, TITLE 8

1324a Unlawful employment of aliens
1324b Unfair immigration related practices

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964
2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended
2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Leadership: Human Resources, 1996

WEB SITES

Equal Employment Opportunity Commission: <http://www.eeoc.gov>

Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

CalTeach: <http://www.calteach.org>

Education Job Opportunities Information Network: <http://www.edjoin.org>

STAFF DEVELOPMENT

Note: Staff development is not one of the enumerated items within the scope of collective bargaining pursuant to Government Code 3543.2. However, the Public Employment Relations Board (PERB) has found that some aspects of staff development may be negotiable if they are related to an enumerated subject of bargaining, such as working hours, wages, or other enumerated terms or conditions of employment. (United Faculty of Contra Costa Community College District v. Contra Costa Community College District) Because the terms "staff development" and "training" are not always clear, their negotiability, in the absence of agreement, may be determined by PERB on a case-by-case basis.

The Governing Board believes that, in order to maximize student learning and achievement, certificated staff members must be continuously learning and improving their skills. The Superintendent or designee shall develop a program of ongoing professional development which includes opportunities for teachers to enhance their instructional and classroom management skills and become informed about changes in pedagogy and subject matter.

(cf. 6111 - School Calendar)

Note: Education Code 52060-52077, as added by AB 97 (Ch. 47, Statutes of 2013), require districts to develop a local control and accountability plan (LCAP) which includes goals aligned with state and local priorities, specific actions aligned to meet those goals, and a budget aligned to fund those specific actions; see BP/AR 0460 - Local Control and Accountability Plan. The district's staff development program should be aligned with its priorities and goals as outlined in the LCAP and other applicable district and school plans.

The Superintendent or designee shall involve teachers, site and district administrators, and others, as appropriate, in the development of the district's staff development program. He/she shall ensure that the district's staff development program is aligned with district priorities for student achievement, school improvement objectives, the local control and accountability plan, and other district and school plans.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0420 - School Plans/Site Councils)

(cf. 0420.1 - School-Based Program Coordination)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.3 - Title I Program Improvement Districts)

(cf. 0520.4 - Quality Education Investment Schools)

Note: Pursuant to Education Code 99242, the Math and Reading Professional Development program self-repealed on January 1, 2013. In addition, AB 97 (Ch. 47, Statutes of 2013) redirected funding for the Professional Development Block Grant (Education Code 41530-41533) into the local control funding formula. At their discretion, districts may design professional development opportunities to meet the purposes of these programs or other local needs. Items #1-11 below are optional.

The district's staff development program shall assist certificated staff in developing knowledge and skills, including, but not limited to:

STAFF DEVELOPMENT (continued)

1. Mastery of subject-matter knowledge, including current state and district academic standards

(cf. 6011 - Academic Standards)
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)
(cf. 6142.3 - Civic Education)
(cf. 6142.5 - Environmental Education)
(cf. 6142.6 - Visual and Performing Arts Education)
(cf. 6142.7 - Physical Education and Activity)
(cf. 6142.8 - Comprehensive Health Education)
(cf. 6142.91 - Reading/Language Arts Instruction)
(cf. 6142.92 - Mathematics Instruction)
(cf. 6142.93 - Science Instruction)

2. Use of effective, subject-specific teaching methods, strategies, and skills

3. Use of technologies to enhance instruction

(cf. 0440 - District Technology Plan)

4. Sensitivity to and ability to meet the needs of diverse student populations, including, but not limited to, students of various racial and ethnic groups, students with disabilities, English language learners, economically disadvantaged students, foster youth, gifted and talented students, and at-risk students

(cf. 4112.22 - Staff Teaching English Language Learners)
(cf. 4112.23 - Special Education Staff)
(cf. 5147 - Dropout Prevention)
(cf. 5149 - At-Risk Students)
(cf. 6141.5 - Advanced Placement)
(cf. 6171 - Title I Programs)
(cf. 6172 - Gifted and Talented Student Program)
(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6174 - Education for English Language Learners)
(cf. 6175 - Migrant Education Program)

5. Understanding of how academic and career technical instruction can be integrated and implemented to increase student learning

(cf. 6178 - Career Technical Education)

6. Knowledge of strategies that encourage parents/guardians to participate fully and effectively in their children's education

STAFF DEVELOPMENT (continued)

(cf. 1240 - Volunteer Assistance)
(cf. 5020 - Parent Rights and Responsibilities)
(cf. 6020 - Parent Involvement)

7. Effective classroom management skills and strategies for establishing a climate that promotes respect, fairness, tolerance, and discipline, including conflict resolution and hatred prevention

(cf. 5131 - Conduct)
(cf. 5131.2 - Bullying)
(cf. 5137 - Positive School Climate)
(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 5145.9 - Hate-Motivated Behavior)

8. Ability to relate to students, understand their various stages of growth and development, and motivate them to learn

9. Ability to interpret and use data and assessment results to guide instruction

(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 6162.5 - Student Assessment)

10. Knowledge of topics related to student health, safety, and welfare

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515.5 - Sex Offender Notification)
(cf. 5030 - Student Wellness)
(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5131.63 - Steroids)
(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)
(cf. 5141.4 - Child Abuse Prevention and Reporting)
(cf. 5141.52 - Suicide Prevention)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)

11. Knowledge of topics related to employee health, safety, and security

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)
(cf. 4119.43/4219.43/4319.43 - Universal Precautions)
(cf. 4157/4257/4357 - Employee Safety)
(cf. 4158/4258/4358 - Employee Security)

Note: The following optional paragraph may be revised to reflect district practice. Education Code 44277 encourages districts to establish professional growth programs that give individual teachers a wide range of options and significant roles in determining the course of their professional growth. Districts may assist teachers with preliminary credentials to meet the qualifications required for a professional clear credential,

STAFF DEVELOPMENT (continued)

and are required to provide staff development and support to teachers participating in internship programs (Education Code 44325-44328, 44450-44468, and 44830.3). In addition, 20 USC 6319 requires that the Title I local educational agency plan include professional development designed to enable teachers of core academic subjects to meet the requirements of the No Child Left Behind Act for "highly qualified" teachers; see BP/AR 4112.24 - Teacher Qualifications Under the No Child Left Behind Act.

The Superintendent or designee may, in conjunction with individual teachers and interns, develop an individualized program of professional growth to increase competence, performance, and effectiveness in teaching and classroom management and, as necessary, to assist them in meeting state or federal requirements to be fully qualified for their positions.

(cf. 4112.2 - Certification)

(cf. 4112.21 - Interns)

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)

(cf. 4131.1 - Beginning Teacher Support/Induction)

(cf. 4138 - Mentor Teachers)

The district's staff evaluation process may be used to recommend additional staff development for individual employees.

(cf. 4115 - Evaluation/Supervision)

The Board may budget funds for actual and reasonable expenses incurred by staff who participate in staff development activities.

(cf. 3100 - Budget)

(cf. 3350 - Travel Expenses)

The Superintendent or designee shall provide a means for continual evaluation of the benefit of staff development activities to both staff and students and shall regularly report to the Board regarding the effectiveness of the staff development program. Based on the Superintendent's report, the Board may revise the program as necessary to ensure that the staff development program supports the district's priorities for student achievement.

(cf. 0500 - Accountability)

Legal Reference: (see next page)

STAFF DEVELOPMENT (continued)

Legal Reference:

EDUCATION CODE

41530-41533 Professional Development Block Grant
44032 Travel expense payment
44259.5 Standards for teacher preparation
44277 Professional growth programs for individual teachers
44325-44328 District interns
44450-44468 University internship program
44570-44578 Inservice training, secondary education
44580-44591 Inservice training, elementary teachers
44630-44643 Professional Development and Program Improvement Act of 1968
44700-44705 Classroom teacher instructional improvement program
45028 Salary schedule and exceptions
48980 Notification of parents/guardians: schedule of minimum days
56240-56245 Staff development; service to persons with disabilities
99200-99206 Subject matter projects

GOVERNMENT CODE

3543.2 Scope of representation of employee organization

CODE OF REGULATIONS, TITLE 5

13025-13044 Professional development and program improvement

UNITED STATES CODE, TITLE 20

6319 Highly qualified teachers

6601-6702 Preparing, Training and Recruiting High Quality Teachers and Principals

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS

United Faculty of Contra Costa Community College District v. Contra Costa Community College District, (1990) PERB Order No. 804, 14 PERC P21, 085

Management Resources:

CSBA PUBLICATIONS

Governing to the Core: Professional Development for Common Core, Governance Brief, May 2013

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

State Board of Education Guidelines and Criteria for Approval of Training Providers, March 2008

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

California Standards for the Teaching Profession, 2009

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Professional Development: <http://www.cde.ca.gov/pd>

California Subject Matter Projects: <http://csmf.ucop.edu>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Center USD

Board Policy

Staff Development

BP 4131

Personnel

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants district flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-2009 through 2012-2013 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

The Governing Board believes that, in order to maximize student learning and achievement, certificated staff members must be continuously learning and improving their skills. The Superintendent or designee shall develop a program of ongoing professional development which includes opportunities for teachers to enhance their instructional and classroom management skills and become informed about changes in pedagogy and subject matter.

(cf. 6111 - School Calendar)

The district's staff development program shall assist certificated staff in developing knowledge and skills, including, but not limited to:

1. Mastery of discipline-based knowledge, including academic content in the core curriculum and academic standards

(cf. 6011 - Academic Standards)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

(cf. 6142.3 - Civic Education)

(cf. 6142.5 - Environmental Education)

(cf. 6142.6 - Visual and Performing Arts Education)

(cf. 6142.7 - Physical Education)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6142.91 - Reading/Language Arts Instruction)

(cf. 6142.92 - Mathematics Instruction)

(cf. 6142.93 - Science Instruction)

2. Use of effective, subject-specific teaching methods, strategies, and skills

3. Use of technologies to enhance instruction

(cf. 0440 - District Technology Plan)

4. Sensitivity to and ability to meet the needs of diverse student populations, including, but not limited to, students of various racial and ethnic groups, students with disabilities, English language learners, economically disadvantaged students, gifted and talented students, and at-risk students

(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)

(cf. 4112.23 - Special Education Staff)

(cf. 5147 - Dropout Prevention)

(cf. 5149 - At-Risk Students)

(cf. 6141.5 - Advanced Placement)

(cf. 6171 - Title I Programs)

(cf. 6172 - Gifted and Talented Student Program)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6174 - Education for English Language Learners)

(cf. 6175 - Migrant Education Program)

5. Understanding of how academic and career technical instruction can be integrated and implemented to increase student learning

(cf. 6178 - Career Technical Education)

6. Knowledge of strategies that enable parents/guardians to participate fully and effectively in their children's education

(cf. 1240 - Volunteer Assistance)

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

7. Effective classroom management skills and strategies for establishing a climate that promotes respect, fairness, and discipline, including conflict resolution and intolerance and hatred prevention

(cf. 5137 - Positive School Climate)

(cf. 5138 - Conflict Resolution/Peer Mediation)

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8. Ability to relate to students, understand their various stages of growth and development, and motivate them to learn

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(cf. 5121 - Grades/Evaluation of Student Achievement)
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(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515.5 - Sex Offender Notification)
(cf. 5030 - Student Wellness)
(cf. 5131.6 - Alcohol and Other Drugs)
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(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)
(cf. 5141.4 - Child Abuse Prevention and Reporting)
(cf. 5141.52 - Suicide Prevention)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)

11. Knowledge of topics related to employee health, safety, and security

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
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(cf. 4157/4257/4357 - Employee Safety)
(cf. 4158/4258/4358 - Employee Security)

The Superintendent or designee may, in conjunction with individual teachers and interns, develop an individualized program of professional growth which contributes to competence, performance, and effectiveness in teaching and classroom assignments and, as necessary, assists them in meeting state or federal requirements to be fully qualified for their positions.

(cf. 4112.2 - Certification)
(cf. 4112.21 - Interns)
(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)
(cf. 4131.1 - Beginning Teacher Support/Induction)
(cf. 4138 - Mentor Teachers)

The district's staff evaluation process may be used to recommend additional staff development for individual employees.

(cf. 4115 - Evaluation/Supervision)
(cf. 4139 - Peer Assistance and Review)

The Superintendent or designee shall involve teachers, site and district administrators, and others, as appropriate, in the development of the district's staff development program. He/she shall ensure that the district's staff development program is aligned with district

priorities for student achievement, school improvement objectives, and school plans.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 0420 - School Plans/Site Councils)
(cf. 0420.1 - School-Based Program Coordination)
(cf. 0520.1 - High Priority Schools Grant Program)
(cf. 0520.2 - Title I Program Improvement Schools)
(cf. 0520.3 - Title I Program Improvement Districts)
(cf. 0520.4 - Quality Education Investment Schools)

The Board may budget funds for actual and reasonable expenses incurred by staff who participate in staff development activities.

(cf. 3100 - Budget)
(cf. 3350 - Travel Expenses)

The Superintendent or designee shall provide a means for continual evaluation of the benefit of staff development activities to both staff and students and shall regularly report to the Board regarding the effectiveness of the staff development program. Based on the Superintendent's report, the Board may revise the program as necessary to ensure that the staff development program supports the district's priorities for student achievement.

(cf. 0500 - Accountability)

Legal Reference:

EDUCATION CODE

41520-41522 Teacher Credentialing Block Grant, including beginning teacher support

41530-41533 Professional Development Block Grant

44032 Travel expense payment

44259.5 Standards for teacher preparation

44277 Professional growth programs for individual teachers

44279.1-44279.7 Beginning Teacher Support and Assessment Program

44325-44328 District interns

44450-44468 University internship program

44560-44562 Certificated Staff Mentoring Program

44570-44578 Inservice training, secondary education

44580-44591 Inservice training, elementary teachers

44630-44643 Professional Development and Program Improvement Act of 1968

44700-44705 Classroom teacher instructional improvement program

44735 Teaching as a Priority Block Grant; teacher recruitment and retention in high-priority schools

45028 Salary schedule and exceptions

48980 Notification of parents/guardians: schedule of minimum days

52055.600-52055.662 High Priority Schools Grant Program
56240-56245 Staff development; service to persons with disabilities
99200-99206 Subject matter projects
99220-99227 California Professional Development Institutes
99230-99242 Mathematics and Reading Professional Development Program
REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS
44579-44579.6 Instructional Time and Staff Development Reform Program
GOVERNMENT CODE
3543.2 Scope of representation of employee organization
CODE OF REGULATIONS, TITLE 5
11980-11985.6 Mathematics and Reading Professional Development Program
13025-13044 Professional development and program improvement
UNITED STATES CODE, TITLE 20
6319 Highly qualified teachers
6601-6702 Preparing, Training and Recruiting High Quality Teachers and Principals
PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS
United Faculty of Contra Costa Community College District v. Contra Costa Community
College District, (1990) PERB Order No. 804, 14 PERC P21, 085

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
State Board of Education Guidelines and Criteria for Approval of Training Providers,
March 2008

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

California Standards for the Teaching Profession, 1997

WEB SITES

Beginning Teacher Support and Assessment: <http://www.btsa.ca.gov>

California Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

California Department of Education, Professional Development:

<http://www.cde.ca.gov/pd>

California Subject Matter Projects: <http://csmpp.ucop.edu>

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: April 1, 2009 Antelope, California

Delete

Center USD

Administrative Regulation

Staff Development

AR 4131
Personnel

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Approved Activities

The Superintendent or designee shall ensure that certificated staff members have opportunities to learn both from outside sources and from each other. These opportunities may include, but are not limited to:

1. Visits to other classrooms and other schools to observe and analyze teaching
 2. Attendance at professional education conferences or committee meetings
 3. Classes/workshops offered by the district, county office of education, state projects, private organizations, or other appropriate agencies
 4. Courses in regionally accredited institutions of higher education, including courses delivered through online technologies
 5. Participation in professional development networks that promote inquiry and allow staff to analyze and evaluate each other's work
 6. Peer conferences and/or joint staff preparation time
 7. Participation in curriculum development projects
- (cf. 6141 - Curriculum Development and Evaluation)
8. Participation in educational research or innovation efforts

9. Assistance from or service as a mentor teacher or consulting teacher

(cf. 4112.21 - Interns)
(cf. 4131.1 - Beginning Teacher Support/Induction)
(cf. 4138 - Mentor Teachers)
(cf. 4139 - Peer Assistance and Review)

10. Service in a leadership role in a professional organization

11. Discussions and/or internships with business and community agencies for the purpose of identifying the skills, knowledge, and aptitudes necessary for specific career paths and developing meaningful career-related, work-based learning experiences

(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 6178 - Career Technical Education)
(cf. 6178 - Work Experience Education)
(cf. 6178.2 - Regional Occupational Center/Program)

12. Travel, study, and research in subject-matter content and effective educational practices

(cf. 4161.3 - Professional Leaves)

13. Follow-up activities that help staff to implement newly acquired skills

The Superintendent or designee shall approve the participation of individual staff members in district-provided or external staff development activities which may require release time, leave of absence, or other district resources.

Mathematics and Reading Professional Development Program

With the approval of the State Board of Education, the district shall offer or contract with a training provider to provide professional development to teachers, instructional aides, and paraprofessionals who directly assist with classroom instruction in mathematics and/or reading. (Education Code 99232, 99237)

(cf. 4222 - Teacher Aides/Paraprofessionals)
(cf. 6142.91 - Reading/Language Arts Instruction)
(cf. 6142.92 - Mathematics Instruction)

Priority for professional development under this program may be given to teachers who meet any of the following criteria: (Education Code 99234)

- 1. Are in their first or second year of teaching**
- 2. Are assigned to high-priority schools ranked in deciles 1-5 of the state's Academic**

Performance Index

3. Are assigned to schools that are under state sanctions in the High Priority Schools Grant Program pursuant to Education Code 52055.650

(cf. 0520.1 - High Priority Schools Grant Program)

4. Have recently changed teaching assignments

The program shall provide 40 hours of professional development per subject area focused primarily on the statewide academic content standards for mathematics or English language arts, state curriculum frameworks for mathematics or English language arts, and instructional materials aligned to mathematics or English language arts content standards. The program shall include instructional strategies designed to help all students gain mastery of the state content standards, with special emphasis on English language learners and students with disabilities. (Education Code 99237; 5 CCR 11984)

(cf. 6011 - Academic Standards)

Within two years of completing the above professional development, participating teachers shall complete 80 hours of follow-up instruction, coaching, or additional school-site assistance based on individual teacher or school needs as appropriate. (Education Code 99237, 99237.6)

Contingent upon state funding, teachers of English language learners who have completed at least the initial 40 hours of professional development described above may receive an additional 40 hours of instruction, follow-up instruction, and support in mathematics and reading/language arts instruction. Completion of the English learner professional development may be counted toward the 80-hour follow-up training requirement described above. (Education Code 99237.5; 5 CCR 11981.3, 11985)

The Superintendent or designee shall retain and submit preprogram and postprogram student achievement data to the California Department of Education upon request. He/she also shall retain, for no less than five years, all records related to the professional development provided to all program participants, including, but not limited to: (5 CCR 11982)

1. The number of hours of training attended
2. Attendance records
3. Subject content
4. The dates of each training session taken by teachers and paraprofessionals
5. The name(s) of the providers

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

Regulation CENTER UNIFIED SCHOOL DISTRICT
approved: April 1, 2009 Antelope, California

STAFF DEVELOPMENT

Note: Staff development is not one of the enumerated items within the scope of collective bargaining pursuant to Government Code 3543.2. However, the Public Employment Relations Board (PERB) has found that some aspects of staff development may be negotiable if they are related to an enumerated subject of bargaining, such as working hours, wages, or other enumerated terms or conditions of employment. (United Faculty of Contra Costa Community College District v. Contra Costa Community College District) Because the terms "staff development" and "training" are not always clear, their negotiability, in the absence of agreement, may be determined by PERB on a case-by-case basis.

Pursuant to Education Code 45391, as added by SB 590 (Ch. 723, Statutes of 2013), a district that expends funds for professional development for any school site staff must consider the needs of its classified school employees to update their skills and learn best practices.

Pursuant to Education Code 45387, the Governing Board may authorize a permanent classified employee to attend job-related inservice training with pay during working hours for one or more school days each year.

The Governing Board recognizes that classified staff does essential work that supports a healthy school environment and the educational program. Classified staff shall have opportunities to participate in staff development activities in order to improve job skills, learn best practices, retrain as appropriate in order to meet changing conditions in the district, and/or enhance personal growth.

(cf. 3100 - Budget)

(cf. 3350 - Travel Expenses)

(cf. 4200 - Classified Personnel)

(cf. 4261.3 - Professional Leaves)

Note: Education Code 52060-52077, as added by AB 97 (Ch. 47, Statutes of 2013), require districts to develop a local control and accountability plan (LCAP) which includes goals aligned with state and local priorities, specific actions aligned to meet those goals, and a budget aligned to fund those specific actions; see BP/AR 0460 - Local Control and Accountability Plan. The district's staff development program should be aligned with its priorities and goals as outlined in the LCAP and other applicable district and school plans.

The Superintendent or designee shall involve classified staff, site and district administrators, and others, as appropriate, in the development of the district's staff development program. He/she shall ensure that the district's staff development program is aligned with district goals, school improvement objectives, the local control and accountability plan, and other district and school plans.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0420 - School Plans/Site Councils)

(cf. 0420.1 - School-Based Program Coordination)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.3 - Title I Program Improvement Districts)

STAFF DEVELOPMENT (continued)

Note: Items #1-10 below reflect **optional** topics for professional development of classified staff specified in Education Code 45391, as added by SB 590 (Ch. 723, Statutes of 2013), and may be revised to reflect district practice.

Staff development may address general workplace skills and/or skills and knowledge specific to the duties of each classified position, including, but not limited to, the following topics: (Education Code 45391)

1. Student learning and achievement

- a. How paraprofessionals can assist teachers and administrators to improve the academic achievement of students
- b. Alignment of curriculum and instructional materials with Common Core State Standards
- c. The management and use of state and local student data to improve student learning
- d. Best practices in appropriate interventions and assistance to at-risk students

(cf. 4222 - Teacher Aides/Paraprofessionals)
(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 5149 - At-Risk Students)
(cf. 6011 - Academic Standards)
(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6143 - Courses of Study)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - State Academic Achievement Tests)

2. Student and campus safety

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515.3 - District Police/Security Department)
(cf. 3515.5 - Sex Offender Notification)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 4119.43/4219.43/4319.43 - Universal Precautions)
(cf. 4157/4257/4357 - Employee Safety)
(cf. 4158/4258/4358 - Employee Security)
(cf. 5131 - Conduct)
(cf. 5131.2 - Bullying)
(cf. 5137 - Positive School Climate)
(cf. 5138 - Conflict Resolution/Peer Mediation)

STAFF DEVELOPMENT (continued)

(cf. 5145.9 - Hate-Motivated Behavior)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)

3. Education technology, including management strategies and best practices regarding the use of education technology to improve student performance

(cf. 0440 - District Technology Plan)
(cf. 1114 - District-Sponsored Social Media)
(cf. 4040 - Employee Use of Technology)
(cf. 6163.4 - Student Use of Technology)

4. School facility maintenance and operations, including new research and best practices in the operation and maintenance of school facilities, such as green technology and energy efficiency, that help reduce the use and cost of energy at school sites

(cf. 3510 - Green School Operations)
(cf. 3511- Energy and Water Management)

5. Special education, including best practices to meet the needs of special education students and to comply with any new state and federal mandates

(cf. 6159 - Individualized Education Program)
(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)
(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)
(cf. 6164.6 - Identification and Education Under Section 504)

6. School transportation and bus safety

(cf. 3540 - Transportation)
(cf. 3541- Transportation for School-Related Trips)
(cf. 3541.2 - Transportation for Students with Disabilities)
(cf. 3542 - Bus Drivers)
(cf. 3543 - Transportation Safety and Emergencies)

7. Parent involvement, including ways to increase parent involvement at school sites

(cf. 1240 - Volunteer Assistance)
(cf. 6020 - Parent Involvement)

8. Food service, including new research on food preparation to provide nutritional meals and food management

(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 3551 - Food Service Operations/Cafeteria Fund)
(cf. 3555 - Nutrition Program Compliance)

STAFF DEVELOPMENT (continued)

9. Health, counseling, and nursing services

(cf. 5141 - Health Care and Emergencies)
(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)
(cf. 5141.22 - Infectious Diseases)
(cf. 5141.23 - Asthma Management)
(cf. 5141.24 - Specialized Health Care Services)
(cf. 5141.26 - Tuberculosis Testing)
(cf. 5141.27 - Food Allergies/Special Dietary Needs)
(cf. 5141.3 - Health Examinations)
(cf. 5141.52 - Suicide Prevention)
(cf. 5141.6 - School Health Services)
(cf. 6164.2 - Guidance/Counseling Services)

10. Environmental safety, including pesticides and other possibly toxic substances so that they may be safely used at school sites

(cf. 3514 - Environmental Safety)
(cf. 3514.1 - Hazardous Substances)
(cf. 3514.2 - Integrated Pest Management)
(cf. 6161.3 - Toxic Art Supplies)

Note: AB 97 (Ch. 47, Statutes of 2013) redirected funding for the Professional Development Block Grant (Education Code 41530-41533) into the local control funding formula. The following **optional** paragraph is for use by districts that choose to continue to offer a professional development program designed to meet the purposes of this program.

For classroom instructional aides, staff development activities may also include academic content of the core curriculum, teaching strategies, classroom management, or other training designed to improve student performance, conflict resolution, and relationships among students.

(cf. 4131 - Staff Development)

The district's staff evaluation process may be used to recommend additional individualized staff development for individual employees.

(cf. 4215 - Evaluation/Supervision)

The Superintendent or designee shall provide a means for continual evaluation of the benefit of staff development activities to staff and students and shall regularly report to the Board regarding the effectiveness of the staff development program.

(cf. 0500 - Accountability)

Legal Reference: (see next page)

STAFF DEVELOPMENT (continued)

Legal Reference:

EDUCATION CODE

41530-41533 Professional Development Block Grant

44032 Travel expense payment

45380-45387 Retraining and study leave (classified employees)

45390-45392 Professional development for classified school employees

52060-52077 Local control and accountability plan

56240-56245 Staff development; service to persons with disabilities

GOVERNMENT CODE

3543.2 Scope of representation of employee organization

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS

United Faculty of Contra Costa Community College District v. Contra Costa Community College District, (1990) PERB Order No. 804, 14 PERC P21, 085

Management Resources:

WEB SITES

California Association of School Business Officials: <http://www.casbo.org>

California School Employees Association: <http://www.csea.com>

Center USD

Board Policy

Staff Development

BP 4231

Personnel

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

Classified staff shall have opportunities to participate in staff development activities in order to improve job skills, retrain to meet changing conditions in the district, and/or enhance personal growth.

(cf. 4261.3 - Professional Leaves)

The Superintendent or designee shall develop a program of ongoing staff development which may include, but not be limited to, activities related to:

1. General workplace skills and/or skills and knowledge specific to the duties of each classified position

(cf. 1340 - Access to District Records)
(cf. 3515.3 - District Police/Security Department)
(cf. 3542 - School Bus Drivers)
(cf. 4200 - Classified Personnel)
(cf. 4222 - Teacher Aides/Paraprofessionals)
(cf. 5148 - Child Care and Development)
(cf. 6300 - Preschool/Early Childhood Education)

2. The role of classified staff in achieving district goals and promoting student achievement

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 6010 - Goals and Objectives)

3. The use of technologies to improve job performance

(cf. 0440 - District Technology Plan)

4. Effective communication and interaction with other staff, students, parents/guardians, and community members

(cf. 6020 - Parent Involvement)

(cf. 6171 - Title I Programs)

5. Topics related to student health, safety, and welfare

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3515.5 - Sex Offender Notification)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.63 - Steroids)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5146.9 - Hate-Motivated Behavior)

(cf. 5145.7 - Sexual Harassment)

(cf. 5149 - At-Risk Students)

6. Topics related to employee health, safety, and security

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 4119.43/4219.43/4319.43 - Universal Precautions)

(cf. 4157/4257/4357 - Employee Safety)

(cf. 4158/4258/4358 - Employee Security)

7. For classroom instructional aides, staff development activities may also include academic content of the core curriculum; teaching strategies; classroom management; or other training designed to improve student performance, conflict resolution, and intolerance and hatred prevention

(cf. 4131 - Staff Development)

The Superintendent or designee shall involve classified staff, site and district administrators, and others, as appropriate, in the development of the district's staff development program. He/she shall ensure that the district's staff development program is aligned with district goals, school improvement objectives, and school plans.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0420 - School Plans/Site Councils)

(cf. 0420.1 - School-Based Program Coordination)

(cf. 0520 - Intervention for Underperforming Schools)

(cf. 0520.1 - High Priority Schools Grant Program)
(cf. 0520.2 - Title I Program Improvement Schools)
(cf. 0520.3 - Title I Program Improvement Districts)

The district's staff evaluation process may be used to recommend additional staff development for individual employees.

(cf. 4215 - Evaluation/Supervision)

The Governing Board may budget for actual and reasonable expenses incurred by classified staff who participate in staff development activities.

(cf. 3350 - Travel Expenses)

The Superintendent or designee shall provide a means for continual evaluation of the benefit of staff development activities to staff and the district and shall regularly report to the Board regarding the effectiveness of the staff development program.

(cf. 0500 - Accountability)
(cf. 9000 - Role of the Board)

Legal Reference:

EDUCATION CODE

41530-41532 Professional Development Block Grant

44032 Travel expense payment

44390-44393 California School Paraprofessional Teacher Training Program

45380-45387 Retraining and study leave (classified)

56240-56245 Staff development; service to persons with disabilities

REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS

44579-44579.6 Instructional Time and Staff Development Reform Program

GOVERNMENT CODE

3543.2 Scope of representation of employee organization

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS

United Faculty of Contra Costa Community College District v. Contra Costa Community College District, (1990) PERB Order No. 804, 14 PERC P21, 085

Management Resources:

WEB SITES

California Association of School Business Officials: <http://www.casbo.org>

California School Employees Association: <http://www.csea.com>

Policy CENTER UNIFIED SCHOOL DISTRICT

Adopted: September 21, 2005 Antelope, California

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Center USD

Administrative Regulation

Staff Development

AR 4231
Personnel

Upon approval of the Superintendent or designee, classified staff members may participate in staff development opportunities which may include, but are not limited to:

1. Orientation and support for new employees
2. Visits to other schools and school districts
3. Attendance at professional conferences or committee meetings
4. Classes and workshops offered by the district, county office of education, institutions of higher education, private organizations, or other appropriate agencies

(cf. 4261.3 - Professional Leaves)

5. Joint staff preparation time and staff meetings
6. Follow-up activities that help staff implement newly acquired skills

STAFF DEVELOPMENT

The Governing Board recognizes that professional development enhances employee effectiveness and contributes to personal growth. Staff development for administrative and supervisory personnel shall be designed to guide institutional improvement, build leadership skills, and enhance overall management efficiency.

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

Note: Education Code 52060-52077, as added by AB 97 (Ch. 47, Statutes of 2013), require districts to develop a local control and accountability plan (LCAP) which includes goals aligned with state and local priorities, specific actions aligned to meet those goals, and a budget aligned to fund those specific actions; see BP/AR 0460 - Local Control and Accountability Plan. The district's staff development program should be aligned with its priorities and goals as outlined in the LCAP and other applicable district and school plans.

The Superintendent or designee shall develop a plan for administrator support and development activities that is based on a systematic assessment of the needs of district students and staff and is aligned to the district's vision, goals, local control and accountability plan, and other comprehensive plans.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0420 - School Plans/Site Councils)

(cf. 0420.1 - School-Based Program Coordination)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.3 - Title I Program Improvement Districts)

(cf. 0520.4 - Quality Education Investment Schools)

Note: Pursuant to Education Code 44517, the state's Administrator Training Program self-repealed on January 1, 2013. Funding for that program has been redirected into the local control funding formula pursuant to AB 97 (Ch. 47, Statutes of 2013). Thus, the content of the district's staff development program for administrators may be adapted to meet district needs. Items #1-10 below are **optional**.

The district's staff development program for district and school administrators may include, but is not limited to, the following topics:

1. Personnel management, including best practices on hiring, recruitment, assignment, and retention of staff

(cf. 4111/4211/4311 - Recruitment and Selection)

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)

(cf. 4113 - Assignment)

2. Effective fiscal management and accountability practices

(cf. 3100 - Budget)

(cf. 3460 - Financial Reports and Accountability)

STAFF DEVELOPMENT (continued)

3. Academic standards and standards-aligned curriculum and instructional materials

(cf. 6011 - Academic Standards)

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

4. Leadership training to improve the academic achievement of all students, including capacity building in pedagogies of learning, instructional strategies that meet the varied learning needs of students, and student motivation

5. The use of student assessments, including analysis of disaggregated assessment results to identify needs and progress of student subgroups

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

(cf. 6162.52 - High School Exit Examination)

6. The use of technology to improve student performance and district operations

(cf. 0440 - District Technology Plan)

7. Creation of safe and inclusive school environments

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5137 - Positive School Climate)

8. Parental involvement and community collaboration

(cf. 1240 - Volunteer Assistance)

(cf. 6020 - Parent Involvement)

9. Employee relations

10. Effective school and district planning processes

The district's staff evaluation process may be used to recommend additional staff development for individual employees.

(cf. 4315 - Evaluation/Supervision)

The Superintendent or designee shall evaluate the benefit to staff and students of professional development activities.

(cf. 0500 - Accountability)

Legal Reference: (see next page)

STAFF DEVELOPMENT (continued)

Legal Reference:

EDUCATION CODE

44681-44689.2 Administrator training and evaluation

52060-52077 Local control and accountability plan

Management Resources:

WESTED AND ASSOCIATION OF CALIFORNIA SCHOOL ADMINISTRATORS PUBLICATIONS

California Professional Standards for Educational Leaders, 2001

WEB SITES

Association of California School Administrators: <http://www.acsa.org>

California Department of Education: <http://www.cde.ca.gov>

California School Leadership Academy: <http://www.csla.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

WestEd: <http://www.wested.org>

Center USD

Board Policy

Staff Development

BP 4331

Personnel

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

The Governing Board recognizes that professional development opportunities enhance employee effectiveness and contribute to personal growth. Staff development for management, supervisory and confidential personnel shall be designed to guide instructional improvement, build leadership skills, and enhance overall management efficiency.

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

The Superintendent or designee shall develop a plan for administrator support and development activities based on a systematic assessment of the needs of district students and staff and aligned to the district's vision and goals. The Board desires that all administrators participate in planning activities that are pertinent to their specific areas of responsibility.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 6010 - Goals and Objectives)

Within budget parameters, the Superintendent or designee may approve participation in activities that will benefit individual administrators and enhance their contributions to the district.

(cf. 3350 - Travel Expenses)

The Superintendent or designee shall evaluate the benefit to staff and students of professional development activities.

(cf. 0500 - Accountability)

Legal Reference:

EDUCATION CODE

44510-44517 Principal training program

44681-44689.2 Administrator training and evaluation

60119 Instructional materials fund

Management Resources:

CDE PUBLICATIONS

California Professional Standards for Educational Leaders, 2001

WEB SITES

CTC: <http://www.ctc.ca.gov>

CDE: <http://www.cde.ca.gov>

Association of California School Administrators: <http://www.acsa.org>

California School Leadership Academy: <http://www.csla.org>

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: April 3, 2002 Antelope, California

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Center USD

Administrative Regulation

Staff Development

AR 4331
Personnel

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

Staff development activities may include but are not limited to:

1. Professional education conferences or committee meetings
2. Courses offered by institutions of higher education
3. Workshops offered by the district, county office of education, or state
4. Small-group activities
5. Self-directed learning
6. Observation of other schools
7. Follow-up activities that help staff implement newly acquired skills

(cf. 3350 - Travel Expenses)
(cf. 4361 - Leaves)

Administrator Training Program

The Superintendent or designee shall approve, for principals and vice principals, a staff development program which meet the following conditions:

1. The training shall have a duration of at least 80 hours of intensive individualized support and professional development. To the extent practicable, the institute training portion of Modules 1, 2, and 3 shall be held outside of the regular school day. An

additional 80 hours of intensive individualized support and professional development may be completed over a period of up to two years once the initial 80 hours of training commences. (Education Code 44513)

Training shall include instruction in the following areas: (Education Code 44511)

a. School financial and personnel management, including hiring, recruitment, and retention practices and misassignments of certificated personnel

(cf. 4111 - Recruitment and Selection)

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)

(cf. 4113 - Assignment)

b. Core academic standards

(cf. 6011 - Academic Standards)

c. Curriculum frameworks and instructional materials aligned to the state academic standards, including ensuring the provisions of textbooks and instructional materials as defined in Education Code 60119

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

d. The use of student assessment instruments; specific ways of mastering the use of assessment data from the Standardized Testing and Reporting program, including analyzing achievement of specific subgroups including English language learners and individuals with disabilities; and school management technology to improve student performance

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - Standardized Testing and Reporting Program)

(cf. 6162.52 - High School Exit Examination)

e. The provision of instructional leadership and management strategies regarding the use of instructional technology to improve student performance

(cf. 6162.7 - Use of Technology in Instruction)

f. Extension of the knowledge, skills, and abilities acquired in the preliminary administrative preparation program that are designed to strengthen the ability of administrators to effectively and efficiently lead an organization and build the capacity of staff to enhance the academic performance of all students, including special emphasis on providing additional support for students identified as English language learners and individuals with disabilities

(cf. 6159 - Individualized Education Program)
(cf. 6174 - Education for English Language Learners)

g. Leadership training to improve the academic achievement of all students including, but not limited to, capacity building in all of the following areas:

- (1) Pedagogies of learning**
- (2) Motivation of student learning**
- (3) Instructional strategies to teach essential content in ways that address the varied learning needs of students, with special emphasis on English language learners and individuals with disabilities**
- (4) Collaboration**
- (5) Conflict resolution, including reduction of racial tensions**
- (6) Respect for diversity**
- (7) Parental involvement**
- (8) Employee relations**
- (9) Creation of an effective, safe, and inclusive learning and workplace environment**
- (10) Single plan for student achievement**

(cf. 0420 - School Plans/Site Councils)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 5138 - Conflict Resolution/Peer Mediation)

2. For purposes of this program, the Superintendent or designee shall select a staff development provider approved by the State Board of Education. (Education Code 44513)

The Superintendent or designee shall give highest priority to training administrators assigned to, and practicing in, high-priority or hard-to-staff schools.

A high-priority school is a school in the bottom half of all schools statewide based on Academic Performance Index rankings. A hard-to-staff school is a school in which teachers holding emergency permits or credential waivers make up 20 percent or more of the teaching staff. (Education Code 44510)

(cf. 0520 - Intervention for Underperforming Schools)

(cf. 0520.1 - High Priority Schools Grant Program)
(cf. 0520.2 - Title I Program Improvement Schools)
(cf. 0520.3 - Title I Program Improvement Districts)
(cf. 4112.2 - Certification)

Regulation CENTER UNIFIED SCHOOL DISTRICT
approved: June 7, 2006 Antelope, California

PROMOTION/ACCELERATION/RETENTION

Note: Education Code 48070 and 48070.5 mandate that the Governing Board adopt a policy, at a public meeting, regarding the promotion and retention of students, including, but not limited to, promotion and retention at specified grade levels and with specified provisions.

The Governing Board expects students to progress through each grade level within one school year. Toward this end, instruction shall be designed to accommodate the variety of ways that students learn and provide strategies for addressing academic deficiencies as needed.

Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement.

(cf. 6011 - Academic Standards)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.5 - Elementary/Middle School Graduation Requirements)

(cf. 6162.52 - High School Exit Examination)

(cf. 6170.1 - Transitional Kindergarten)

When high academic achievement is evident, the teacher may recommend a student for acceleration to a higher grade level. The student's maturity level shall be taken into consideration in making a determination to accelerate a student.

Note: Education Code 48070.5 mandates that the Board's policy provide for the identification of students who should be retained and who are at risk of being retained at the end of grades 2, 3, 4, the intermediate grades (usually grade 6), and the middle school grades (usually grade 8). Items #1-5 below should be revised to reflect the grade levels offered by the district. If the Board chooses to expand these requirements to cover other grade levels, the following list should be revised accordingly.

Education Code 48070.5 further mandates that the Board's policy provide for students to be identified as early in the school year, and as early in their school careers, as practicable.

Teachers shall identify students who should be retained or who are at risk of being retained at their current grade level as early as possible in the school year and as early in their school careers as practicable. Such students shall be identified at the following grade levels: (Education Code 48070.5)

1. Between grades 2 and 3
2. Between grades 3 and 4
3. Between grades 4 and 5

Note: If all the schools in the district are configured in the same manner, the district may specify the actual grade levels in items #4 and 5 below (e.g., between grades 6 and 7, between grades 8 and 9).

PROMOTION/ACCELERATION/RETENTION (continued)

4. Between the end of the intermediate grades and the beginning of the middle school grades
5. Between the end of the middle school grades and the beginning of the high school grades

Note: Education Code 48070.5 mandates that the district's policy establish the basis for identifying students who should be retained and who are at risk of being retained. If a student performs below the minimum standard based on indicators established by the district, the student shall be retained, unless the teacher determines that retention is not the appropriate intervention for the student's academic deficiencies; see the accompanying administrative regulation.

Pursuant to Education Code 48070.5, the district may use either of the following: (1) the student's grades and other indicators of academic achievement designated by the district (Option 1 below) or (2) the results of state assessments administered pursuant to Education Code 60640-60649 and minimum levels of proficiency recommended by the State Board of Education (SBE) (Option 2 below). With regards to special education students, the determination as to the appropriate standards for promotion or retention should be made as part of the IEP process; see BP/AR 6159 - Individualized Education Program.

Education Code 48070.5 provides that, when a district chooses to identify students on the basis of grades pursuant to Option 1, the Board shall also designate other indicators of academic achievement that will be used. These other indicators of achievement (e.g., state or district assessments, portfolios, attendance) should be specified in the blanks provided below.

OPTION 1: Students shall be identified for retention on the basis of failure to meet minimum levels of proficiency, as indicated by grades and the following additional indicators of academic achievement:

A combination of classroom, school, district, and/or state (when applicable) assessments, and supporting evidence of student's progress within grade level standards.

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 5149 - At-Risk Students)

Note: Pursuant to Education Code 60640-60649, as amended by AB 484 (Ch. 489, Statutes of 2013), beginning in the 2013-14 school year, the state assessment system will transition from the Standardized Testing and Reporting (STAR) program to the California Assessment of Student Performance and Progress; see BP/AR 6162.51 - State Academic Achievement Tests. Thus, districts selecting Option 2 below should determine the availability and appropriateness of state assessments for the purpose of identifying students who should be retained and who are at risk of being retained.

The California Department of Education's FAQs Pupil Promotion and Retention states that STAR results may not be the exclusive criterion for promotion or retention since the test has not been certified for that purpose; thus, other indicators must also be used. These other indicators of achievement (e.g., grades, district assessments, portfolios, attendance) should be specified in the blanks provided below.

PROMOTION/ACCELERATION/RETENTION (continued)

~~**OPTION 2:** Students shall be identified for retention on the basis of failure to meet minimum levels of proficiency, as indicated by the results of state assessments administered pursuant to Education Code 60640-60649 and the following additional indicators of academic achievement:~~

(cf. 5149 - At-Risk Students)

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

Note: The remainder of this policy is for use by all districts.

Students between grades 2 and 3 and grades 3 and 4 shall be identified primarily on the basis of their level of proficiency in reading. Proficiency in reading, English language arts, and mathematics shall be the basis for identifying students between grades 4 and 5, between intermediate and middle school grades, and between middle school grades and high school grades. (Education Code 48070.5)

(cf. 6142.91 - Reading/Language Arts Instruction)

(cf. 6142.92 - Mathematics Instruction)

Note: Education Code 48070.5 mandates that the district's policy specify the teacher(s) responsible for the promotion/retention decision in cases where the student does not have a single regular classroom teacher. The following paragraph should be revised to indicate the specific teacher(s) who will be responsible (e.g., teachers responsible for core subjects).

If a student does not have a single regular classroom teacher, the Superintendent or designee shall specify the teacher(s) responsible for the decision to promote or retain the student. (Education Code 48070.5)

Note: Education Code 48070.5 mandates that the district's policy include a process by which the teacher's decision to promote or retain a student may be appealed; see the accompanying administrative regulation.
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The teacher's decision to promote or retain a student may be appealed in accordance with AR 5123 - Promotion/Acceleration/Retention.

Note: Education Code 48070.5 requires that the Board adopt policy indicating the manner in which opportunities for remedial instruction will be provided to students who are recommended for retention or who are identified as being at risk for retention. See BP 6179 - Supplemental Instruction for language
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PROMOTION/ACCELERATION/RETENTION (continued)

fulfilling this mandate. However, funding for supplemental instructional categorical programs for students in grades 2-9 who have been retained or recommended for retention (Education Code 37252.2) and for students in grades 2-6 who have been identified as being at risk of retention (Education Code 37252.8) has been redirected into the local control funding formula pursuant to AB 97 (Ch. 47, Statutes of 2013). Thus, the district may design supplemental instructional programs for these purposes in a manner that meets district and student needs.

When a student is recommended for retention or is identified as being at risk for retention, the Superintendent or designee shall offer an appropriate program of remedial instruction to assist the student in meeting grade-level expectations. (Education Code 48070.5)

(cf. 6176 - Weekend/Saturday Classes)
 (cf. 6177 - Summer Learning Programs)
 (cf. 6179 - Supplemental Instruction)

*Legal Reference:*EDUCATION CODE

37252-37254.1 Supplemental instruction
 41505-41508 Pupil Retention Block Grant
 46300 Method of computing average daily attendance
 48010 Admittance to first grade
 48011 Promotion/retention following one year of kindergarten
 48070-48070.5 Promotion and retention
 56345 Elements of individualized education plan
 60640-60649 California Assessment of Student Performance and Progress
 60850-60859 Exit examination
CODE OF REGULATIONS, TITLE 5
 200-202 Admission and exclusion of students

*Management Resources:*CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

FAQs Promotion, Retention, and Grading (students with disabilities)
 FAQs Pupil Promotion and Retention
 Kindergarten Continuance Form

WEB SITES

CSBA: <http://www.csba.org>
 California Department of Education: <http://www.cde.ca.gov>

Center USD

Board Policy

Promotion/Acceleration/Retention

BP 5123

Students

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

Cautionary Notice 2010-13: AB 1610 (Ch. 724, Statutes of 2010) amended Education Code 37252.2 to relieve districts from the obligation, until July 1, 2013, to perform any activities that are deemed to be reimbursable state mandates under that section. As a result, certain provisions of the following policy or administrative regulation that reflect those requirements may be suspended.

The Governing Board expects students to progress through each grade level within one school year. To accomplish this, instruction should accommodate the variety of ways that students learn and include strategies for addressing academic deficiencies when needed.

Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement.

(cf. 6011 - Academic Standards)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.5 - Elementary/Middle School Graduation Requirements)

(cf. 6162.52 - High School Exit Examination)

When high academic achievement is evident, the Superintendent or designee may recommend a student for acceleration into a higher grade level. The student's maturity level shall be taken into consideration in making a determination to accelerate a student.

As early as possible in the school year, the Superintendent or designee shall identify students who should be retained and who are at risk of being retained in accordance with law, Board policy, administrative regulation, and the following criteria.

Students shall be identified on the basis of grades. The following other indicators of

academic achievement shall also be used:

- A combination of district assessments,
- Standardized test results
- Writing samples, and/or
- Other measures (such as Informal Reading Inventory)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 5149 - At-Risk Students)

When any student in grades 2-9 is retained or recommended for retention, the Superintendent or designee shall offer programs of direct, systematic, and intensive supplemental instruction in accordance with Education Code 37252.2 and Board policy.

(cf. 6179 - Supplemental Instruction)

Legal Reference:

EDUCATION CODE

37252-37254.1 Supplemental instruction

41505-41508 Pupil Retention Block Grant

46300 Method of computing ADA

48011 Promotion/retention following one year of kindergarten

48070-48070.5 Promotion and retention

48431.6 Required systematic review of students and grading

56345 Elements of individualized education plan

60641-60648 Standardized Testing and Reporting Program

60850-60859 Exit examination

CODE OF REGULATIONS, TITLE 5

200-202 Admission and exclusion of students

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT ADVISORIES

0900.90 Changes in Law Concerning Eligibility for Admission to Kindergarten 90-10

CDE PUBLICATIONS

Performance Level Tables for the California Standards Tests and the California

Alternative Performance Assessment

Parental Agreement Form: Agreement for Pupil to Continue in Kindergarten

LEGISLATIVE COUNSEL'S OPINION

Promotion and Retention #21610

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: September 21, 2005Antelope, California

PROMOTION/ACCELERATION/RETENTION**Acceleration from Kindergarten to First Grade**

Note: Pursuant to Education Code 48010, a student will be admitted to first grade if his/her sixth birthday is on or before October 1 of the 2013-14 school year or September 1 of the 2014-15 school year and each school year thereafter; see AR 5111 - Admission.

Any student who meets the age eligibility requirement and has completed one year of kindergarten shall be admitted to first grade unless the parent/guardian and the Superintendent or designee agree that the student shall continue in kindergarten. (Education Code 48010, 48011)

(cf. 5111 - Admission)

Note: Pursuant to Education Code 48011, if a student does not meet the age eligibility requirement specified in Education Code 48010, he/she may be admitted to the first grade at the discretion of the administration of the district and with the consent of the student's parents/guardians. 5 CCR 200 mandates that the district adopt regulations setting forth procedures for early admission into first grade which ensure that students meet the minimum criteria outlined below. The district may specify additional criteria if desired.

A student who does not meet the age eligibility requirement may be admitted to first grade at the discretion of the Superintendent or designee and with the consent of the parent/guardian upon determination that the student is ready for first-grade work, subject to the following minimum criteria: (Education Code 48011; 5 CCR 200)

1. The student is at least five years of age.
2. The student has attended a public school kindergarten for a long enough time to enable school personnel to evaluate his/her ability.
3. The student is in the upper five percent of his/her age group in terms of general mental ability.
4. The physical development and social maturity of the student are consistent with his/her advanced mental ability.
5. The parent/guardian of the student has filed a written statement with the district approving the placement in first grade.

Continuation in Kindergarten

Note: Education Code 46300 specifies that when a student has completed one year of kindergarten, his/her further attendance in kindergarten may be included in the computation of average daily attendance only if the district has on file for the student a signed continuance form, available on the California Department of Education's (CDE) web site, stating that the student shall continue in kindergarten for not more than one additional school year. This agreement is required for any student who continues in kindergarten after one year, even if he/she was admitted early pursuant to Education Code 48000.

PROMOTION/ACCELERATION/RETENTION (continued)

Whenever the Superintendent or designee and the parents/guardians agree that a student shall continue in kindergarten for an additional year, the Superintendent or designee shall secure an agreement, signed by the parent/guardian, stating that the student shall continue in kindergarten for not more than one additional school year. (Education Code 46300, 48011)

Note: The following optional paragraph is consistent with a recommendation on the CDE's kindergarten continuance form that the approval for a student's continuance not be given until near the anniversary of the student's admittance to kindergarten because children at this age often do not develop at steady or predictable rates. Permission obtained unreasonably far in advance could be found invalid.

The Superintendent or designee shall not approve a student's continuation in kindergarten until the student has been enrolled in kindergarten for close to one school year.

Retention at Other Grade Levels

Note: The following section applies to grades 1-12. For indicators established by the Governing Board for the identification of students for retention at their current grade level, see the accompanying Board policy.

If a student is identified as performing below the minimum standard for promotion to the next grade level based on the indicators specified in Board policy, the student shall be retained in his/her current grade level unless the student's regular classroom teacher determines, in writing, that retention is not the appropriate intervention for the student's academic deficiencies. This determination shall specify the reasons that retention is not appropriate for the student and shall include recommendations for interventions other than retention that, in the opinion of the teacher, are necessary to assist the student in attaining acceptable levels of academic achievement. (Education Code 48070.5)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

If the teacher's recommendation to promote is contingent on the student's participation in a summer school or interim session remediation program, the student's academic performance shall be reassessed at the end of the remediation program, and the decision to retain or promote the student shall be reevaluated at that time. The teacher's evaluation shall be provided to and discussed with the student's parents/guardians and the principal before any final determination of retention or promotion. (Education Code 48070.5)

(cf. 6176 - Weekend/Saturday Classes)

(cf. 6177 - Summer Learning Programs)

(cf. 6179 - Supplemental Instruction)

PROMOTION/ACCELERATION/RETENTION (continued)

When a student is identified as being at risk of retention, the Superintendent or designee shall so notify the student's parent/guardian as early in the school year as practicable. The student's parent/guardian shall be provided an opportunity to consult with the teacher(s) responsible for the decision to promote or retain the student. (Education Code 48070.5)

(cf. 5145.6 - Parental Notifications)

Note: The following paragraph is optional.
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The Superintendent or designee shall also provide a copy of the district's promotion/retention policy and administrative regulation to those parents/guardians who have been notified that their child is at risk of retention.

Appeal Process

Note: Education Code 48070.5 mandates that the district's policy include a process by which the teacher's decision to promote or retain a student may be appealed; also see the accompanying Board policy. The following section provides a sample appeal process and may be revised to reflect district practice.
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Whenever a student's parent/guardian appeals the teacher's decision to promote or retain a student, the burden shall be on the parent/guardian to show why the teacher's decision should be overruled. (Education Code 48070.5)

To appeal a teacher's decision, the parent/guardian shall submit a written request to the Superintendent or designee specifying the reasons that the teacher's decision should be overruled. The appeal must be initiated within 10 school days of the determination of retention or promotion.

The teacher shall be provided an opportunity to state orally and/or in writing the criteria on which his/her decision was based.

Within 30 days of receiving the request, the Superintendent or designee shall determine whether or not to overrule the teacher's decision. Prior to making this determination, the Superintendent or designee may meet with the parent/guardian and the teacher. If the Superintendent or designee determines that the parent/guardian has overwhelmingly proven that the teacher's decision should be overruled, he/she shall overrule the teacher's decision.

Note: The following paragraph is for use by districts that choose to allow the Superintendent or designee's decision to be appealed to the Board. Districts that authorize the Superintendent or designee to make the final determination should delete the following paragraph.
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The Superintendent or designee's determination may be appealed by submitting a written appeal to the Governing Board within 15 school days. Within 30 days of receipt of a written

PROMOTION/ACCELERATION/RETENTION (continued)

appeal, the Board shall meet in closed session to decide the appeal. The Board's decision may be made on the basis of documentation prepared as part of the appeal process or, at the discretion of the Board, the Board may also meet with the parent/guardian, the teacher, and the Superintendent or designee to decide the appeal. The decision of the Board shall be final.

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

If the final decision is unfavorable to the parent/guardian, he/she shall have the right to submit a written statement of objections which shall become part of the student's record.

(cf. 5125 - Student Records)

(cf. 5125.3 - Challenging Student Records)

Center USD

Administrative Regulation

Promotion/Acceleration/Retention

AR 5123
Students

Continuation in Kindergarten

Students who have completed one year of kindergarten shall be admitted to first grade unless the parent/guardian agrees with the recommendation of the Student Study Team (SST) that the student shall continue in kindergarten for not more than one additional school year. (Education Code 48011)

Whenever a student continues in kindergarten for an additional year, the school principal or designee shall secure an agreement, signed by the parent/guardian, stating that the student shall remain in kindergarten for not more than one additional school year. (Education Code 46230)

Retention at Grade 1

Students who have completed one year of first grade shall be admitted to second grade unless the parent/guardian agrees/requests with recommendation of SST that the student shall be retained in first grade for not more than one additional school year.

Whenever a student is retained in first grade for an additional year, the school principal or designee shall secure an agreement, signed by the parent/guardian, stating that the student shall remain in first grade for not more than one additional school year.

Retention at Grades 2-8

The Superintendent or designee shall identify students who should be retained or who are at-risk of being retained at the following grade levels (Education Code 48070.5):

1. Between grades 2 and 3
2. Between grades 3 and 4
3. Between grades 4 and 5
4. Between grades 5 and 6
5. Between grades 6 and 7

6. Between grades 7 and 8

7. Between grades 8 and 9

Students between grades 2 and 3 and grades 3 and 4 shall be identified primarily on the basis of their level of proficiency in reading. Proficiency in reading, English/language arts and mathematics shall be the basis for identifying students between grades 4 and 5, between grades 5 and 6, between grades 6 and 7, between grades 7 and 8, and between grades 8 and 9. (Education Code 48070.5)

Students will be identified on the basis of district multiple measures scores which may include, at each grade level, a combination of district assessments, standardized test results, grades, writing samples, and/or other measures (such as Informal Reading Inventory). (Education Code 48070.5)

Students retained at grades 2-7 shall receive a qualitatively different supplemental program from the previous year that will be designed by the school of attendance. (Education Code 48070.5)

Identification of Students

If a student is identified as performing below the minimum standard for promotion, the student shall be retained in his/her current grade level unless the student's regular classroom teacher, supported by the findings of the SST, determines, in writing, that retention is not the appropriate intervention for the student's academic deficiencies. This determination shall specify the reasons that retention is not appropriate for the student and shall include recommendations for interventions other than retention that, in the opinion of the teacher, are necessary to assist the student in attaining acceptable levels of academic achievement. (Education Code 48070.5)

Special Education Students

The IEP (Individual Education Plan) for special education students supersedes all other promotion and retention criteria set forth in these regulations.

Non/Limited English Proficient Students

Students with less than three years of English instruction will not be retained unless it is ascertained that the student is not making adequate progress due to factors other than language acquisition. A written statement of explanation of promotion or retention shall be placed in the student's cum file and shall include documented evidence as to why this determination was the conclusion of the teacher and SST.

Students Performing At An Academic Level Commensurate With Ability

Students with documented limited ability who show progress commensurate with their

ability will not be retained. A written statement to this effect shall be placed in the student's cum file and shall include documented evidence as to why this determination was the conclusion of the teacher and SST.

If the classroom teacher's recommendation to promote is conditional on the student's performance in the summer school remediation program, the student's academic performance shall be reassessed at the end of the remediation program, by the summer school teacher, based upon the criteria set by the classroom teacher, and the decision to retain or promote the student shall be reevaluated at that time. The teacher's evaluation shall be provided to and discussed with the student's parent/guardian and the principal before any final determination of retention or promotion. (Education Code 48070.5)

Parent/Guardian Notification

When a student is identified as being at risk of retention, teacher and/or principal shall notify the student's parent/guardian as early in the school year as practical. The student's parent/guardian shall be provided an opportunity to consult with the teacher(s) responsible for the decision to promote or retain the student with the principal. (Education Code 48070.5)

Parent/guardian will be notified of remedial intervention opportunities available to the students during the remainder of the school year.

The teacher and/or principal shall also make readily available a copy of the district's promotion/retention policy and administrative regulations to those parents/guardians who have been notified that their child is at risk of retention.

By the end of the third trimester, after interventions have been offered and/or provided and the teacher determines the child has not achieved the minimum standard for promotion, parents/guardians will be notified in writing that retention will be recommended in the subsequent school year and asked to attend a conference with the teacher, and SST, or principal.

Interventions

With the parent/guardian's consent, the Superintendent or designee shall require a student who has been recommended for retention or has been identified as being at-risk of retention to participate in a supplemental instruction program. Such programs shall be offered during summer school, intersession, extended day, or on Saturdays. Services shall not be provided during the regular instructional day if it would result in the student being removed from classroom instruction in the core curriculum. (Education Code 37252.5)

These services shall be provided to students in the following priority order. (Education Code 37252.5)

1. Students who have been retained, recommended for retention, or who have been identified as being at-risk of retention pursuant to Education Code 48070.5
2. Students who have been identified as having a deficiency in reading, mathematics, or written expression based on the results of the district multiple measures assessments or other assessments.

Appeals Process

The teacher's decision to promote or retain a student may be appealed consistent with Board Policy, administrative regulation, and law.

The burden shall be on the appealing party to show why the teacher's/SST's decision should be overruled. (Education Code 48070.5)

To appeal a teacher's/SST's decision, the appealing party shall submit a written request to the District Appeals Committee specifying the reasons why the teacher's/SST's decision should be overruled. The appeal must be initiated within 10 working days of the receipt of written notification or the parent/guardian/teacher/SST/principal conference, whichever is later.

Within 20 working days of receiving the request, a District Appeal Committee shall determine whether or not to overrule the teacher's/SST's decision. If the District Appeal Committee determines that the appealing party has overwhelmingly proven that the teacher's/ SST's decision should be overruled, it shall overrule the teacher's/SST's decision.

The District Appeal Committee's written decision to support or overrule the recommendation for promotion or retention shall be given to the parent/guardian, principal, teacher, and Superintendent. The District Appeal Committee's determination may be appealed by submitting a written appeal to the Superintendent or designee within 15 working days. Within 30 working days of receipt of a written appeal, the Superintendent or designee shall take necessary steps to review the case and make a final recommendation.

If the decision of the Superintendent or designee is unfavorable to the appealing party, he/she may appeal to the Board. If the decision of the Board is unfavorable, the parent/guardian shall have the right to submit a written statement of objections, which shall become part of the student's record.

Retained Students

Students who have been retained must receive a qualitatively different program from the prior instructional year. The principal or designee will confer with parents/guardians to outline the program for the retained student. The teacher will provide the parent/guardian with information on progress at trimester or semester intervals and, if requested by

parent/guardian, throughout the school year.

The qualitatively different supplemental instructional program shall be developed in accordance with the requirements of Education Code. (Education Code 37252.5 and 48070.5)

Regulation CENTER UNIFIED SCHOOL DISTRICT
approved: June 21, 2000 Antelope, California

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS

Note: The following **optional** policy and accompanying administrative regulation apply to the administration of medication to students pursuant to Education Code 49414.5, 49414.7, 49423, and 49423.1; permissive guidelines in 5 CCR 600-611; and guidelines related to the training and supervision of nonmedical employees providing emergency medical assistance to students who suffer epileptic seizures (5 CCR 620-627, as amended by Register 2012, No. 44). For students identified as qualified for services under the Individuals with Disabilities Education Act (20 USC 1400-1482) or Section 504 of the federal Rehabilitation Act of 1973 (29 USC 794), prescribed medication must be administered in accordance with the student's individualized education program or Section 504 services plan. See also BP/AR 5141.24 - Specialized Health Care Services, BP/AR 6159 - Individualized Education Program, and BP/AR 6164.6 - Identification and Education Under Section 504.

This policy and regulation do not address situations in which a district might be engaged in a collaborative arrangement with another entity for the provision of school health services to students; see BP/AR 5141.6 - School Health Services.

The Governing Board believes that regular school attendance is critical to student learning and that students who need to take medication prescribed or ordered for them by their authorized health care providers should have an opportunity to participate in the educational program.

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Chronic Absence and Truancy)

Any medication prescribed for a student with a disability who is qualified to receive services under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973 shall be administered in accordance with the student's individualized education program or Section 504 services plan as applicable.

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education Under Section 504)

Note: 5 CCR 604 authorizes a parent/guardian to administer medication to his/her child or designate an individual to administer the medication, as specified below. In addition, California law allows students to carry and self-administer medication needed for the treatment or management of certain medical conditions, when the district has received a written request from the student's parent/guardian and written authorization from the student's authorized health care provider, as specified in the accompanying administrative regulation. Students have legal authorization to self-administer diabetes medication pursuant to Education Code 49414.5, auto-injectable epinephrine for anaphylactic reactions pursuant to Education Code 49423, and inhaled asthma medication pursuant to Education Code 49423.1. Pursuant to 5 CCR 605, districts may choose to allow students to carry and self-administer other types of medication beyond those specifically authorized by the Education Code.

For the administration of medication to other students during school or school-related activities, the Superintendent or designee shall develop protocols which shall include options for allowing a parent/guardian to administer medication to his/her child at school, designate other individuals to do so on his/her behalf, and, with the child's authorized health care

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS (continued)

provider's approval, request the district's permission for his/her child to self-administer a medication or self-monitor and/or self-test for a medical condition. Such processes shall be implemented in a manner that preserves campus security, minimizes instructional interruptions, and promotes student safety and privacy.

(cf. 1250 - Visitors/Outsiders)

(cf. 5141 - Health Care and Emergencies)

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.23 - Asthma Management)

(cf. 5141.27 - Food Allergies/Special Dietary Needs)

(cf. 6116 - Classroom Interruptions)

Note: The following optional paragraph may be revised to reflect district practice. The U.S. Department of Health and Human Services and the Centers for Disease Control and Prevention recommend that a district's emergency and disaster preparedness plan include procedures for dealing with medical emergencies, such as a pandemic flu outbreak or public disaster. See CSBA's fact sheet [Pandemic Influenza](#).

In addition, the Superintendent or designee shall collaborate with city and county emergency responders, including local public health administrators, to design procedures or measures for addressing an emergency such as a public disaster or epidemic.

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

Administration of Medication by School Personnel

Note: Various provisions of state law allow districts to train nonmedical district employees (i.e., those who do not possess a medical license) to provide medical assistance to students at school when a credentialed school nurse or other licensed individual is unavailable. For example, Education Code 49414, 49414.5, and 49414.7 authorize the use of trained, unlicensed school employees to administer emergency medications to students suffering from allergic reactions, severe hypoglycemia, and epileptic seizures. Moreover, in [American Nurses Association v. Torlakson](#), the California Supreme Court held that, as with other prescription medications, state law permits trained, unlicensed school personnel to administer insulin to students in school in accordance with a written health care provider statement and parental consent.

Any medication prescribed by an authorized health care provider, including, but not limited to, emergency antiseizure medication for a student who suffers epileptic seizures, auto-injectable epinephrine, insulin, or glucagon, may be administered by the school nurse or other designated school personnel only when the Superintendent or designee has received written statements from both the student's parent/guardian and authorized health care provider. (Education Code 49414.7, 49423; 5 CCR 600)

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS (continued)

Note: Certain medication-specific statutes that authorize unlicensed district employees to administer medication to students require that such employees be trained. For example, Education Code 49414.7 requires training by qualified medical personnel for unlicensed district employees who volunteer to administer emergency antiseizure medications to students who suffer epileptic seizures. Guidelines for the training and supervision of such unlicensed school employees have been adopted as 5 CCR 620-627 and are specified in the accompanying administrative regulation.

When medically unlicensed school personnel are authorized by law to administer any medication to students, such as emergency antiseizure medication, auto-injectable epinephrine, insulin, or glucagon, the Superintendent or designee shall ensure that school personnel designated to administer any medication receive appropriate training and, as necessary, retraining from qualified medical personnel before any medication is administered. At a minimum, the training shall cover how and when such medication should be administered, the recognition of symptoms and treatment, emergency follow-up procedures, and the proper documentation and storage of medication. Such trained, unlicensed designated school personnel shall be supervised by, and provided with immediate communication access to, a school nurse, physician, or other appropriate individual. (Education Code 49414, 49414.5, 49414.7, 49423, 49423.1)

The Superintendent or designee shall maintain documentation of the training and ongoing supervision, as well as annual written verification of competency of other designated school personnel.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

School nurses and other designated school personnel shall administer medications to students in accordance with law, Board policy, and administrative regulation and shall be afforded appropriate liability protection.

(cf. 3530 - Risk Management/Insurance)

(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)

(cf. 4119.43/4219.43/4319.43 - Universal Precautions)

Legal Reference:

EDUCATION CODE

48980 Notification at beginning of term

49407 Liability for treatment

49408 Emergency information

49414 Emergency epinephrine auto-injectors

Legal Reference continued: (see next page)

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS (continued)

Legal Reference: (continued)

EDUCATION CODE (continued)

49414.5 Providing school personnel with voluntary emergency training
49414.7 Emergency medical assistance: administration of epilepsy medication
49422-49427 Employment of medical personnel, especially:
49423 Administration of prescribed medication for student
49423.1 Inhaled asthma medication
49480 Continuing medication regimen; notice

BUSINESS AND PROFESSIONS CODE

2700-2837 Nursing, especially:
2726 Authority not conferred
2727 Exceptions in general
3501 Definitions

CODE OF REGULATIONS, TITLE 5

600-611 Administering medication to students
620-627 Administration of emergency antiseizure medication by trained volunteer nonmedical school personnel

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act of 1974
1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

COURT DECISIONS

American Nurses Association v. Torlakson, (2013) 57 Cal.App.4th 570

Management Resources:

CSBA PUBLICATIONS

Pandemic Influenza, Fact Sheet, September 2007

AMERICAN DIABETES ASSOCIATION PUBLICATIONS

Glucagon Training Standards for School Personnel: Providing Emergency Medical Assistance to Pupils with Diabetes, May 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Legal Advisory on Rights of Students with Diabetes in California's K-12 Public Schools, August 2007

Training Standards for the Administration of Epinephrine Auto-Injectors, December 2004

NATIONAL DIABETES EDUCATION PROGRAM PUBLICATIONS

Helping the Student with Diabetes Succeed: A Guide for School Personnel, June 2003

WEB SITES

CSBA: <http://www.csba.org>

American Diabetes Association: <http://www.diabetes.org>

California Department of Education, Health Services and School Nursing:
<http://www.cde.ca.gov/ls/he/hn>

National Diabetes Education Program: <http://www.ndep.nih.gov>

U.S. Department of Health and Human Services, National Institutes of Health, Blood Institute, asthma information: <http://www.nhlbi.nih.gov/health/public/lung/index.htm#asthma>

Center USD

Board Policy

Administering Medication And Monitoring Health Conditions

BP 5141.21

Students

The Governing Board recognizes that during the school day, some students may need to take medication prescribed or ordered by an authorized health care provider to be able to fully participate in the educational program. The Superintendent or designee shall develop processes for the administration of medication to these students. For any student with a disability, as defined under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973, necessary medication shall be administered in accordance with the student's individualized education program or Section 504 services plan.

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education Under Section 504)

If a parent/guardian chooses, he/she may administer the medication to his/her child at school or designate another individual who is not a school employee to do so on his/her behalf.

(cf. 1250 - Visitors/Outsiders)

(cf. 6116 - Classroom Interruptions)

In addition, upon written request by the parent/guardian and with the approval of the student's authorized health care provider, a student with a medical condition that requires frequent treatment, monitoring, or testing may be allowed to self-administer, self-monitor, and/or self-test. The student shall observe universal precautions in the handling of blood and other bodily fluids.

(cf. 5141 - Health Care and Emergencies)

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.23 - Asthma Management)

(cf. 5141.27 - Food Allergies/Special Dietary Needs)

Administration of Medication by School Personnel

Any medication prescribed by an authorized health care provider, including an emergency antiseizure medication for a student with epilepsy, may be administered by the school nurse or other designated school personnel only when the Superintendent or designee has received written statements from both the student's parent/guardian and authorized health care provider. (Education Code 49414.7, 49423; 5 CCR 600)

School nurses and other designated school personnel shall administer medications in accordance with law, Board policy, and administrative regulation and shall be afforded appropriate liability protection.

(cf. 3530 - Risk Management/Insurance)

(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)

(cf. 4119.43/4219.43/4319.43 - Universal Precautions)

Only a school nurse or other school employee with an appropriate medical license may administer an insulin injection to a student. In the event that no such licensed school personnel is available, the district may contract with a licensed nurse from a public or private agency to administer insulin to the student.

(cf. 5141.24 - Specialized Health Care Services)

When unlicensed personnel are authorized by law to administer a medication, such as emergency antiseizure medication, epinephrine auto-injector, or glucagon, the Superintendent or designee shall ensure that school personnel designated to administer it to students receive appropriate training from qualified medical personnel before any medication is administered. At a minimum, the training shall cover how and when such medication should be administered, the recognition of symptoms and treatment, emergency follow-up procedures, and the proper documentation and storage of medication. Such trained, unlicensed designated school personnel shall be supervised by and provided with emergency communication access to a school nurse, physician, or other appropriate individual.

The Superintendent or designee shall maintain documentation of the training, ongoing supervision, as well as annual written verification of competency of such other designated school personnel.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

In an emergency situation such as a public disaster or epidemic, a trained, unlicensed district employee may administer medication to a student.

Legal Reference: (see next page)

Legal Reference:

EDUCATION CODE

48980 Notification at beginning of term

49407 Liability for treatment

49408 Emergency information

49414 Emergency epinephrine auto-injectors

49414.5 Providing school personnel with voluntary emergency training

49414.7 Emergency medical assistance: administration of epilepsy medication

49422-49427 Employment of medical personnel, especially:

49423 Administration of prescribed medication for student

49423.1 Inhaled asthma medication

49480 Continuing medication regimen; notice

BUSINESS AND PROFESSIONS CODE

2700-2837 Nursing, especially:

2726 Authority not conferred

2727 Exceptions in general

3501 Definitions

CODE OF REGULATIONS, TITLE 5

600-611 Administering medication to students

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act of 1974

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

COURT DECISIONS

American Nurses Association v. O'Connell, (2010) 185 Cal.App.4th 393

Management Resources:

AMERICAN DIABETES ASSOCIATION PUBLICATIONS

Glucagon Training Standards for School Personnel: Providing Emergency Medical Assistance to Pupils with Diabetes, May 2006

CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

Legal Advisory on Rights of Students with Diabetes in California's K-12 Public Schools, August 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Training Standards for the Administration of Epinephrine Auto-Injectors, December 2004

NATIONAL DIABETES EDUCATION PROGRAM PUBLICATIONS

Helping the Student with Diabetes Succeed: A Guide for School Personnel, June 2003

WEB SITES

CSBA: <http://www.csba.org>

American Diabetes Association: <http://www.diabetes.org>

California Department of Education, Health Services and School Nursing:

<http://www.cde.ca.gov/ls/he/hn>

National Diabetes Education Program: <http://www.ndep.nih.gov>

U.S. Department of Health and Human Services, National Institutes of Health, Blood Institute,

asthma information: <http://www.nhlbi.nih.gov/health/public/lung/index.htm#asthma>

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS

Note: The following administrative regulation is optional. Generally, 5 CCR 600-611 provide permissive guidelines for districts to follow in administering prescribed medication to students. In addition, with respect to certain diseases or medical conditions, various provisions of state law require specific standards of training and supervision for employees who will provide medical assistance, in order to ensure that students are kept safe and liability risks to districts are minimized. Pursuant to Education Code 49414.7, the State Board of Education has adopted 5 CCR 620-627, as amended by Register 2012, No. 44, as guidelines for the training and supervision of employees who may administer emergency antiseizure medication to students suffering from epileptic seizures.

Definitions

Authorized health care provider means an individual who is licensed by the State of California to prescribe or order medication, including, but not limited to, a physician or physician assistant. (Education Code 49423; 5 CCR 601)

Other designated school personnel means any individual employed by the district, including a nonmedical school employee, who has volunteered or consented to administer the medication or otherwise assist the student and who may legally administer the medication to the student or assist the student in the administration of the medication. (5 CCR 601, 621)

Medication may include not only a substance dispensed in the United States by prescription, but also a substance that does not require a prescription, such as over-the-counter remedies, nutritional supplements, and herbal remedies. (5 CCR 601)

Emergency medical assistance for a student suffering an epileptic seizure means the administration of an emergency antiseizure medication such as diazepam rectal gel and other emergency medications approved by the federal Food and Drug Administration for patients suffering from epileptic seizures. (Education Code 49414.7; 5 CCR 621)

Notifications to Parents/Guardians

Note: Pursuant to Education Code 48980, districts must notify parents/guardians, at the beginning of each school year, of their rights and responsibilities under Education Code 49423 pertaining to the administration of medication to students by school employees and to self-administration of epinephrine by students. Though such notification is not required for self-administration of asthma and diabetes medication by students, it is recommended that the annual notification include those medications to facilitate implementation by school personnel. Parent/guardian responsibilities pursuant to Education Code 49423 are included in the section entitled "Parent/Guardian Responsibilities" below.

At the beginning of each school year, the Superintendent or designee shall notify parents/guardians of the options available to students who need to take prescribed medication during the school day and the rights and responsibilities of parents/guardians regarding those options. (Education Code 49480)

(cf. 5145.6 - Parental Notifications)

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS (continued)

In addition, the Superintendent or designee shall inform the parents/guardians of any student on a continuing medication regimen for a nonepisodic condition of the following requirements: (Education Code 49480)

1. The parent/guardian is required to inform the school nurse or other designated employee of the medication being taken, the current dosage, and the name of the supervising physician.
2. With the parent/guardian's consent, the school nurse or other designated employee may communicate with the student's physician regarding the medication and its effects and may counsel school personnel regarding the possible effects of the medication on the student's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

Parent/Guardian Responsibilities

The responsibilities of the parent/guardian of any student who may need medication during the school day shall include, but are not limited to:

Note: Education Code 49423 and 5 CCR 600 authorize districts to administer prescribed medication only upon receipt of written statements from the student's authorized health care provider and parent/guardian. Education Code 49414.7 and 5 CCR 626 require similar statements before school personnel may administer emergency antiseizure medication to students. In addition, appropriate statements must be received before students are allowed to carry and self-administer diabetes medication pursuant to Education Code 49414.5, auto-injectable epinephrine pursuant to Education Code 49423, or asthma medication pursuant to Education Code 49423.1. Districts may choose to allow students to carry and self-administer other types of medication beyond those authorized by the Education Code. If so, the district should modify the following section accordingly. See the accompanying Board policy.

1. Each school year, providing parent/guardian and authorized health care provider written statements as described in the sections "Parent/Guardian Statement" and "Health Care Provider Statement" below. In addition, the parent/guardian shall provide a new authorized health care provider's statement if the medication, dosage, frequency of administration, or reason for administration changes. (Education Code 49414.5, 49414.7, 49423, 49423.1; 5 CCR 600, 626)
2. If the student is on a continuing medication regimen for a nonepisodic condition, informing the school nurse or other designated certificated employee of the medication being taken, the current dosage, and the name of the supervising physician. (Education Code 49480)

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS (continued)

Note: Pursuant to Education Code 49414.7, if the district chooses to participate in a program to train nonmedical school employees who volunteer to provide emergency medical assistance to students suffering from epileptic seizures when licensed health care professionals are not available onsite, it must establish a district plan that includes item #3 below.

3. If the student suffers from epilepsy, notifying the principal or designee whenever the student has had an emergency antiseizure medication administered to him/her within the past four hours on a school day. (Education Code 49414.7)

Note: Pursuant to 5 CCR 606, the district is authorized to establish rules for the delivery and storage of medication on a school site.

4. Providing medications in properly labeled, original containers along with the authorized health care provider's instructions. For prescribed or ordered medication, the container also shall bear the name and telephone number of the pharmacy, the student's identification, and the name and phone number of the authorized health care provider. (5 CCR 606)

Parent/Guardian Statement

Note: 5 CCR 603 authorizes the district to establish specific requirements regarding the parent/guardian's written statement. The following list should be modified to reflect the district's requirements.

When district employees are to administer medication to a student, the parent/guardian's written statement shall:

1. Identify the student
2. Grant permission for an authorized district representative to communicate directly with the student's authorized health care provider and pharmacist, as may be necessary, regarding the health care provider's written statement or any other questions that may arise with regard to the medication
3. Contain an acknowledgment that the parent/guardian understands how district employees will administer the medication or otherwise assist the student in its administration
4. Contain an acknowledgment that the parent/guardian understands his/her responsibilities to enable district employees to administer or otherwise assist the student in the administration of medication, including, but not limited to, the parent/guardian's responsibility to provide a written statement from the authorized health care provider, to ensure that the medication is delivered to the school in a proper container by an individual legally authorized to be in possession of the medication, and to provide all necessary supplies and equipment

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS
(continued)

5. Contain an acknowledgment that the parent/guardian understands that he/she may terminate the consent for the administration of the medication or for otherwise assisting the student in the administration of medication at any time

In addition to the requirements in items #1-5 above, if a parent/guardian has requested that his/her child be allowed to carry and self-administer prescription auto-injectable epinephrine or prescription inhaled asthma medication, the parent/guardian's written statement shall: (Education Code 49423, 49423.1)

1. Consent to the self-administration
2. Release the district and school personnel from civil liability if the student suffers an adverse reaction as a result of self-administering the medication

In addition to the requirements in items #1-5 above, if a parent/guardian wishes to designate an individual who is not an employee of the district to administer medication to his/her child, the parent/guardian's written statement shall clearly identify the individual and shall state:

1. The individual's willingness to accept the designation
2. That the individual is permitted to be on the school site
3. Any limitations on the individual's authority

Health Care Provider Statement

Note: Education Code 49423 and 49423.1 and 5 CCR 602 list items that the authorized health care provider's written statement must contain, as specified in items #1-4 below. Education Code 49414.7 and 5 CCR 626 contain requirements similar to items #1-3 for the administration of emergency epilepsy medication. Districts that request additional information in the statement should modify the following list accordingly.

When any district employee is to administer prescribed medication to a student, or when a student is to be allowed to carry and self-administer auto-injectable epinephrine or prescribed diabetes or asthma medication during school hours, the authorized health care provider's written statement shall include:

1. Clear identification of the student (Education Code 49414.7, 49423, 49423.1; 5 CCR 602, 626)
2. The name of the medication (Education Code 49414.7, 49423, 49423.1; 5 CCR 602, 626)

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS
(continued)

3. The method, amount, and time schedules by which the medication is to be taken (Education Code 49414.7, 49423, 49423.1; 5 CCR 602, 626)
4. If a parent/guardian has requested that his/her child be allowed to self-administer medication, confirmation that the student is able to self-administer the medication (Education Code 49423, 49423.1; 5 CCR 602)

(cf. 5141.23 - Asthma Management)

(cf. 5141.27 - Food Allergies/Special Dietary Needs)

Note: Items #5-7 below may be revised to reflect district practice.

5. For medication that is to be administered on an as-needed basis, the specific symptoms that would necessitate administration of the medication, allowable frequency for administration, and indications for referral for medical evaluation
6. Possible side effects of the medication
7. Name, address, telephone number, and signature of the student's authorized health care provider

When authorizing a district employee to administer emergency antiseizure medication to a student, the authorized health care provider's written statement shall also include the following: (Education Code 49414.7; 5 CCR 626)

1. Detailed seizure symptoms, including frequency, type, or length of seizures that identify when the administration of the medication becomes necessary
2. Any potential adverse responses by the student and recommended mitigation actions, including when to call emergency services
3. A protocol for observing the student after a seizure, including, but not limited to, whether he/she should rest in the school office or return to his/her class and the length of time he/she should be under direct observation
4. A statement that following a seizure, a school administrator or other staff member shall contact the school nurse and the student's parent/guardian to continue the observation plan

District Responsibilities

Note: The following section should be modified to reflect district practice.
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ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS
(continued)

The school nurse or other designated school personnel shall:

1. Administer or assist in administering medications in accordance with the authorized health care provider's written statement
2. Accept delivery of medications from parents/guardians and count and record them upon receipt
3. Maintain a list of students needing medication during the school day, including those authorized to self-administer medications, and note on the list the type of medication and the times and dosage to be administered

Note: 5 CCR 601 specifies items that districts may, but are not required to, include in the medication log, as provided in item #4 below.

4. Maintain for each student a medication log which may:
 - a. Specify the student's name, medication, dose, method of administration, time of administration during the regular school day, date(s) on which the student is required to take the medication, and the authorized health care provider's name and contact information
 - b. Contain space for daily recording of the date, time, and amount of medication administered, and the signature of the individual administering the medication

Note: 5 CCR 601 specifies items that may be included in the medication record, as detailed below. In addition, 5 CCR 607 authorizes the district to establish policies regarding documentation of medication, including the maintenance of the medication record.

5. Maintain for each student a medication record which may include the authorized health care provider's written statement, the parent/guardian's written statement, the medication log, and any other written documentation related to the administration of medication to the student
6. Ensure that student confidentiality is appropriately maintained
7. Coordinate and, as appropriate, ensure the administration of medication during field trips and other school-related activities

(cf. 5125 - Student Records)

(cf. 5148.2 - Before/After School Programs)
(cf. 6145.2 - Athletic Competition)
(cf. 6153 - School-Sponsored Trips)

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS
(continued)

8. Report to a student's parent/guardian and the site administrator any refusal by the student to take his/her medication
9. Keep all medication to be administered by the district in a locked drawer or cabinet
10. As needed, communicate with a student's authorized health care provider and/or pharmacist regarding the medication and its effects
11. Counsel other designated school personnel regarding the possible effects of a medication on a student's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose

Note: 5 CCR 609 authorizes the district to establish policies regarding unused, discontinued, or outdated medication.

12. Ensure that any unused, discontinued, or outdated medication is returned to the student's parent/guardian at the end of the school year or, if the medication cannot be returned, dispose of it in accordance with state laws and local ordinances
13. Provide immediate medical assistance if needed and report to the site administrator, the student's parent/guardian, and, if necessary, the student's authorized health care provider any instance when a medication is not administered properly, including administration of the wrong medication or failure to administer the medication in accordance with authorized health care provider's written statement

Additional Requirements for Management of Epileptic Seizures

Note: Pursuant to Education Code 49414.7, when a district chooses to participate in a program to train nonmedical district employees who volunteer to provide emergency medical assistance to students suffering from epileptic seizures when licensed health care professionals are not available onsite, the district is required to satisfy specific requirements, including developing a district plan with certain components. The requirements of Education Code 49414.7 that are similar to the requirements for administration of other types of medication are addressed in previous sections. Other requirements that are unique to this program are reflected in the following section.
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In addition to applicable provisions in the sections above, the Superintendent or designee shall make arrangements for assisting students with epilepsy who may suffer a seizure at school. Such arrangements shall include the following: (Education Code 49414.7; 5 CCR 620-627)

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS
(continued)

1. Whenever a parent/guardian requests that a nonmedical district employee be trained to provide emergency medical assistance to his/her child, notification to the parent/guardian that the child may qualify for services or accommodations pursuant to 20 USC 1400-1482, the Individuals with Disabilities Education Act (IDEA), or 29 USC 794, Section 504 of the federal Rehabilitation Act of 1973 (Section 504).

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)
(cf. 6164.6 - Identification and Education Under Section 504)

The Superintendent or designee shall assist the parent/guardian to explore that option and shall encourage him/her to adopt the option if the student is determined to be eligible for such service or accommodation.

2. The creation of an individualized health plan, seizure action plan, or other appropriate health plan designed to acknowledge and prepare for the student's health care needs in school, if his/her parent/guardian refuses to have him/her assessed for services or accommodations under IDEA or Section 504.

(cf. 6159 - Individualized Education Program)

3. The distribution of an electronic notice to school staff no more than twice per school year, for each student whose parent/guardian has requested provision of emergency medical assistance pursuant to Education Code 49414.7. The notice shall be in bold print and, in accordance with Education Code 49414.7, shall contain a description of the request for a volunteer school employee, the training that such volunteer school employee will receive, the voluntary nature of the program, and the timelines for the volunteer school employee to rescind his/her offer.

If no employee volunteers to administer emergency antiseizure medication to a student, the Superintendent or designee shall again notify the student's parent/guardian of the option to have the student assessed for services and accommodations under IDEA or Section 504.

4. An assurance that any employee who volunteers to administer an emergency antiseizure medication shall receive from a licensed health care professional the training specified in 5 CCR 623 before administering such medication.

When a trained employee has not administered an emergency antiseizure medication to a student within two years after completing the training and a student who may need the administration of an emergency antiseizure medication is enrolled in the school, the employee shall be retrained in order to retain the ability to administer an emergency antiseizure medication.

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS
(continued)

5. An assurance that any training provided for district employees who volunteer to administer emergency antiseizure medication to students shall include, but is not limited to:
 - a. Recognition and treatment of different types of seizures
 - b. Administration of an emergency antiseizure medication
 - c. Basic emergency follow-up procedures, including, but not limited to, a requirement for the principal or designee to call the emergency 911 telephone number and to contact the student's parent/guardian, but not necessarily to transport the student to an emergency room
 - d. Techniques and procedures to ensure student privacy

(cf. 5022 - Student and Family Privacy Rights)

6. A process for notifying the credentialed school nurse, or the Superintendent or designee as applicable, whenever an employee administers an emergency antiseizure medication to a student at a school site.
7. Supervision of volunteer school employees by a licensed health care professional, in accordance with 5 CCR 627.

Center USD

Administrative Regulation

Administering Medication And Monitoring Health Conditions

AR 5141.21

Students

Definitions

Authorized health care provider means an individual who is licensed by the State of California to prescribe or order medication, including, but not limited to, a physician or physician assistant. (Education Code 49423; 5 CCR 601)

Other designated school personnel may include any individual employed by the district who has consented to administer the medication or otherwise assist the student and who may legally administer the medication to the student or assist the student in the administration of the medication. (5 CCR 601)

Medication may include not only a substance dispensed in the United States by prescription, but also a substance that does not require a prescription, such as over-the-counter remedies, nutritional supplements, and herbal remedies. (5 CCR 601)

Emergency medical assistance for a student suffering an epileptic seizure means the administration of an emergency antiseizure medication such as diazepam rectal gel and other emergency medications approved by the federal Food and Drug Administration for patients suffering from epileptic seizures. (Education Code 49414.7)

Notifications to Parents/Guardians

At the beginning of each school year, the Superintendent or designee shall notify parents/guardians of the options available to students who need to take prescribed medication during the school day and the rights and responsibilities of parents/guardians regarding those options. (Education Code 49480)

(cf. 5145.6 - Parental Notifications)

In addition, the Superintendent or designee shall inform the parents/guardians of any student on a continuing medication regimen for a nonepisodic condition of the following requirements: (Education Code 49480)

1. The parent/guardian is required to inform the school nurse or other designated employee of the medication being taken, the current dosage, and the name of the supervising physician.

2. With the parent/guardian's consent, the school nurse or other designated employee may communicate with the student's physician regarding the medication and its effects and may counsel school personnel regarding the possible effects of the medication on the student's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

Parent/Guardian Responsibilities

The responsibilities of the parent/guardian of any student who may need medication during the school day shall include, but are not limited to:

1. Each year, providing required parent/guardian and authorized health care provider written statements as described in the sections "Parent/Guardian Statement" and "Health Care Provider Statement" below. In addition, the parent/guardian shall provide a new authorized health care provider's statement if the medication, dosage, frequency of administration, or reason for administration changes. (Education Code 49414.5, 49414.7, 49423, 49423.1; 5 CCR 600)
2. If the student is on a continuing medication regimen for a nonepisodic condition, informing the school nurse or other designated certificated employee of the medication being taken, the current dosage, and the name of the supervising physician. (Education Code 49480)
3. If the student suffers from epilepsy, notifying the principal or designee whenever the student has had an emergency antiseizure medication administered to him/her within four hours before a school day. (Education Code 49414.7)
4. Providing medications in properly labeled, original containers along with the authorized health care provider's instructions. For prescribed or ordered medication, the container also shall bear the name and telephone number of the pharmacy, the student's identification, and the name and phone number of the authorized health care provider.

Parent/Guardian Statement

When district employees are to administer medication to a student, the parent/guardian's written statement shall:

1. Identify the student
2. Grant permission for an authorized district representative to communicate directly with the student's authorized health care provider and pharmacist, as may be necessary, regarding the authorized health care provider's written statement or any other questions that may arise with regard to the medication

3. Contain an acknowledgment that the parent/guardian understands how district employees will administer or otherwise assist the student in the administration of medication
4. Contain an acknowledgment that the parent/guardian understands his/her responsibilities to enable district employees to administer or otherwise assist the student in the administration of medication including, but not limited to, the parent/guardian's responsibility to provide a written statement from the authorized health care provider, to ensure that the medication is delivered to the school in a proper container by an individual legally authorized to be in possession of the medication, and to provide all necessary supplies and equipment
5. Contain an acknowledgment that the parent/guardian may terminate consent for such administration at any time

In addition to the requirements in items #1-5 above, if a parent/guardian has requested that his/her child be allowed to carry and self-administer prescription auto-injectable epinephrine or prescription inhaled asthma medication, the parent/guardian's written statement shall: (Education Code 49423, 49423.1)

1. Consent to the self-administration
2. Release the district and school personnel from civil liability if the student suffers an adverse reaction as a result of self-administering the medication

In addition to the requirements in items #1-5 above, if a parent/guardian wishes to designate an individual who is not an employee of the district to administer medication to his/her child, the parent/guardian's written statement shall clearly identify the individual and shall state:

1. The individual's willingness to accept the designation
2. That the individual is permitted to be on the school site
3. Any limitations on the individual's authority

Health Care Provider Statement

When district employees are to administer medication to a student or when a student is to be allowed to carry and self-administer prescription diabetes medication, auto-injectable epinephrine, or prescription inhaled asthma medication during school hours, the authorized health care provider's written statement shall include:

1. Clear identification of the student (Education Code 49414.7, 49423, 49423.1; 5 CCR 602)

2. The name of the medication (Education Code 49414.7, 49423, 49423.1; 5 CCR 602)
3. The method, amount, and time schedules by which the medication is to be taken (Education Code 49414.7, 49423, 49423.1; 5 CCR 602)
4. If a parent/guardian has requested that his/her child be allowed to self-administer medication, confirmation that the student is able to self-administer the medication (Education Code 49423, 49423.1; 5 CCR 602)

(cf. 5141.23 - Asthma Management)

(cf. 5141.27 - Food Allergies/Special Dietary Needs)

5. For medication that is to be administered on an as-needed basis, the specific symptoms that would necessitate administration of the medication, allowable frequency for administration, and indications for referral for medical evaluation
6. Possible side effects of the medication
7. Name, address, telephone number, and signature of the student's authorized health care provider

When authorizing a district employee to administer emergency antiseizure medication to a student, the authorized health care provider's written statement shall also include the following: (Education Code 49414.7)

1. Detailed seizure symptoms, including frequency, type, or length of seizures that identify when the administration of the medication becomes necessary
2. A protocol for observing the student after a seizure, including, but not limited to, whether he/she should rest in the school office or return to his/her class, the length of time for direct observation, and a requirement to contact the school nurse and the student's parent/guardian to continue the observation plan

District Responsibilities

The school nurse or other designated school personnel shall:

1. Administer or assist in administering medications in accordance with the authorized health care provider's written statement
2. Accept delivery of medications from parents/guardians and count and record them upon receipt
3. Maintain a list of students needing medication during the school day, including those authorized to self-administer medications, and note on the list the type of medication and the times and dosage to be administered

4. **Maintain a medication log which may:**
 - a. **Specify the student's name, medication, dose, method of administration, time of administration during the regular school day, date(s) on which the student is required to take the medication, and the authorized health care provider's name and contact information**
 - b. **Contain space for daily recording of the date, time, and amount of medication administered, and the signature of the individual administering the medication**
5. **Maintain a medication record which may include the authorized health care provider's written statement, the parent/guardian's written statement, the medication log, and any other written documentation related to the administration of medication to the student**
6. **Ensure that student confidentiality is appropriately maintained**

(cf. 5125 - Student Records)
7. **Coordinate the administration of medication during field trips and after-school activities**

(cf. 5148.2 - Before/After School Programs)
(cf. 6145.2 - Athletic Competition)
(cf. 6153 - School-Sponsored Trips)
8. **Report to the parent/guardian and the site administrator any refusal by the student to take his/her medication**
9. **Keep all medication to be administered by the district in a locked drawer or cabinet**
10. **As needed, communicate with the authorized health care provider and pharmacist regarding the medication and its effects**
11. **Counsel other designated school personnel regarding the possible effects of the medication on the student's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose**
12. **Ensure that unused, discontinued, or outdated medication is returned to the student's parent/guardian at the end of the school year or, if the medication cannot be returned, dispose of it in accordance with state laws and local ordinances**
13. **Provide immediate medical assistance, if needed, and report to the site administrator and parent/guardian instances when the medication is not**

administered properly, including administration of the wrong medication or failure to administer the medication in accordance with authorized health care provider's written statement

Upon receiving such notification, the site administrator may notify the student's authorized health care provider and shall document the error in the medication log.

Additional Requirements for Management of Epileptic Seizures

In addition to other applicable provisions in preceding sections, the Superintendent or designee shall make arrangements for assisting students with epilepsy who may suffer a seizure at school. Such arrangements shall include the following: (Education Code 49414.7)

1. The notification of any parent/guardian who requests that a nonmedical district employee be trained to provide emergency medical assistance to his/her child that the child may qualify for services or accommodations under a Section 504 plan or an individualized education program (IEP).

The Superintendent or designee shall assist the parent/guardian to explore that option and shall encourage him/her to adopt the option if the student is determined to be eligible for such service or accommodation.

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education Under Section 504)

2. The creation of an individualized health plan, seizure action plan, or other appropriate health plan designed to acknowledge and prepare for the child's health care needs in school, if a parent/guardian refuses to have his/her child assessed for services or accommodations under the Section 504 plan or an IEP.
3. The distribution of an electronic notice to school staff, no more than twice per school year, for each student whose parent/guardian has requested provision of emergency medical assistance pursuant to Education Code 49414.7. The notice shall be in bold print and, in accordance with Education Code 49414.7, shall contain a description of the volunteer request, the training that the volunteer will receive, the voluntary nature of the program, and the timelines for the volunteer to rescind his/her offer.

If no employee volunteers to administer emergency antiseizure medication to a student, the Superintendent or designee shall renotify the student's parent/guardian of the option to be assessed for services and accommodations under Section 504 and the federal Individuals with Disabilities Education Act.

4. An assurance that any employee who volunteers to administer an emergency antiseizure medication receives training from a licensed health care professional

before administering such medication. When a trained employee has not administered an emergency antiseizure medication to a student within two years after completing the training, he/she shall attend a new training program to retain the ability to administer an emergency antiseizure medication.

5. An assurance that any training provided for district employees who volunteer to administer emergency antiseizure medications to students includes, but is not limited to:
 - a. Recognition and treatment of different types of seizures
 - b. Administration of an emergency antiseizure medication
 - c. Basic emergency follow-up procedures, including, but not limited to, a requirement for the principal or designee to call the emergency 911 telephone number and to contact the student's parent/guardian, but not necessarily to transport the student to an emergency room
 - d. Techniques and procedures to ensure student privacy

(cf. 5022 - Student and Family Privacy Rights)

6. A process for notifying the credentialed school nurse, or the Superintendent or designee as applicable, whenever an employee administers an emergency antiseizure medication to a student at a school site.

MARRIED/PREGNANT/PARENTING STUDENTS

Note: The following optional policy may be revised to reflect district practice. AB 97 (Ch. 47, Statutes of 2013) redirected funding for the California School Age Families Education (Cal-SAFE) program (Education Code 54740-54749) into the local control funding formula, thereby eliminating program requirements for Cal-SAFE.

The Governing Board recognizes that early marriage, pregnancy, or parenting may disrupt a student's education and increase the chance of a student dropping out of school. The Board therefore desires to support married, pregnant, and parenting students to continue their education, attain strong academic and parenting skills, and promote the healthy development of their children.

(cf. 5113.1 - Chronic Absence and Truancy)

(cf. 5147 - Dropout Prevention)

(cf. 5149 - At-Risk Students)

(cf. 6011 - Academic Standards)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.11 - Alternative Credits Toward Graduation)

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

(cf. 6164.5 - Student Success Teams)

The district shall not discriminate against any student on the basis of the student's marital status, pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery. (Education Code 230; 20 USC 1681-1688)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5127 - Graduation Ceremonies and Activities)

Note: Pursuant to 34 CFR 106.40, the district cannot require a student to take a course or participate in special programs or schools for pregnant and parenting students; student participation must be voluntary and such programs or schools must be comparable to programs and schools offered to other students. 5 CCR 4950 requires "equal" educational programs, activities, and courses.

According to the U.S. Department of Education (USDOE) pamphlet Supporting the Academic Success of Pregnant and Parenting Students under Title IX of the Education Amendments of 1972, an alternative program need not offer identical courses to the regular school program in order to be considered "comparable." However, the program cannot provide only vocational courses with no opportunity for advanced academic or college preparatory courses. USDOE recommends that districts provide clear information about what courses are available, how credits are transferred between the regular program and alternative program, and how the student can meet graduation requirements.

Any education program or activity, including any class or extracurricular activity, that is offered separately to such students shall be comparable to that offered to other district students. A student's participation in such programs shall be voluntary. (34 CFR 106.40)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6145 - Extracurricular and Cocurricular Activities)

MARRIED/PREGNANT/PARENTING STUDENTS (continued)

Any complaint of discrimination on the basis of pregnancy or marital or parental status shall be addressed through the district's uniform complaint procedures in accordance with 5 CCR 4600-4687 and BP/AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

Note: Pursuant to Family Code 7002, a married student under the age of 18 years is an emancipated minor and therefore has the same rights as a student who is an adult. Examples of such rights include, but are not limited to, the right to provide verification of his/her absences (see AR 5113 - Absences and Excuses), obtain absolute access to his/her student records (see AR 5125 - Student Records), and accept employment without a work permit (see AR 5113.2 - Work Permits).

For school-related purposes, a married student under the age of 18 years shall have all the rights and privileges of students who are 18 years old, even if the marriage has been dissolved. (Family Code 7002)

The Superintendent or designee shall periodically report to the Board regarding the effectiveness of district strategies to support married, pregnant, and parenting students, which may include data on participation rates in district programs and services, academic achievement, school attendance, graduation rate, and/or student feedback on district programs and services.

(cf. 0500 - Accountability)

(cf. 6162.5 - Student Assessment)

Pregnant and Parenting Students

Pregnant and parenting students shall retain the right to participate in any comprehensive school or educational alternative program. The classroom setting shall be the preferred instructional strategy unless an alternative is necessary to meet the needs of the student and/or his/her child.

(cf. 6158 - Independent Study)

(cf. 6181 - Alternative Schools/Programs of Choice)

(cf. 6184 - Continuation Education)

(cf. 6200 - Adult Education)

Note: The following optional paragraphs may be revised to reflect district practice. According to the USDOE pamphlet Supporting the Academic Success of Pregnant and Parenting Students under Title IX of the Education Amendments of 1972, when necessary to ensure a pregnant student's access to the educational program, the district must make adjustments to the regular program that are reasonable and responsive to the student's temporary pregnancy status. Examples in the USDOE pamphlet include providing a larger desk,

MARRIED/PREGNANT/PARENTING STUDENTS (continued)

allowing frequent trips to the restroom, or permitting temporary access to elevators as necessary. The school also must provide any services to pregnant students that it provides to other students with temporary medical conditions, such as at-home instruction or tutoring for students who miss school because of such medical conditions. The USDOE publication lists additional programs and strategies that, although not required by federal law, may assist in addressing the needs of pregnant and parenting students.

When necessary, the district shall provide reasonable accommodations to pregnant and parenting students to enable them to access the educational program. A pregnant student shall have access to any services available to other students with temporary disabilities or medical conditions. A lactating student shall have access to a private location, other than a restroom, to breastfeed or express milk for her infant child.

(cf. 6183 - Home and Hospital Instruction)

Note: The following optional paragraph is for use by districts that require any student with a physical or emotional condition requiring a physician's care to provide the physician's certification that the student is able to participate in an educational program or extracurricular activity. Pursuant to 34 CFR 106.40, a physician's certification cannot be required for participation of a student based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery unless the district imposes the same requirement on students with other medical conditions or "temporary disabilities." Thus, the district cannot require a pregnant student to provide a physician's note to participate in physical education classes unless required of all students with temporary medical conditions, but a pregnant student who cannot accomplish the requirements of the regular physical education curriculum may be offered an alternative physical education curriculum.

A student may be required, based on her pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery, to obtain certification from a physician indicating that she is physically and emotionally able to participate in an educational program or activity, if other students with physical or emotional conditions or temporary disabilities are required by the district to provide such certification. (34 CFR 106.40)

Note: The California Supreme Court (American Academy of Pediatrics et al v. Lungren et al) has clarified that students do not need parent/guardian consent before receiving confidential medical services. The Attorney General reached the same conclusion in 87 Ops.Cal.Atty.Gen. 168 (2004). See BP 5113 - Absences and Excuses.

Pregnant or parenting students may be excused for absences related to confidential medical appointments in accordance with BP/AR 5113 - Absences and Excuses.

(cf. 5113 - Absences and Excuses)

The Superintendent or designee shall grant a student a leave of absence due to pregnancy, childbirth, false pregnancy, termination of pregnancy, and related recovery for as long as it is deemed medically necessary by her physician. At the conclusion of the leave, the student shall be reinstated to the status she held when the leave began. (34 CFR 106.40)

MARRIED/PREGNANT/PARENTING STUDENTS (continued)

(cf. 5112.3 - Student Leave of Absence)

A pregnant or parenting student also may request exemption from attendance because of a related physical or mental condition or because of personal services that must be rendered to a dependent. (Education Code 48410)

(cf. 5112.1 - Exemptions from Attendance)

Legal Reference:

EDUCATION CODE

230 Sex discrimination

8200-8498 Child Care and Development Services Act

48205 Excused absences

48220 Compulsory education requirement

48410 Persons exempted from continuation classes

49553 Nutrition supplements for pregnant/lactating students

51220.5 Parenting skills and education

51745 Independent study

52610.5 Enrollment of pregnant and parenting students in adult education

54740-54749 Cal-SAFE program for pregnant/parenting students and their children

Legal Reference continued: (see next page)

MARRIED/PREGNANT/PARENTING STUDENTS (continued)

Legal Reference: (continued)

FAMILY CODE

7002 Description of emancipated minor

HEALTH AND SAFETY CODE

104460 Tobacco prevention services for pregnant and parenting students

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures

4950 Nondiscrimination, marital and parental status

CODE OF REGULATIONS, TITLE 22

101151-101239.2 General licensing requirements for child care centers

101351-101439.1 Infant care centers

UNITED STATES CODE, TITLE 20

1681-1688 Title IX, Education Act Amendments

UNITED STATES CODE, TITLE 42

1786 Special supplemental nutrition program for women, infants, and children

CODE OF FEDERAL REGULATIONS, TITLE 7

246.1-246.28 Special supplemental nutrition program for women, infants, and children

CODE OF FEDERAL REGULATIONS, TITLE 34

106.40 Marital or parental status

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 168 (2004)

COURT DECISIONS

American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Management Resources:

CALIFORNIA WOMEN'S LAW CENTER PUBLICATIONS

Educational Rights of Pregnant and Parenting Teens: Title IX and California State Law Requirements

The Civil Rights of Pregnant and Parenting Teens in California Schools, 2002

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Supporting the Academic Success of Pregnant and Parenting Students under Title IX of the Education Amendments of 1972, rev. June 2013

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Women's Law Center: <http://www.cwlc.org>

U.S. Department of Agriculture, Women, Infants, and Children Program: <http://www.fns.usda.gov/wic>

U.S. Department of Education: <http://www.ed.gov>

Center USD

Board Policy

Married/Pregnant/Parenting Students

BP 5146

Students

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants district flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-2009 through 2012-2013 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

The Governing Board recognizes that early marriage, pregnancy or parenting may disrupt a student's education and increase the chance of a student dropping out of school. The Board therefore desires to provide instruction and services designed to assist in pregnancy prevention. The Board also desires to support male and female expectant and parenting students to attain strong academic and parenting skills and to promote the healthy development of their children.

- (cf. 5147 - Dropout Prevention)
- (cf. 5149 - At-Risk Students)
- (cf. 6011 - Academic Standards)
- (cf. 6146.1 - High School Graduation Requirements)
- (cf. 6146.11 - Alternative Credits Toward Graduation)
- (cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

Married, expectant and parenting students shall have the same educational and extracurricular opportunities as all students. Participation in special programs or schools shall be voluntary.

- (cf. 0410 - Nondiscrimination in District Programs and Activities)
- (cf. 5127 - Graduation Ceremonies and Activities)
- (cf. 6145 - Extracurricular and Cocurricular Activities)

For school-related purposes, married students under the age of 18 are emancipated minors and have all the rights and privileges of students who are 18, even if the marriage has been dissolved. (Family Code 7002)

Pregnancy Prevention Program

The Superintendent or designee shall ensure that age-appropriate, culturally sensitive and community-sensitive instruction and services are available to assist in the prevention of pregnancy among minors. The district's program shall be based on strategies that have proven effective in delaying the onset of sexual activity and reducing the incidence of pregnancy among school-age youth. Instruction shall be consistent with the district's family life/sex education curriculum.

(cf. 5141.25 - Availability of Condoms)
(cf. 6142.1 - Family Life/Sex Education)
(cf. 6142.8 - Comprehensive Health Education)
(cf. 6143 - Courses of Study)

Legal Reference:

EDUCATION CODE

2551.3 Determination of state aid for pregnant minors program
17293 School facilities for pregnant/parenting teen programs
48220 Compulsory education requirement
48410 Persons exempted from continuation classes
49553 Nutrition supplements for pregnant/lactating students
49558 Confidentiality of applications and records for free or reduced price meals
51220.5 Parenting skills and education
51745 Independent study
52610.5 Enrollment of pregnant and parenting students in adult education
54740-54749.5 California School Age Families Education Program (Cal-SAFE)

FAMILY CODE

7002 Description of emancipated minor
7050 Purposes for which emancipated minor considered an adult

HEALTH AND SAFETY CODE

124175-124200 Adolescent and Family Life Act

UNITED STATES CODE, TITLE 20

1681-1688 Title IX, Education Act Amendments

CODE OF FEDERAL REGULATIONS, TITLE 34

106.40 Marital or parental status

Management Resources:

CDE PUBLICATIONS

Pregnant and Parenting Students: A Report to the Legislature, April 1996

SBE POLICIES

Policy statement on adolescent pregnancy and parenting, July 9, 1993

WEB SITES

CDE: <http://www.cde.ca.gov>

California Department of Public Health: <http://www.cdph.ca.gov>

Department of Social Services: <http://www.dss.ca.gov>

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: June 18, 2003 Antelope, California

Delete

Center USD

Administrative Regulation

Married Pregnant Parenting Students

AR 5146
Students

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

The Superintendent or designee may grant a student a leave of absence due to pregnancy, childbirth or abortion for as long as it is deemed medically necessary. At the conclusion of the leave, the student shall be reinstated to the status she held when the leave began. (34 CFR 106.40)

(cf. 5112.3 - Student Leave of Absence)

A pregnant or parenting student also may request exemption from attendance because of a physical or mental condition or because of personal services that must be rendered to a dependent. (Education Code 48410)

(cf. 5112.1 - Exemptions from Attendance)

Regulation CENTER UNIFIED SCHOOL DISTRICT
approved: June 18, 2003 Antelope, California

VISUAL AND PERFORMING ARTS EDUCATION

Note: The following **optional** policy may be revised to reflect district practice. State law requires that visual and performing arts be included in the course of study offered in grades 1-6 (Education Code 51210) and grades 7-12 (Education Code 51220); see AR 6143 - Courses of Study. In addition, Education Code 51225.3 requires completion of one course in visual or performing arts, foreign language (including American Sign Language), or career technical education for high school graduation; see BP 6146.1 - High School Graduation Requirements.

AB 97 (Ch. 47, Statutes of 2013) redirected funding for arts and music block grants (established through uncodified SB 77, Ch. 171, Statutes of 2007) into the local control funding formula, thereby eliminating this separate source of funding for hiring of additional staff; purchase of new materials, books, supplies, and equipment; and/or staff development opportunities.

The Governing Board believes that visual and performing arts are essential to a well-rounded educational program and should be an integral part of the course of study offered to students at all grade levels. The district's arts education program shall provide opportunities for creation, performance, and appreciation of the arts.

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

Note: The State Board of Education (SBE) has adopted content standards for visual and performing arts, including standards for dance, music, theatre, and visual arts at each grade level for grades K-8 and as a cluster for grades 9-12. Items #1-5 below reflect the major strands of the state content standards. Also see the SBE-adopted Visual and Performing Arts Framework for California Public Schools, Kindergarten Through Grade Twelve for further information about the development of standards-aligned curriculum and instruction.

The Board shall adopt academic standards for dance, music, theatre, and visual arts that describe the skills, knowledge, and abilities that students shall be expected to possess at each grade level. The district's standards shall meet or exceed state standards for each of these disciplines.

(cf. 6011 - Academic Standards)

The Superintendent or designee shall develop a sequential curriculum for dance, music, theatre, and visual arts which is consistent with the state curriculum framework and includes the following strands:

1. Artistic perception: processing, analyzing, and responding to sensory information through the use of language and skills unique to each arts discipline
2. Creative expression: composing, arranging, and performing a work and using a variety of means to communicate meaning and intent in one's own original works
3. Historical and cultural context: understanding the historical contributions and cultural dimensions of an arts discipline

VISUAL AND PERFORMING ARTS EDUCATION (continued)

4. Aesthetic valuing: analyzing and critically assessing works of dance, music, theatre, and visual arts
5. Connections, relationships, and applications: connecting, comparing, and applying what is learned in one arts discipline to learning in the other arts, other subject areas, and careers

(cf. 6141 - Curriculum Development and Evaluation)

Note: Pursuant to Education Code 60200, the SBE adopts basic instructional materials for use in grades K-8, including materials for visual and performing arts; see BP/AR 6161.1 - Selection and Evaluation of Instructional Materials. Education Code 60210 authorizes the Governing Board to select materials that have not been approved by the SBE provided that the materials are aligned with state academic content standards and the majority of participants in the review process are teachers assigned to the subject area or grade level for which the materials will be used.

For grades 9-12, Education Code 60400 and 60411 authorize the Board to select district instructional materials that meet criteria specified in law.

The Board shall adopt standards-based instructional materials for visual and performing arts in accordance with applicable law, Board policy, and administrative regulation, which may incorporate a variety of media and technologies.

(cf. 0400 - District Technology Plan)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)
(cf. 6161.11 - Supplementary Instructional Materials)
(cf. 6161.3 - Toxic Art Materials)
(cf. 6162.6 - Use of Copyrighted Materials)
(cf. 6163.1 - Library Media Centers)

Note: Education Code 99200-99205 establish The California Arts Project (TCAP), a statewide professional development project in the visual and performing arts. Professional development resources also may be located through the California Dance Education Association, the California Association for Music Education, the California Educational Theatre Association, and the California Art Education Association.

As appropriate, the Superintendent or designee shall provide a standards-based professional development program designed to increase teachers' knowledge of and ability to teach the arts and to implement adopted instructional materials.

(cf. 4131 - Staff Development)

The Superintendent or designee shall encourage the integration of community arts resources into the educational program. Such resources may include opportunities for students to attend musical and theatrical performances, observe the works of accomplished artists, and

VISUAL AND PERFORMING ARTS EDUCATION (continued)

work directly with artists-in-residence and volunteers. In addition, the Superintendent or designee may collaborate with community organizations to share resources and seek grant opportunities.

(cf. 1230 - School-Connected Organizations)

(cf. 1240 - Volunteer Assistance)

(cf. 1260 - Educational Foundation)

(cf. 1700 - Relations between Private Industry and the Schools)

(cf. 3290 - Gifts, Grants and Bequests)

(cf. 6020 - Parent Involvement)

(cf. 6153 - School-Sponsored Trips)

The Superintendent or designee shall regularly evaluate the implementation of arts education at each grade level and report to the Board regarding its effectiveness in enabling students to meet academic standards.

(cf. 0500 - Accountability)

(cf. 6162.5 - Student Assessment)

Legal Reference: (see next page)

VISUAL AND PERFORMING ARTS EDUCATION (continued)

Legal Reference:

EDUCATION CODE

8950-8957 *California summer school of the arts*
32060-32066 *Toxic art supplies*
35330-35332 *Field trips*
51210 *Course of study, grades 1-6*
51220 *Course of study, grades 7-12*
51225.3 *Graduation requirements*
58800-58805 *Specialized secondary programs*
60200-60210 *Instructional materials, elementary schools*
60400-60411 *Instructional materials, high schools*
99200-99206 *Subject matter projects*

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Visual and Performing Arts Framework for California Public Schools: Kindergarten through Grade Twelve, 2004

Visual and Performing Arts Content Standards, January 2001

Arts Education Program Toolkit: A Visual and Performing Arts Program Assessment Process, 2001

WEB SITES:

CSBA: <http://www.csba.org>

Arts Education Partnership: <http://aep-arts.org>

California Alliance for Arts Education: <http://www.artsed411.org>

California Arts Council: <http://www.cac.ca.gov>

California Art Education Association: <http://www.caea-arteducation.org>

California Dance Education Association: <http://www.cdeadance.org>

California Department of Education, Visual and Performing Arts: <http://www.cde.ca.gov/ci/vp>

California Educational Theatre Association: <http://www.cetoweb.org>

California Music Educators Association: <http://www.calmusiced.com>

The California Arts Project: <http://csmp.ucop.edu/tcap>

Center USD

Board Policy

Visual And Performing Arts Education

BP 6142.6

Instruction

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

The Governing Board believes that visual and performing arts are essential to a well-rounded educational program and should be an integral part of the course of study offered to students at all grade levels. The district's arts education program shall provide opportunities for appreciation, creation, and performance of the arts.

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

The Board shall adopt academic standards for dance, music, theatre, and visual arts that describe the skills, knowledge, and abilities that students shall be expected to possess at each grade level. The district's standards shall meet or exceed state content standards for each of these disciplines.

(cf. 6011 - Academic Standards)

The Superintendent or designee shall develop a sequential curriculum for dance, music, theatre, and visual arts which is consistent with the state curriculum framework and includes the following strands:

1. Artistic perception: processing, analyzing, and responding to sensory information through the use of language and skills unique to each arts discipline
2. Creative expression: composing, arranging, and performing a work and using a variety of means to communicate meaning and intent in one's own original works
3. Historical and cultural context: understanding the historical contributions and cultural dimensions of an arts discipline

4. Aesthetic valuing: analyzing and critically assessing works of dance, music, theatre, and visual arts

5. Connections, relations, and applications: connecting, comparing, and applying what is learned in one arts discipline to learning in the other arts, other subject areas, and careers

(cf. 6141 - Curriculum Development and Evaluation)

The Board shall adopt standards-based instructional materials for visual and performing arts in accordance with applicable law, Board policy, and administrative regulation. In addition, the Board encourages teachers to incorporate a variety of media and technologies into lessons, presentations, and explorations in each of the arts disciplines.

(cf. 0400 - District Technology Plan)

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 6161 - Equipment, Books and Materials)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6161.3 - Toxic Art Materials)

(cf. 6162.6 - Use of Copyrighted Materials)

(cf. 6163.1 - Library Media Centers)

The Superintendent or designee shall provide a standards-based professional development program designed to increase teachers' knowledge of and ability to teach the arts and to implement adopted instructional materials.

(cf. 4131 - Staff Development)

The Superintendent or designee shall encourage, as a supplement to teacher instruction, the integration of community arts resources into the educational program. Such resources may include opportunities for students to attend musical and theatrical performances, observe the works of accomplished artists, and work directly with artists-in-residence and volunteers. In addition, the Superintendent or designee may collaborate with community organizations to share resources and seek grant opportunities.

(cf. 1230 - School-Connected Organizations)

(cf. 1240 - Volunteer Assistance)

(cf. 1260 - Educational Foundation)

(cf. 1700 - Relations between Private Industry and the Schools)

(cf. 3290 - Gifts, Grants and Bequests)

(cf. 6020 - Parent Involvement)

(cf. 6153 - School-Sponsored Trips)

The Superintendent or designee shall regularly evaluate and report to the Board regarding the implementation of arts education at each grade level and program effectiveness in

enabling students to meet academic standards.

(cf. 0500 - Accountability)

Arts and Music Block Grants

Any state funding received through arts and music block grants shall be used only for hiring additional staff, purchasing new materials, books, supplies, and equipment, and/or implementing or increasing staff development opportunities as needed to support standards-aligned arts and music instruction. (SB 77, Item 6110-265-0001, Statutes of 2007)

The Board shall distribute block grant funds to all district schools on the basis of an equal amount per student or the minimum school site allocation specified in the state budget, whichever is greatest. (SB 77, Item 6110-265-0001, Statutes of 2007)

However, the Board may allocate block grant funds for districtwide expenditures that support program purposes on behalf of all district schools. If the Board elects to do so, it shall adopt a resolution at a public meeting which specifies how the funds will be allocated among schools and for districtwide purposes and the reasons for those allocations. Prior to the public meeting, the Board shall inform school site councils, schoolwide advisory groups, or school support groups, as applicable, of the content of the proposed resolution and of the time and location where the resolution is proposed to be adopted. (SB 77, Item 6110-265-0001, Statutes of 2007)

(cf. 1220 - Citizen Advisory Committees)

(cf. 9320 - Meetings and Notices)

Legal Reference:

EDUCATION CODE

8810-8819.5 Local Arts Education Partnership Program

8820-8830 Arts Work Visual and Performing Arts Educational Program

8950-8957 California summer school of the arts

32060-32066 Toxic art supplies

35330 Field trips

51210 Course of study, grades 1-6

51220 Course of study, grades 7-12

51225.3 Graduation requirements

58800-58805 Specialized secondary programs

60200-60206 Instructional materials, elementary schools

60400-60411 Instructional materials, high schools

99200-99206 Subject matter projects

UNCODIFIED STATUTE

SB 77, Ch. 171, Statutes of 2007, Item 6110-265-0001 Arts and music block grant

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Leadership: Curriculum Development, 1996

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Visual and Performing Arts Framework for California Public Schools: Kindergarten through Grade 12, 2004

Visual and Performing Arts Content Standards, January 2001

Arts Education Program Toolkit: A Visual and Performing Arts Program Assessment Process, 2001

WEB SITES:

CSBA: <http://www.csba.org>

Arts Education Partnership: <http://aep-arts.org>

California Alliance for Arts Education: <http://www.artsed411.org>

California Arts Council: <http://www.cac.ca.gov>

California Art Education Association: <http://www.caea-arteducation.org>

California Association for Music Education: <http://www.calmusiced.com>

California Dance Education Association: <http://www.cdeadance.org>

California Department of Education, Visual and Performing Arts:

<http://www.cde.ca.gov/ci/vp>

California Educational Theatre Association: http://www.cetoweb.org/ceta_pages

The California Arts Project: <http://csmp.ucop.edu/tcap>

Policy CENTER UNIFIED SCHOOL DISTRICT

adopted: February 20, 2008 Antelope, California

READING/LANGUAGE ARTS INSTRUCTION

The Governing Board recognizes that reading and other language arts constitute the basic foundation for learning in other areas of study. The Board desires to offer a comprehensive, balanced reading/language arts program that ensures all students have the skills necessary to read fluently and for meaning and develops students' appreciation for literature. The program shall integrate reading and oral and written language arts activities in order to build effective communication skills.

(cf. 6143 - Courses of Study)

Note: In August 2010, the State Board of Education (SBE) adopted the Common Core State Standards pursuant to Education Code 60605.8, consisting of a set of national standards in English language arts and mathematics and additional standards added by the state. These standards are available on the California Department of Education's (CDE) web site. State curriculum frameworks, instructional materials adoptions, and assessments will be aligned to these standards, which all California schools are expected to implement in the 2014-15 school year. For further information about the standards and recommendations for implementation, see CSBA's Governing to the Core series of governance briefs.

For each grade level, the Board shall adopt academic standards that meet or exceed Common Core State Standards in the following strands:

1. Reading: Foundational skills, text complexity and analysis, and the growth of comprehension
2. Writing: Text types, responding to reading, production and distribution of writings, and research
3. Speaking and listening: Oral language development, comprehension, flexible communication, and collaboration
4. Language: Conventions, effective use, knowledge of language, and vocabulary

(cf. 6011 - Academic Standards)

Note: As a condition of receiving funds for instructional materials from any state source, Education Code 60119 requires the Board to annually hold a public hearing to determine whether each student in the district has sufficient standards-aligned textbooks or instructional materials in English/language arts and other specified subjects to use in class and to take home. For a definition of "sufficiency" for this purpose and a sample Board resolution, see BP/E 6161.1 - Selection and Evaluation of Instructional Materials.

The Superintendent or designee shall ensure that the district's reading/language arts program offers sufficient access to standards-aligned textbooks and other instructional materials. The program shall provide instructional materials of varying levels of difficulty, including fiction and nonfiction works, so that students are continually reading at an appropriate level. In addition, technology should be available to support all areas of literacy.

READING/LANGUAGE ARTS INSTRUCTION (continued)

(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)
(cf. 6161.11 - Supplementary Instructional Materials)
(cf. 6163.1 - Library Media Centers)

Note: AB 97 (Ch. 47, Statutes of 2013) redirected funding for the Pupil Retention Block Grant (Education Code 41505-41508), which allowed program funds to be used to provide a supplementary, intensive reading program for grades K-4, into the local control funding formula. At their discretion, districts may design a supplemental instructional program to meet the purposes of that program or other goals for reading performance.

Teachers are expected to use a variety of instructional strategies to accommodate the needs of beginning readers and the varying abilities of more advanced readers. The program shall provide ongoing diagnosis of students' skills and, as needed, may provide supplementary instruction during the school day and/or outside the regular school session to assist students who are experiencing difficulty learning to read.

(cf. 5148.2 - Before/After School Programs)
(cf. 6174 - Education for English Language Learners)
(cf. 6176 - Weekend/Saturday Classes)
(cf. 6177 - Summer Learning Programs)
(cf. 6179 - Supplemental Instruction)

Note: AB 97 (Ch. 47, Statutes of 2013) redirected funding for the Professional Development Block Grant (Education Code 41530-41532) and the Mathematics and Reading Professional Development Program (Education Code 99230-99242) into the local control funding formula. At their discretion, districts may provide professional development opportunities to meet the purposes of those programs or other local needs.

The Superintendent or designee shall make available professional development opportunities that are designed to provide instructional staff with knowledge about how students develop language skills, the ability to analyze students' literacy levels, and mastery of a variety of instructional strategies and materials.

(cf. 4131 - Staff Development)
(cf. 4222 - Teacher Aides/Paraprofessionals)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

The Superintendent or designee shall provide the Board with data from state and district reading assessments and program evaluations to enable the Board to monitor program effectiveness.

(cf. 0500 - Accountability)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - State Academic Achievement Tests)
(cf. 6162.52 - High School Exit Examination)

READING/LANGUAGE ARTS INSTRUCTION (continued)

(cf. 6190 - Evaluation of the Instructional Program)

Legal Reference:

EDUCATION CODE

41505-41508 Pupil Retention Block Grant
41530-41532 Professional Development Block Grant
44735 Teaching as a Priority Block Grant
44755-44757.5 Teacher Reading Instruction Development Program, K-3
51210 Areas of study, grades 1-6
51220 Areas of study, grades 7-12
60119 Sufficiency of textbooks and instructional materials
60200.4 Fundamental skills
60207 Curriculum frameworks
60350-60352 Core reading program instructional materials
60605 State-adopted content and performance standards in core curricular areas
60605.8 Common Core standards
99220-99221 California Reading Professional Development Institutes
99230-99242 Mathematics and Reading Professional Development Program (AB 466 trainings)
CODE OF REGULATIONS, TITLE 5
9535 Purchase of nonadopted core reading program instructional materials
11980-11985 Mathematics and Reading Professional Development Program (AB 466 trainings)
11991-11991.2 Reading First achievement index
UNITED STATES CODE, TITLE 20
6381-6381k Even Start Family Literacy Program
6383 Improving literacy through school libraries

Management Resources:

CSBA PUBLICATIONS

Governing to the Core, Governance Briefs

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Common Core State Standards: English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects, March 2013

Common Core State Standards for English Language Arts, August 2010

English Language Arts/English Language Development Framework for California Public Schools: Kindergarten Through Grade Twelve

Recommended Literature: Kindergarten Through Grade Twelve

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Reading/Language Arts: <http://www.cde.ca.gov/ci/rl>

Center USD

Board Policy

Reading/Language Arts Instruction

BP 6142.91

Instruction

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

The Governing Board recognizes that reading and other language arts constitute the basic foundation for learning in other areas of study. Students should develop an appreciation for literature and for reading as a means to acquire knowledge. They also should develop oral and written language skills that enable them to effectively communicate with others.

(cf. 0200 - Goals for the School District)

(cf. 6143 - Courses of Study)

The Board desires to offer a comprehensive, balanced reading/language arts program that ensures all students have the skills necessary to read fluently and for meaning. The program shall integrate reading, writing, speaking, and listening activities in order to build effective communication skills.

For each grade level, the Board shall adopt academic standards in reading, speaking, and writing, including spelling and grammar, that meet or exceed state standards. The district's program also shall be aligned with the state framework for reading/language arts instruction.

(cf. 6011 - Academic Standards)

Teachers are encouraged to use a variety of instructional strategies to accommodate the needs of beginning readers and the varying abilities of more advanced readers.

The Superintendent or designee shall provide professional development opportunities that are designed to provide instructional staff with knowledge about how students develop language skills, the ability to analyze students' developing literacy, and the ability to draw from a variety of instructional strategies and materials.

(cf. 4131 - Staff Development)
(cf. 4222 - Teacher Aides/Paraprofessionals)
(cf. 4231 - Staff Development)

The Superintendent or designee shall ensure that the district's reading/language arts program offers sufficient access to textbooks and other instructional materials of varying levels of difficulty, including fiction and nonfiction works, so that students are continually reading at an appropriate level. In addition, technology should be available to support all areas of literacy.

(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)
(cf. 6161.11 - Supplementary Instructional Materials)
(cf. 6163.1 - Library Media Centers)

The Superintendent or designee shall regularly provide the Board with data from state and district reading assessments and program evaluations to enable the Board to monitor program effectiveness.

(cf. 0500 - Accountability)
(cf. 6000 - Concepts and Roles)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - Standardized Testing and Reporting Program)
(cf. 6162.52 - High School Exit Examination)
(cf. 6190 - Evaluation of the Instructional Program)
(cf. 9000 - Role of the Board)

Grades K-3

The goal of the district's early literacy program shall be to ensure that students are able to read fluently and at grade level by the end of third grade. To reach this goal, the Superintendent or designee shall design a balanced and comprehensive reading/language arts program with the following components:

1. Explicit skill development for beginning readers that includes phonemic awareness, phonics and decoding skills, and sufficient practice and repetition of these skills
2. A strong literature, language, and comprehension program that includes a balance of oral and written language
3. Ongoing diagnosis of students' skills
4. An early intervention program that provides assistance to students at risk of reading failure

Grades 4-12

The Board recognizes that reading/language arts instruction is an integral component of the curriculum at all grade levels. Continuous progress in fluency and comprehension shall be the goal of reading/language arts instruction in grades 4-12.

The program in these grades shall promote reading for subject matter comprehension, developing understanding of progressively more advanced reading material, analyzing and discussing a variety of reading materials, increasing the frequency of reading, developing more complex writing skills with attention to composition and vocabulary, and developing other communications skills.

When students in these grades do not have fully developed reading/language arts skills, the Superintendent or designee shall make resources available to assist them in reaching a reading level sufficient to meet the demands of grade-level material. Staff at all grade levels and in every subject shall take responsibility for supporting and expanding students' literacy skills.

Supplementary Reading Instruction for Grades K-4

When state funding is available, the Board may offer students in grades K-4 increased instructional opportunities before or after school and/or outside the regular school session to assist those students who are experiencing difficulty learning to read and to increase the reading skills and reading enjoyment of all students.

(cf. 0420 - School Plans/Site Councils)
(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 5148.2 - Before/After School Programs)
(cf. 6176 - Weekend/Saturday Classes)
(cf. 6177 - Summer School)
(cf. 6179 - Supplemental Instruction)

Legal Reference:

EDUCATION CODE

41505-41508 Pupil Retention Block Grant

41530-41532 Professional Development Block Grant

44277 Professional growth activities

44735 Teaching as a Priority Block Grant

44755-44757.5 Teacher Reading Instruction Development Program, K-3

51210 Areas of study, grades 1-6

51220 Areas of study, grades 7-12

51700-51702 Reading First

53000-53006 Comprehensive Reading Leadership Program

60119 Sufficiency of textbooks and instructional materials
60200.4 Fundamental skills
60350-60352 Core reading program instructional materials
60605 State-adopted content and performance standards in core curricular areas
99220-99221 California Reading Professional Development Institutes
99230-99242 Mathematics and Reading Professional Development Program (AB 466 trainings)
REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS
53025-53032 Intensive reading program for grades K-4
CODE OF REGULATIONS, TITLE 5
9535 Purchase of nonadopted core reading program instructional materials
11980-11985 Mathematics and Reading Professional Development Program (AB 466 trainings)
11991-11991.2 Reading First achievement index
UNITED STATES CODE, TITLE 20
6361-6368 Reading First Program
6371-6376 Early Reading First Program
6381-6381k Even Start Family Literacy Program
6383 Improving literacy through school libraries

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Every Child a Reader, 1995

English-Language Arts Framework for California Public Schools

English-Language Arts Content Standards for California Public Schools, Kindergarten Through Grade Twelve

Recommended Literature: Kindergarten Through Grade Twelve

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Guidance for the Reading First Program, April 2002

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Reading/Language Arts:

<http://www.cde.ca.gov/pd/ca/rl>

U.S. Department of Education: <http://www.ed.gov>

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: June 20, 2007 Antelope, California

Delete

Center USD

Administrative Regulation

Reading/Language Arts Instruction

AR 6142.91
Instruction

Reading First Program

Any funds received through a subgrant of the federal Reading First program shall be used in eligible schools to enhance reading instruction for students in grades K-3 and/or special education students in grades K-12. Funding may be used for the following purposes: (Education Code 51700; 20 USC 6361-6362)

1. Purchasing and implementing instructional and supplemental materials that are based on scientifically based reading research as defined in 20 USC 6368 and that are aligned with the state's reading/language arts content standards adopted pursuant to Education Code 60605

(cf. 6011 - Academic Standards)
(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)
(cf. 6161.11 - Supplementary Instructional Materials)

2. Providing professional development opportunities in reading/language arts

(cf. 4131 - Staff Development)
(cf. 4222 - Teacher Aides/Paraprofessionals)
(cf. 4231 - Staff Development)

3. Hiring reading coaches and/or reading content experts

4. Purchasing reading/language arts assessments

(cf. 6162.5 - Student Assessment)

5. Other purposes specified in 20 USC 6362(c)(7), including:

a. Collecting, summarizing, and reporting program data

(cf. 0500 - Accountability)

b. Promoting reading and library programs that provide access to engaging reading material

(cf. 6163.1 - Library Media Centers)

- c. Implementing family literacy programs**
- d. Providing training in the essential components of reading instruction for parents/guardians or other volunteers who serve as reading tutors**

(cf. 1240 - Volunteer Assistance)

- e. Assisting parents/guardians to encourage reading and support their child's reading development**

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

The Superintendent or designee shall monitor the progress of district schools that receive Reading First grant funds and shall annually report to the Governing Board the district's Reading First Achievement Index established pursuant to 5 CCR 11991-11991.2.

HIGH SCHOOL GRADUATION REQUIREMENTS

Note: The following policy is for use by districts that maintain grades 9-12.

The Governing Board desires to prepare all students to obtain a high school diploma to enable them to take advantage of opportunities for postsecondary education and employment.

(cf. 5127 - Graduation Ceremonies and Activities)

(cf. 5147 - Dropout Prevention)

(cf. 5149 - At-Risk Students)

(cf. 6143 - Courses of Study)

(cf. 6146.3 - Reciprocity of Academic Credit)

Course Requirements

Note: Education Code 51225.3 specifies the courses that a student is required to complete in order to graduate from high school as listed in items #1-6 below.

Pursuant to Education Code 66204, each district that maintains a high school also is required to develop a process for submitting courses to the University of California to ensure that they align with the "a-g" course requirements for college admission.

To obtain a high school diploma, students shall complete at least the following courses in grades 9-12, with each course being one year unless otherwise specified:

1. Three courses in English (Education Code 51225.3)

(cf. 6142.91 - Reading/Language Arts Instruction)

Note: Education Code 51224.5 provides that, as part of the mathematics requirement, students must complete coursework at least equivalent to state content standards for Algebra I. This requirement applies to all students, including students in alternative or continuing education, adult education, or special education. The State Board of Education may grant waivers for students on an individual basis.

2. Two courses in mathematics (Education Code 51225.3)

At least one mathematics course, or a combination of the two mathematics courses required for completion in grades 9-12, shall meet or exceed state academic content standards for Algebra I. (Education Code 51224.5)

Completion, prior to grade 9, of algebra coursework that meets or exceeds state academic content standards shall satisfy the algebra coursework requirement, but shall not exempt a student from the requirement to complete two mathematics courses in grades 9-12. (Education Code 51224.5)

(cf. 6011 - Academic Standards)

(cf. 6142.92 - Mathematics Instruction)

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

3. Two courses in science, including biological and physical sciences (Education Code 51225.3)

(cf. 6142.93 - Science Instruction)

4. Three courses in social studies, including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics; and a one-semester course in economics (Education Code 51225.3)

(cf. 6142.3 - Civic Education)

(cf. 6142.93 - History-Social Science Instruction)

Note: Education Code 51225.3 authorizes the Board to include a course in career technical education (CTE) as an alternative to the visual or performing arts or foreign language course requirement for high school graduation. If the Board chooses to do so, it must, at a regular Board meeting prior to allowing a CTE course as an alternative, notify parents/guardians, students, teachers, and the public of information specified in Education Code 51225.3. In addition, the information must be included in the district's annual notification to parents/guardians pursuant to Education Code 48980; see the accompanying administrative regulation. Districts that do not allow this alternative course requirement should delete references to CTE in item #5 below.

The CTE course may be offered through different means, including a district-operated program, regional occupational center or program, or county office of education program pursuant to a joint powers agreement. See BP/AR 6178 - Career Technical Education and BP 6178.2 - Regional Occupational Center/Program for program details pertaining to CTE.

5. One course in visual or performing arts, foreign language, including American Sign Language, or career technical education (CTE) (Education Code 51225.3)

To be counted towards meeting graduation requirements, a CTE course shall be aligned to the CTE model curriculum standards and framework adopted by the State Board of Education.

(cf. 6142.2 - World/Foreign Language Instruction)

(cf. 6142.6 - Visual and Performing Arts Education)

(cf. 6178 - Career Technical Education)

(cf. 6178.2 - Regional Occupational Center/Program)

6. Two courses in physical education, unless the student has been otherwise exempted pursuant to other sections of the Education Code (Education Code 51225.3)

(cf. 6142.7 - Physical Education and Activity)

7. Four courses - Advocacy (8 units)

8. One Course - Community Service (2 units)

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

9. Career Technical Education (10 units)
10. Health/Safety (5 units)
11. Consumer Finance (5 units)
12. Elective Credits (60 units)

Note: Pursuant to Education Code 51225.3, the Board may prescribe additional coursework (e.g., service learning) or other requirements (e.g., portfolios or senior projects) that district students must complete in order to obtain a diploma. If the Board does so, such courses or projects should be listed below.

(cf. 6142.4 - Service Learning/Community Service Classes)

Note: Education Code 51225.3 requires the Board to adopt alternative means for students to complete the prescribed course of study; see BP/AR 6146.11 - Alternative Credits Toward Graduation.

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

(cf. 6146.11 - Alternative Credits Toward Graduation)

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

Note: Education Code 51225.1, as added by AB 216 (Ch. 324, Statutes of 2013), requires the district to exempt from any district-adopted coursework or graduation requirements a foster youth who transfers into the district or between district high schools after completing his/her second year of high school, unless the Superintendent or designee makes a finding that the youth is reasonably able to complete the requirements in time to graduate by the end of his/her fourth year of high school; see BP/AR 6173.1 - Education for Foster Youth. This exemption does not apply to state graduation requirements for course completion or the high school exit examination described below in the section "High School Exit Examination."

In addition, Education Code 49701 requires district officials to help facilitate the on-time graduation of children of military families by waiving specific course requirements for graduation if the student has satisfactorily completed similar coursework in another district. If the district does not grant such a waiver, then "best efforts" must be used to provide the student with alternative means to acquire the required coursework so that he/she can graduate on time. See BP/AR 6173.2 - Education of Children of Military Families for language implementing this requirement.

The Superintendent or designee shall exempt or waive specific course requirements for foster youth or children of military families in accordance with Education Code 51225.1 and 49701.

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education for Children of Military Families)

High School Exit Examination

Note: Pursuant to Education Code 60850-60859, all students completing grade 12 must pass the California High School Exit Examination (CAHSEE) in language arts and mathematics in order to receive a high school diploma. For students with disabilities, waivers and/or exemptions may apply; see BP/AR 6162.52 - High School Exit Examination.

As a condition of high school graduation, each student completing grade 12 shall have successfully passed the state exit examination in language arts and mathematics unless he/she receives a waiver or exemption. (Education Code 60851, 60859)

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

(cf. 6159 - Individualized Education Program)

(cf. 6162.52 - High School Exit Examination)

Note: Education Code 60851 requires the district to provide supplemental instruction to students in grades 7-12 who do not demonstrate "sufficient progress" toward passing the high school exit exam. Although funding for the categorical program for this purpose (Education Code 37252) was redirected into the local control funding formula pursuant to AB 97 (Ch. 47, Statutes of 2013), the requirement to provide supplemental instruction was not eliminated. The district must determine what criteria will be used to identify students who do not demonstrate "sufficient progress"; see BP 6179 - Supplemental Instruction.

Supplemental instruction shall be offered to any student in grade 7-12 who does not demonstrate "sufficient progress," as defined in BP 6179 - Supplemental Instruction, toward passing the exit exam. (Education Code 60851)

(cf. 5148.2 - Before/After School Programs)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 6176 - Weekend/Saturday Classes)

(cf. 6177 - Summer Learning Programs)

(cf. 6179 - Supplemental Instruction)

Note: The following **optional** paragraph may be revised or deleted to reflect district practice regarding the provision of services and assistance to students who fail to pass the high school exit exam by the end of grade 12.

AB 97 (Ch. 47, Statutes of 2013) redirected into the local control funding formula the separate funding that could be used to provide intensive intervention and services, for up to two consecutive academic years after completion of grade 12, to students who have not passed one or both parts of the exit exam by the end of grade 12 (Education Code 37254). Since the requirement to provide intensive instruction and services depended on the availability of funds, the district may continue to offer such supplemental instruction at its discretion; see BP 6179 - Supplemental Instruction.

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

In addition, the California Department of Education's web site lists other options that the district may offer to students who have satisfied all local and state graduation requirements by the end of grade 12 except for passage of the exit exam, including: (1) if space is available, enrollment for an additional year at a comprehensive high school if the student has been continuously enrolled; (2) enrollment in an alternative education program; (3) reclassification as a junior; (4) continuous enrollment in an independent study program or charter school; or (5) enrollment in an adult secondary school. Some community colleges offer non-credit adult education programs and grant high school diplomas without requiring passage of the exit exam. Students may also obtain a diploma equivalent by passing the California High School Proficiency Exam or the General Education Development test; see BP/AR 6146.2 - Certificate of Proficiency/High School Equivalency.

Students who have passed all state and local graduation requirements by the end of grade 12 except one or both parts of the exit exam shall be informed of educational options available within the district and/or the community to enable them to continue their progress toward a high school diploma or the equivalent of a diploma.

(cf. 6158 - Independent Study)

(cf. 6181 - Alternative Schools/Programs of Choice)

(cf. 6184 - Continuation Education)

Note: The following paragraph is **optional**. For those students who are unable to pass the exit exam by the end of their senior year, a district may consider granting a locally developed certificate of completion or some other form of recognition to indicate that the students have completed the district's required course of study. Such a certificate would not be the equivalent of a diploma and is separate from the certificate of educational achievement granted to special education students who are unable to pass the exit exam with appropriate modifications pursuant to Education Code 56390-56392; see BP 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities.

Students who have passed all graduation requirements by the end of grade 12 except one or both parts of the exit exam also are eligible to receive a certificate of completion or comparable form of recognition to indicate that they have completed the required course of study.

The Superintendent or designee shall regularly report to the Board regarding the number of students who have fulfilled all local and state graduation requirements except for the passage of the exit exam and the resources that have been offered to such students.

Retroactive Diplomas

Note: The following section is **optional**.

The district may retroactively grant a high school diploma to a former student who was interned by order of the federal government during World War II or who is an honorably discharged veteran of World War II, the Korean War, or the Vietnam War, provided that he/she was enrolled in a district school immediately preceding the internment or military service and he/she did not receive a diploma because his/her education was interrupted due to

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

the internment or military service. A deceased former student who satisfies these conditions may be granted a retroactive diploma to be received by his/her next of kin. (Education Code 51430)

In addition, the district may grant a diploma to a veteran who entered the military service of the United States while he/she was a district student in grade 12 and who had completed the first half of the work required for grade 12. (Education Code 51440)

Legal Reference: (see next page)

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

Legal Reference:

EDUCATION CODE

37252 Supplemental instructional programs
37254 Supplemental instruction based on failure to pass exit exam by end of grade 12
37254.1 Required student participation in supplemental instruction
47612 Enrollment in charter school
48200 Compulsory attendance
48412 Certificate of proficiency
48430 Continuation education schools and classes
48645.5 Acceptance of coursework
48980 Required notification at beginning of term
49701 Interstate Compact on Educational Opportunity for Military Children
51224 Skills and knowledge required for adult life
51224.5 Algebra instruction
51225.1 Exemption from district graduation requirements
51225.2 Pupil in foster care defined; acceptance of coursework, credits, retaking of course
51225.3 High school graduation
51225.5 Honorary diplomas; foreign exchange students
51228 Graduation requirements
51240-51246 Exemptions from requirements
51250-51251 Assistance to military dependents
51410-51412 Diplomas
51420-51427 High school equivalency certificates
51450-51455 Golden State Seal Merit Diploma
51745 Independent study restrictions
56390-56392 Recognition for educational achievement, special education
60850-60859 High school exit examination
66204 Certification of high school courses as meeting university admissions criteria
CODE OF REGULATIONS, TITLE 5
1600-1651 Graduation of students from grade 12 and credit toward graduation
COURT DECISIONS
O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>
California Department of Education, High School: <http://www.cde.ca.gov/ci/gs/hs>
University of California, List of Approved a-g Courses:
<http://www.universityofcalifornia.edu/admissions/freshman/requirements>

Center USD

Board Policy

High School Graduation Requirements

BP 6146.1 **Instruction**

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009), ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), and SB 70 (Ch. 7, Statutes of 2011), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs and provides that districts are deemed in compliance with the program and funding requirements for these programs for the 2008-09 through 2014-15 fiscal years. As a result of this flexibility, the district may choose to temporarily suspend certain provisions of the following policy or administrative regulation that reflect those requirements. However, this flexibility does not affect or alter any existing contract or bargaining agreement that the district may have in place. Thus, districts should examine the terms of those contracts and agreements and consult with district legal counsel for additional guidance. Also see BP 2210 - Administrative Discretion Regarding Board Policy.

The Governing Board desires to prepare all students to obtain a high school diploma to enable them to take advantage of opportunities for postsecondary education and employment.

(cf. 5127 - Graduation Ceremonies and Activities)
(cf. 5147 - Dropout Prevention)
(cf. 5149 - At-Risk Students)
(cf. 6143 - Courses of Study)
(cf. 6146.3 - Reciprocity of Academic Credit)

Course Requirements

To obtain a high school diploma, students shall complete at least the following courses in grades 9-12, with each course being one year unless otherwise specified:

1. Three courses in English (Education Code 51225.3)

(cf. 6142.91 - Reading/Language Arts Instruction)

2. Two courses in mathematics (Education Code 51225.3)

At least one mathematics course, or a combination of the two mathematics courses required for completion in grades 9-12, shall meet or exceed state academic content standards for Algebra I. (Education Code 51224.5)

Completion, prior to grade 9, of algebra coursework that meets or exceeds state academic content standards shall satisfy the algebra coursework requirement, but

shall not exempt a student from the requirement to complete two mathematics courses in grades 9-12. (Education Code 51224.5)

(cf. 6011 - Academic Standards)

(cf. 6142.92 - Mathematics Instruction)

3. Two courses in science, including biological and physical sciences (Education Code 51225.3)

(cf. 6142.93 - Science Instruction)

4. Three courses in social studies, including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics; and a one-semester course in economics (Education Code 51225.3)

(cf. 6142.3 - Civic Education)

(cf. 6142.93 - History-Social Science Instruction)

5. One course in visual or performing arts, foreign language, including American Sign Language, or career technical education (Education Code 51225.3)

To be counted towards meeting graduation requirements, a course in career technical education shall be aligned to the career technical model curriculum standards and framework adopted by the State Board of Education.

(cf. 6142.2 - World/Foreign Language Instruction)

(cf. 6142.6 - Visual and Performing Arts Education)

(cf. 6178 - Career Technical Education)

(cf. 6178.2 - Regional Occupational Center/Program)

6. Two courses in physical education, unless the student has been otherwise exempted pursuant to other sections of the Education Code (Education Code 51225.3)

(cf. 6142.7 - Physical Education and Activity)

7. Four courses - Advocacy (8 units)
8. One Course - Community Service (2 units)
9. Career Technical Education (10 units)
10. Health/Safety (5 units)
11. Consumer Finance (5 units)
12. Elective Credits (60 units)

(cf. 6142.4 - Service Learning/Community Service Classes)

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

(cf. 6146.11 - Alternative Credits Toward Graduation)

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

The Superintendent or designee shall exempt or waive specific course requirements for foster youth or children of military families in accordance with Education Code 51225.3 and 49701.

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education for Children of Military Families)

High School Exit Examination

As a condition of high school graduation, each student completing grade 12 shall have successfully passed the state exit examination in language arts and mathematics unless he/she receives a waiver or exemption. (Education Code 60851, 60859)

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

(cf. 6159 - Individualized Education Program)

(cf. 6162.52 - High School Exit Examination)

Supplemental instruction shall be offered to any student in grade 7-12 who does not demonstrate "sufficient progress," as defined in BP 6179 - Supplemental Instruction, toward passing the exit exam. (Education Code 37252, 60851)

(cf. 5148.2 - Before/After School Programs)

(cf. 6176 - Weekend/Saturday Classes)

(cf. 6177 - Summer School)

(cf. 6179 - Supplemental Instruction)

Students who have not passed one or both parts of the exit exam by the end of grade 12 shall have the opportunity to receive intensive instruction and services for up to two consecutive academic years after completion of grade 12 or until they have passed both parts of the exam, whichever comes first. (Education Code 37254)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 6164.2 - Guidance/Counseling Services)

The Superintendent or designee shall regularly report to the Board regarding the number of students who have fulfilled all local and state graduation requirements except for the passage of the exit exam and the resources that have been offered to such students.

Certificates of Completion

Students who have passed all the district's course requirements by the end of their senior year but are unable to pass the high school exit exam shall receive a certificate of completion.

The Superintendent or designee shall regularly report to the Board regarding the number of students receiving a certificate of completion and the resources that have been offered to such students.

Retroactive Diplomas

The district may retroactively grant a high school diploma to a former student who was interned by order of the federal government during World War II or who is an honorably discharged veteran of World War II, the Korean War, or the Vietnam War, provided that he/she was enrolled in a district school immediately preceding the internment or military service and he/she did not receive a diploma because his/her education was interrupted due to the internment or military service. (Education Code 51430)

The district also may retroactively grant a diploma to a deceased former student who satisfies the above conditions. The diploma shall be received by the deceased student's next of kin. (Education Code 51430)

In addition, the district may grant a diploma to a veteran who entered the military service of the United States while he/she was a district student in grade 12 and who had completed the first half of the work required for grade 12. (Education Code 51440)

Legal Reference: (see next page)

Legal Reference:

EDUCATION CODE

35186 *Williams Uniform Complaint Procedures*
37252 *Supplemental instructional programs*
37254 *Supplemental instruction based on failure to pass exit exam by end of grade 12*
37254.1 *Required student participation in supplemental instruction*
47612 *Enrollment in charter school*
48200 *Compulsory attendance*
48412 *Certificate of proficiency*
48430 *Continuation education schools and classes*
48645.5 *Acceptance of coursework*
48980 *Required notification at beginning of term*
49701 *Interstate Compact on Educational Opportunity for Military Children*
51224 *Skills and knowledge required for adult life*
51224.5 *Algebra instruction*
51225.3 *Requirements for graduation*
51225.5 *Honorary diplomas; foreign exchange students*
51228 *Graduation requirements*
51240-51246 *Exemptions from requirements*
51250-51251 *Assistance to military dependents*
51410-51412 *Diplomas*
51420-51427 *High school equivalency certificates*
51450-51455 *Golden State Seal Merit Diploma*
51745 *Independent study restrictions*
52378 *Supplemental school counseling program*
56390-56392 *Recognition for educational achievement, special education*
60850-60859 *High school exit examination*
66204 *Certification of high school courses as meeting university admissions criteria*

CODE OF REGULATIONS, TITLE 5

1600-1651 *Graduation of students from grade 12 and credit toward graduation*

COURT DECISIONS

O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>
California Department of Education, High School: <http://www.cde.ca.gov/ci/gs/hs>
University of California, List of Approved a-g Courses:
<http://www.universityofcalifornia.edu/admissions/freshman/requirements>

BEHAVIORAL INTERVENTIONS FOR SPECIAL EDUCATION STUDENTS

Note: Pursuant to Education Code 56520, as amended by AB 86 (Ch. 48, Statutes of 2013), for students with disabilities who are exhibiting serious behavioral challenges, timely assessments and positive interventions and supports should be developed and implemented in accordance with the federal Individuals with Disabilities Education Act (IDEA) and its implementing regulations (20 USC 1400-1482; 34 CFR 300.1-300.818).

The following optional administrative regulation is based on guidance from the Office of Special Education Programs (OSEP) of the U.S. Department of Education.

Generally, any student identified as a student with a disability pursuant to the Individuals with Disabilities Education Act, 20 USC 1400-1482, is subject to the same disciplinary measures applicable to all students for violations of the code of conduct, except when the student's behavior is determined to be a manifestation of his/her disability.

(cf. 5131 - Conduct)

(cf. 5144 - Discipline)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Note: In efforts to ensure consistency with federal law, Education Code 56523, as amended by AB 86 (Ch. 48, Statutes of 2013), in effect, has repealed 5 CCR 3001 and deleted the requirement for a "behavioral intervention plan" (BIP) when a student with a disability exhibits a "serious behavioral problem" that significantly interferes with the implementation of the goals and objectives of his/her individualized education program. Instead, pursuant to Education Code 56521.2, as added by AB 86, a district is required to address any student behavior that impedes the student's own learning or the learning of other students.

However, when the behavior of a student with a disability impedes his/her learning or the learning of others, the student's individualized education program (IEP) team shall consider the use of positive behavioral interventions and supports and other strategies consistent with 20 USC 1414(d) to address the student's behavior. (Education Code 56521.2; 34 CFR 300.324)

If, pursuant to a manifestation determination conducted as specified in 34 CFR 300.530, the student's behavior is determined to be a manifestation of his/her disability, the IEP team shall conduct a functional behavioral assessment (FBA) and implement a behavioral intervention plan (BIP) for the student. If a BIP is already in place for the student, the IEP team shall review and modify the BIP to address the student's behavior. (Education Code 56520; 34 CFR 300.324, 300.530)

In addition, when the disciplinary removal of a student with a disability will result in a change in the student's placement as specified in 34 CFR 300.530, the student shall receive an FBA and behavioral intervention services and modifications designed to address the student's behavior so that it does not recur. (34 CFR 300.530)

BEHAVIORAL INTERVENTIONS FOR SPECIAL EDUCATION STUDENTS (continued)

Functional Behavioral Assessment

Note: According to OSEP, because a functional behavioral assessment (FBA) is normally conducted to determine whether a student is, or continues to be, a student with a disability and/or the nature and the extent of special education and related services needed by that student, it is an evaluation for the purposes of the IDEA. Thus, an FBA is subject to requirements such as prior notice and parental consent and the sharing of the result of the assessment with the student's parents/guardians. For the required contents and format of the notice, see AR 6159.1 - Procedural Safeguards and Complaints for Special Education.

Prior to providing any behavioral intervention service to a student with a disability, an FBA focusing on identifying the function or purpose of the student's behavior shall be conducted by the student's IEP team.

Before any FBA is conducted, the Superintendent of designee shall notify the student's parent/guardian in accordance with Education Code 56321 and obtain the parent/guardian's consent. (Education Code 56321; 34 CFR 300.324)

(cf. 6159 - Individualized Education Program)

(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)

If the parent/guardian disagrees with the result of an FBA, he/she has the right to obtain an independent educational evaluation at district expense, subject to the conditions specified in 34 CFR 300.502.

Behavioral Intervention Plan and Services

Note: Pursuant to Education Code 56520, as amended by AB 86 (Ch. 48, Statutes of 2013), behavioral interventions, supports, and other strategies may be used only in a manner that conforms to the following paragraph.

When any behavioral intervention, support, or other strategy is to be used by the district, the Superintendent or designee shall consider the student's physical freedom and social interaction, administer the intervention, support, or other strategy in a manner that respects the student's dignity and personal privacy, and ensure the student's right to be placed in the least restrictive educational environment. (Education Code 56520)

Note: Pursuant to Education Code 56520, as amended by AB 86 (Ch. 48, Statutes of 2013), BIPs for students in residential care must be developed and used in the manner specified below.

When a student for whom a BIP is to be developed is also the responsibility of another agency for residential care or related services, the Superintendent or designee shall cooperate with the other agency to ensure that the BIP, to the extent possible, is implemented in a consistent manner. (Education Code 56520)

BEHAVIORAL INTERVENTIONS FOR SPECIAL EDUCATION STUDENTS

(continued)

<p>Note: 5 CCR 3065 specifies the qualifications of individuals who may provide behavioral intervention services. Education Code 56525 also authorizes anyone recognized by the national Behavior Analyst Certification Board as a Board Certified Behavior Analyst to provide such services.</p>

Behavior assessments and behavioral intervention services shall be provided only by individuals who possess the qualifications specified in Education Code 56525 or 5 CCR 3065.

Emergency Interventions

Emergency interventions may be used only to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the student or others and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. Emergency interventions shall not be used as a substitute for a systematic BIP that is designed to change, replace, modify, or eliminate a targeted behavior. (Education Code 56521.1)

No emergency intervention shall be used for longer than is necessary to contain the behavior. For any situation that requires a prolonged use of an emergency intervention, staff shall seek assistance of the principal or law enforcement agency, as applicable to the situation. (Education Code 56521.1)

<p>Note: Education Code 56521.1, as added by AB 86 (Ch. 48, Statutes of 2013), prohibits the use of the methods specified in the following paragraph even for emergency interventions. For more information on prohibited interventions, see section below titled "Prohibited Interventions."</p>

Emergency interventions shall not involve the use of force exceeding what is reasonable and necessary under the circumstances. In addition, use of locked seclusion or a device, material, or objects that simultaneously immobilize all hands and feet shall not be allowed except as allowed by law. (Education Code 56521.1)

Parents/guardians and, if appropriate, residential care providers shall be notified within one school day whenever emergency intervention is used or serious property damage occurs. A behavior emergency report shall immediately be completed, kept in the student's file, and forwarded to the Superintendent or designee for review. This report shall include all of the following information: (Education Code 56521.1)

1. The name and age of the student
2. The setting and location of the incident
3. The name of the staff or other persons involved

BEHAVIORAL INTERVENTIONS FOR SPECIAL EDUCATION STUDENTS
(continued)

4. A description of the incident and the emergency intervention used
5. A statement of whether the student is currently engaged in a systematic BIP
6. Details of any injuries sustained by the student or others, including staff, as a result of the incident

If the behavior emergency report is for a student who does not have a BIP, the Superintendent or designee shall, within two days, schedule an IEP team meeting to review the emergency report, determine the necessity for an FBA, and determine the necessity for an interim BIP. The IEP team shall document the reasons for not conducting the FBA and/or not developing the interim BIP. (Education Code 56521.1)

If the behavior emergency report is for a student who has a BIP, any incident involving a previously unseen serious behavior problem or where a previously designed intervention is not effective shall be referred to the IEP team. The IEP team shall review the incident and determine whether the student's plan needs to be modified. (Education Code 56521.1)

Prohibited Interventions

Note: Pursuant to Education Code 56521.2, as added by AB 86 (Ch. 48, Statutes of 2013), a district is prohibited from authorizing, ordering, consenting to, or paying for the following or other similar interventions.

The district prohibits the use of corporal punishment as defined in Education Code 49001 as an intervention. In addition, the district prohibits all of the following: (Education Code 56521.2)

1. Any intervention designed or likely to cause physical pain, including, but not limited to, electric shock
2. Any intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances near the student's face
3. Any intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities
4. Any intervention that is designed to subject, used to subject, or likely to subject the student to verbal abuse, ridicule, or humiliation or that can be expected to cause excessive emotional trauma

BEHAVIORAL INTERVENTIONS FOR SPECIAL EDUCATION STUDENTS
(continued)

5. Any restrictive intervention that uses a device, material, or objects which simultaneously immobilize all hands and feet, including the procedure known as prone containment, except that prone containment or similar techniques may be used by trained staff as a limited emergency intervention
6. Locked seclusion, unless in a facility otherwise licensed or permitted by state law to use a locked room
7. Any intervention that precludes adequate supervision of the student
8. Any intervention that deprives the student of one or more of his/her senses

Legal Reference:

EDUCATION CODE

49001 Prohibition of corporal punishment

56321 Notice of parental rights; consent of parents

56500-56508 Procedural safeguards, including due process rights

56520-56525 Behavioral interventions

CODE OF REGULATIONS, TITLE 5

3065 Staff qualifications - related services

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act, especially:

1412 State eligibility

1415 Procedural safeguards

CODE OF FEDERAL REGULATIONS, TITLE 34

300.1-300.818 Assistance to states for the education of students with disabilities

Management Resources:

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845

WEB SITES

Behavior Analyst Certification Board: <http://www.calaba.org/bacb.shtm>

U.S. Department of Education, Office of Special Education Programs:

<http://www2.ed.gov/about/offices/list/osers/osep>

Center USD

Administrative Regulation

Behavioral Interventions For Special Education Students

AR 6159.4

Instruction

A special education student's behavior shall be subject to the disciplinary measures applicable to all students for such infractions unless it is a serious behavior problem as defined below.

(cf. 5131 - Conduct)

(cf. 5144 - Discipline)

More serious behavioral problems shall be addressed through the systematic use of behavioral and emergency interventions as provided below.

Definitions

Serious behavioral problems are behaviors which are self-injurious, assaultive or cause property damage, and other severe behavior problems that are pervasive and maladaptive for which instructional/behavioral approaches specified in the student's individualized education program (IEP) are found to be ineffective. (5 CCR 3001)

Behavioral intervention is a systematic implementation of procedures that result in lasting positive changes in the individual's behavior. "Behavioral intervention" means the design, implementation and evaluation of individual or group instructional and environmental modifications, including programs of behavioral instruction, to produce significant improvements in human behavior through skill acquisition and the reduction of problematic behavior. Behavioral interventions are designed to provide the individual greater access to a variety of community settings, social contacts and public events and ensure the individual's right to placement in the least restrictive environment, pursuant to the student's IEP. The use of behavioral interventions shall not cause pain or trauma, shall respect the individual's human dignity and personal privacy, and shall assure his/her physical freedom, social interaction and individual choice. (5 CCR 3001)

Behavior intervention plan is a written document which is developed when the student exhibits a serious behavior problem that significantly interferes with the implementation of the student's IEP.

Behavioral intervention case manager is a designated certificated school/ district/county staff member or other qualified personnel contracted by the district or county office, and trained in behavior analysis with emphasis on positive behavioral interventions. (5 CCR 3001)

Behavioral emergency is the demonstration of a serious behavior problem which has not previously been observed and for which a behavioral intervention plan has not been developed, or for which a previously designed behavioral intervention is not effective. (5 CCR 3001)

Functional Analysis Assessment

When a special education student's serious behavioral problem significantly interferes with implementing the goals and objectives of his/her IEP, the student's IEP team shall determine whether the instructional/behavioral approaches specified in the student's IEP have proven ineffective. If the IEP team finds that these approaches have been ineffective, a functional analysis assessment shall be conducted. (5 CCR 3052)

(cf. 6159 - Individualized Education Program)

Before a functional analysis assessment begins, parents/guardians shall be notified and consent obtained pursuant to Education Code 56321. No such assessment shall preclude a parent/guardian from requesting a functional analysis assessment on the basis of language and speech disorders or specific learning disabilities. (5 CCR 3052)

(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)

The functional analysis assessment shall be conducted by, or be under the supervision of, a person with documented training in behavior analysis with an emphasis on positive behavioral interventions. This staff shall: (5 CCR 3052)

- 1. Observe the targeted inappropriate behavior, its frequency, duration and intensity**
- 2. Observe events immediately preceding the behavior**
- 3. Observe the consequences of the behavior to determine the purpose it serves for the student**
- 4. Analyze the environment in which the behavior most frequently occurs**
- 5. Analyze records for medical and health factors which may influence behavior**
- 6. Review the history of the behavior, including the effectiveness of interventions used in the past**

The parent/guardian shall receive a complete written report of the assessment. The report shall include: (5 CCR 3052)

- 1. A description of the nature and severity of the targeted behavior(s) in objective and measurable terms**

2. A description of the targeted behavior that includes baseline data and an analysis of the antecedents and consequences that maintain the behavior and a functional analysis of the behavior across all appropriate settings in which it occurs
3. A description of the rate of alternative behaviors, their antecedents and consequences
4. A proposed behavioral intervention plan for consideration by the IEP team.

Behavioral Intervention Plan

Within 10 business days after removing a student for more than 10 school days in a school year or commencing a removal that constitutes a change in placement, the district shall implement a behavioral intervention plan in accordance with 34 CFR 300.520, Board policy and administrative regulation.

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Based on the functional assessment, the IEP team shall meet to determine whether a behavioral intervention plan is needed. If such a plan is needed, the IEP team shall be expanded to include a behavioral intervention case manager, qualified staff knowledgeable of the student's health needs, and others with expertise as deemed necessary by the parent/guardian, district or Special Education Local Plan Area (SELPA). This team shall develop a written behavioral intervention plan which includes: (5 CCR 3001)

1. A summary of relevant and determinative information gathered from the functional analysis assessment
2. An objective and measurable description of the targeted maladaptive behavior(s) and replacement positive behavior(s)
3. The student's goals and objectives specific to the behavioral intervention plan
4. A detailed description of interventions to be used and the circumstances for their use
5. Specific schedules for recording the frequency of intervention use and the frequency of the targeted and replacement behaviors, including specific criteria for discontinuing an intervention for lack of effectiveness or replacing it with a specified and identified alternative
6. Criteria by which the procedure will be faded or phased-out, or less intense/restrictive intervention schedules or techniques that will be used
7. Those behavioral interventions which will be used in the home, residential facility, work site or other noneducational settings

8. Specific dates when the IEP team will periodically review the efficacy of the program
9. The frequency of the consultation to be provided by the behavioral intervention case manager to the staff and parents/guardians who are responsible for implementing the plan

Based on the results of the functional analysis assessment, interventions specified in the plan may include: (5 CCR 3052)

1. Altering the identified antecedent event to prevent the occurrence of the behavior
2. Teaching the student alternative behaviors that produce the same consequences as the inappropriate behavior
3. Teaching the student adaptive behaviors which ameliorate negative conditions that promote the display of inappropriate behaviors
4. Manipulating the consequences for the display of inappropriate behaviors and alternative, acceptable behaviors, so that the alternative behaviors more effectively produce desired outcomes

Acceptable responses to targeted behavior may include, but are not limited to, one or more of the following: (5 CCR 3052)

1. The behavior is ignored, but not the student.
2. The student is verbally or verbally and physically redirected to an activity.
3. The student is provided with feedback.
4. The message of the behavior is acknowledged.
5. A brief physical prompt is provided to interrupt or prevent aggression, self-abuse or property destruction.

The behavioral intervention plan shall become a part of the student's IEP and shall be sufficiently detailed so as to direct the plan's implementation. (5 CCR 3052)

A copy of the behavioral intervention plan shall be provided to the person or agency responsible for implementation in noneducational settings. (5 CCR 3001)

At intervals scheduled by the IEP team, the behavioral intervention case manager, parent/guardian and others as appropriate shall evaluate the effectiveness of the behavioral intervention plan in accordance with law. This review may be conducted in meetings, by telephone conference, or by other means, as agreed upon by the IEP team. (5 CCR 3052)

If the IEP team determines that changes in the behavioral intervention plan are necessary, the teacher and behavioral intervention case manager shall conduct additional functional analysis assessments and, based on the outcomes, propose changes to the plan. (5 CCR 3052)

The parent/guardian and the behavioral intervention case manager or qualified designee may make minor modifications without an IEP team meeting. The parent/guardian shall be notified of the need for modification and shall be able to review the existing program evaluation data prior to implementing the modification. Parents/guardians shall be informed of their right to question any modification to the plan through the IEP procedures. (5 CCR 3052)

The IEP team also may include in the plan contingency schedules for altering specified procedures, their frequency or their duration, without reconvening the IEP team. (5 CCR 3052)

Emergency Interventions

Emergency interventions not specified in a student's behavioral intervention plan shall be used only when necessary to control unpredictable, spontaneous behavior which poses clear and present danger of serious physical harm to the student or others and which cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. Emergency interventions shall not be used as a substitute for systematic behavioral intervention plans. (5 CCR 3052)

Only emergency interventions approved by the SELPA may be used. No emergency intervention shall be used for longer than is necessary to contain the behavior. Upon prolonged use of an emergency intervention, staff shall seek assistance of the principal or law enforcement agency, as applicable to the situation. (5 CCR 3052)

Parents/guardians shall be notified within one school day whenever emergency intervention is used or serious property damage occurs. A behavior emergency report shall immediately be completed, kept in the student's file, and forwarded to the Superintendent or designee for review. This report shall include: (5 CCR 3052)

1. The name and age of the student
2. The setting and location of the incident
3. The name of the staff or other persons involved
4. A description of the incident and the emergency intervention used
5. A statement of whether the student is currently engaged in a systematic behavioral intervention plan

6. Details of any injuries sustained by students or others, including staff, as a result of the incident

If the behavior emergency report is for a student who does not have a behavioral intervention plan, the Superintendent or designee shall, within two days, schedule an IEP team meeting to review the emergency report, determine the necessity for a functional analysis assessment, and determine the necessity for an interim behavioral intervention plan. The IEP team shall document the reasons for not conducting an assessment and/or not developing an interim plan. (5 CCR 3052)

If the behavior emergency report is for a student who has a behavioral intervention plan, any incident involving a previously unseen serious behavior problem or where a previously designed intervention is not effective shall be referred to the IEP team. The IEP team shall review the incident and determine whether the student's plan needs to be modified. (5 CCR 3052)

Prohibited Interventions

The district prohibits any use of the following: (5 CCR 3052)

- 1. Any intervention designed or likely to cause physical pain**
- 2. Releasing noxious, toxic or otherwise unpleasant sprays, mists or substances near the student's face**
- 3. Any intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort or access to the bathroom**
- 4. Any intervention that subjects the student to verbal abuse, ridicule, humiliation or excessive emotional trauma**
- 5. Use of any material or objects which simultaneously immobilize all hands and feet, except that prone containment or similar techniques may be used by trained staff as a limited emergency intervention**
- 6. Locked seclusion, unless in a facility otherwise licensed or permitted by law to use a locked room**
- 7. Any intervention that precludes adequate supervision of the student**
- 8. Any intervention that deprives the student of one or more of his/her senses**
- 9. Force exceeding what is reasonable and necessary under the circumstances**

Legal Reference:

EDUCATION CODE

49001 Prohibition of corporal punishment

56321 Notice of parental rights; consent of parents

56500-56508 Procedural safeguards, including due process rights

56520-56524 Behavioral Interventions

CODE OF REGULATIONS, TITLE 5

3001 Definitions

3052 Designated positive behavioral interventions

UNITED STATES CODE, TITLE 20

1412 State eligibility

1415 Procedural safeguards

CODE OF FEDERAL REGULATIONS, TITLE 34

300.1-300.818 Assistance to states for the education of students with disabilities

Management Resources:

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol. 71, Number 156, page 46539-46845

Regulation CENTER UNIFIED SCHOOL DISTRICT
approved: December 15, 1999 Antelope, California

STATE ACADEMIC ACHIEVEMENT TESTS

Note: The following optional policy may be revised to reflect district practice. Pursuant to Education Code 60640-60649, as amended by AB 484 (Ch. 489, Statutes of 2013), starting in the 2013-14 school year the state assessment system will begin transitioning from the Standardized Testing and Reporting (STAR) program to the Measurement of Academic Performance and Progress program, designated by the California Department of Education (CDE) as the California Assessment of Student Performance and Progress (CAASPP). For 2013-14, CAASPP will include (1) a field test of the Smarter Balanced Assessment Consortium summative assessment aligned with Common Core State Standards in English language arts and mathematics for grades 3-8 and 11; (2) California Standards Tests in science for grades 5, 8, and 10; (3) for students with disabilities, the California Alternate Performance Assessment (CAPA) in English language arts and mathematics in grades 2-11, and the CAPA or California Modified Assessment in science in grades 5, 8, and 10; (4) the voluntary Early Assessment Program to test college readiness of students in grade 11; and (5) at the district's discretion, Standards-Based Tests in Spanish. See the accompanying administrative regulation for program requirements.

Pursuant to Education Code 60648.5, as added by AB 484, the first full administration of assessments aligned to Common Core State Standards will occur in the 2014-15 school year unless the State Board of Education (SBE) determines that the assessments cannot be fully implemented at that time. In addition, Education Code 60640, as amended, requires the SBE to adopt a primary language assessment that will be administered no later than the 2016-17 school year and to make recommendations by March 1, 2016, for expanding the CAASPP to include additional subjects and assessment methods.

Pursuant to Education Code 60640, for the 2013-14 and/or 2014-15 school years, the district may choose to administer, at its own expense, the STAR tests that are no longer required. If it does so, the district must enter into an agreement with the test contractor subject to the approval of the CDE.

Although grade 2 testing is eliminated in the CAASPP, Education Code 60644, as added by SB 247 (Ch. 479, Statutes of 2013), requires the CDE to identify and inform districts by November 1, 2014, regarding existing assessments in language arts and mathematics for grade 2 that are aligned to Common Core State Standards and are appropriate for diagnostic use by classroom teachers.

The Governing Board recognizes that state achievement test results provide an indication of student progress in achieving state academic standards and may be used to promote high-quality teaching and learning. The Superintendent or designee shall administer mandatory student assessments within the California Assessment of Student Performance and Progress (CAASPP) as required by law and in accordance with Board policy and administrative regulation.

(cf. 6011 - Academic Standards)

(cf. 6162.5 - Student Assessment)

(cf. 6162.54 - Test Integrity/Test Preparation)

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

Note: The following paragraph is optional. Any district, school, or significant student subgroup that fails to achieve a 95 percent participation rate in the state mathematics and reading/language arts assessments will not make "adequate yearly progress" (AYP) pursuant to 20 USC 6311. AYP is used to identify schools and districts for program improvement; see BP/AR 0520.2 - Title I Program Improvement Schools and BP/AR 0520.3 - Title I Program Improvement Districts.

STATE ACADEMIC ACHIEVEMENT TESTS (continued)

Pursuant to Education Code 52052, state assessment results are also used in the state's Academic Performance Index (API). However, as amended by AB 484 (Ch. 489, Statutes of 2013), Education Code 52052 authorizes the SBE to suspend the API in the 2013-14 and 2014-15 school years while the state assessment system is in transition.

The Board strongly encourages all students at the applicable grade levels to participate in the state assessments in order to maximize the usefulness of the data and enable the district to meet participation levels required for state and federal accountability systems. The Superintendent or designee shall notify students and parents/guardians about the importance of these assessments and shall develop strategies to encourage student participation. Students shall be exempted from participation only in accordance with law and administrative regulation.

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.3 - Title I Program Improvement Districts)

Note: The following paragraph is **optional**. AB 97 (Ch. 47, Statutes of 2013) repealed Education Code 52056 which encouraged the Governing Board to examine state assessment results by school, grade, and student subgroup as part of the annual discussion of each school's ranking on the API. Nevertheless, Education Code 52052, as amended by AB 97, requires that schools and districts demonstrate comparable improvement in academic achievement by all numerically significant subgroups, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, and foster youth, when the subgroup consists of at least 30 students with a valid test score or 15 foster youth; see BP 0500 - Accountability. In addition, Education Code 52060, as added by AB 97, requires that the district's local control and accountability plan include annual goals to be achieved for all students and for each numerically significant subgroup; see BP/AR 0460 - Local Control and Accountability Plan.

The Board shall annually examine state assessment results by school, grade level, and student subgroup as one measure of the district's progress in attaining its student achievement goals and shall revise the local control and accountability plan and other district or school plans as necessary to improve student achievement for underperforming student groups.

(cf. 0460 - Local Control and Accountability Plan)

(cf. 0500 - Accountability)

Legal Reference: (see next page)

STATE ACADEMIC ACHIEVEMENT TESTS (continued)

Legal Reference:

EDUCATION CODE

49076 *Student records; access*

51041 *Evaluation of educational program*

52052 *Academic Performance Index; numerically significant student subgroups*

52060-52077 *Local control and accountability plan*

56345 *Individualized education program, contents*

60600-60630 *Assessment of academic achievement*

60640-60649 *California Assessment of Student Performance and Progress*

60660-60663 *Electronic learning assessment resources*

60810 *Assessment of language development*

99300-99301 *Early Assessment Program*

CODE OF REGULATIONS, TITLE 5

850-864 *State assessments*

UNITED STATES CODE, TITLE 20

1412 *Participation of students with disabilities in state assessments*

6311 *Adequate yearly progress*

CODE OF FEDERAL REGULATIONS, TITLE 34

200.1 *Standards and assessment*

Management Resources:

CSBA PUBLICATIONS

Supporting Student Achievement: Student Assessment System in Flux, Governance Brief, June 2013

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Assembly Bill 484 Questions and Answers

CALIFORNIA STATE UNIVERSITY PUBLICATIONS

The Early Assessment Program: Handbook for School Site Leaders, 2008

SMARTER BALANCED ASSESSMENT CONSORTIUM PUBLICATIONS

Usability, Accessibility, and Accommodations Guidelines, September 2013

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

The Use of Tests as Part of High-Stakes Decision-Making for Students: A Resource Guide for Educators and Policy-Makers, December 2000

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Testing and Accountability: <http://www.cde.ca.gov/ta>

California Learning Resources Network: <http://clrn.org>

California State University, Early Assessment Program: <http://www.calstate.edu/eap>

Smarter Balanced Assessment Consortium: <http://www.smarterbalanced.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Center USD

Board Policy

Standardized Testing And Reporting Program

BP 6162.51

Instruction

The Governing Board desires to use the results of the achievement tests to evaluate the performance of district students in achieving state academic standards and in comparison to the performance of students across the state. The Superintendent or designee shall administer mandatory student assessments within the state Standardized Testing and Reporting (STAR) Program as required by law and in accordance with Board policy and administrative regulation.

(cf. 6162.5 - Student Assessment)

(cf. 6162.54 - Test Integrity/Test Preparation)

The Board strongly encourages all students at the applicable grade levels to participate in the STAR assessments in order to maximize the usefulness of the data and enable the district to meet participation levels required for state and federal accountability systems. The Superintendent or designee shall notify students and parents/guardians about the importance of these assessments and shall develop strategies to encourage student participation. Students shall be exempted from participation only in accordance with law and administrative regulation.

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.3 - Title I Program Improvement Districts)

(cf. 6011 - Academic Standards)

The Board shall annually examine STAR results by school, grade level, and student subgroup in the Board's discussion of each school's ranking on the statewide Academic Performance Index. If the STAR performance level of the school is below the Board's established expectations, the Board may conduct an assessment of the reasons for the performance results and may adopt a performance improvement plan in accordance with Education Code 52056.

(cf. 0500 - Accountability)

(cf. 0520.1 - High Priority Schools Grant Program)

Legal Reference:

EDUCATION CODE

51041 Evaluation of educational program

52056 Board discussion of Academic Performance Index rankings, including STAR results
56345 Individualized education program, contents
60600-60630 Assessment of academic achievement
60640-60649 Standardized Testing and Reporting Program
60660-60663 Electronic learning assessment resources
60810 Assessment of language development
99300-99301 Early Assessment Program
CODE OF REGULATIONS, TITLE 5
850-870 Standardized Testing and Reporting Program
UNITED STATES CODE, TITLE 20
1412(a)(17) Participation of students with disabilities in state assessments
6311 Adequate yearly progress
CODE OF FEDERAL REGULATIONS, TITLE 34
200.1 Standards and assessment

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Matrix of Test Variations, Accommodations and Modifications for Administration of California Statewide Assessments

CALIFORNIA STATE UNIVERSITY PUBLICATIONS

The Early Assessment Program: Handbook for School Site Leaders, 2008

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

The Use of Tests as Part of High-Stakes Decision-Making for Students: A Resource Guide for Educators and Policy-Makers, December 2000

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, STAR Program: <http://www.cde.ca.gov/ta/tg/sr>

California Learning Resources Network: <http://clrn.org>

California State University, Early Assessment Program: <http://www.calstate.edu/eap>

U.S. Department of Education, Office for Civil Rights:
<http://www.ed.gov/about/offices/list/ocr/index.html>

STATE ACADEMIC ACHIEVEMENT TESTS

Note: Pursuant to Education Code 60640-60649, as amended by AB 484 (Ch. 489, Statutes of 2013), starting in the 2013-14 school year the state assessment system will begin transitioning from the Standardized Testing and Reporting (STAR) program to the Measurement of Academic Performance and Progress program, designated by the California Department of Education (CDE) as the California Assessment of Student Performance and Progress (CAASPP). Education Code 60640 requires the State Board of Education (SBE) to revise the applicable state regulations by July 1, 2014, to conform to the new state assessment system.

The following administrative regulation should be revised to reflect the grade levels offered by the district.

The district shall administer the following assessments in the California Assessment of Student Performance and Progress (CAASPP): (Education Code 60640)

Note: Education Code 60640, as amended by AB 484 (Ch. 489, Statutes of 2013), requires that students in grades 3-8 and 11 be administered summative English language arts and mathematics assessments developed by the Smarter Balanced Assessment Consortium, as provided in item #1 below. Education Code 60603 defines a "summative assessment" as one designed to be given near the end of the school year to evaluate a student's knowledge and skills relative to a specific set of academic standards.

For the 2013-14 school year, Education Code 60640, as amended, provides that administration of these tests will be field tests only. Pursuant to Education Code 60648.5, as added by AB 484, the first full administration of the tests will occur in the 2014-15 school year unless the SBE determines that the assessments cannot be fully implemented at that time.

At its discretion, the district may administer the STAR tests in 2013-14 and/or 2014-15, at its own expense. If the district chooses to do so and enters into an agreement with the test contractor with the CDE's approval, it may modify item #1 to reflect the STAR tests that will be administered and the applicable grade levels.

1. The Smarter Balanced Assessment Consortium summative assessments for English language arts and mathematics, aligned with Common Core State Standards, in grades 3-8 and 11

(cf. 6142.91 - Reading/Language Arts Instruction)

(cf. 6142.92 - Mathematics Instruction)

Note: Pursuant to Education Code 60640, the testing requirement includes English learners and students with disabilities. However, Education Code 60640 exempts "recently arrived" English learners, as defined in Education Code 60603, from the requirement to take the English language arts assessment, as provided below. In addition, students with disabilities must be provided accommodations as appropriate to enable them to participate in these tests (see section "Testing Variations" below), but if they are still unable to take these tests, then they may be exempted or administered an alternate test; see item #3 below.

All students at the applicable grade levels shall be administered these tests, except that:

- a. English learners who are in their first 12 months of attending a school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law

STATE ACADEMIC ACHIEVEMENT TESTS (continued)

- b. Students with disabilities may be provided an alternate test in accordance with their individualized education program (IEP), as provided in item #3 below

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education Under Section 504)

Note: Education Code 60640, as amended by AB 484 (Ch. 489, Statutes of 2013), provides that California Standards Tests will be administered in science at grades 5, 8, and 10. When available, the SBE shall adopt an assessment that is aligned with the Next Generation Science Standards adopted by the SBE in September 2013 pursuant to Education Code 60605.85.

2. California Standards Tests in science at grades 5, 8, and 10

(cf. 6142.93 - Science Instruction)

Note: Pursuant to Education Code 60640, students with disabilities must be included in the state assessment program with appropriate accommodations in administration where necessary (see section on "Testing Variations" below), unless exempted by their parents/guardians or eligible to take an alternate assessment in accordance with their individualized education program (IEP). The SBE has designated the California Alternate Performance Assessment (CAPA) for use by any student with severe cognitive disabilities whose IEP team has determined is unable to take the state achievement tests even with accommodations or modifications. Eligible students who are not severely cognitively disabled may instead take the California Modified Assessment (CMA), developed pursuant to 34 CFR 200.1 based on modified achievement standards, if their IEP team determines it is appropriate. According to the CDE's Assembly Bill 484 Questions and Answers, for the 2013-14 school year the CAPA may be used for English language arts and mathematics in grades 2-11 and either the CAPA or CMA may be used for science in grades 5, 8, and 10.

3. For students with disabilities who are unable to take the tests specified in items #1-2 above even with appropriate accommodations, the California Alternate Performance Assessment (CAPA) in English language arts and mathematics for students in grades 2-11 and either the CAPA or California Modified Assessment in science for students in grades 5, 8, and 10, in accordance with the student's IEP

Note: Item #4 below is **optional**. In addition to administering the state achievement tests described above to English learners, Education Code 60640, as amended by AB 484 (Ch. 489, Statutes of 2013), authorizes the district to administer a primary language assessment to English learners at its discretion and in accordance with an agreement with the test contractor. Currently the Standards-Based Test in Spanish (STS) is designated for this purpose.

4. The Standards-Based Test in Spanish (STS) to Spanish-speaking English learners in grades 2-11. This test shall be administered to English learners in addition to the state achievement tests administered in English.

(cf. 6174 - Education for English Language Learners)

STATE ACADEMIC ACHIEVEMENT TESTS (continued)

Note: The following paragraph is optional. Pursuant to Education Code 60640, the SBE has approved the use of the STS, at district expense, for the following purpose.

The STS also may be used to assess students in a dual language immersion program who are not limited English proficient or who are redesignated fluent English proficient.

Note: **Optional** item #5 below is for use by districts that maintain high schools. Pursuant to Education Code 60640 and 99300-99301, students in grade 11 may voluntarily take an augmented achievement test which assesses their college readiness in English and/or mathematics (the Early Assessment Program). As amended by AB 484 (Ch. 489, Statutes of 2013), Education Code 99300-99301 provide that, beginning with the 2014-15 school year, the grade 11 Smarter Balanced Assessment Consortium tests may be used for this purpose.

5. For students in grade 11 on a voluntary basis, an augmented achievement test approved for use in the Early Assessment Program as a measure of students' readiness for college-level work in English and/or mathematics pursuant to Education Code 99300-99301

Testing Period

Note: Education Code 60640 provides that the SBE will establish a testing period that allows all schools to administer the achievement tests at approximately the same time during the instructional year and takes into account the need to provide make-up days for students who were absent during testing.

The state achievement tests shall be administered within the testing period established by the State Board of Education (SBE) pursuant to Education Code 60640. Students who are absent during testing shall be provided an opportunity to take the tests during the period of time established by the SBE for make-up testing.

Exemptions

Note: 5 CCR 852 allows students to be exempted from participation in state testing as provided below. However, districts should be aware that if a school's student participation level falls below 95 percent, then the school's ability to make "adequate yearly progress" pursuant to 20 USC 6311 may be affected; see the accompanying Board policy.

A parent/guardian may submit to the school a written request to excuse his/her child from any or all parts of any test. However, district employees shall not solicit or encourage any written exemption on behalf of any student or group of students. (5 CCR 852)

STATE ACADEMIC ACHIEVEMENT TESTS (continued)

Testing Variations

Note: Pursuant to 20 USC 1412 and Education Code 60640, students with disabilities must be included in state assessments and provided appropriate accommodations in administration when necessary. 5 CCR 853.5 specifies testing variations that may be used with all students, English learners, and students with disabilities.

As amended by AB 484 (Ch. 489, Statutes of 2013), Education Code 60640 requires 5 CCR 853.5 to be updated by July 1, 2014, to conform to the new state assessment system. Proposed state regulations are consistent with the Smarter Balanced Assessment Consortium's Usability, Accessibility, and Accommodations Guidelines, available on the CDE's web site, which lists "universal tools" available to all students; "designated supports" available for use by any student for whom the need has been indicated by an educator or group of educators; and "accommodations" available to students with disabilities, when documented in the student's IEP or Section 504 plan, to provide equitable access during the assessment without fundamentally altering the comparability of scores.

Assessments shall be administered in accordance with the manuals or other instructions provided by the test contractor and California Department of Education (CDE), except that students may be provided a tool, support, or accommodation that is specifically allowed pursuant to 5 CCR 853.5.

Accommodations provided to students with disabilities shall be those specified in their IEP or Section 504 plan. (5 CCR 850, 853.5)

Staff Responsibilities

On or before September 30 of each year, the Superintendent or designee shall designate a district coordinator who shall oversee all matters related to the testing program and serve as the district representative and liaison with the test contractor and the CDE. In addition, the Superintendent or designee shall designate a coordinator for each test site. The duties of the district and school site test coordinators shall include those specified in 5 CRR 857-858. (5 CCR 857-858)

The Superintendent or designee also shall appoint test examiner(s) to administer the state assessments. A test examiner shall be an employee or contractor of the district or, for the CAPA, shall be a certificated or licensed employee of the school, district, or county office of education. (5 CCR 850)

(cf. 4112.2 - Certification)

(cf. 4113 - Assignment)

As appropriate, the Superintendent or designee shall assign a specially trained district employee to serve as a test proctor to assist the test examiner; a specially trained district employee, or other person supervised by a district employee, to serve as a translator to

STATE ACADEMIC ACHIEVEMENT TESTS (continued)

translate the test directions into a student's primary language; and a district employee to serve as a scribe to transcribe a student's responses to the format required by the test. A student's parent/guardian shall not be eligible to be that student's translator or scribe. (5 CCR 850)

Test coordinators, examiners, proctors, translators, and scribes shall sign a test security agreement or affidavit. (5 CCR 850, 857-859)

Report of Test Results

Note: Education Code 60641, as amended by AB 484 (Ch. 489, Statutes of 2013), requires that test results for individual students be reported to the student's parents/guardians, school, and teacher(s) for any assessments that produce valid individual student results. While field tests are being conducted for some new assessments, those assessments will not produce individual-level scores until it is determined that the scores are valid and reliable.

Pursuant to Education Code 60641, as amended, the district may use electronic media formats to provide this report, provided that the format secures the confidentiality of the student and the student's results. In addition, district personnel are not required to prepare individualized explanations of each student's test scores as part of the report described in the following paragraph.

For any state assessments that produce valid individual student results, the Superintendent or designee shall provide a written report of the student's results to his/her parents/guardians which includes a clear explanation of the purpose of the test, the student's score, and its intended use by the district. An individual student's scores shall also be reported to his/her school and teacher(s) and shall be included in his/her student record. (Education Code 60641; 5 CCR 863)

(cf. 5125 - Student Records)

(cf. 5145.6 - Parental Notifications)

With parent/guardian consent, the Superintendent or designee may release a student's test results to a postsecondary educational institution for the purposes of credit, placement, determination of readiness for college-level coursework, or admission. (Education Code 60641)

The Superintendent or designee shall present districtwide, school-level, and grade-level results to the Governing Board at a regularly scheduled meeting. The Board shall not receive individual students' scores or the relative position of any individual student. (Education Code 49076, 60641)

Center USD

Administrative Regulation

Standardized Testing And Reporting Program

AR 6162.51
Instruction

The district shall administer the following assessments in the Standardized Testing and Reporting (STAR) program:

1. The California Standards Tests (CSTs) in English language arts, mathematics, science, and history-social science to students in grades 2-11 (Education Code 60640)

(cf. 6142.91 - Reading/Language Arts Instruction)

(cf. 6142.92 - Mathematics Instruction)

(cf. 6142.93 - Science Instruction)

(cf. 6142.94 - History-Social Science Instruction)

In addition, students in grade 11 may voluntarily take an augmented CST as part of the Early Assessment Program to determine their readiness for college-level work in English and/or mathematics. (Education Code 60641, 99300-99301)

2. The Standards-Based Test in Spanish (STS) to Spanish-speaking English learners in grades 2-11 who either: (Education Code 60640)
 - a. Receive instruction in Spanish, regardless of how long they have been in the United States
 - b. Have been enrolled in a California public school for less than 12 months

(cf. 6174 - Education for English Language Learners)

This test shall be required in addition to the CST administered in English. (Education Code 60640)

Following the first year of enrollment in a California public school, Spanish-speaking English learners in grades 2-11 shall continue to take the STS in addition to the CST in English if the Superintendent or designee determines that such test results would provide useful information about students' performance.

3. The California Alternate Performance Assessment (CAPA) for students in grades 2-11 with severe cognitive disabilities who are unable to take the CSTs even with accommodations or modifications, or the California Modified Assessment (CMA) for students in grades 3-11 who are not severely cognitively disabled, when

determined appropriate by the student's individualized education program (IEP) team (Education Code 56345, 60640; 5 CCR 850; 34 CFR 200.1)

A student with disabilities may be assessed using the CAPA in all subject areas, CMA in all subject areas, or a combination of CSTs and CMA in the subject areas being assessed, but shall not be allowed to take both the CAPA and CMA. Eligibility to take the CMA shall be based on the criteria specified in 5 CCR 850. The Superintendent or designee shall inform the parents/guardians of students selected to be assessed with the CMA that their child's achievement will be measured based on modified achievement standards. (5 CCR 850)

Any special education student who is an English learner may be tested with the STS in accordance with item #2 above, unless the IEP specifically exempts him/her from such testing. (Education Code 56345)

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education Under Section 504)

The Superintendent or designee shall make arrangements as necessary to test all eligible students in alternative education programs or programs conducted off campus. (5 CCR 851)

(cf. 6158 - Independent Study)

(cf. 6181 - Alternative Schools/Programs of Choice)

(cf. 6183 - Home and Hospital Instruction)

(cf. 6184 - Continuation Education)

(cf. 6185 - Community Day School)

Testing Period

The STAR tests, with the exception of the writing portion of the English language arts tests, shall be administered to students during a testing window of 25 instructional days that includes 12 instructional days before and after completion of 85 percent of the instructional days of the school, track, or program. (Education Code 60640; 5 CCR 855)

The Superintendent or designee shall arrange for at least two make-up days for the testing of students who were absent during the testing period. All make-up testing shall occur within five instructional days of the last date that the district administered the tests, but not later than the 25-day testing window. (Education Code 60640; 5 CCR 855)

The writing portion of the English language arts tests shall be administered only on the testing day(s) and make-up day(s) specified annually by the Superintendent of Public Instruction. (Education Code 60640; 5 CCR 855)

Exemptions

A parent/guardian may submit to the school a written request to excuse his/her child from any or all parts of any test. District employees may discuss the STAR program with

parents/guardians and may inform them of the availability of exemptions under Education Code 60615. However, the district and its employees shall not solicit or encourage any written exemption request on behalf of any student or group of students. (5 CCR 852)

If a parent/guardian submits an exemption request after testing has begun, any test(s) completed before the request is submitted shall be scored and the results reported to the parent/guardian and included in the student's records. (5 CCR 852)

Testing Variations

Assessments shall be administered in accordance with the manuals or other instructions provided by the test contractor, unless a testing variation, accommodation, or modification is specifically allowed pursuant to 5 CCR 853.5. (5 CCR 853, 853.5)

All students may be provided with the following variations: (5 CCR 853.5)

1. Simplified or clarified test directions
2. Allowance to write in test booklets (e.g., underlining, highlighting, working math problems), provided that in grades 2-3 any marks other than those in response circles must be erased or responses must be transcribed into new test booklet(s) to ensure that the tests can be scored
3. Testing in a small group setting
4. As much time as needed within a single sitting to complete a test or test part

In addition, all students shall be provided with the following testing variations if such variations are regularly used in the classroom: (5 CCR 853.5)

1. Special adaptive furniture
2. Special lighting, special acoustics, noise-canceling devices, visual magnifying equipment, or audio amplification equipment
3. An individual carrel or study enclosure
4. Individual testing in a separate testing room provided that a district employee who has signed the test security affidavit directly supervises the student
5. Colored overlay, masks, or other means to maintain visual attention to the test or test questions
6. Manually Coded English or American Sign Language to communicate directions for test administration

Identified English learners shall be permitted the following testing variations if such variations are regularly used in the classroom or for assessment: (5 CCR 853.5)

1. Testing in a separate room with other English learners provided that a district employee who has signed the test security affidavit directly supervises the student.
2. Additional supervised breaks following each section within a test part provided that the test section is completed within a testing day. A test section is identified by a "STOP" at the end of it.
3. Translation of the test directions printed in the test administration manual into the student's primary language, and the opportunity to ask clarifying questions about any test directions presented orally in the student's primary language.
4. Access to translation glossaries/word lists for the CSTs in mathematics, science, and history-social science (English to primary language). The translation glossaries/word lists are to include only the English words or phrases with the corresponding primary language words or phrases. The glossaries/word lists shall not include definitions, parts of speech, or formulas.

Students with disabilities shall be permitted to take the assessments with any of the testing variations listed in 5 CCR 853.5, provided the variations are specified in their IEP or Section 504 plan. These variations may include, but are not limited to, accommodations in the presentation or setting of the test administration or in how a student is allowed to respond, and/or modifications in accordance with 5 CCR 853.5. (5 CCR 850, 853, 853.5)

Staff Responsibilities

Each year the Superintendent or designee shall designate a district coordinator who shall serve as the district representative and liaison with the California Department of Education (CDE) for all matters relating to the STAR program. The Superintendent or designee also shall designate a coordinator for each test site. (5 CCR 857-858)

In addition to the duties specified in 5 CCR 857, the district coordinator shall establish guidelines to help ensure that the test contractor is provided complete student information, as specified in 5 CCR 861 and 870, for purposes of the Academic Performance Index.

(cf. 3553 - Free and Reduced Price Meals)

After receiving summary reports and files from the test contractor, the district coordinator shall review the files and reports for completeness and accuracy and shall notify the test contractor and the CDE of any errors, discrepancies, or incomplete information. (5 CCR 857)

The Superintendent or designee also shall appoint test examiner(s) to administer the assessments. A test examiner shall be an employee or contractor of the district or, for the CAPA, shall be a certificated or licensed school, district, or county staff member. (5 CCR 850)

(cf. 4112.2 - Certification)

(cf. 4113 - Assignment)

As appropriate, the Superintendent or designee shall assign a specially trained district employee to serve as a test proctor to assist the test examiner; a specially trained district employee, or other person supervised by a district employee, to serve as a translator to translate the test directions into a student's primary language; and a district employee to serve as a scribe to transcribe a student's responses to the format required by the test. A student's parent/guardian shall not be eligible to be that student's translator or scribe. (5 CCR 850)

Test coordinators, examiners, proctors, translators, and scribes shall sign a test security agreement or affidavit. (5 CCR 850, 857-859)

Report of Test Results

Within 20 working days of receiving any student test report from the test contractor, the Superintendent or designee shall forward the student report to the student's parents/guardians. If these reports are received after the last day of instruction in the school year, each student's results shall be mailed to his/her parents/guardians. (Education Code 60641; 5 CCR 863)

(cf. 5145.6 - Parental Notifications)

The report shall include a clear explanation of the purpose of the test, the student's score, and its intended use by the district. (Education Code 60641)

An individual student's scores shall also be reported to his/her school and teacher(s) and shall be included in his/her student record. (Education Code 60641)

(cf. 5125 - Student Records)

With parent/guardian consent, the Superintendent or designee may release a student's test results to a postsecondary educational institution for the purposes of credit, placement, determination of readiness for college-level coursework, or admission. (Education Code 60641)

The Superintendent or designee shall present districtwide, school-level, and grade-level results to the Governing Board at a regularly scheduled meeting. The Board shall not receive individual students' scores or the relative position of any individual student. (Education Code 60641)

(cf. 9321.1 - Closed Session Actions and Reports)

Regulation
approved: April 18, 2012

CENTER UNIFIED SCHOOL DISTRICT
Antelope, California

GUIDANCE/COUNSELING SERVICES

Note: The following policy should be revised to reflect district practice. Education Code 49600 authorizes districts to offer a comprehensive educational counseling program implemented by credentialed school counselors.

The Governing Board recognizes that a comprehensive counseling program promotes academic achievement and serves the diverse needs of all district students. Counseling staff shall be available to meet with students regarding their educational progress toward academic and/or career goals and, as appropriate, may discuss social, personal, or other issues that may impact student learning.

(cf. 0460 - Local Control and Accountability Plan)

Note: Pursuant to Education Code 44266 and 5 CCR 80049-80049.1, persons authorized to provide services in school counseling, school psychology, or school social work must possess a pupil personnel services credential, with the appropriate specialization, issued by the Commission on Teacher Credentialing.

The Superintendent or designee shall ensure that all persons employed to provide school counseling, school psychology, and/or school social work services shall possess the appropriate credential from the Commission on Teacher Credentialing authorizing their employment in such positions. Responsibilities of each position shall be clearly defined in a job description.

(cf. 4112.2 - Certification)

Academic and Career Counseling

Note: The following section is for use by districts that maintain any of grades 7-12 and may be revised to reflect district practice and the grade levels offered by the district. AB 97 (Ch. 47, Statutes of 2013) redirects funding for the Supplemental School Counseling Program for grades 7-12 (Education Code 52378-52380) and for the 10th-grade counseling program formerly funded through the Pupil Retention Block Grant (Education Code 41505-41508) into the local control funding formula.

The district's academic counseling program shall be designed to assist students to establish immediate and long-range educational plans, achieve academic standards, prepare for the high school exit examination, and complete the required curriculum in accordance with their individual needs, abilities, and interests. Insofar as possible, parents/guardians shall be included when making educational plans.

(cf. 6011 - Academic Standards)

(cf. 6020 - Parent Involvement)

(cf. 6174 - Education for English Language Learners)

Beginning in grade 7, parents/guardians shall receive a general notice at least once before career counseling and course selection so that they may participate in the counseling sessions and decisions. (Education Code 221.5)

(cf. 5145.6 - Parental Notifications)

GUIDANCE/COUNSELING SERVICES (continued)

The counseling program for high school students may include, at appropriate grade levels:

1. Information about courses needed for admission to colleges and universities, standardized admission tests, financial aid, and scholarships

(cf. 6141.5 - Advanced Placement)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.11 - Alternative Credits Toward Graduation)

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

2. An opportunity for each student and, if practicable, his/her parent/guardian to meet with a counselor to discuss the student's career goals, available educational and career technical education options, and community and workplace experiences to support the student's goals

(cf. 6178 - Career Technical Education)

(cf. 6178.1 - Work-Based Learning)

(cf. 6178.2 - Regional Occupational Center/Program)

3. Monitoring of each student's fulfillment of required coursework and progress toward promotion and graduation, and notification of the student and his/her parent/guardian of remaining academic requirements

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 6162.52 - High School Exit Examination)

4. Additional specialized counseling services for students identified as at risk of not graduating with their class

(cf. 6176 - Weekend/Saturday Classes)

(cf. 6177 - Summer Learning Programs)

(cf. 6179 - Supplemental Instruction)

The Superintendent or designee shall establish and maintain a program of guidance, placement, and follow-up for all high school students subject to compulsory continuation education. (Education Code 48431)

(cf. 6184 - Continuation Education)

Note: Education Code 221.5 prohibits school counselors from offering vocational or school program guidance to a student of one sex that is different from that offered to a student of the opposite sex. In addition, 5 CCR 4930 prohibits discrimination in counseling programs to the same extent that discrimination is prohibited in all other district programs and activities. Prohibited bases for discrimination in district programs are specified in BP 0410 - Nondiscrimination in District Programs and Activities.

GUIDANCE/COUNSELING SERVICES (continued)

No counselor shall unlawfully discriminate against any student. Guidance counseling regarding school programs and career, vocational, or higher education opportunities shall not be differentiated on the basis of any protected category specified in BP 0410 - Nondiscrimination in District Programs and Activities.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.3 - Nondiscrimination/Harassment)

In addition, counselors shall affirmatively explore with students the possibility of careers, or courses leading to careers, that are nontraditional for that student's sex. (Education Code 221.5)

For assessing or counseling students, the district shall not use testing or other materials that permit or require impermissible or unlawful differential treatment of students. (5 CCR 4931)

Note: 20 USC 7908 requires districts receiving funds under the Elementary and Secondary Education Act (ESEA) to provide military recruiters with the same access to students as is provided to colleges and prospective employers. Districts that do not grant similar access may lose those funds. Even for districts that do not receive ESEA funds, 10 USC 503 requires districts to grant the same access to military recruiters and employers. Under this section, districts may refuse military access only if the Governing Board has adopted a policy denying access to the military. Districts that do not grant access and have not adopted a policy denying access may be subject to specific interventions, such as notification to the Governor and Congress, so that public officials can work with the district. In addition, Education Code 49603 provides that military service recruiters may not be denied on-campus access to students in grades 9-12 if the district provides such access to other employers. For information regarding military recruiter access to student directory information, see BP/AR 5125.1 - Release of Directory Information.

Option 1 is for use by districts that receive ESEA funds and that grant colleges and prospective employers access to students. Option 1 is also for use by districts that do not receive ESEA funds but choose to grant access to employers and therefore are required to grant access to military recruiters. Option 2 is **mandated** for those districts that do not receive ESEA funds and wish to deny access to military recruiters. Districts that select Option 2 must also deny access to all other employers.

OPTION 1: Colleges and prospective employers, including military recruiters, shall have the same access to students for recruiting purposes. (Education Code 49603; 10 USC 503; 20 USC 7908)

~~**OPTION 2:** Colleges and prospective employers, including military recruiters, shall not have access to students for recruiting purposes. (Education Code 49603; 10 USC 503)~~

(cf. 5125.1 - Release of Directory Information)

Personal or Mental Health Counseling

Note: The following **optional** section may be revised to reflect district practice. A school counselor, school psychologist, or school social worker may offer personal or family counseling in accordance with the authorizations on his/her credentials. In addition, districts may provide mental health services through school-based health centers (see BP 5141.6 - School Health Services) and/or may collaborate with community agencies, organizations, and health care providers to ensure that services are available.

GUIDANCE/COUNSELING SERVICES (continued)

A school counselor, school psychologist, or school social worker may provide individualized personal, mental health, or family counseling to students in accordance with the specialization(s) authorized by his/her credential. Such services may include, but are not limited to, support related to the student's social and emotional development, behavior, substance abuse, mental health assessment, depression, or mental illness. As appropriate, students and their parents/guardians shall be informed about community agencies, organizations, or health care providers that offer qualified professional assistance.

(cf. 1020 - Youth Services)

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Chronic Absence and Truancy)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5137 - Positive School Climate)

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

(cf. 5141.6 - School Health Services)

(cf. 5145.9 - Hate-Motivated Behavior)

(cf. 5147 - Dropout Prevention)

(cf. 5149 - At-Risk Students)

(cf. 6164.5 - Student Success Teams)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

Note: If a minor is 11 years old or younger, consent by a parent/guardian is required before providing the minor with outpatient mental health counseling or treatment services. Family Code 6920-6929 and Health and Safety Code 124260 allow a minor age 12 or older to consent to outpatient mental health counseling or treatment services without parent/guardian consent if, in the opinion of a school psychologist or other professional person, as defined, the minor is mature enough to participate intelligently in the services. However, the child's parent/guardian must still be involved unless the professional person determines it would be inappropriate.

Written parent/guardian consent shall be obtained before mental health counseling or treatment services are provided to a student, except when the student is authorized to consent to the service pursuant to Family Code 6920-6929, Health and Safety Code 124260, or other applicable law.

Any information of a personal nature disclosed to a school counselor by a student age 12 years or older or by his/her parent/guardian is confidential and shall not become part of the student record without the written consent of the person who disclosed the confidential information. The information shall not be revealed, released, discussed, or referred to except under the limited circumstances specified in Education Code 49602. (Education Code 49602)

(cf. 5022 - Student and Family Privacy Rights)

(cf. 5125 - Student Records)

GUIDANCE/COUNSELING SERVICES (continued)

A counselor shall consult with the Superintendent or designee and, as appropriate, with the district's legal counsel whenever unsure of how to respond to a student's personal problem or when questions arise regarding the possible release of confidential information regarding a student.

Crisis Counseling

The Board recognizes the need for a prompt and effective response when students are confronted with a traumatic incident. School counselors shall assist in the development of the comprehensive school safety plan, emergency and disaster preparedness plan, and other prevention and intervention practices designed to assist students and parents/guardians before, during, and after a crisis.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

In addition, the Superintendent or designee shall identify crisis counseling resources to train district staff in effective threat assessment, appropriate response techniques, and/or methods to directly help students cope with a crisis if it occurs.

Early identification and intervention plans shall be developed to help identify those students who may be at risk for violence so that support may be provided before they engage in violent or disruptive behavior.

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5136 - Gangs)

(cf. 5141.52 - Suicide Prevention)

Teacher-Based Advisory Program

Note: The following **optional** section is for use by districts that choose to provide a teacher-based advisory program as authorized by Education Code 49600. The following section may be revised to reflect district practice, including the grade levels at which the program will operate. It should be deleted by districts in which all student counseling is provided by credentialed school counselors.

The Board recognizes that a supportive, ongoing relationship with a caring adult can provide a student with valuable advice, enhance student-teacher relationships, and build the student's feelings of connectedness with the school. The Board authorizes the development of a teacher-based advisory program in which teachers advise students in such areas as academic planning, character development, conflict resolution, and self-esteem. Any teacher

GUIDANCE/COUNSELING SERVICES (continued)

participating in this program shall be under the supervision of a credentialed school counselor as appropriate, receive related information and training, and be subject to this Board policy and law, including requirements pertaining to student confidentiality and nondiscrimination.

(cf. 4131 - Staff Development)

Legal Reference:

EDUCATION CODE

221.5 Prohibited sex discrimination

41505-41508 Pupil Retention Block Grant

44266 Pupil personnel services credential

48431 Establishing and maintaining high school guidance and placement program

49600-49604 Educational counseling

51250-51251 School age military dependents

51513 Personal beliefs

52378-52380 Supplemental School Counseling Program

FAMILY CODE

6920-6929 Consent by minor for treatment or counseling

HEALTH AND SAFETY CODE

124260 Mental health services; consent by minors age 12 and older

PENAL CODE

11166-11170 Reporting known or suspected cases of child abuse

WELFARE AND INSTITUTIONS CODE

5850-5883 Mental Health Services Act

CODE OF REGULATIONS, TITLE 5

4930-4931 Counseling

80049-80049.1 Pupil personnel services credential

80632-80632.5 Preparation programs for pupil personnel services

UNITED STATES CODE, TITLE 10

503 Military recruiter access to directory information

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

7908 Armed forces recruiter access to students and student recruiting information

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family educational rights and privacy

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Results-Based School Counseling and Student Support Guidelines, 2007

WEB SITES

American School Counselor Association: <http://www.schoolcounselor.org>

California Association of School Counselors: <http://www.schoolcounselor-ca.org>

California Department of Education: <http://www.cde.ca.gov>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

U.S. Department of Education, access to military recruiters:

<http://www.ed.gov/policy/gen/guid/fpco/hottopics/ht10-09-02.html>

Center USD

Board Policy

Guidance/Counseling Services

BP 6164.2

Instruction

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

The Governing Board recognizes that a comprehensive counseling program can help promote academic achievement and serve the diverse needs of all district students. Counseling staff shall be available to meet with students to discuss academic, social, or personal difficulties, as well as other issues that may impact student learning.

Academic and Career Counseling

The district's academic counseling program shall help students establish immediate and long-range educational plans, achieve academic standards, prepare for the high school exit examination, and complete the required curriculum in accordance with their individual needs, abilities, and interests. Insofar as possible, parents/guardians shall be included when making educational plans.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

(cf. 6011 - Academic Standards)

(cf. 6020 - Parent Involvement)

Counseling staff shall help all students plan for the future and become aware of their career potential. Academic planning for higher education shall include information about courses needed for admission to colleges and universities, standardized admission tests, financial aid, and scholarships.

(cf. 6030 - Integrated Academic and Vocational Instruction)

(cf. 6141.5 - Advanced Placement)

(cf. 6143 - Courses of Study)

(cf. 6146.1- High School Graduation Requirements)
(cf. 6146.11 - Alternative Credits Toward Graduation)
(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

The Superintendent or designee shall establish and maintain a program of guidance, placement, and follow-up for all district students subject to compulsory continuation education. (Education Code 48431)

(cf. 6184 - Continuation Education)

Colleges and prospective employers, including military recruiters, shall have the same access to students for recruiting purposes. (20 USC 7908; 10 USC 503; Education Code 49603)

(cf. 5125.1 - Release of Directory Information)

Supplemental School Counseling Program for Students in Grades 7-12

The Board-adopted supplemental school counseling program for students in grades 7-12 shall be delivered by personnel who hold a valid pupil personnel services credential. The district's program shall provide for: (Education Code 52378)

1. An individualized review of academic and deportment records
2. An individualized review of the career goals of students, and the available academic and career technical education opportunities and community and workplace experiences available to students to support their goals
3. An opportunity for a counselor to meet with students and, if practicable the parent/guardian, to discuss available educational and career technical options
4. Specialized counseling services for students identified as at risk

(cf. 6162.52 - High School Exit Examination)
(cf. 6179 - Supplemental Instruction)

Personal Counseling

Counseling staff shall identify and work with students whose personal problems may prevent them from reaching their potential. As appropriate, students shall be informed about agencies that offer qualified professional assistance with substance abuse, physical or emotional problems, or other personal problems.

(cf. 1020 - Youth Services)
(cf. 5113 - Absences and Excuses)
(cf. 5113.1 - Truancy)

(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5137 - Positive School Climate)
(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 5141.4 - Child Abuse Prevention and Reporting)
(cf. 5141.6 - Student Health and Social Services)
(cf. 5145.9 - Hate-Motivated Behavior)
(cf. 5147 - Dropout Prevention)
(cf. 5149 - At-Risk Students)
(cf. 6164.5 - Student Success Teams)
(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)

Counselors shall respect student confidentiality as appropriate and shall consult with the Superintendent or designee or with the district's legal counsel whenever unsure of how to respond to a student's personal problem. Parent/guardian consultation and consent shall be obtained as appropriate.

(cf. 5125 - Student Records)
(cf. 5022 - Student and Family Privacy Rights)

Crisis Counseling

The Board recognizes the need for a prompt and effective response when students are confronted with a traumatic incident. School counselors shall assist in the development of the comprehensive school safety plan, emergency and disaster preparedness plan, and other prevention and intervention practices designed to assist students before and after a crisis.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

In addition, the Superintendent or designee shall identify crisis counseling resources to train district staff in appropriate response techniques and/or to directly help students cope with such crises if they occur.

Early identification and intervention plans shall be developed to help identify those students who may be at risk for violence so that support may be provided before they engage in violent or disruptive behavior.

(cf. 5131 - Conduct)
(cf. 5136 - Gangs)
(cf. 5141.52 - Suicide Prevention)

Teacher-Based Advisory Program

The Board recognizes that a supportive, ongoing relationship with a caring adult can

provide a student with valuable advice and security. The Board desires to establish a teacher-based advisory program in which teachers, with supervision and support from a credentialed school counselor, advise students in such areas as character development, conflict resolution, and self-esteem. The Board expects this program to enhance student-teacher relationships and give students positive, adult role models. The Superintendent or designee and a credentialed school counselor shall design this program and submit it to the Board for adoption.

Legal Reference:

EDUCATION CODE

221.5 Prohibited sex discrimination

37254 Supplemental instruction based on failure to pass exit exam by end of grade 12

41505-41508 Pupil Retention Block Grant

48431 Establishing and maintaining high school guidance and placement program

49600-49604 Educational counseling

51250 School age military dependents

51513 Personal beliefs

52378-52380 Supplemental School Counseling Program

REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS

48431.6 Tenth grade counseling program

PENAL CODE

11166-11170 Reporting known or suspected cases of child abuse

CODE OF REGULATIONS, TITLE 5

4930-4931 Counseling

UNITED STATES CODE, TITLE 10

503 Military recruiter access to directory information

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

7908 Armed forces recruiter access to students and student recruiting information

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family educational rights and privacy

Management Resources:

WEB SITES

American School Counseling Association: <http://www.schoolcounselor.org>

California Association of School Counselors: <http://www.schoolcounselor-ca.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, access to military recruiters:

<http://www.ed.gov/policy/gen/guid/fpco/hottopics/ht10-09-02.html>

Policy CENTER UNIFIED SCHOOL DISTRICT

adopted: February 20, 2008 Antelope, California

Delete

Center USD

Administrative Regulation

Guidance/Counseling Services

AR 6164.2
Instruction

Supplemental School Counseling Program for Students in Grades 7-12

A counselor shall review the academic and department record of each student in grades 7-12. The counselor shall also provide for an individualized review of each student's career goals and the available academic and career technical education opportunities and community and workplace experiences available that may support the pursuit of those goals. In addition, the counselor shall meet with each student and, if practicable, his/her parent/guardian to explain the records. At the meeting, the counselor shall also explain: (Education Code 52378)

1. The student's educational options

If such services are available to district students, the educational options discussed shall include college preparatory and career technical programs, including regional occupational centers and programs and any other available alternatives.

(cf. 6146.11 - Alternative Credits Toward Graduation)
(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)
(cf. 6178 - Vocational Education)

2. The coursework and academic progress needed for satisfactory completion of middle school or high school and passage of the high school exit examination

(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.5 - Elementary/Middle School Graduation Requirements)
(cf. 6162.52 - High School Exit Examination)

3. Eligibility for admission to a four-year institution of postsecondary education, including the University of California (UC) and the California State University (CSU)

4. For those students who have not passed one or both parts of the exit exam by the end of grade 12, the availability of intensive instruction and services, as required pursuant to Education Code 37254, for up to two consecutive academic years after the completion of grade 12 or until the student has passed both parts of the exit exam, whichever comes first

(cf. 6179 - Supplemental Instruction)

5. The availability of career technical education

The Superintendent or designee shall identify students in grades 7-12 who: (Education Code 52378)

- 1. Are at risk of not graduating with the rest of their class**
- 2. Are not earning credits at a rate that will enable them to pass the high school exit exam**
- 3. Do not have sufficient training to allow them to fully engage in their chosen career**

For these identified students, the district shall provide the following additional services:

- 1. List of Coursework and Experience: For students in grades 10 and 12 who have not passed one or both parts of the high school exit exam or who have not satisfied, or are not on track to satisfy, the curricular requirements for admission to UC and CSU, the district shall provide a list of coursework and experience necessary to assist them in their current grade level and to successfully transition to postsecondary education or employment. (Education Code 52378)**

For students in grade 12, the list shall also include options for continuing their education if they fail to meet graduation requirements, including, but not limited to, the option of enrolling in an adult education program, enrolling in a community college, continuing enrollment in the district, or continuing to receive intensive instruction and services for up to two academic years after completion of grade 12 or until passage of both parts of the exit exam, whichever comes first. (Education Code 52378)

For students in grade 7 who are deemed to be at the far below basic level in English language arts or mathematics pursuant to the California Standards Test administered in grade 6, the district shall provide a list of coursework and experience necessary to assist them to successfully transition to high school and to meet all graduation requirements, including passing the high school exit exam. (Education Code 52378)

For students in grade 7, the district shall provide a list of coursework and experience necessary to assist each student to begin to satisfy the curricular requirements for admission to UC and CSU. (Education Code 52378)

A copy of the list of coursework and experience shall be provided to the student and his/her parent/guardian. The list shall also be included in the student's cumulative record. (Education Code 52378)

- 2. Intensive Instruction and Services: For students in grade 10 and 11 who have not**

passed one or both parts of the high school exit exam, the district shall inform them of the option to receive intensive instruction and services pursuant to Education Code 37254 for up to two consecutive years after the completion of grade 12, or until the student has passed both parts of the exit exam, whichever comes first. (Education Code 52378)

3. Individual Conference: For students in grades 10 and 12 who have been provided the list of coursework and experience and for students in grade 7 who are deemed to be at the far below basic level in English language arts or mathematics, as detailed in item #1 above, the district shall offer and schedule an individual conference with each student, his/her parent/guardian, and a school counselor. During the conference, the counselor shall apprise the student and his/parent guardian of the following: (Education Code 52378)

- a. Consequences of not passing the high school exit exam
- b. Available programs, courses, and career technical education options needed for satisfactory completion of middle or high school
- c. The student's cumulative records and transcripts
- d. The student's performance on standardized and diagnostic assessments
- e. Available remediation strategies, high school courses, and alternative education options, including, but not limited to, informing students of the option to receive intensive instruction and services for up to two consecutive academic years after completion of grade 12 or until passage of both parts of the exit exam, whichever comes first
- f. Information about postsecondary education and training
- g. As applicable, the student's score on the English language arts or mathematics portion of the California Standards Test administered in grade 6
- h. Eligibility requirements, including coursework and test requirements, and the progress of the student toward satisfaction of those requirements for admission to four-year institutions of postsecondary education, including at least UC and CSU
- i. The availability of financial aid for postsecondary education

The individual conference shall be scheduled, to the extent feasible, within the following timelines: (Education Code 52378)

- a. For students in grade 7, the conference shall occur before January of the year in which the student is in grade 7.
- b. For students in grade 10, the conference shall occur between the spring of the year

the students are enrolled in grade 10 and the fall of the following year in which the student would be enrolled in grade 11.

c. For students in grade 12, the conference shall occur after November of that school year in which the student is enrolled in grade 12, but before March of that same school year.

d. For schools operating on a multitrack year-round calendar, the individual conferences for students in grade 7, 10, and 12 shall occur in a timeframe that is equivalent to the timeframe specified above for schools on a traditional calendar.

The Superintendent or designee shall annually submit a report to the California Department of Education describing the number and percentage of students receiving various program services and an assurance that the district has complied with the requirements for individual conferences pursuant to Education Code 52378(e). (Education Code 52380)

Notifications

Beginning in grade 7, parents/guardians shall be notified at least once before career counseling and course selection so that they may participate in the counseling sessions and decisions. (Education Code 221.5)

(cf. 5145.6 - Parental Notifications)

Nondiscrimination

No counselor shall unlawfully discriminate against any student. In addition, when exploring the possibility of careers and courses leading to such careers, counseling staff shall not differentiate career, vocational, or higher education opportunities on the basis of the sex of the student. (Education Code 221.5; 5 CCR 4930)

For appraising or counseling students, the district shall not use testing or other materials that permit or require impermissible or unlawful differential treatment of students. (5 CCR 4931)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)

Regulation CENTER UNIFIED SCHOOL DISTRICT
approved: February 20, 2008 Antelope, California

EDUCATION FOR FOSTER YOUTH

Note: Education Code 42238.02 and 42238.03, as added by AB 97 (Ch. 47, Statutes of 2013) and amended by SB 97 (Ch. 357, Statutes of 2013), provide supplemental and concentration grants within the local control funding formula based on the number and concentration of unduplicated counts of students who are foster youth, English learners, and/or eligible for free or reduced-price meals; see BP/AR 3100 - Budget. In addition, AB 97 added Education Code 52060-52077 requiring districts to develop a local control and accountability plan (LCAP) which must be aligned to specific state priorities and any additional local priorities, and which must contain annual goals for all students and for each "numerically significant" student subgroup and the specific actions to be taken to achieve each goal; see BP/AR 0460 - Local Control and Accountability Plan. AB 97 also amended the definition of "numerically significant" student subgroups in Education Code 52052 to include foster youth.

Education Code 48850-48859 (the AB 490 Educational Rights and Stability Act of 2003) create additional obligations for districts regarding the education of foster youth, including the right of foster youth to continue attending their school of origin and the requirement to ensure that foster youth have access to the same academic resources, services, and extracurricular activities that are available to all students. See the accompanying administrative regulation.

While the requirements of the federal McKinney-Vento Homeless Assistance Act (42 USC 11431-11435) may apply to foster youth in certain situations, such as when they are living in emergency or transitional shelters or when they are awaiting foster care placement (see BP/AR 6173 - Education for Homeless Children), Education Code 48850-48859 extend services to youth at any time when in foster care. The following policy may be revised to reflect district practice.

The Governing Board recognizes that foster youth may face significant barriers to achieving academic success due to their family circumstances, disruption to their educational program, and their emotional, social, and other health needs. To enable such students to achieve state and district academic standards, the Superintendent or designee shall provide them with full access to the district's educational program and implement strategies identified as necessary for the improvement of the academic achievement of foster youth in the district's local control and accountability plan (LCAP).

(cf. 0460 - Local Control and Accountability Plan)
(cf. 3100 - Budget)
(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5147 - Dropout Prevention)
(cf. 5149 - At-Risk Students)
(cf. 6011 - Academic Standards)
(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6145.2 - Athletic Competition)
(cf. 6164.2 - Guidance/Counseling Services)
(cf. 6173 - Education for Homeless Children)
(cf. 6179 - Supplemental Instruction)

Note: Pursuant to Education Code 48850, placement determinations for foster youth must be made in accordance with the student's "best interest." In addition, Education Code 48853.5 requires each district to designate a staff person as a foster care liaison to help ensure proper school placement and enrollment. See the accompanying administrative regulation.

EDUCATION FOR FOSTER YOUTH (continued)

The Superintendent or designee shall ensure that placement decisions for foster youth are based on the students' best interests as defined in law and administrative regulation. To that end, he/she shall designate a staff person as the district liaison for foster youth to help facilitate the enrollment, placement, and transfer of foster youth.

The Superintendent or designee and district liaison shall ensure that all appropriate staff, including, but not limited to, each principal, school registrar, and attendance clerk, receive training on the enrollment, placement, and transfer of foster youth and other related rights.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Note: AB 97 (Ch. 47, Statutes of 2013) eliminated the School Safety and Violence Prevention Act, Education Code 32228-32228.5, which provided funds to undertake measures to ensure school safety and a harassment- and violence-free school environment and redirected the funding into the local control funding formula. However, Education Code 52060, as added by AB 97, requires districts to develop an LCAP that must be aligned with state priorities, including goals for student engagement. The following **optional** paragraph promotes such student engagement.

The Board desires to provide foster youth with a safe, positive learning environment that is free from discrimination and harassment and that promotes students' self-esteem and academic achievement. The Superintendent or designee shall develop strategies to build a foster youth's feeling of connectedness with his/her school, including, but not limited to, strategies that promote positive discipline and conflict resolution, the development of resiliency and interpersonal skills, and the involvement of foster parents, group home administrators, and/or other caretakers in school programs and activities.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

(cf. 6020 - Parent Involvement)

Note: Education Code 48853.5 encourages districts to collaborate with other agencies to provide services to foster youth. The following **optional** paragraph should be modified to reflect district practice.

To address the needs of foster youth and help ensure the maximum utilization of available funds, the Superintendent or designee shall collaborate with local agencies and officials

EDUCATION FOR FOSTER YOUTH (continued)

including, but not limited to, the county placing agency, social services, probation officers, and juvenile court officers. The Superintendent or designee shall explore the feasibility of entering into agreements with these groups to coordinate services and protect the rights of foster youth.

(cf. 1020 - Youth Services)

Note: Pursuant to Education Code 52060, as added by AB 97 (Ch. 47, Statutes of 2013), each district is required to update the LCAP by July 1 each year, based on an evaluation rubric to be adopted by the SBE no later than October 1, 2015. The following optional paragraph uses the LCAP review timeline and may be revised to reflect district practice.

At least annually and in accordance with the established timelines, the Superintendent or designee shall report to the Board on the outcomes for foster youth regarding the goals and specific actions identified in the LCAP, including, but not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, and suspension/expulsion rates. As necessary, evaluation data shall be used to determine and recommend revisions to the LCAP for improving or increasing services for foster youth.

(cf. 0500 - Accountability)

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6162.51 - State Academic Achievement Tests)

(cf. 6162.52 - High School Exit Examination)

Legal Reference:

EDUCATION CODE

32228-32228.5 *Student safety and violence prevention*

42238.01-42238.07 *Local control funding formula*

42920-42925 *Foster children educational services*

48645-48646 *Juvenile court schools*

48850-48859 *Educational placement of students residing in licensed children's institutions*

48915.5 *Suspension and expulsion; students with disabilities, including foster youth*

48918.1 *Notice of expulsion hearing for foster youth*

49061 *Student records*

49069.5 *Foster care students, transfer of records*

49076 *Access to student records*

51225.1 *Exemption from district graduation requirements*

51225.2 *Pupil in foster care defined; acceptance of coursework, credits, retaking of course*

51225.3 *High school graduation*

Legal Reference continued: (see next page)

EDUCATION FOR FOSTER YOUTH (continued)

Legal Reference: (continued)

EDUCATION CODE (continued)

52060-52077 Local control and accountability plan

56055 Rights of foster parents in special education

60851 High school exit examination

HEALTH AND SAFETY CODE

1522.41 Training and certification of group home administrators

1529.2 Training of licensed foster parents

120341 Foster youth: school placement: immunization records

WELFARE AND INSTITUTIONS CODE

300 Children subject to jurisdiction

309 Investigation and release of child

317 Appointment of legal counsel

361 Limitations on parental or guardian control

366.27 Educational decision by relative providing living arrangements

602 Minors violating law; ward of court

726 Limitations on parental or guardian control

727 Order of care, ward of court

16000-16014 Foster care placement

UNITED STATES CODE, TITLE 20

1415 Procedural safeguards; placement in alternative educational setting

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

UNITED STATES CODE, TITLE 42

670-679b Federal assistance for foster care programs

11431-11435 McKinney-Vento Homeless Assistance Act

Management Resources:

CSBA PUBLICATIONS

Educating Foster Youth: Best Practices and Board Considerations, Policy Brief, March 2008

AMERICAN BAR ASSOCIATION PUBLICATIONS

Mythbusting: Breaking Down Confidentiality and Decision-Making Barriers to Meet the Education Needs of Children in Foster Care, 2005

CALIFORNIA CHILD WELFARE COUNCIL

Partial Credit Model Policy and Practice Recommendations

CITIES, COUNTIES AND SCHOOLS PARTNERSHIP PUBLICATIONS

Our Children: Emancipating Foster Youth, A Community Action Guide

WEB SITES

CSBA: <http://www.csba.org>

American Bar Association: <http://www.americanbar.org>

California Child Welfare Council: <http://www.chhs.ca.gov/Pages/CACChildWelfareCouncil.aspx>

California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy>

California Department of Social Services, Foster Youth Ombudsman Office:

<http://www.fosteryouthhelp.ca.gov>

California Youth Connection: <http://www.cal-youthconn.org/site/cyc>

Cities, Counties and Schools Partnership: <http://www.ccspartnership.org>

Center USD

Board Policy

Education For Foster Youth

BP 6173.1

Instruction

The Governing Board recognizes that foster youth may be at greater risk for poor academic performance due to their family circumstances, disruption of their educational program, and emotional, social, and other health needs. The district shall provide such students with full access to the district's educational program and other support services necessary to assist them in achieving state and district academic standards.

(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5147 - Dropout Prevention)
(cf. 5149 - At-Risk Students)
(cf. 6011- Academic Standards)
(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6145.2 - Athletic Competition)
(cf. 6164.2 - Guidance/Counseling Services)
(cf. 6173 - Education for Homeless Children)
(cf. 6179 - Supplemental Instruction)

The Superintendent or designee shall ensure that placement decisions for foster youth are based on the students' best interests as defined in law and administrative regulation. To that end, he/she shall designate a staff person as a district liaison for foster youth to help facilitate the enrollment, placement, and transfer of foster youth.

The Superintendent or designee and district liaison shall ensure that all appropriate staff, including, but not limited to, each principal, school registrar, and attendance clerk, receive training regarding the enrollment, placement, and rights of foster youth.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

The Board desires to provide foster youth with a safe, positive learning environment that is free from discrimination and harassment and promotes students' self-esteem and academic achievement. The Superintendent or designee shall develop strategies to build students' feelings of connectedness with the school, including, but not limited to, strategies that promote positive discipline and conflict resolution, the development of students' resiliency and interpersonal skills, and the involvement of foster parents, group home administrators, and/or other caretakers in school programs and activities.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 5131 - Conduct)
(cf. 5137 - Positive School Climate)
(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)
(cf. 6020 - Parent Involvement)

To address the needs of foster youth and help ensure the maximum utilization of available funds, the Superintendent or designee shall collaborate with local agencies including, but not limited to, the county placing agency, social services, probation officers, juvenile court officers, nonprofit organizations, and advocates. The Superintendent or designee shall explore the feasibility of entering into agreements with these groups to coordinate services and protect the rights of foster youth.

(cf. 1020 - Youth Services)

The Superintendent or designee shall regularly report to the Board on the educational outcomes of foster youth enrolled in the district including, but not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, and suspension/expulsion rates.

(cf. 0500 - Accountability)
(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 6162.51 - Standardized Testing and Reporting Program)
(cf. 6162.52 - High School Exit Examination)

Legal Reference:

EDUCATION CODE

32228-32228.5 Student safety and violence prevention

42920-42925 Foster children educational services

48645-48646 Juvenile court schools

48850-48859 Educational placement of students residing in licensed children's institutions

49061 Student records

49069.5 Foster care students, transfer of records

49076 Access to student records

51225.3 High school graduation

56055 Rights of foster parents in special education

60851 High school exit examination

HEALTH AND SAFETY CODE

1522.41 Training and certification of group home administrators
1529.2 Training of licensed foster parents
WELFARE AND INSTITUTIONS CODE
300 Children subject to jurisdiction
309 Investigation and release of child
361 Limitations on parental or guardian control
366.27 Educational decision by relative providing living arrangements
602 Minors violating law; ward of court
726 Limitations on parental or guardian control
727 Order of care, ward of court
16000-16014 Foster care placement
UNITED STATES CODE, TITLE 29
794 Rehabilitation Act of 1973, Section 504
UNITED STATES CODE, TITLE 42
670-679b Federal assistance for foster care programs
11431-11435 McKinney-Vento Homeless Assistance Act

Management Resources:

CSBA PUBLICATIONS

Educating Foster Youth: Best Practices and Board Considerations, Policy Brief, March 2008

AMERICAN BAR ASSOCIATION PUBLICATIONS

Mythbusting: Breaking Down Confidentiality and Decision-Making Barriers to Meet the Education Needs of Children in Foster Care, 2005

CITIES, COUNTIES AND SCHOOLS PARTNERSHIP PUBLICATIONS

Our Children: Emancipating Foster Youth, A Community Action Guide

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Foster Youth Services:

<http://www.cde.ca.gov/ls/pf/fy>

California Department of Social Services, Foster Youth Ombudsman Office:

<http://www.fosteryouthhelp.ca.gov>

California Youth Connection: <http://www.calyouthconn.org/site/cyc>

Cities, Counties and Schools Partnership: <http://www.ccspartnership.org>

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: February 17, 2010 Antelope, California

EDUCATION FOR FOSTER YOUTH**Definitions**

Note: Pursuant to Education Code 42238.01, as added by AB 97 (Ch. 47, Statutes of 2013), "foster youth" includes a nonminor who is under the transition jurisdiction of the juvenile court and satisfies criteria specified in law.

Foster youth means a child who has been removed from his/her home pursuant to Welfare and Institutions Code 309, is the subject of a petition filed under Welfare and Institutions Code 300 or 602, or has been removed from his/her home and is the subject of a petition filed under Welfare and Institutions Code 300 or 602 or is a nonminor who is under the transition jurisdiction of a juvenile court, as described in Welfare and Institutions Code 450, and satisfies the criteria specified in Education Code 42238.01. (Education Code 42238.01, 48853.5)

Note: In instances where the rights of the parent/guardian have been limited, the court may appoint an educational representative on a temporary or long-term basis to make educational decisions for the student.

Person holding the right to make educational decisions means a responsible adult appointed by a court pursuant to Welfare and Institutions Code 361 or 726.

School of origin means the school that the foster youth attended when permanently housed or the school in which he/she was last enrolled. If the school the foster youth attended when permanently housed is different from the school in which he/she was last enrolled, or if there is some other school that the foster youth attended within the preceding 15 months and with which the youth is connected, the district liaison for foster youth shall determine, in consultation with and with the agreement of the foster youth and the person holding the right to make educational decisions for the youth, and in the best interests of the foster youth, which school is the school of origin. (Education Code 48853.5)

Note: Education Code 48850 expresses the legislative intent that the "best interests" of a foster youth include educational stability as well as placement in the least restrictive educational program, as provided below.

Best interests means that, in making educational and school placement decisions for a foster youth, consideration is given to, among other factors, educational stability, the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress, and the foster youth's access to academic resources, services, and extracurricular and enrichment activities that are available to all district students. (Education Code 48850, 48853)

EDUCATION FOR FOSTER YOUTH (continued)

District Liaison

Note: Pursuant to Education Code 48853.5, districts are required to designate a staff person as the educational liaison for foster youth. This person may be the same individual designated as the liaison for homeless students as required by 42 USC 11432; see AR 6173 - Education for Homeless Children. In addition, Education Code 48853.5 requires that, for districts operating a foster youth services program, the liaison be affiliated with that program. The duties of the liaison are as specified below.

The Superintendent designates the following position as the district's liaison for foster youth: (Education Code 48853.5)

Healthy Start Coordinator
3401 Scotland Drive
Antelope, CA 95843
(916) 338-6387

(cf. 6173 - Education for Homeless Children)

The liaison for foster youth shall:

1. Ensure and facilitate the proper educational placement, enrollment in school, and checkout from school of students in foster care (Education Code 48853.5)

Note: Education Code 48645.5 requires districts to accept for credit full or partial coursework completed in a public school or nonpublic nonsectarian school or agency in addition to a juvenile court school; see the section below entitled "Transfer of Coursework and Credits."

2. Ensure proper transfer of credits, records, and grades when students in foster care transfer from one school to another or from one district to another (Education Code 48645.5, 48853.5)

When a student in foster care is enrolling in a district school, the liaison shall contact the school last attended by the student to obtain, within two business days, all academic and other records. When a foster youth is transferring to a new school, the liaison shall provide the student's records to the new school within two business days of receiving the new school's request. (Education Code 48853.5)

(cf. 5125 - Student Records)

(cf. 6146.3 - Reciprocity of Academic Credit)

Note: Pursuant to Education Code 48853.5, 48911, 48915.5, and 48918.1, the district liaison is required to invite or notify a foster youth's attorney and the appropriate official of the county child welfare agency in

EDUCATION FOR FOSTER YOUTH (continued)

certain circumstances when expulsion-related proceedings are pending against the foster youth. For specific situations requiring such invitation or notice, see AR 5144.1 - Suspension and Expulsion/Due Process.

3. When required by law, notify the foster youth's attorney and the representative of the appropriate county child welfare agency when the foster youth is undergoing any expulsion or other disciplinary proceeding, including a manifestation determination prior to a change in the foster youth's placement, when he/she is a student with a disability. (Education Code 48853.5, 48911, 48915.5, 48918.1)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

Note: Items #4-8 below are optional and should be modified to reflect district practice.

4. As needed, make appropriate referrals to ensure that students in foster care receive necessary special education services and services under Section 504 of the federal Rehabilitation Act of 1973

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6164.6 - Identification and Education Under Section 504)

5. As needed, ensure that students in foster care receive appropriate school-based services, such as counseling and health services, supplemental instruction, and after-school services

(cf. 5141.6 - School Health Services)

(cf. 5148.2 - Before/After School Programs)

(cf. 5149 - At-Risk Students)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 6172 - Gifted and Talented Student Program)

(cf. 6174 - Education for English Language Learners)

(cf. 6177 - Summer Learning Programs)

(cf. 6179 - Supplemental Instruction)

6. Develop protocols and procedures for creating awareness for district staff, including principals, school registrars, and attendance clerks, of the requirements for the proper enrollment, placement, and transfer of foster youth

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

7. Collaborate with the county placing agency, social services, probation officers, juvenile court officers, and other appropriate agencies to help coordinate services for the district's foster youth

EDUCATION FOR FOSTER YOUTH (continued)

(cf. 1020 - Youth Services)

(cf. 5113.1 - Chronic Absence and Truancy)

Note: The following **optional** item facilitates the annual update of the local control and accountability plan required pursuant to Education Code 52060, as added by AB 97 (Ch. 47, Statutes of 2013); see BP/AR 0460 - Local Control and Accountability Plan.

8. Monitor the educational progress of foster youth and provide reports to the Superintendent or designee and the Governing Board based on indicators identified in the district's local control and accountability plan

(cf. 0460 - Local Control and Accountability Plan)

Note: The following paragraph is **optional**. Because the district's liaison for foster youth often has additional duties pertaining to other programs, CSBA's policy brief Educating Foster Youth: Best Practices and Board Considerations recommends periodic evaluation of the liaison's caseload to determine whether he/she is able to adequately fulfill his/her duties with respect to foster youth.

The Superintendent or designee shall regularly monitor the caseload of the liaison, as well as his/her additional duties outside of the foster youth program, to determine whether adequate time and resources are available to meet the needs of foster youth in the district.

Enrollment

A student placed in a licensed children's institution or foster family home within the district shall attend programs operated by the district unless one of the following circumstances applies: (Education Code 48853, 48853.5)

1. The student has an individualized education program requiring placement in a nonpublic, nonsectarian school or agency, or in another local educational agency.

(cf. 6159 - Individualized Education Program)

(cf. 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education)

Note: Pursuant to Education Code 48853, a district is required to educate foster youth in the least restrictive environment necessary for their educational achievement. However, a district may be discharged from this obligation when the parent/guardian or other person with the right to make educational decisions for the foster youth unilaterally decides to place the foster youth in another educational program and provides the district a written statement as specified in item #2 below.

2. The parent/guardian or other person holding the right to make educational decisions for the student determines that it is in the best interest of the student to be placed in another educational program and submits a written statement to the district indicating that determination and that he/she is aware of the following:

EDUCATION FOR FOSTER YOUTH (continued)

- a. The student has a right to attend a regular public school in the least restrictive environment.
- b. The alternate educational program is a special education program, if applicable.
- c. The decision to unilaterally remove the student from the district school and to place him/her in an alternate education program may not be financed by the district.
- d. Any attempt to seek reimbursement for the alternate education program may be at the expense of the parent/guardian or other person holding the right to make educational decisions for the student.

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5117 - Interdistrict Attendance)

(cf. 6159.3 - Appointment of Surrogate Parent for Special Education Students)

Note: Pursuant to Education Code 48853.5, a foster youth may continue his/her education in the school of origin under the circumstances stated below. Elementary and high school districts should delete any item (b or c) that is not applicable to the grade levels served by the district.

- 3. At the initial placement or any subsequent change in placement, the student exercises his/her right to continue in his/her school of origin, as defined above.
 - a. The student may continue in the school of origin for the duration of the court's jurisdiction.
 - b. If the court's jurisdiction over a grade K-8 student is terminated prior to the end of a school year, the student may continue in his/her school of origin for the remainder of the school year.
 - c. If the court's jurisdiction is terminated while the student is in high school, the student may continue in his/her school of origin until he/she graduates.
 - d. If the student is transitioning between school grade levels, he/she shall be allowed to continue in the district of origin in the same attendance area to provide him/her the benefit of matriculating with his/her peers in accordance with the established feeder patterns of school districts. A student who is transitioning to a middle school or high school shall be allowed to enroll in the school designated for matriculation in another school district.

EDUCATION FOR FOSTER YOUTH (continued)

The district liaison may, in consultation with and with the agreement of the foster youth and the person holding the right to make educational decisions for the youth, recommend that the youth's right to attend the school of origin be waived and he/she be enrolled in any school that students living in the attendance area in which the foster youth resides are eligible to attend. All decisions shall be made in accordance with the foster youth's best interests. (Education Code 48853.5)

Prior to making any recommendation to move a foster youth from his/her school of origin, the liaison shall provide the youth and the person holding the right to make educational decisions for the youth with a written explanation of the basis for the recommendation and how the recommendation serves the youth's best interests. (Education Code 48853.5)

The role of the liaison shall be advisory with respect to placement decisions and determination of the school of origin. (Education Code 48853.5)

Note: Pursuant to Education Code 48853.5, a district is required to immediately enroll any foster youth transferring into the district even when the foster youth has outstanding fees or fines due to the last school attended or the district has not received the foster youth's academic and medical records, as listed in items #1-3 below. However, pursuant to Health and Safety Code 120341, if a district does not receive a foster youth's immunization records prior to enrolling him/her, the district must take steps, after the foster youth is enrolled, to obtain the his/her immunization records or ensure that he/she is properly immunized. See BP/AR 5141.31 - Immunizations.

If the liaison, in consultation with the foster youth and the person holding the right to make educational decisions for the foster youth, agrees that the best interests of the youth would be served by his/her transfer to a school other than the school of origin, the principal or designee of the new school shall immediately enroll the foster youth. The foster youth shall be immediately enrolled even if he/she: (Education Code 48853.5)

1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

2. Does not have clothing normally required by the school, such as school uniforms

(cf. 5132 - Dress and Grooming)

3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, and medical records, including, but not limited to, immunization records or other documentation

(cf. 5141.26 - Tuberculosis Testing)

(cf. 5141.31 - Immunizations)

(cf. 5141.32 - Health Screening for School Entry)

EDUCATION FOR FOSTER YOUTH (continued)

Note: Education Code 48853 and 48853.5 specify that, if a dispute arises regarding school placement, the district shall use an existing dispute resolution process available to any district student. The following paragraph should be modified to reflect district practice.

If the foster youth or a person with the right to make educational decisions for the foster youth disagrees with the liaison's enrollment recommendation, he/she may appeal to the Superintendent. The Superintendent shall make a determination within 30 calendar days of receipt of the appeal. Within 30 calendar days of receipt of the Superintendent's decision, the parent/guardian or foster youth may appeal that decision to the Board. The Board shall consider the issue at its next regularly scheduled meeting. The Board's decision shall be final.

(cf. 9320 - Meetings and Notices)

If any dispute arises regarding the request of a foster youth to remain in the school of origin, the youth has the right to remain in the school of origin pending resolution of the dispute. (Education Code 48853.5)

Transportation

Note: Pursuant to Education Code 48853.5, a district may, but is not required to, provide transportation to enable a foster youth to attend a school or school district of origin, except when it is otherwise required by federal law or pursuant to the individualized education program of a student with a disability. An example of when transportation might be required under federal law is when a foster youth is homeless, pursuant to the McKinney-Vento Homeless Assistance Act (42 USC 11431-11435).

Option 1 is for use by districts that do not provide transportation. Option 2 is for use by districts that choose to provide transportation to foster youth to their school of origin and may be revised to reflect district practice.

~~**OPTION 1:** The district shall not be responsible for providing transportation to and from the school of origin.~~

OPTION 2: Upon request, the district may provide transportation for a foster youth to and from his/her school of origin when the student is residing within the district and the school of origin is within district boundaries.

(cf. 3540 - Transportation)

(cf. 3541 - Transportation Routes and Services)

Effect of Absences on Grades

The grades of a student in foster care shall not be lowered for any absence from school that is due to either of the following circumstances: (Education Code 49069.5)

EDUCATION FOR FOSTER YOUTH (continued)

1. A decision by a court or placement agency to change the student's placement, in which case the student's grades shall be calculated as of the date he/she left school
2. A verified court appearance or related court-ordered activity

(cf. 5121 - Grades/Evaluation of Student Achievement)

Transfer of Coursework and Credits

Note: The following section is for use by districts maintaining high schools. Education Code 51225.2 addresses the transferability of coursework and credits completed by foster youth, as provided below.

When a foster youth transfers into a district school, the district shall accept and issue full credit for any coursework that the foster youth has satisfactorily completed while attending another public school, a juvenile court school, or a nonpublic, nonsectarian school or agency and shall not require the foster youth to retake the course. (Education Code 51225.2)

If the foster youth did not complete the entire course, he/she shall be issued partial credit for the coursework completed and shall be required to take the portion of the course that he/she did not complete at his/her previous school. However, the district may require the foster youth to retake the portion of the course completed if, in consultation with the holder of educational rights for the foster youth, the district finds that the foster youth is reasonably able to complete the requirements in time to graduate from high school. Whenever partial credit is issued to a foster youth in any particular course, he/she shall be enrolled in the same or equivalent course, if applicable, so that he/she may continue and complete the entire course. (Education Code 51225.2)

Note: Though Education Code 51225.2 requires districts to award partial credits to foster youth who transfer from school to school, there is no uniform system for calculating and awarding partial credits. To ensure consistency in the treatment of foster youth, the California Child Welfare Council (CCWC), in its Partial Credit Model Policy and Practice Recommendations available on its web site, recommends the approach specified in the following optional paragraph, which may be revised to reflect district practice.

Partial credits shall be awarded on the basis of 0.5 credits for every seven class periods attended per subject. If the school is on a block schedule, each block schedule class period attended shall be equal to two regular class periods per subject. Partial credits and grades earned by a student shall be included on the student's official transcript within two business days of the district's notification of the student's transfer, as required under Education Code 49069.5.

In no event shall the district prevent a foster youth from taking or retaking a course to meet the eligibility requirements for admission to the California State University or the University of California. (Education Code 51225.2)

EDUCATION FOR FOSTER YOUTH (continued)

Applicability of Graduation Requirements

Note: The following section is for use by districts maintaining high schools. Also see BP 6146.1 - High School Graduation Requirements.

To obtain a high school diploma, a foster youth shall pass the high school exit examination in English language and mathematics, complete all courses required by Education Code 51225.3, and fulfill any additional graduation requirement prescribed by the Board.

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6162.52 - High School Exit Examination)

Note: Previously, Education Code 51225.3 exempted any foster youth who transfers into the district or between district schools in grades 11-12 from locally established high school graduation requirements. However, AB 216 (Ch. 324, Statutes of 2013) deleted this provision from Education Code 51225.3 and included it in newly added Education Code 51225.1 with some modifications as specified below. This exemption does not apply to state graduation requirements for course completion or the high school exit examination.

However, when a foster youth who has completed his/her second year of high school transfers into the district from another school district or transfers between high schools within the district, he/she shall be exempted from all district-adopted coursework and other district-established graduation requirements, unless the district makes a finding that the student is reasonably able to complete the additional requirements in time to graduate from high school by the end of his/her fourth year of high school. Within 30 calendar days of the foster youth's transfer, the Superintendent or designee shall notify the foster youth, the person holding the right to make educational decisions for him/her, and the foster youth's social worker of the availability of the exemption and whether the foster youth qualifies for it. (Education Code 51225.1, 60851)

To determine whether a foster youth is in his/her third or fourth year of high school, the district shall use either the number of credits the foster youth has earned as of the date of the transfer or the length of his/her school enrollment, whichever qualifies him/her for the exemption. (Education Code 51225.1)

The Superintendent or designee shall notify any foster youth who is granted an exemption and the person holding the right to make educational decisions for him/her how any requirements that are waived will affect the foster youth's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities available through the California Community Colleges. (Education Code 51225.1)

EDUCATION FOR FOSTER YOUTH (continued)

The district shall not require or request a foster youth to transfer schools in order to qualify for an exemption and no request for a transfer solely to qualify for an exemption shall be made by a foster youth or any person acting on behalf of a foster youth. (Education Code 51225.1)

Note: Pursuant to Education Code 51225.1, as added by AB 216 (Ch. 324, Statutes of 2013), a district may allow a foster youth to remain in high school for a fifth year to enable him/her to complete the district's graduation requirements, as provided below.

Upon making a finding that a foster youth is reasonably able to complete district graduation requirements within his/her fifth year of high school, the Superintendent or designee shall: (Education Code 51225.1)

1. Inform the foster youth and the person holding the right to make educational decisions for him/her of the foster youth's option to remain in school for a fifth year to complete the district's graduation requirements and how that will affect his/her ability to gain admission to a postsecondary educational institution
2. Provide information to the foster youth about transfer opportunities available through the California Community Colleges
3. Upon agreement with the foster youth or, if he/she is under 18 years of age, the person holding the right to make educational decisions for him/her, permit the foster youth to stay in school for a fifth year to complete the district's graduation requirements

Eligibility for Extracurricular Activities

Note: Education Code 48850 provides that, when a foster youth's residence changes pursuant to a court order or decision of a child welfare worker, the student shall be immediately deemed to meet all residency requirements for participation in extracurricular activities and interscholastic sports. For additional information about eligibility requirements, see BP 6145 - Extracurricular and Cocurricular Activities.

A foster youth whose residence changes pursuant to a court order or decision of a child welfare worker shall be immediately deemed to meet all residency requirements for participation in interscholastic sports or other extracurricular activities. (Education Code 48850)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

Center USD

Administrative Regulation

Education For Foster Youth

AR 6173.1
Instruction

Definitions

Foster youth means a child who has been removed from his/her home pursuant to Welfare and Institutions Code 309, is the subject of a petition filed under Welfare and Institutions Code 300 or 602, or has been removed from his/her home and is the subject of a petition filed under Welfare and Institutions Code 300 or 602. (Education Code 48853.5)

Person holding the right to make educational decisions means a responsible adult appointed by a court pursuant to Welfare and Institutions Code 361 or 726.

School of origin means the school that the foster youth attended when permanently housed or the school in which he/she was last enrolled. If the school the foster youth attended when permanently housed is different from the school in which he/she was last enrolled, or if there is some other school that the foster youth attended within the preceding 15 months and with which the youth is connected, the district liaison for foster youth shall determine, in consultation with and with the agreement of the foster youth and the person holding the right to make educational decisions for the youth, and in the best interests of the foster youth, which school is the school of origin. (Education Code 48853.5)

Best interests means that, in making educational and school placement decisions for a foster youth, consideration is given to, among other factors, educational stability, the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress, and the foster youth's access to academic resources, services, and extracurricular and enrichment activities that are available to all district students. (Education Code 48850, 48853)

District Liaison

The Superintendent designates the following position as the district's liaison for foster youth: (Education Code 48853.5)

Healthy Start Coordinator
3401 Scotland Drive
Antelope, CA 95843
(916) 338-6387

(cf. 6173 - Education for Homeless Children)

The liaison for foster youth shall:

1. Ensure and facilitate the proper educational placement, enrollment in school, and checkout from school of students in foster care (Education Code 48853.5)
2. Ensure proper transfer of credits, records, and grades when students in foster care transfer from one school to another or from one district to another (Education Code 48645.5, 48853.5)

When a student in foster care is enrolling in a district school, the liaison shall contact the school last attended by the student to obtain, within two business days, all academic and other records. When a foster youth is transferring to a new school, the liaison shall provide the student's records to the new school within two business days of receiving the new school's request. (Education Code 48853.5)

(cf. 5117 - Interdistrict Attendance)

(cf. 5125 - Student Records)

(cf. 6146.3 - Reciprocity of Academic Credit)

3. When required by law, notify the foster youth's attorney and the representative of the appropriate county child welfare agency when the foster youth is undergoing any expulsion or other disciplinary proceeding, including, for a student with a disability, a manifestation determination prior to a change in the student's placement. (Education Code 48853.5, 48911, 48915.5, 48918.1)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

4. As needed, make appropriate referrals to ensure that students in foster care receive necessary special education services and services under Section 504 of the federal Rehabilitation Act of 1973

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6164.6 - Identification and Education Under Section 504)

5. As needed, ensure that students in foster care receive appropriate school-based services, such as counseling and health services, supplemental instruction, and after-school services

(cf. 5141.6 - School Health Services)

(cf. 5148.2 - Before/After School Programs)

(cf. 5149 - At-Risk Students)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 6172 - Gifted and Talented Student Program)

(cf. 6174 - Education for English Language Learners)

(cf. 6177 - Summer School)

(cf. 6179 - Supplemental Instruction)

6. Develop protocols and procedures for creating awareness for district staff, including principals, school registrars, and attendance clerks, of the requirements for the proper enrollment, placement, and transfer of foster youth

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

7. Collaborate with the county placing agency, social services, probation officers, juvenile court officers, nonprofit organizations, and advocates to help coordinate services for the district's foster youth

(cf. 1020 - Youth Services)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 5113.1 - Chronic Absence and Truancy)

8. Monitor the educational progress of foster youth and provide reports to the Superintendent or designee and the Governing Board based on indicators identified in Board policy

The Superintendent or designee shall regularly monitor the caseload of the liaison, as well as his/her additional duties outside of the foster youth program, to determine whether adequate time and resources are available to meet the needs of foster youth in the district.

(cf. 4115 - Evaluation/Supervision)

(cf. 4315 - Evaluation/Supervision)

Enrollment

A foster youth placed in a licensed children's institution or foster family home within the district shall attend programs operated by the district unless one of the following circumstances applies: (Education Code 48853, 48853.5)

1. The student has an individualized education program requiring placement in a nonpublic, nonsectarian school or agency, or in another local educational agency.

(cf. 6159 - Individualized Education Program)

(cf. 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education)

2. The parent/guardian or other person holding the right to make educational decisions for the student determines that it is in the best interest of the student to be placed in another educational program and submits a written statement to the district indicating that determination and that:
 - a. He/she is aware that the student has a right to attend a regular public school in the least restrictive environment.

- b. The alternate educational program is a special education program, if applicable.
- c. The decision to unilaterally remove the student from the district school and to place him/her in an alternate education program may not be financed by the district.
- d. Any attempt to seek reimbursement for the alternate education program may be at the expense of the parent/guardian or other person holding the right to make educational decisions for the student.

(cf. 6159.3 - Appointment of Surrogate Parent for Special Education Students)

- 3. At the initial placement or any subsequent change in placement, the student exercises his/her right to continue in his/her school of origin, as defined above.
 - a. The student may continue in the school of origin for the duration of the court's jurisdiction.
 - b. If the court's jurisdiction over a grade K-8 student is terminated prior to the end of a school year, the student may continue in his/her school of origin for the remainder of the school year.
 - c. If the court's jurisdiction is terminated while the student is in high school, the student may continue in his/her school of origin until he/she graduates.
 - d. If the student is transitioning between school grade levels, he/she shall be allowed to continue in the district of origin in the same attendance area to provide him/her the benefit of matriculating with his/her peers in accordance with the established feeder patterns of school districts. A student who is transitioning to a middle school or high school shall be allowed to enroll in the school designated for matriculation in another school district.

The liaison may, in consultation with and with the agreement of the foster youth and the person holding the right to make educational decisions for the youth, recommend that the youth's right to attend the school of origin be waived and he/she be enrolled in any school that students living in the attendance area in which the foster youth resides are eligible to attend. All decisions shall be made in accordance with the foster youth's best interests. (Education Code 48853.5)

Prior to making any recommendation to move a foster youth from his/her school of origin, the liaison shall provide the youth and the person holding the right to make educational decisions for the youth with a written explanation of the basis for the recommendation and how this recommendation serves the youth's best interests. (Education Code 48853.5)

The role of the liaison shall be advisory with respect to placement decisions and determination of the school of origin. (Education Code 48853.5)

If the liaison, in consultation with the foster youth and the person holding the right to make educational decisions for the foster youth, agrees that the best interests of the youth would be served by his/her transfer to a school other than the school of origin, the principal or designee of the new school shall immediately enroll the foster youth. The foster youth shall be immediately enrolled even if he/she: (Education Code 48853.5)

1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

2. Does not have clothing normally required by the school, such as school uniforms

(cf. 5132 - Dress and Grooming)

3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, and medical records, including, but not limited to, immunization records or other documentation

(cf. 5141.26 - Tuberculosis Testing)

(cf. 5141.31 - Immunizations)

(cf. 5141.32 - Health Screening for School Entry)

If the foster youth or a person with the right to make educational decisions for the foster youth disagrees with the liaison's enrollment recommendation, he/she may appeal to the Superintendent. The Superintendent shall make a determination within 30 calendar days of receipt of the appeal. Within 30 calendar days of receipt of the Superintendent's decision, the parent/guardian or foster youth may appeal that decision to the Board. The Board shall consider the issue at its next regularly scheduled meeting. The Board's decision shall be final.

(cf. 9320 - Meetings and Notices)

If any dispute arises regarding the request of a foster youth to remain in the school of origin, the youth has the right to remain in the school of origin pending resolution of the dispute. (Education Code 48853.5)

Transportation

Upon request, the district may provide transportation for a foster youth to and from his/her school of origin when the student is residing within the district and the school of origin is within district boundaries.

(cf. 3540 - Transportation)

(cf. 3541 - Transportation Routes and Services)

Transfer of Coursework and Applicability of Graduation Requirements

When a foster youth transfers into a district school, the district shall accept and issue full credit for any coursework that the foster youth has satisfactorily completed while attending another public school, a juvenile court school, or a nonpublic, nonsectarian school or agency and shall not require the foster youth to retake the course. (Education Code 51225.2)

If the foster youth did not complete the entire course, he/she shall be issued partial credit for the coursework completed and shall be required to take the portion of the course that he/she did not complete at his/her previous school. However, the district may require the foster youth to retake the portion of the course completed if, in consultation with the holder of educational rights for the foster youth, the district finds that the foster youth is reasonably able to complete the requirements in time to graduate from high school. Whenever partial credit is issued to a foster youth in any particular course, he/she shall be enrolled in the same or equivalent course, if applicable, so that he/she may continue and complete the entire course. (Education Code 51225.2)

In no event shall the district prevent a foster youth from taking or retaking a course to meet the eligibility requirements for admission to the California State University or the University of California. (Education Code 51225.2)

When a foster youth in grade 11 or 12 transfers into the district from another school district or transfers between high schools within the district, he/she shall be exempted from all coursework and other graduation requirements adopted by the Board that are in addition to the statewide coursework requirements specified in Education Code 51225.3 and the high school exit examination, unless the district makes a finding that the student is reasonably able to complete the additional requirements in time to graduate from high school while he/she remains in foster care. (Education Code 51225.3, 60851)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6162.52 - High School Exit Examination)

The Superintendent or designee shall notify any student who is granted an exemption and, as appropriate, the person holding the right to make educational decisions for the student, if any of the requirements that are waived will affect the student's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities available through the California Community Colleges. (Education Code 51225.3)

Grades/Credits

Grades for a student in foster care shall not be lowered if the student is absent from school due to either of the following circumstances: (Education Code 49069.5)

1. A decision by a court or placement agency to change the student's placement, in which case the student's grades and credits shall be calculated as of the date he/she left school

2. A verified court appearance or related court-ordered activity

(cf. 5121 - Grades/Evaluation of Student Achievement)

Eligibility for Extracurricular Activities

A foster youth who changes residences pursuant to a court order or decision of a child welfare worker shall be immediately deemed to meet all residency requirements for participation in interscholastic sports or other extracurricular activities. (Education Code 48850)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

WEEKEND/SATURDAY CLASSES

Note: The following **optional** policy is for use by districts that choose to offer classes on Saturday and/or Sunday as authorized by Education Code 37223.

Pursuant to Education Code 44824, a teacher cannot be assigned to work on a Saturday or Sunday if he/she objects in writing that the assignment would conflict with his/her religious beliefs or practices. In addition, Education Code 44824 provides that full-time teachers employed by the district prior to the implementation of weekend classes cannot be required to teach for more than 180 full days during a school year or for more than the number of full days that district schools were maintained during the year preceding implementation of weekend classes, whichever is greater. See AR 4113 - Assignment.

The Governing Board desires to increase educational opportunities outside the regular school week in order to meet student needs and promote academic achievement. When staffing, facilities, and other resources are available, the Board may approve the provision of classes on Saturday and/or Sunday that support and are integrated with other learning opportunities.

(cf. 4113 - Assignment)

(cf. 5148.2 - Before/After School Programs)

(cf. 6111 - School Calendar)

Any class offered on a Saturday or Sunday pursuant to Education Code 37223, except in regional occupational centers or programs (ROC/Ps), shall be one offered Monday through Friday during the regular school week. (Education Code 37223)

Note: Education Code 37223 authorizes weekend classes of any of the types listed in items #1-4 below or other classes identified by the district. The following list should be revised or expanded to reflect those weekend classes approved by the Governing Board.

Weekend classes may include, but are not limited to:

1. Continuation classes (Education Code 37223)

(cf. 6184 - Continuation Education)

Note: Pursuant to Education Code 37223, voluntary attendance in special weekend activities for mentally gifted minors (item #2 below) cannot be included in the district's average daily attendance computation.

2. Special day classes for mentally gifted minors (Education Code 37223)

(cf. 6172 - Gifted and Talented Student Program)

3. Makeup classes for unexcused absences occurring during the week (Education Code 37223)

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Chronic Absence and Truancy)

(cf. 6154 - Homework/Makeup Work)

WEEKEND/SATURDAY CLASSES (continued)

4. The programs of an ROC/P (Education Code 37223)

(cf. 6178 - Career Technical Education)

(cf. 6178.2 - Regional Occupational Center/Program)

Note: Items #5-6 below are **optional**. Although Education Code 37252-37253 provide that specified supplemental instructional programs may be offered on Saturday, AB 97 (Ch. 47, Statutes of 2013) redirected the funding for those programs into the local control funding formula; see BP 6179 - Supplemental Instruction. In addition, AB 97 eliminated the Pupil Retention Block Grant (Education Code 41505-41506), which allowed funding to be used for the purposes of intensive reading or algebra programs, including Saturday programs. At its discretion, the district may continue to offer weekend classes for these purposes.

5. Supplemental instruction for students who need additional assistance to meet academic standards or requirements

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6179 - Supplemental Instruction)

6. Enrichment classes in core academic subjects

(cf. 6142.91 - Reading/Language Arts Instruction)

(cf. 6142.92 - Mathematics Instruction)

Except in ROC/Ps, weekend attendance shall not result in crediting any student with more than five days of attendance per week. (Education Code 37223)

Attendance at weekend classes offered pursuant to Education Code 37223 shall be voluntary, except that truants, as defined in Education Code 48260, may be required to attend classes on one day of a weekend in order to make up lost instructional time. (Education Code 37223)

Note: Education Code 48205 specifies reasons that students must be excused from school, including observance of a holiday or ceremony of their religion. The reasons specified in Education Code 48205 are also applicable during weekend classes.

A student shall be excused from a weekend class if such attendance would be in conflict with his/her religious beliefs. Such students shall be given priority for enrollment in any other available supplemental instruction offered at a time other than during the weekend.

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

WEEKEND/SATURDAY CLASSES (continued)

Note: Education Code 49550 requires that districts provide at least one nutritionally adequate meal each school day (breakfast and/or lunch) for students who are eligible for free and reduced-price meals; see BP/AR 3553 - Free and Reduced-Price Meals. If the school participates in the National School Lunch or Breakfast Program, it must make meals available to all students in attendance.

According to the California Department of Education's (CDE) Management Bulletin NSD-SNP-03-2013, this requirement extends to Saturday classes unless the district or school receives a waiver. The CDE will consider a waiver when any two of the following criteria exist: (1) serving meals during the Saturday session would result in a financial loss to the district equal to one-third of the food service's net cash resources; (2) the Saturday session at the school is less than four hours and is completed by noon allowing students to go home during the lunch period; (3) less than 10 percent of the needy students attending the Saturday session are at the school for more than three hours per day; and (4) the school does not have proper refrigeration facilities to enable meals to be prepared on Friday and served on Saturday.

Unless the requirement is waived by the California Department of Education, the district shall provide at least one nutritionally adequate meal during the weekend session in accordance with Education Code 49550.

(cf. 3550 - Food Service/Child Nutrition Program)
 (cf. 3553 - Free and Reduced-Price Meals)
 (cf. 5030 - Student Wellness)

*Legal Reference:*EDUCATION CODE

37223 Weekend classes
 37252-37253 Supplemental instruction
 41505-41508 Pupil Retention Block Grant
 41601 Reports of average daily attendance
 42239 Summer school attendance computation
 44824 Weekend classes, assignment of certificated employees
 48070-48070.5 Promotion and retention, supplemental instruction
 48205 Excused absence for personal reasons
 48260 Truants, definition
 49550 Meals for needy students
 52060-52077 Local control and accountability plan

*Management Resources:*CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Requesting a Summer School Meal Waiver and/or a Saturday School Meal Waiver, Nutrition Services Division Management Bulletin NSD-SNP-03-2013, February 2013

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

Center USD

Board Policy

Weekend/Saturday Classes

BP 6176

Instruction

Cautionary Notice 2010-13: AB 1610 (Ch. 724, Statutes of 2010) amended Education Code 37252.2 to relieve districts from the obligation, until July 1, 2013, to perform any activities that are deemed to be reimbursable state mandates under that section. As a result, certain provisions of the following policy or administrative regulation that reflect those requirements may be suspended.

The Governing Board may provide classes on Saturday and/or Sunday in order to meet the academic needs of students.

(cf. 6111 - School Calendar)

Weekend classes may include but are not limited to: (Education Code 37223)

1. Continuation classes

(cf. 6184 - Continuation Education)

2. Special day classes for mentally gifted minors

(cf. 6172 - Gifted and Talented Student Program)

3. Makeup classes for unexcused absences occurring during the week

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Truancy)

(cf. 6154 - Homework/Makeup Work)

4. The programs of a regional occupational center or regional occupational program

Saturday classes also may be used to provide supplemental instruction for students who are failing to meet academic requirements and/or students who desire enrichment in core academic subjects in accordance with law, Board policy and administrative regulation. (Education Code 37525, 37252.2, 37252.8, 37253, 41505-41506)

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6179 - Supplemental Instruction)

Legal Reference:

EDUCATION CODE

37223 Weekend classes

37252-37254.1 Supplemental instruction

41505-41508 Pupil Retention Block Grant

41601 Reports of average daily attendance

42239 Summer school attendance computation

44824 Weekend classes, assignment of certificated employees

48070-48070.5 Promotion and retention, supplemental instruction

48205 Excused absence for personal reasons

48260 Truants, definition

51000-52706 General instructional programs, especially

51002 Development of local programs within guidelines

REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS

53025-53032 Intensive reading instruction

53091-53095 Intensive algebra instruction

Delete

Center USD

Administrative Regulation

Weekend/Saturday Classes

AR 6176
Instruction

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

Any class offered on a Saturday or Sunday pursuant to Education Code 37223, except in regional occupational centers or programs, shall be one offered Monday through Friday during the regular school week. (Education Code 37223)

(cf. 6111 - School Calendar)

Except in regional occupational centers or programs, weekend attendance shall not result in crediting any student with more than five days of attendance per week. (Education Code 37223)

Attendance at weekend classes offered pursuant to Education Code 37223 shall be voluntary, except that truants, as defined in Education Code 48260, may be required to attend makeup classes on one day of a weekend in order to make up lost instructional time. (Education Code 37223)

(cf. 5113.1 - Truancy)

A student shall be excused from a weekend class if it is held on a day when such attendance would be in conflict with his/her religious beliefs. (Education Code 37252-37253, 48205)

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

Regulation CENTER UNIFIED SCHOOL DISTRICT
approved: May 16, 2001 Antelope, California

SUMMER LEARNING PROGRAMS

Note: The following **optional** policy may be revised to reflect district practice.

The Governing Board recognizes that an extended break from the instructional program may result in significant learning loss, especially among disadvantaged and low-achieving students, and desires to provide opportunities during the summer for students to practice essential skills and make academic progress.

Note: Education Code 52060-52077, as added by AB 97 (Ch. 47, Statutes of 2013), require districts to develop a local control and accountability plan (LCAP) which includes goals aligned with state and local priorities, specific actions aligned to meet those goals, and a budget aligned to fund those specific actions; see BP/AR 0460 - Local Control and Accountability Plan. The purposes and content of the district's summer programs should be aligned with the priorities and goals as outlined in the LCAP and other applicable district and school plans.

Summer programs offered by the district shall be aligned with the district's local control and accountability plan (LCAP), other applicable district and school plans, and the educational program provided during the school year. When feasible, summer programs shall blend high-quality academic instruction in core curricular and/or elective subjects with recreation, nutrition programs, social and emotional development, and support services that encourage attendance, student engagement in learning, and student wellness.

(cf. 0200 - Goals for the School District)
(cf. 0460 - Local Control and Accountability Plan)
(cf. 3552 - Summer Meal Program)
(cf. 5030 - Student Wellness)
(cf. 5141.6 - School Health Services)
(cf. 5148 - Child Care and Development Program)
(cf. 6011 - Academic Standards)
(cf. 6142.7 - Physical Education and Activity)
(cf. 6143 - Courses of Study)

Summer School

Note: Summer school programs may be funded through a variety of sources that include, but are not limited to, Title I funding (20 USC 6311-6322), After School Education and Safety Program supplemental funds (Education Code 8482-8484.6), and 21st Century Community Learning Center supplemental funds (Education Code 8484.7-8484.9; 20 USC 7171-7176).

In addition, Education Code 54444.3 requires agencies receiving Title I Migrant Education funding to conduct summer school for eligible migrant students in grades K-12; see BP/AR 6175 - Migrant Education Program.

The Superintendent or designee, with Board approval, may establish summer school day and/or evening classes.

(cf. 5148.2 - Before/After School Program)
(cf. 6171 - Title I Programs)
(cf. 6175 - Migrant Education Program)

SUMMER LEARNING PROGRAMS (continued)

Note: The following paragraph is **optional**. Although Education Code 37252-37253 authorize specified supplemental instructional programs to be offered during summer, AB 97 (Ch. 47, Statutes of 2013) redirects the funding for those programs into the local control funding formula; see BP 6179 - Supplemental Instruction. In addition, AB 97 eliminated the Pupil Retention Block Grant (Education Code 41505-41506), which allowed funding to be used for intensive reading or algebra programs, including summer programs. At its discretion, the district may continue to offer summer classes for these purposes.

The district's summer school program may be used to provide supplemental instruction to students needing remediation and/or enrichment in core academic subjects.

(cf. 6176 - Weekend/Saturday Classes)

(cf. 6179 - Supplemental Instruction)

Note: The following **optional** list establishes enrollment priorities for the provision of summer school instruction and may be revised to reflect district practice. Items #1-2 should be deleted by districts that do not maintain high schools.

As appropriate, priority for enrollment in summer school programs shall be given to district students who:

1. Need course credits in order to graduate from high school before the beginning of the next school year

(cf. 5147 - Dropout Prevention)

(cf. 6146.1 - High School Graduation Requirements)

2. Have not made sufficient progress toward passing the state exit examination required for high school graduation

(cf. 6162.52 - High School Exit Examination)

3. Have been retained or are at risk of being retained at their grade level

(cf. 5123 - Promotion/Acceleration/Retention)

4. Demonstrate academic deficiencies in core curriculum areas

(cf. 0460 - Local Control and Accountability Plan)

Note: **Optional** item #5 establishes priority for summer school enrollment to at-risk student groups identified in the district's LCAP. Pursuant to Education Code 52060, as added by AB 97 (Ch. 47, Statutes of 2013), the LCAP must include annual goals to be achieved for all students and for each numerically significant subgroup as defined in Education Code 52052, which may include ethnic subgroups,

SUMMER LEARNING PROGRAMS (continued)

socioeconomically disadvantaged students, English learners, students with disabilities, and foster youth if there are at least 30 students in the subgroup (or at least 15 foster youth) in the school or district. For schools or districts with 11-99 students, numerically significant student subgroups are defined by the Superintendent of Public Instruction with approval by the State Board of Education.

5. Are in targeted student groups identified in the district's LCAP as needing increased or improved services to succeed in the educational program

OPTION 1: The remaining openings shall be offered to other district students on a first-come first-served basis.

~~**OPTION 2:** The remaining openings shall be offered to other district students on a lottery basis.~~

Note: Although the determination of excused and unexcused absences is irrelevant for accounting purposes pursuant to Education Code 42238.8, verification of excused absences may still be relevant for purposes of awarding credit for summer school classes. The following **optional** paragraph should be modified to reflect district practice.

Because summer courses cover extensive instructional content in a relatively short time period, students who have more than three excused absences or one unexcused absence may not receive credit for summer session class(es) unless they make-up missed work in accordance with law, Board policy, and administrative regulation.

(cf. 5113 - Absences and Excuses)

(cf. 6154 - Homework/Makeup Work)

Note: State funding is not available for transportation to summer school. To accommodate students and parents/guardians who need to provide their own transportation, some districts rotate the sites at which summer sessions are offered, as provided in the following **optional** paragraph.

Sites for summer school programs may be rotated in an effort to make summer school programs more accessible to all students, regardless of residence or regular attendance area, and to accommodate the maintenance needs of district schools.

Note: The following **optional** paragraph should be revised to reflect indicators for program evaluation that have been agreed upon by the Board and Superintendent, as well as a timeline for reports to the Board.

The Superintendent or designee shall annually report to the Board on summer school enrollment in the current year and previous year for the program as a whole and disaggregated by grade level, school that the students attend during the regular school year, and student population. In addition, he/she may report on the extent to which students successfully achieved the outcomes established for the program.

SUMMER LEARNING PROGRAMS (continued)

Additional Summer Learning Opportunities

Note: The following optional section may be revised to reflect district practice and may be adapted for use during intercessions other than summer break. For further information about summer learning opportunities, see CSBA's Summer Learning and Wellness Resource Guide.

The Superintendent or designee may collaborate with parents/guardians, city and county agencies, community organizations, child care providers, and/or other interested persons to develop, implement, and build awareness of organized activities that support summer learning.

(cf. 1020 - Youth Services)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 - Relations Between Private Industry and the Schools)

Strategies to support summer learning may include, but are not limited to:

1. Providing information to students and parents/guardians about summer reading programs scheduled to be conducted by public libraries or community organizations
2. Collaborating with the local parks and recreation agency and/or community organizations to provide day camps, sports programs, or other opportunities for physical education and activity

(cf. 1330.1 - Joint Use Agreements)

3. Collaborating with workforce development agencies, businesses, and community organizations to provide summer job training opportunities that include an academic component

(cf. 3260 - Fees and Charges)

(cf. 5113.2 - Work Permits)

(cf. 6178.1 - Work-Based Learning)

4. Encouraging reading in the home, such as providing lists of recommended reading to students and parents/guardians, establishing a target number of books or pages, and providing prizes for achievement of reading goals

(cf. 6020 - Parent Involvement)

5. Assigning summer vacation homework in core curricular subject(s) for extra credit
6. Conducting occasional, interactive "fun days" during the summer to provide activities related to art, music, science, technology, mathematics, environmental science, multicultural education, debate, or other subjects

SUMMER LEARNING PROGRAMS (continued)

7. Arranging opportunities for community service

(cf. 6142.4 - Service Learning/Community Service Classes)

Legal Reference:

EDUCATION CODE

8482-8484.6 After School Education and Safety Program

8484.7-8484.9 21st Century Community Learning Centers

37252-37254.1 Supplemental instruction

39837 Transportation to summer employment programs

41505-41508 Pupil Retention Block Grant

41976.5 Summer school programs, substantially disabled persons or graduating high school seniors

42238.01-42238.07 Local control funding formula

42238.8 Revenue limit per unit of average daily attendance

48070-48070.5 Promotion and retention

51210 Areas of study for elementary schools

51220 Areas of study for grades 1-6

51730-51732 Powers of governing boards (authorization for elementary summer school classes)

52060-52077 Local control and accountability plan

54444.3 Summer program for migrant students

56345 Extended-year program for special education students

58700-58702 Credit towards summer school apportionments for tutoring and homework assistance

58806 Summer school apportionments

60851 Supplemental instruction toward exit examination

CODE OF REGULATIONS, TITLE 5

3043 Extended school year, special education students

11470-11472 Summer school

UNITED STATES CODE, TITLE 20

6311-6322 Improving basic programs for disadvantaged students

7171-7176 21st Century Community Learning Centers

Management Resources:

CSBA PUBLICATIONS

Summer Learning and Wellness Resource Guide

School's Out, Now What? How Summer Programs Are Improving Student Learning and Wellness, Policy Brief, April 2013

NATIONAL SUMMER LEARNING ASSOCIATION PUBLICATIONS

Healthy Summers for Kids: Turning Risk into Opportunity, May 2012

New Vision for Summer School, 2010

RAND CORPORATION PUBLICATIONS

Making Summer Count: How Summer Programs Can Boost Children's Learning, 2011

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

National Summer Learning Association: <http://www.summerlearning.org>

Partnership for Children and Youth: <http://partnerforchildren.org>

RAND Corporation: <http://www.rand.org>

Summer Matters: <http://summermatters2you.net>

Center USD

Board Policy

Summer School

BP 6177

Instruction

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

Cautionary Notice 2010-13: AB 1610 (Ch. 724, Statutes of 2010) amended Education Code 37252.2 to relieve districts from the obligation, until July 1, 2013, to perform any activities that are deemed to be reimbursable state mandates under that section. As a result, certain provisions of the following policy or administrative regulation that reflect those requirements may be suspended.

The Governing Board recognizes that summer school provides valuable opportunities for students to improve their skills and make academic progress. When the need is demonstrated and funds are available, the Superintendent or designee, with Board approval, shall establish summer school day and/or evening classes for purposes of remediation, enrichment, and/or acceleration.

The district shall offer summer instructional programs for graduating high school seniors who need courses for graduation before the beginning of the next school year. (Education Code 41976.5)

(cf. 6146.1 - High School Graduation Requirements)

The district's summer school program may be used to provide supplemental instruction for students failing to meet academic requirements and/or students who desire enrichment in core academic subjects in accordance with law, Board policy, and administrative regulation. (Education Code 37525, 37252.2, 37252.8, 37253, 41505-41506; 5 CCR 11472)

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

(cf. 6146.5 - Elementary/Middle School Graduation Requirements)
(cf. 6162.52 - High School Exit Examination)
(cf. 6176 - Weekend/Saturday Classes)
(cf. 6179 - Supplemental Instruction)

Enrollment Priorities

Priority to enroll in summer programs shall be given to district students who:

1. Are eligible for supplemental instruction on the basis of retention or recommendation for retention pursuant to Education Code 37252.2
2. Are eligible for supplemental instruction on the basis of insufficient progress toward passing the state high school exit examination pursuant to Education Code 37252
3. Need course credits in order to graduate from high school before the beginning of the next school year

The remaining openings shall be offered to district students on a first-come first-served basis.

Attendance

Because summer courses cover extensive instructional content in a relatively short time period, students who have more than three excused absences or one unexcused absence may not receive credit for their summer session class(es) unless they make-up missed work in accordance with law, Board policy, and administrative regulation.

(cf. 5113 - Absences and Excuses)
(cf. 6154 - Homework/Make-Up Work)

Rotation of School Sites

Sites for summer school programs may be rotated in an effort to make summer school programs more accessible to all students, regardless of residence or regular attendance area, and to equalize long-term facility and maintenance needs.

Legal Reference:

EDUCATION CODE

37252-37254.1 Supplemental instruction

41505-41508 Pupil Retention Block Grant

41976.5 Summer school programs, substantially disabled persons or graduating high school seniors

42238.8 Revenue limit for average daily attendance

42239 Summer school apportionments
48070-48070.5 Promotion and retention
51210 Areas of study for elementary schools
51220 Areas of study for grades 7-12
51730-51732 Powers of governing boards (authorization for elementary summer school classes)
56345 Extended-year program for special education students
58700-58702 Credit towards summer school apportionments for tutoring and homework assistance program
58806 Summer school apportionments
60851 Supplemental instruction toward exit examination
REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS
53025-53032 Intensive reading instruction
53091-53095 Intensive algebra instruction
CODE OF REGULATIONS, TITLE 5
3043 Extended school year, special education students
11470-11472 Summer school
ATTORNEY GENERAL OPINIONS
70 Ops.Cal.Atty.Gen. 282 (1987)

Management Resources:

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: September 21, 2005 Antelope, California

SUPPLEMENTAL INSTRUCTION

The Governing Board recognizes that high-quality supplemental instructional programs can motivate and support students to attain grade-level academic standards, overcome academic deficiencies, and/or acquire critical skills. The district shall offer programs of direct, systematic, and intensive supplemental instruction to meet student needs.

(cf. 5113.1 - Chronic Absence and Truancy)
(cf. 5147 - Dropout Prevention)
(cf. 5148.2 - Before/After School Programs)
(cf. 5149 - At-Risk Students)
(cf. 6011 - Academic Standards)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.5 - Elementary/Middle School Graduation Requirements)
(cf. 6164.5 - Student Success Teams)

Supplemental instruction may be offered outside the regular school day, including during the summer, before school, after school, on Saturday, and/or during intersessions. It may also be provided during the regular school day provided it does not supplant the student's instruction in the core curriculum areas or physical education.

(cf. 5148.2 - Before/After School Programs)
(cf. 6111 - School Calendar)
(cf. 6112 - School Day)
(cf. 6176 - Weekend/Saturday Classes)
(cf. 6177 - Summer Learning Programs)

Supplemental instruction shall be offered to:

Note: Item #1 below is for use by districts that receive federal Title I funding. 20 USC 6316 requires that eligible students from low-income families be provided supplemental educational services (e.g., tutoring and other supplemental academic enrichment services) if their Title I school is identified for program improvement for two or more years based on failure to make "adequate yearly progress." Parents/guardians select these services from a list of providers with a demonstrated record of effectiveness. See BP/AR 0520.2 - Title I Program Improvement Schools for details regarding these services.

In addition, if the district is identified for program improvement pursuant to 20 USC 6316, the district must revise its local educational agency plan to incorporate, as appropriate, student learning activities before school, after school, during the summer, and during any extension of the school year. See AR 0520.3 - Title I Program Improvement Districts.

1. Eligible students from low-income families whenever the district or a district school receiving federal Title I funds has been identified by the California Department of Education for program improvement for two or more consecutive years (20 USC 6316)

(cf. 0520.2 - Title I Program Improvement Schools)
(cf. 0520.3 - Title I Program Improvement Districts)

SUPPLEMENTAL INSTRUCTION (continued)

Note: Education Code 48070.5 mandates that districts adopt policy indicating the manner in which opportunities for remedial instruction will be provided to students who are recommended for retention or who are identified as being at risk for retention. Although categorical program funding for supplemental instruction for students who have been retained or recommended for retention (Education Code 37252.2) and for students in grades 2-6 who have been identified as being at risk of retention (Education Code 37252.8) has been redirected into the local control funding formula pursuant to AB 97 (Ch. 47, Statutes of 2013), the requirement to provide remedial instruction to such students was not eliminated. Districts may design supplemental instructional programs for these purposes in a manner that meets district and student needs, provided they comply with Education Code 48070.5.

2. Students who have been recommended for retention at their current grade level or are at risk of retention (Education Code 48070.5)

(cf. 5123 - Promotion/Acceleration/Retention)

Note: Item #3 below is for use by districts that maintain any of grades 7-12. Education Code 60851 requires districts to provide supplemental instruction to students in grades 7-12 who do not demonstrate "sufficient progress" toward passing the California High School Exit Examination. Although categorical program funding for such instruction (Education Code 37252) has been redirected into the local control funding formula pursuant to AB 97 (Ch. 47, Statutes of 2013), the requirement to provide supplemental instruction for this purpose was not eliminated. Districts may design supplemental instructional programs in a manner that meets district and student needs, provided they comply with Education Code 60851. However, Education Code 60851 clarifies that districts are not required to provide supplemental services using resources that are not regularly available to a school or district.

3. Students in grades 7-12 who do not demonstrate "sufficient progress" toward passing the state exit examination required for high school graduation (Education Code 60851)

(cf. 6162.52 - High School Exit Examination)

Note: Pursuant to Education Code 60851, in determining eligibility for supplemental instruction based on students' lack of "sufficient progress" toward passing the state exit exam, districts must use either (1) the results of state assessments and the minimum levels of proficiency recommended by the State Board of Education (Option 1 below) or (2) students' grades and other indicators of academic achievement designated by the district (Option 2 below). Districts selecting Option 2 should specify the other indicators that will be used in the blanks provided.

Pursuant to Education Code 60640-60649, as amended by AB 484 (Ch. 489, Statutes of 2013), beginning in the 2013-14 school year, the state assessment system will transition from the Standardized Testing and Reporting program to the California Assessment of Student Performance and Progress; see BP/AR 6162.51 - State Academic Achievement Tests. Thus, districts selecting Option 1 below should consider the availability and appropriateness of state assessments for the purpose of determining students' progress toward passing the exit exam.

SUPPLEMENTAL INSTRUCTION (continued)

~~**OPTION 1:** "Sufficient progress" shall be determined based on a student's results on state assessments administered pursuant to Education Code 60640-60649 and the minimum levels of proficiency recommended by the State Board of Education.~~

(cf. 6162.51 - State Academic Achievement Tests)

OPTION 2: "Sufficient progress" shall be determined based on a student's grades and the following indicators of academic achievement:

A combination of class, school, and/or district assessments, standardized test results, writings, samples, and/or other measures.

(cf. 5121 - Grades/Evaluation of Student Achievement)

Note: The following paragraph is for use by districts that selected either Option 1 or 2 above.

The curriculum of the supplemental instructional program shall reflect state academic content standards to the extent that the district curriculum is aligned with those state standards, and shall be designed to assist students to succeed on the exit exam. (Education Code 60851)

Note: Items #1-4 below are **optional**. Although Education Code 37252.8-37254 provide for supplemental instructional programs for students in grades 2-6 having academic deficiencies in mathematics or English language arts, K-12 students seeking enrichment in core academic subjects, and students failing to pass the high school exit exam by the end of grade 12, AB 97 (Ch. 47, Statutes of 2013) redirected the funding for those categorical programs into the local control funding formula. In addition, AB 97 redirected funding for the Pupil Retention Block Grant (Education Code 41505-41506), which allowed funding to be used for the purposes of intensive reading or algebra programs, into the local control funding formula. At its discretion, the district may continue to offer supplemental instruction for these or other purposes in accordance with the goals and strategies identified in its local control and accountability plan (LCAP); see BP/AR 0460 - Local Control and Accountability Plan.

In addition, contingent on the district budget and local control and accountability plan (LCAP), supplemental instruction may be offered to students who:

1. Based on state assessment results, grades, or other indicators, demonstrate academic deficiencies in core curriculum areas that may jeopardize their attainment of academic standards
2. Have not passed one or both parts of the high school exit exam by the end of grade 12

Note: **Optional** item #3 below provides that supplemental instruction may be offered to students in targeted at-risk student groups identified in the district's LCAP. Pursuant to Education Code 52060, as added by AB 97 (Ch. 47, Statutes of 2013), the LCAP must include annual goals to be achieved for all students and for

SUPPLEMENTAL INSTRUCTION (continued)

each numerically significant subgroup as defined in Education Code 52052, which may include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, and foster youth if there are at least 30 students in the subgroup (or at least 15 foster youth) in the school or district. For schools or districts with 11-99 students, numerically significant student subgroups are defined by the Superintendent of Public Instruction with approval by the State Board of Education.

3. Are in targeted student groups identified in the district's LCAP as needing increased or improved services to succeed in the educational program

(cf. 0460 - Local Control and Accountability Plan)
(cf. 3100 - Budget)
(cf. 3553 - Free and Reduced-Price Meals)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6174 - Education for English Language Learners)

4. Desire enrichment in core academic areas, visual and performing arts, physical education, or other subjects as approved by the Board

(cf. 6142.6 - Visual and Performing Arts Education)
(cf. 6142.7 - Physical Education and Activity)
(cf. 6142.91 - Reading/Language Arts Instruction)
(cf. 6142.92 - Mathematics Instruction)
(cf. 6142.93 - Science Instruction)
(cf. 6142.94 - History-Social Science Instruction)
(cf. 6143 - Courses of Study)
(cf. 6172 - Gifted and Talented Student Program)

As appropriate, supplemental instruction may be provided through a classroom setting, individual or small group instruction, technology-based instruction, and/or an arrangement with a community or other external service provider.

(cf. 1020 - Youth Services)

When determined to be necessary by the principal or designee, a student may be required to participate in a supplemental instruction. In such cases, written parent/guardian consent shall be obtained for the student's participation.

Legal Reference: (see next page)

SUPPLEMENTAL INSTRUCTION (continued)

Legal Reference:

EDUCATION CODE

37200-37202 School calendar

37223 Weekend classes

37252-37254.1 Supplemental instruction, summer school

41505-41508 Pupil Retention Block Grant

42238.01-42238.07 Local control funding formula

46100 Length of school day

48070-48070.5 Promotion and retention

48200 Compulsory education

48985 Translation of notices

51210-51212 Courses of study, elementary schools

51220-51228 Courses of study, secondary schools

52060-52077 Local control and accountability plan

60603 Definitions, core curriculum areas

60640-60649 California Assessment of Student Performance and Progress

60850-60859 High school exit examination

CODE OF REGULATIONS, TITLE 5

11470-11472 Summer school

UNITED STATES CODE, TITLE 20

6316 Program improvement schools and districts

Management Resources:

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Supplemental Educational Services, January 14, 2009

Creating Strong Supplemental Educational Services Programs, May 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

Center USD

Board Policy

Supplemental Instruction

BP 6179
Instruction

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

Cautionary Notice 2010-13: AB 1610 (Ch. 724, Statutes of 2010) amended Education Code 37252.2 to relieve districts from the obligation, until July 1, 2013, to perform any activities that are deemed to be reimbursable state mandates under that section. As a result, certain provisions of the following policy or administrative regulation that reflect those requirements may be suspended.

The Governing Board recognizes that high-quality supplemental instructional programs can motivate and support students to attain grade-level academic standards, overcome academic deficiencies, and/or acquire critical skills.

(cf. 5113.1 - Truancy)
(cf. 5147 - Dropout Prevention)
(cf. 5148.2 - Before/After School Programs)
(cf. 5149 - At-Risk Students)
(cf. 6011 - Academic Standards)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.5 - Elementary/Middle School Graduation Requirements)
(cf. 6164.5 - Student Success Teams)

Required Supplemental Programs

The district shall offer direct, systematic, and intensive supplemental instruction for:

1. Students in grades 2-9 who have been retained or recommended for retention pursuant to Education Code 48070.5 (Education Code 37252.2)

(cf. 5123 - Promotion/Acceleration/Retention)

2. Students in grades 7-12 who do not demonstrate "sufficient progress" toward passing the state exit examination required for high school graduation in order to help them pass the exam (Education Code 37252, 60851)

(cf. 6162.52 - High School Exit Examination)

(cf. 6162.51 - Standardized Testing and Reporting Program)

"Sufficient progress" shall be determined based on a student's grades and the following indicators of academic achievement:

A combination of class, school, and district assessments, standardized test results, writing samples, and/or other measures.

(cf. 5121 - Grades/Evaluation of Student Achievement)

In addition, students who do not possess sufficient English language skills to be assessed shall be considered students who do not demonstrate sufficient progress towards passing the exit exam and shall receive supplemental instruction designed to help them succeed on the exit exam. (Education Code 37252)

3. Students who have not passed one or both parts of the exit exam by the end of grade 12, for up to two consecutive school years after the completion of grade 12 or until they have passed both parts of the exit exam, whichever comes first (Education Code 37254)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

4. Eligible students from low-income families whenever the district or a district school receiving federal Title I funds has been identified by the California Department of Education for program improvement for two or more years (20 USC 6316)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.3 - Title I Program Improvement Districts)

Optional Supplemental Programs

As funding, facilities, and staffing permit, supplemental instruction may be offered to:

1. Students in grades 2-6 who have been identified as being "at risk" of retention pursuant to Education Code 48070.5 (Education Code 37252.8)

2. Students in grades 2-6 who have been identified as having a deficiency in mathematics, reading, or written expression based on the results of the Standardized Testing and Reporting Program (Education Code 37252.8)

3. Students in grades K-12 who seek enrichment in mathematics, science, or other core academic areas designated by the Superintendent of Public Instruction (Education Code 37253)

(cf. 6143 - Courses of Study)

4. Students in grades K-4 who need or desire intensive reading opportunities that meet standards for a research-based comprehensive reading program, including appropriate support to address the needs of English language learners (Education Code 41505-41508)

(cf. 6142.91 - Reading/Language Arts Instruction)

(cf. 6174 - Education for English Language Learners)

5. Students in grades 7-8 who need or desire intensive opportunities to practice skills in algebra and/or pre-algebra (Education Code 41505-41508)

(cf. 6142.92 - Mathematics Instruction)

Required Student Participation

The Superintendent or designee may require participation in a supplemental instructional program for: (Education Code 37252.2, 37254.1)

1. Students in grades 7-12 who demonstrate insufficient progress toward the exit exam required for high school graduation pursuant to Education Code 37252

2. Students in grades 2-9 who are retained or recommended for retention pursuant to Education Code 37252.2

3. Students in grades 2-6 who are "at risk" of retention pursuant to Education Code 37252.8

4. Students in grades 2-6 who are deficient in mathematics, reading, or written expression pursuant to Education Code 37252.8

5. Students in grades K-12 participating in enrichment programs in core academic subjects pursuant to Education Code 37253

The Superintendent or designee shall obtain written parent/guardian consent for a student's participation in the supplemental instructional program.

Legal Reference:

EDUCATION CODE

1240 County Superintendent duties

35186 Williams Uniform Complaint Procedures

37200-37202 School calendar
37223 Weekend classes
37252-37254.1 Supplemental instruction
41505-41508 Pupil Retention Block Grant
42239 Supplemental instruction, apportionments
44259 Comprehensive reading program
46100 Length of school day
48070-48070.5 Promotion and retention
48200 Compulsory education
48985 Translation of notices
51210 Courses of study, elementary schools
51220 Courses of study, secondary schools
52378-52380 Supplemental School Counseling Program
60603 Definitions, core curriculum areas
60640-60648 Standardized Testing and Reporting Program
60850-60859 High school exit examination
REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS
52012 Establishment of school site council
52014-52015 School plans
53025-53031 Intensive reading instruction
53091-53094 Intensive algebra instruction
CODE OF REGULATIONS, TITLE 5
11470-11472 Summer school
UNITED STATES CODE, TITLE 20
6316 Program improvement schools and districts

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION CORRESPONDENCE

Implementation of Assembly Bill (AB) 347: requiring instruction and services for students who have not passed the exit exam but have met all other graduation requirements, October 26, 2007

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Supplemental Educational Services, June 13, 2005

Creating Strong Supplemental Educational Services Programs, May 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: February 20, 2008 Antelope, California

Delete

Center USD

Administrative Regulation

Supplemental Instruction

AR 6179
Instruction

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

Cautionary Notice 2010-13: AB 1610 (Ch. 724, Statutes of 2010) amended Education Code 37252.2 to relieve districts from the obligation, until July 1, 2013, to perform any activities that are deemed to be reimbursable state mandates under that section. As a result, certain provisions of the following policy or administrative regulation that reflect those requirements may be suspended.

Supplemental instructional programs shall be offered outside the regular school day. Such programs may be offered during the summer, before school, after school, on Saturday, and/or during intersessions. (Education Code 37252, 37252.2, 37252.8, 37253)

(cf. 5148.2 - Before/After School Programs)
(cf. 6111 - School Calendar)
(cf. 6112 - School Day)
(cf. 6176 - Weekend/Saturday Classes)
(cf. 6177 - Summer School)

Priority for enrollment in supplemental instruction offered at a time other than Saturday shall be given to any student whose parent/guardian has informed the Superintendent or designee that the student is unable to attend a Saturday school program for religious reasons. (Education Code 37252, 37252.2, 37252.8, 37253)

Supplemental Instruction Based on Retention or Academic Deficiencies

Students in grades 2-9 who have been retained or recommended for retention shall be eligible for supplemental instruction under the following circumstances: (Education Code 37252.2)

1. For the purposes of this program, a student shall be considered to be enrolled in a grade immediately upon completion of the preceding grade.
2. Students who were enrolled in grade 6 or 9 during the prior school year shall be eligible for summer school instruction.

(cf. 5123 - Promotion/Acceleration/Retention)

To the extent that the district provides supplemental instruction to students in grades 2-6 who are identified as being at risk of retention or as having deficiencies in mathematics, reading, or written expression, those students also shall be subject to the provisions set forth in items #1 and #2 above. (Education Code 37252.8)

The Superintendent or designee shall seek the active involvement of parents/guardians and classroom teachers in the development and implementation of supplemental instructional programs. (Education Code 37252.2, 37252.8)

An intensive remedial program in reading or written expression shall, as needed, include instruction in phonemic awareness, systematic explicit phonics and decoding, word attack skills, spelling and vocabulary, explicit instruction of reading comprehension, writing, and study skills. (Education Code 37252.2, 37252.8)

(cf. 6142.91 - Reading/Language Arts Instruction)

Supplemental Instruction Based on Progress Toward Passing Exit Examination

Students in grades 7-12 who do not demonstrate "sufficient progress," as defined in Board policy, toward passing the state exit exam required for high school graduation shall be eligible for supplemental instruction under the following circumstances: (Education Code 37252)

1. For purposes of this program, a student shall be considered to be enrolled in a grade immediately upon completion of the preceding grade.
2. Students who were enrolled in grade 12 during the prior school year may be eligible for supplemental instructional programs.

(cf. 6146.1 - High School Graduation Requirements)
(cf. 6162.52 - High School Exit Examination)

The curriculum of the supplemental instruction program shall reflect state academic content standards to the extent that the district curriculum is aligned with those state standards, and shall be designed to assist students to succeed on the exit exam. (Education Code 60851)

(cf. 6011 - Academic Standards)

Supplemental Instruction Based on Failure to Pass Exit Exam by End of Grade 12

Intensive instruction and services designed to help students pass the high school exit exam after they have failed to pass one or both parts of the exam by the end of grade 12 shall be provided as follows: (Education Code 37254)

- 1. Each eligible student shall receive an appropriate diagnostic assessment to identify his/her areas of need.**
- 2. Each student shall receive intensive instruction and services based on the results of the diagnostic assessment and his/her prior results on the exit exam.**
- 3. The intensive instruction and services shall be based on strategies that are most likely to result in the student passing the part(s) of the exit exam that he/she has not yet passed and may include, but not be limited to:**

- a. Individual or small group instruction**
- b. The hiring of additional teachers**
- c. Purchasing, scoring, and reviewing diagnostic assessments**
- d. Counseling**
- e. Designing instruction to meet specific needs of eligible students**
- f. Appropriate teacher training to meet the needs of eligible students**

(cf. 4131 - Staff Development)

g. Instruction in English language arts and/or mathematics that eligible students need in order to pass those parts of the exit exam not yet passed, including employing different intensive instruction and services aligned to the needs and circumstances of students who have not passed one or both parts of the exit exam by the end of grade 12 compared to other district students in grade 12 with similar needs

h. Instruction and services by a public or nonpublic entity as determined by the Superintendent or designee

- 4. English language learners shall have the opportunity to receive intensive instruction and services as described in item #2 above that also shall include services to improve English proficiency as needed to pass one or both parts of the exit exam not passed by the end of grade 12.**

(cf. 6174 - Education for English Language Learners)

The intensive instruction and services may be provided during the regular school day provided that they do not supplant the student's instruction in the core curriculum areas defined in Education Code 60603 or physical education. Eligible students may receive intensive instruction and services on Saturdays, evenings, or at a time and location deemed appropriate by the Superintendent or designee in order to meet the needs of these students. (Education Code 37254)

The Superintendent or designee shall notify, in writing, all students who have not passed one or both parts of the exit exam by the end of grade 12, or the parents/guardians of such students if under age 18, of the availability of intensive instruction and services each term for the next two consecutive school years. Eligible students also shall be notified of their right to file a complaint regarding the intensive instruction and services in accordance with Education Code 35186 (Williams Uniform Complaint Procedures).

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 5145.6 - Parental Notifications)

(cf. 6164.2 - Guidance/Counseling Services)

The notice shall include the name and phone number of a contact person designated by the Superintendent or designee who can assist students who have questions, concerns, or complaints regarding the availability of the additional instruction.

The notification shall be sent to the last known address before the end of each school term in sufficient time for eligible students to register for or avail themselves of those services. The notice shall also be posted in the school office, district office, and on the district's Internet web site, if any. (Education Code 37254)

(cf. 1113 - District and School Web Sites)

Center USD

Board Policy

Continuation Education

BP 6184

Instruction

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

The Governing Board shall provide a continuation education program to meet the educational needs of district students who are not attending a high school or other appropriate educational institution and who are not legally exempted from compulsory continuation school attendance.

(cf. 0420.4 - Charter Schools)

(cf. 5112.1- Exemptions from Attendance)

(cf. 6030 - Integrated Academic and Vocational Instruction)

(cf. 6158 - Independent Study)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 6178 - Vocational Education)

(cf. 6178.1 - Work Experience Education)

(cf. 6181 - Alternative Schools)

(cf. 6182 - Opportunity School/Class/Program)

(cf. 6183 - Home and Hospital Instruction)

(cf. 6185 - Community Day School)

The Board shall establish a plan to coordinate instruction and training in the school with the home, employment and other agencies and shall designate one or more persons as coordinators. (5 CCR 11003)

The Superintendent or designee may allow the voluntary enrollment of students under 16 in this program.

(cf. 6182 - Opportunity School/Class/Program)

The Superintendent or designee shall develop administrative regulations governing the involuntary transfer of students into the continuation education program. (Education

Code 48432.5)

The Superintendent or designee may allow the voluntary enrollment of students in the continuation education program as space permits and when it is determined to be in the best interests of the student.

Minors otherwise subject to compulsory attendance in continuation education classes may be exempted if they meet any of the conditions specified in Education Code 48410.

(cf. 5112.1 - Exemptions from Attendance)

The Board may maintain continuation classes during the district's regular school hours, during special school hours for these classes established by the Board, or during such hours and for such length of time during the day or evening that adult education classes are maintained. (Education Code 48434)

(cf. 6112 - School Day)

(cf. 6200 - Adult Education)

Legal Reference:

EDUCATION CODE

41505-41508 Pupil Retention Block Grant

42243.7 District Revenue Limit for Districts with a Continuation High School.

48400-48454 Compulsory continuation education in general, especially:

48401 Weekly minimum attendance requirement

48402 Minors not regularly employed

48410-48416 Compulsory continuation education

48430-48438 Continuation classes

48450-48454 Violation

48900 Grounds for suspension and expulsion

48903 Limitations on days of suspension

51224 Courses of study

51225.3 Requirements for graduation

60850-60856 High school exit examination

FAMILY CODE

7000-7002 Emancipation of minors law

7050 Purposes for which emancipated minor considered an adult

CODE OF REGULATIONS, TITLE 5

11000-11010 Continuation education

Management Resources:
WEB SITES
CDE: www.cde.ca.gov

Policy
adopted: December 6, 2000

CENTER UNIFIED SCHOOL DISTRICT
Antelope, California

Center USD

Board Policy

Continuation Education

BP 6184
Instruction

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Center Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2012-13 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

The Governing Board shall provide a continuation education program to meet the educational needs of district students who are not attending a high school or other appropriate educational institution and who are not legally exempted from compulsory continuation school attendance.

(cf. 0420.4 - Charter Schools)
(cf. 5112.1 - Exemptions from Attendance)
(cf. 6030 - Integrated Academic and Vocational Instruction)
(cf. 6158 - Independent Study)
(cf. 6164.2 - Guidance/Counseling Services)
(cf. 6178 - Vocational Education)
(cf. 6178.1 - Work Experience Education)
(cf. 6181 - Alternative Schools)
(cf. 6182 - Opportunity School/Class/Program)
(cf. 6183 - Home and Hospital Instruction)
(cf. 6185 - Community Day School)

The Board shall establish a plan to coordinate instruction and training in the school with the home, employment and other agencies and shall designate one or more persons as coordinators. (5 CCR 11003)

The Superintendent or designee shall develop administrative regulations governing the involuntary transfer of students into the continuation education program. (Education Code 48432.5)

The Superintendent or designee may allow the voluntary enrollment of students in the continuation education program as space permits and when it is determined to be in the best interests of the student.

Minors otherwise subject to compulsory attendance in continuation education classes may be exempted if they meet any of the conditions specified in Education Code 48410.

(cf. 5112.1 - Exemptions from Attendance)

The Board may maintain continuation classes during the district's regular school hours, during special school hours for these classes established by the Board, or during such hours and for such length of time during the day or evening that adult education classes are maintained. (Education Code 48434)

(cf. 6112 - School Day)

(cf. 6200 - Adult Education)

Legal Reference:

EDUCATION CODE

41505-41508 Pupil Retention Block Grant

42243.7 District Revenue Limit for Districts with a Continuation High School.

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48430-48438 Continuation classes

48450-48454 Violation

48900 Grounds for suspension and expulsion

48903 Limitations on days of suspension

51224 Courses of study

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60850-60856 High school exit examination

FAMILY CODE

7000-7002 Emancipation of minors law

7050 Purposes for which emancipated minor considered an adult

CODE OF REGULATIONS, TITLE 5

11000-11010 Continuation education

Management Resources:

WEB SITES

CDE: www.cde.ca.gov

**Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: December 6, 2000 Antelope, California**

GENERAL OBLIGATION BONDS

Note: Article 16, Section 18 of the California Constitution permits school districts to issue bonds for the construction of school facilities with either a 66.67 percent or 55 percent approval by local voters. To qualify for the lower 55 percent (Proposition 39) threshold, districts must use the bond funds for certain purposes and fulfill additional accountability requirements, as specified in this Board policy and accompanying administrative regulation.

Education Code 15100 sets forth conditions under which the Governing Board may call for a bond election. Pursuant to Education Code 15266, these conditions must be satisfied if the Board is seeking either the 66.67 percent or 55 percent approval threshold. The following paragraph is consistent with Education Code 15100.

In 88 Ops.Cal.Atty.Gen. 46 (2005), the Attorney General opined that a school district may use district funds to hire a consultant to assess the feasibility of developing a bond measure and to assess the public's support and opposition. However, according to the Attorney General, a district may not use district funds to hire a consultant to develop and implement a strategy to build a coalition to support the bond because such activities would be an impermissible use of public funds for campaign purposes in violation of Education Code 7054. For further discussion regarding use of district funds for political purposes, see BP 1160 - Political Processes.

The Governing Board recognizes that school facilities are an essential component of the educational program and that the Board has a responsibility to ensure that the district's facilities needs are met in the most cost-effective manner possible. When the Board determines that it is in the best interest of district students, it may order an election on the question of whether bonds shall be issued to pay for school facilities.

(cf. 1160 - Political Processes)
(cf. 7110 - Facilities Master Plan)
(cf. 7210 - Facilities Financing)

Note: For bonds requiring a 55 percent majority, Education Code 15268 and 15270 set limits as to the maximum amount of the bond and the tax rate that may be levied as a result of the bond. Limitations for bonds requiring a 66.67 percent majority are detailed in Education Code 15102-15109.

The Board shall determine the appropriate amount of the bonds in accordance with law.

When any project to be funded by bonds will require state matching funds for any phase of the project, the ballot for the bond measure shall include a statement as specified in Education Code 15122.5, advising voters that, because the project is subject to approval of state matching funds, passage of the bond measure is not a guarantee that the project will be completed. (Education Code 15122.5)

Bonds Requiring 55 Percent Approval by Local Voters

Note: Pursuant to Education Code 15266, upon adoption of the resolution specified below, the district must comply with the accountability provisions required for the 55 percent threshold, even if the bond ultimately passes by a 66.67 percent majority of the voters.

GENERAL OBLIGATION BONDS (continued)

The Board may decide to pursue the authorization and issuance of bonds by approval of 55 percent majority of the voters pursuant to Article 13A, Section 1(b)(3) and Article 16, Section 18(b) of the California Constitution. If two-thirds of the Board agrees to such an election, the Board shall vote to adopt a resolution to incur bonded indebtedness if approved by a 55 percent majority of the voters. (Education Code 15266)

(cf. 9323.2 - Actions by the Board)

Note: Education Code 15266 requires that the bond election be held only during a regularly scheduled local election at which all of the electors (voters) in the district are entitled to vote. Therefore, those school districts whose boundaries encompass more than one city or county or whose board members are elected by trustee area must ensure that the bond election is on a ballot in which all of the electors in the district are entitled to vote, such as a statewide primary, general, or special election.

The bond election may only be ordered at a primary or general election, a statewide special election, or a regularly scheduled local election at which all of the electors of the district are entitled to vote. (Education Code 15266)

Bonded indebtedness incurred by the district shall be used only for the following purposes: (California Constitution Article 13A, Section 1(b)(3) and 1(b)(3)(A))

1. The construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities
2. The acquisition or lease of real property for school facilities
3. The refunding of any outstanding debt issuance used for the purposes specified in items #1-2 above

The proposition approved by the voters shall include the following accountability requirements: (California Constitution Article 13A, Section 1(b)(3))

1. A requirement that proceeds from the sale of the bonds be used only for the purposes specified in items #1-2 above, and not for any other purposes including teacher and administrative salaries and other school operating expenses
2. A list of specific school facilities projects to be funded and certification that the Board has evaluated safety, class size reduction, and information technology needs in developing that list

(cf. 0440 - District Technology Plan)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 6151 - Class Size)

GENERAL OBLIGATION BONDS (continued)

Note: The question of whether or not bond proceeds may be used to pay the costs of the audits required pursuant to items #3-4 below should be referred to the district's legal counsel. However, an Attorney General opinion (87 Ops.Cal.Atty.Gen. 157 (2004)) supports the use of bond proceeds to pay the salaries of district employees to the extent they perform administrative oversight work on bond projects. According to the opinion, because these audits are expressly required by Proposition 39 and are directly related to the bond projects rather than routine school operations, these project administration costs may be considered as within the purposes specified in California Constitution Article 13A, Section 1(b)(3)(A) and therefore are an appropriate expenditure of bond proceeds.

The performance audit described in item #3 may include an evaluation of the planning, financing, and implementation of the overall facilities program.

3. A requirement that the Board conduct an annual, independent performance audit to ensure that the funds have been expended only on the specific projects listed
4. A requirement that the Board conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects

Note: If the district has a general obligation bond approved under the 55 percent threshold, Education Code 15278 requires that the Board appoint a citizens' oversight committee. See the accompanying administrative regulation for requirements related to the composition and duties of the committee.

If a district general obligation bond requiring a 55 percent majority is approved by the voters, the Board shall appoint an independent citizens' oversight committee to inform the public concerning the expenditure of bond revenues as specified in Education Code 15278 and the accompanying administrative regulation. This committee shall be appointed within 60 days of the date that the Board enters the election results in its minutes pursuant to Education Code 15274. (Education Code 15278)

(cf. 1220 - Citizen Advisory Committees)
(cf. 9324 - Minutes and Recordings)

Note: Pursuant to Education Code 15286, as amended by SB 581 (Ch. 91, Statutes of 2013), the district is required to ensure that performance and financial audits specified in items #3-4 above are issued in accordance with law and provided to the citizens' oversight committee as specified in the following paragraph.

The Superintendent or designee shall ensure that the annual, independent performance and financial audits required pursuant to items #3-4 above are issued in accordance with the U.S. Comptroller General's Government Auditing Standards and submitted to the citizens' oversight committee at the same time they are submitted to him/her and no later than March 31 of each year. (Education Code 15286)

GENERAL OBLIGATION BONDS (continued)

The Board shall provide the citizens' oversight committee with responses to all findings, recommendations, and concerns addressed in the performance and financial audits within three months of receiving the audits. (Education Code 15280)

Note: The following optional paragraph may be revised to reflect district practice.

The Board may disband the citizens' oversight committee when the committee has completed its review of the final performance and financial audits.

Bonds Requiring 66.67 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of 66.67 percent majority of the voters pursuant to Education Code 15100 and Article 13A, Section 1(b)(2) of the California Constitution. If a majority of the Board agrees to such an election, or upon a petition of the majority of the qualified electors residing in the district, the Board shall adopt a resolution ordering an election on the question of whether to incur bonded indebtedness if approved by a 66.67 percent majority of the voters. (Education Code 15100)

Note: Pursuant to Education Code 15101, an election for a bond measure that requires 66.67 percent approval may be held only on specified days. Districts using this option should coordinate efforts with their local elections officials to ensure compliance with law.

The bond election may be ordered to occur on any Tuesday, except a Tuesday that is a state holiday or the day before or after a state holiday, is within 45 days before or after a statewide election unless conducted at the same time as the statewide election, or is an established election date pursuant to Elections Code 1000 or 1500. (Education Code 15101)

Bonds shall be sold to raise money for any of the following purposes: (Education Code 15100)

1. Purchasing school lots
2. Building or purchasing school buildings
3. Making alterations or additions to school building(s) other than as may be necessary for current maintenance, operation, or repairs
4. Repairing, restoring, or rebuilding any school building damaged, injured, or destroyed by fire or other public calamity

GENERAL OBLIGATION BONDS (continued)

5. Supplying school buildings and grounds with furniture, equipment, or necessary apparatus of a permanent nature
6. Permanently improving school grounds
7. Refunding any outstanding valid indebtedness of the district, evidenced by bonds or state school building aid loans
8. Carrying out sewer or drain projects or purposes authorized in Education Code 17577
9. Purchasing school buses with a useful life of at least 20 years
10. Demolishing or razing any school building with the intent to replace it with another school building, whether in the same location or in any other location

Except for refunding any outstanding indebtedness, any of the purposes listed above may be united and voted upon as a single proposition by order of the Board and entered into the minutes. (Education Code 15100)

Note: The following paragraph is **optional**. Districts that have had approval of a bond with 66.67 percent majority vote are not required by law to appoint a citizens' oversight committee but may, at their discretion, form an oversight committee under requirements and guidelines adopted by the Board.

The Board may appoint a citizens' oversight committee to review and report to the Board and the public as to whether the expenditure of bond revenues complies with the intended purposes of the bond.

Certificate of Results

Note: The following section applies to bond elections requiring either a 55 percent or 66.67 percent approval by local voters. Pursuant to Elections Code 15372, following a bond election, the county elections official must submit a certificate of the election results to the Board, which then must provide certification to the County Board of Supervisors, as specified below.

If the certificate of election results received by the Board shows that the appropriate majority of the voters is in favor of issuing the bonds, the Board shall record that fact in its minutes. The Board shall then certify to the County Board of Supervisors all proceedings it had in connection with the election results. (Education Code 15124, 15274)

Resolutions Regarding Sale of Bonds

Note: The following section applies to bond elections requiring either a 55 percent or 66.67 percent approval by local voters. Pursuant to Education Code 15140, bonds may be offered for sale by either the County Board of Supervisors or the County Superintendent of Schools. However, the County Board of Supervisors may adopt a resolution authorizing a district to sell bonds on its own behalf when the district has not received a qualified or negative certification in its most recent interim financial report; see BP/AR 3460 - Financial Reports and Accountability.

GENERAL OBLIGATION BONDS (continued)

In addition to districts' authority to issue bonds pursuant to Education Code 15100-15254, Government Code 53506-53509.5 provide an alternative method. However, effective January 1, 2014, any district that intends to issue bonds using this alternative method is subject to stricter requirements, pursuant to Government Code 53508.5, as added by AB 182 (Ch. 477, Statutes of 2013). Districts using the alternative method may need to further modify this policy and accompanying administrative regulation and should consult with legal counsel as necessary.

Regardless of the method used to issue bonds, pursuant to Education Code 15144.1 and 15144.2, as added by AB 182, the district's total debt service to principal ratio must not exceed four to one and, if the bond allows for the compounding of interest, such as a capital appreciation bond (CAB), and matures more than 10 years after its issuance date, the bond must be redeemable by the district no later than 10 years from issuance. Pursuant to Government Code 53508.6, as added by AB 182, a current interest bond (CIB) may now have a maturity of up to 40 years provided that the district complies with the disclosure requirements specified in Education Code 15146, as amended by AB 182, and makes a finding that the useful life of the facility to be financed with the bonds is at least equal to the maturity date of the bonds.

Following passage of the bond measure by the appropriate majority of voters, the Board shall pass a resolution directing the issuance and sale of bonds. In accordance with law, the resolution shall prescribe the total amount of bonds to be sold and may also prescribe the maximum acceptable interest rate, not to exceed eight percent, and the time(s) when the whole or any part of the principal of the bonds shall be payable. (Education Code 15140; Government Code 53508.6)

Note: To ensure prudence in the expenditure of district resources, the Board should carefully consider all available funding instruments, such as CIBs, CABs, and convertible capital appreciation bonds, how the bonds will be sold, and other related issues as specified in Education Code 15146. Districts considering the method of bond sale and kinds of bonds to sell are encouraged to review CSBA's Governance Brief [Bond Sales - Questions and Considerations for Districts](#).

In passing the resolution, the Board shall consider each available funding instrument, including, but not limited to, the costs associated with each and their relative suitability for the project to be financed.

Prior to the sale of bonds, the Board shall disclose, as an agenda item at a public meeting, either in the bond issuance resolution or a separate resolution, available funding instruments, the costs and suitability of each, and all of the following information: (Education Code 15146; Government Code 53508.9)

1. Express approval of the method of sale (i.e., competitive, negotiated, or hybrid)
2. Statement of the reasons for the method of sale selected

GENERAL OBLIGATION BONDS (continued)

3. Disclosure of the identity of the bond counsel, and the identities of the bond underwriter and the financial adviser if either or both are utilized for the sale, unless these individuals have not been selected at the time the resolution is adopted, in which case the Board shall disclose their identities at the public meeting occurring after they have been selected
4. Estimates of the costs associated with the bond issuance, including, but not limited to, bond counsel and financial advisor fees, printing costs, rating agency fees, underwriting fees, and other miscellaneous costs and expenses of issuing the bonds

Note: Pursuant to Education Code 15146, as amended by AB 182 (Ch. 477, Statutes of 2013), the district must comply with the requirements specified in the following two paragraphs if it intends to sell bonds that allow for compounding of interest, including, but not limited to, CABs.

When the sale involves bonds that allow for the compounding of interest, such as a capital appreciation bond (CAB), items #1-4 above and the financing term and time of maturity, repayment ratio, and the estimated change in the assessed value of taxable property within the district over the term of the bonds shall be included in the resolution to be adopted by the Board. The resolution shall be publicly noticed on at least two consecutive meeting agendas, first as an information item and second as an action item. The agendas shall identify that bonds that allow for the compounding of interest are proposed. (Education Code 15146)

Prior to adopting a resolution for the sale of bonds that allow for the compounding of interest, the Board shall be presented with the following: (Education Code 15146)

1. An analysis containing the total overall cost of the bonds that allow for the compounding of interest
2. A comparison to the overall cost of current interest bonds
3. The reason bonds that allow for the compounding of interest are being recommended
4. A copy of the disclosure made by the underwriter in compliance with Rule G-17 adopted by the federal Municipal Securities Rulemaking Board

After the sale, the Board shall be presented with the actual issuance cost information and shall disclose that information at the Board's next scheduled meeting. The Board shall ensure that an itemized summary of the costs of the bond sale and all necessary information and reports regarding the sale are submitted to the California Debt and Investment Advisory Commission. (Education Code 15146; Government Code 53509.5)

GENERAL OBLIGATION BONDS (continued)

Bond Anticipation Notes

Note: Pursuant to Education Code 15150, the district is authorized to issue a bond anticipation note when the Board determines by resolution that it is in the best interest of the district to finance a facilities project on an interim basis in anticipation of the sale of bonds that has been approved by voters. The note may only be issued in accordance with law and subject to terms and conditions prescribed by the Board.

Whenever the Board determines that it is in the best interest of the district, it may, by resolution, issue a bond anticipation note, on a negotiated or competitive-bid basis, to raise funds that shall be used only for a purpose authorized by a bond that has been approved by the voters of the district in accordance with law. (Education Code 15150)

Note: Education Code 15150 clarifies that interest on a bond anticipation note may be paid at maturity from the proceeds of the sale of the bond in anticipation of which it was issued or paid periodically from a property tax levied for that purpose if certain conditions are satisfied.

Payment of principal and interest on any bond anticipation note shall be made at note maturity, not to exceed five years, from the proceeds derived from the sale of the bond in anticipation of which that note was originally issued or from any other source lawfully available for that purpose, including state grants. Interest payments may also be made from such sources. However, interest payments may be made periodically and prior to note maturity from an increased property tax if the following conditions are met: (Education Code 15150)

1. A resolution of the Board authorizes the property tax for that purpose.
2. The principal amount of the bond anticipation note does not exceed the remaining principal amount of the authorized but unissued bonds.

A bond anticipation note may be issued only if the tax rate levied to pay interest on the note would not cause the district to exceed the tax rate limitation set forth in Education Code 15268 or 15270, as applicable.

Legal Reference: (see next page)

GENERAL OBLIGATION BONDS (continued)

Legal Reference:

EDUCATION CODE

7054 *Use of district property, campaign purposes*

15100-15254 *Bonds for school districts and community college districts*

15264-15288 *Strict Accountability in Local School Construction Bonds Act of 2000*

17577 *Sewers and drains*

47614 *Charter school facilities*

ELECTIONS CODE

324 *General election*

328 *Local election*

341 *Primary election*

348 *Regular election*

356 *Special election*

357 *Statewide election*

1302 *School district election*

15372 *Elections official certificate*

GOVERNMENT CODE

1090-1099 *Prohibitions applicable to specified officers*

1125-1129 *Incompatible activities*

8855 *California Debt and Investment Advisory Commission*

53506-53509.5 *General obligation bonds*

53580-53595.5 *Bonds*

54952 *Definition of legislative body, Brown Act*

CALIFORNIA CONSTITUTION

Article 13A, Section 1 *Tax limitation*

Article 16, Section 18 *Debt limit*

COURT DECISIONS

San Lorenzo Valley Community Advocates for Responsible Education v. San Lorenzo Valley Unified School District (2006) 139 Cal.App.4th 1356

ATTORNEY GENERAL OPINIONS

88 *Ops. Cal. Atty. Gen.* 46 (2005)

87 *Ops. Cal. Atty. Gen.* 157 (2004)

Management Resources:

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Legal Guidelines: Use of Public Resources for Ballot Measures and Candidates, Fact Sheet, February 2011

WEB SITES

CSBA: <http://www.csba.org>

California Debt and Investment Advisory Commission: <http://www.treasurer.ca.gov/cdiac>

California Department of Education: <http://www.cde.ca.gov>

California Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

Center USD

Board Policy

General Obligation Bonds

BP 7214
Facilities

The Governing Board recognizes that school facilities are an essential component of the educational program and that the Board has a responsibility to ensure that the district's facilities needs are met in the most cost-effective manner possible. When the Board determines that it is in the best interest of district students, it may order an election on the question of whether bonds shall be issued to pay for school facilities.

(cf. 1160 - Political Processes)
(cf. 7110 - Facilities Master Plan)
(cf. 7210 - Facilities Financing)

The Board shall determine the appropriate amount of the bonds in accordance with law.

When any project to be funded by bonds will require state matching funds for any phase of the project, the ballot for the bond measure shall include a statement as specified in Education Code 15122.5, advising voters that, because the project is subject to approval of state matching funds, passage of the bond measure is not a guarantee that the project will be completed. (Education Code 15122.5)

Bonds Requiring 55 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of 55 percent majority of the voters pursuant to Article 13A, Section 1(b)(3) and Article 16, Section 18(b) of the California Constitution. If two-thirds of the Board agrees to such an election, the Board shall vote to adopt a resolution to incur bonded indebtedness if approved by a 55 percent majority of the voters. (Education Code 15266)

(cf. 9323.2 - Actions by the Board)

The bond election may only be ordered at a primary or general election, a statewide special election, or a regularly scheduled local election at which all of the electors of the school district are entitled to vote. (Education Code 15266)

Bonded indebtedness incurred by the district shall be used only for the following purposes: (California Constitution Article 13A, Section 1(b)(3) and 1(b)(3)(A))

1. The construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities

2. The acquisition or lease of real property for school facilities

The proposition approved by the voters shall include the following accountability requirements: (California Constitution Article 13A, Section 1(b)(3))

1. A requirement that proceeds from the sale of the bonds be used only for the purposes specified in items #1-2 above, and not for any other purposes including teacher and administrative salaries and other school operating expenses
2. A list of specific school facility projects to be funded and certification that the Board has evaluated safety, class size reduction, and information technology needs in developing that list

(cf. 0440 - District Technology Plan)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 6151 - Class Size)

3. A requirement that the Board conduct an annual, independent performance audit to ensure that the funds have been expended only on the specific projects listed
4. A requirement that the Board conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects

If a district general obligation bond requiring a 55 percent majority is approved by the voters, the Board shall appoint an independent citizens' advisory oversight committee. This committee shall be appointed within 60 days of the date that the Board enters the election results in its minutes pursuant to Education Code 15274. (Education Code 15278)

(cf. 1220 - Citizen Advisory Committees)

(cf. 9324 - Minutes and Recordings)

The Superintendent or designee shall ensure that the annual, independent performance and financial audits conducted pursuant to items #3 and #4 above are issued in accordance with the U.S. Comptroller General's Government Auditing Standards. He/she shall submit the audits to the citizens' oversight committee by March 31 of each year. (Education Code 15286)

Bonds Requiring 66.67 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of 66.67 percent majority of the voters pursuant to Education Code 15100 and Article 13A, Section 1(b)(2) of the California Constitution. If a majority of the Board agrees to such an election, or upon a petition of the majority of the qualified electors residing in the district, the Board shall adopt a resolution ordering an election on the question of whether to incur bonded indebtedness if approved by a 66.67 percent majority of the voters. (Education Code 15100)

The bond election may be ordered to occur on any Tuesday, except a Tuesday that is a state holiday or the day before or after a state holiday, is within 45 days before or after a statewide election unless conducted at the same time as the statewide election, or is an established election date pursuant to Elections Code 1000 or 1500. (Education Code 15101)

Bonds shall be sold to raise money for any of the following purposes: (Education Code 15100)

1. Purchasing school lots
2. Building or purchasing school buildings
3. Making alterations or additions to school building(s) other than as may be necessary for current maintenance, operation, or repairs
4. Repairing, restoring, or rebuilding any school building damaged, injured, or destroyed by fire or other public calamity
5. Supplying school buildings and grounds with furniture, equipment, or necessary apparatus of a permanent nature
6. Permanently improving school grounds
7. Refunding any outstanding valid indebtedness of the district, evidenced by bonds or state school building aid loans
8. Carrying out sewer or drain projects or purposes authorized in Education Code 17577
9. Purchasing school buses with a useful life of at least 20 years
10. Demolishing or razing any school building with the intent to replace it with another school building, whether in the same location or in any other location

Except for refunding any outstanding indebtedness, any of the purposes listed above may be united and voted upon as a single proposition by order of the Board and entered into the minutes. (Education Code 15100)

The Board may appoint a citizens' oversight committee to review and report to the Board and the public as to whether the expenditure of bond revenues complies with the intended purposes of the bond.

Certificate of Results

If the certificate of election results received by the Board shows that the appropriate majority of the voters is in favor of issuing the bonds, the Board shall record that fact in

its minutes. The Board shall then certify to the County Board of Supervisors all proceedings it had in connection with the election results. (Education Code 15124, 15274)

Resolutions Regarding Sale of Bonds

Following passage of the bond measure by the appropriate majority of voters, the Board shall pass a resolution directing the issuance and sale of bonds. The resolution shall prescribe the total amount of bonds to be sold and may also prescribe the maximum acceptable interest rate, not to exceed eight percent, and the time(s) when the whole or any part of the principal of the bonds shall be payable, which shall not be more than 25 years from the date of the bonds. However, if the Board elects to issue the bonds pursuant to Government Code 53508, the maximum acceptable interest rate shall not exceed 12 percent and the time(s) when the whole or any part of the principal shall be payable shall not be more than 40 years. (Education Code 15140; Government Code 53508)

Prior to the sale of bonds, the Board shall disclose, as an agenda item at a public meeting, either in the bond issuance resolution or a separate resolution, all of the following information: (Education Code 15146; Government Code 53508.9)

1. Express approval of the method of sale (i.e., competitive, negotiated, or hybrid)
2. Statement of the reasons for the method of sale selected
3. Disclosure of the identity of the bond counsel, and the identities of the bond underwriter and the financial adviser if either or both are utilized for the sale, unless these individuals have not been selected at the time the resolution is adopted, in which case the Board shall disclose their identities at the public meeting occurring after they have been selected
4. Estimates of the costs associated with the bond issuance, including, but not limited to, bond counsel and financial advisor fees, printing costs, rating agency fees, underwriting fees, and other miscellaneous costs and expenses of issuing the bonds

After the sale, the Board shall be presented with the actual issuance cost information and shall disclose that information at the Board's next scheduled meeting. The Board shall ensure that an itemized summary of the costs of the bond sale and all necessary information and reports regarding the sale are submitted to the California Debt and Investment Advisory Commission. (Education Code 15146; Government Code 53509.5)

Bond Anticipation Notes

Whenever the Board determines that it is in the best interest of the district, it may, by resolution, issue a bond anticipation note, on a negotiated or competitive-bid basis, to

raise funds that shall be used only for a purpose authorized by a bond that has been approved by the voters of the district in accordance with law. (Education Code 15150)

Payment of principal and interest on any bond anticipation note shall be made at note maturity, not to exceed five years, from the proceeds derived from the sale of the bond in anticipation of which that note was originally issued or from any other source lawfully available for that purpose, including state grants. Interest payments may also be made from such sources. However, interest payments may be made periodically and prior to note maturity from an increased property tax if the following conditions are met: (Education Code 15150)

1. A resolution of the Board authorizes the property tax for that purpose.
2. The principal amount of the bond anticipation note does not exceed the remaining principal amount of the authorized but unissued bonds.

The notes may be issued only if the tax rate levied to pay interest on the notes periodically would not cause the district to exceed the tax rate limitations set forth in Education Code 15268 or 15270, as applicable.

Legal Reference continued: (see next page)

Legal Reference:

EDUCATION CODE

7054 *Use of district property, campaign purposes*
15100-15254 *Bonds for school districts and community college districts*
15264-15288 *Strict Accountability in Local School Construction Bonds Act of 2000*
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17584.1 *Deferred maintenance, reports*
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California Department of Education: <http://www.cde.ca.gov>
California Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

GENERAL OBLIGATION BONDS**Election Notice**

Note: Notice and ballot requirements for bond elections are specified in Education Code 15120-15126. Additional requirements for bond measures with a 55 percent (Proposition 39) threshold are contained in Education Code 15272.

Whenever the Governing Board orders an election on the question of whether general obligation bonds shall be issued to pay for school facilities, the Superintendent or designee shall ensure that election notice and ballot requirements comply with Education Code 15120-15126 and 15272, as applicable.

Citizens' Oversight Committee

Note: The following **optional** section is for use by districts that have appointed an independent citizens' oversight committee, as required by Education Code 15278 for districts that have had a general obligation bond approved under the 55 percent threshold. The section may also be adapted for use by districts that have had approval of a bond with 66.67 percent majority vote that choose to appoint an oversight committee at their discretion; see the accompanying Board policy.

If a bond is approved under the 55 percent majority threshold pursuant to Proposition 39 (Article 13A, Section 1(b)(3) and Article 16, Section 18(b) of the California Constitution), then the district's citizens' oversight committee shall consist of at least seven members, including, but not limited to: (Education Code 15282)

1. One member active in a business organization representing the business community located within the district
2. One member active in a senior citizens organization
3. One member active in a bona fide taxpayers' organization
4. One member who is a parent/guardian of a district student
5. One member who is a parent/guardian of a district student and is active in a parent-teacher organization, such as the Parent Teacher Association or school site council

(cf. 0420 - School Plans/Site Councils)
(cf. 1220 - Citizen Advisory Committees)
(cf. 1230 - School-Connected Organizations)

Members of the citizens' oversight committee shall be subject to the conflict of interest prohibitions regarding incompatibility of office pursuant to Government Code 1125-1129 and financial interest in contracts pursuant to Government Code 1090-1099. (Education Code 15282)

(cf. 9270 - Conflict of Interest)

GENERAL OBLIGATION BONDS (continued)

No employee, Board member, vendor, contractor, or consultant of the district shall be appointed to the citizens' oversight committee. (Education Code 15282)

Members of the citizens' oversight committee may serve for no more than three consecutive terms of two years each. They shall serve without compensation. (Education Code 15282)

The purpose of the citizens' oversight committee shall be to inform the public concerning the expenditure of bond revenues. The committee shall actively review and report on the proper expenditure of taxpayers' money for school construction and shall convene to provide oversight for, but not limited to, the following: (Education Code 15278)

1. Ensuring that bond revenues are expended only for the purposes described in Article 13A, Section 1(b)(3) of the California Constitution including the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities
2. Ensuring that, as prohibited by Article 13A, Section 1(b)(3)(A) of the California Constitution, no funds are used for any teacher and administrative salaries or other school operating expenses

In furtherance of its purpose, the committee may engage in any of the following activities: (Education Code 15278)

1. Receiving and reviewing copies of the annual, independent performance and financial audits required by Article 13A, Section 1(b)(3)(C) and (D) of the California Constitution

(cf. 3460 - Financial Reports and Accountability)

2. Inspecting school facilities and grounds to ensure that bond revenues are expended in compliance with the requirements of Article 13(A), Section 1(b)(3) of the California Constitution
3. Receiving and reviewing copies of any deferred maintenance proposals or plans developed by the district
4. Reviewing efforts by the district to maximize bond revenues by implementing cost-saving measures, including, but not limited to, the following:

GENERAL OBLIGATION BONDS (continued)

- a. Mechanisms designed to reduce the costs of professional fees
- b. Mechanisms designed to reduce the costs of site preparation
- c. Recommendations regarding the joint use of core facilities

(cf. 1330.1 - Joint Use Agreements)

- d. Mechanisms designed to reduce costs by incorporating efficiencies in school site design
- e. Recommendations regarding the use of cost-effective and efficient reusable facility plans

(cf. 7110 - Facilities Master Plan)

The district shall, without expending bond funds, provide the citizens' oversight committee with any necessary technical assistance and shall provide administrative assistance in furtherance of the committee's purpose and sufficient resources to publicize the committee's conclusions. (Education Code 15280)

Note: Pursuant to Government Code 54952, open meeting laws (the Brown Act) apply to any commission, committee, board, or other body created by formal action of the Governing Board, regardless of whether that body is permanent or temporary, decision-making or advisory.
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All citizens' oversight committee proceedings shall be open to the public and noticed in the same manner as proceedings of the Board. Committee meetings shall be subject to the provisions of the Ralph M. Brown Act. (Education Code 15280; Government Code 54952)

(cf. 9320 - Meetings and Notices)

The citizens' oversight committee shall issue regular reports, at least once a year, on the results of its activities. Minutes of the proceedings and all documents received and reports issued shall be a matter of public record and shall be made available on the district's web site. (Education Code 15280)

(cf. 1113 - District and School Web Sites)

(cf. 1340 - Access to District Records)

Reports

Note: The following section applies to all bond elections.
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GENERAL OBLIGATION BONDS (continued)

Within 30 days after the end of each fiscal year, the district shall submit to the County Superintendent of Schools a report concerning any bond election(s) containing the following information: (Education Code 15111)

1. The total amount of the bond issue, bonded indebtedness, or other indebtedness involved
2. The percentage of registered electors who voted at the election
3. The results of the election, with the percentage of votes cast for and against the proposition

Center USD

Administrative Regulation

General Obligation Bonds

AR 7214
Facilities

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009), ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), and SB 70 (Ch. 7, Statutes of 2011), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs and provides that districts are deemed in compliance with the program and funding requirements for these programs for the 2008-09 through 2014-15 fiscal years. As a result of this flexibility, the district may choose to temporarily suspend certain provisions of the following policy or administrative regulation that reflect those requirements. However, this flexibility does not affect or alter any existing contract or bargaining agreement that the district may have in place. Thus, districts should examine the terms of those contracts and agreements and consult with district legal counsel for additional guidance. Also see BP 2210 - Administrative Discretion Regarding Board Policy.

Election Notice

Whenever the Governing Board orders an election on the question of whether general obligation bonds shall be issued to pay for school facilities, the Superintendent or designee shall ensure that election notice and ballot requirements comply with Education Code 15120-15126 and 15272, as applicable.

Citizens' Oversight Committee

If a bond is approved under the 55 percent majority threshold pursuant to Proposition 39 (Article 13A, Section 1(b)(3) and Article 16, Section 18(b) of the California Constitution), then the district's citizens' oversight committee shall consist of at least seven members, including, but not limited to: (Education Code 15282)

1. One member active in a business organization representing the business community located within the district
2. One member active in a senior citizens organization
3. One member active in a bona fide taxpayers' organization
4. One member who is a parent/guardian of a child enrolled in the district
5. One member who is a parent/guardian of a district student and is active in a parent-teacher organization, such as the Parent Teacher Association or school site council

(cf. 0420 - School Plans/Site Councils)
(cf. 1220 - Citizen Advisory Committees)

(cf. 1230 - School-Connected Organizations)

Members of the citizens' oversight committee shall be subject to the conflict of interest prohibitions regarding incompatibility of office pursuant to Government Code 1125-1129 and financial interest in contracts pursuant to Government Code 1090-1099. (Education Code 15282)

(cf. 9270 - Conflict of Interest)

No employee, Board member, vendor, contractor, or consultant of the district shall be appointed to the citizens' oversight committee. (Education Code 15282)

Members of the citizens' oversight committee shall serve for a minimum term of two years without compensation and for no more than three consecutive terms. (Education Code 15282)

The purpose of the citizens' oversight committee shall be to inform the public concerning the expenditure of bond revenues. The committee shall actively review and report on the proper expenditure of taxpayers' money for school construction and shall convene to provide oversight for, but not limited to, the following: (Education Code 15278)

1. Ensuring that bond revenues are expended only for the purposes described in Article 13A, Section 1(b)(3) of the California Constitution including the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities
2. Ensuring that, as prohibited by Article 13A, Section 1(b)(3)(A) of the California Constitution, no funds are used for any teacher and administrative salaries or other school operating expenses

In furtherance of its purpose, the committee may engage in any of the following activities: (Education Code 15278)

1. Receiving and reviewing copies of the annual, independent performance and financial audits required by Article 13A, Section 1(b)(3)(C) and (D) of the California Constitution

(cf. 3460 - Financial Reports and Accountability)

2. Inspecting school facilities and grounds to ensure that bond revenues are expended in compliance with the requirements of Article 13(A), Section 1(b)(3) of the California Constitution
3. Receiving and reviewing copies of any deferred maintenance proposals or plans developed by the district, including any reports required by Education Code 17584.1

4. Reviewing efforts by the district to maximize bond revenues by implementing cost-saving measures, including, but not limited to, the following:
 - a. Mechanisms designed to reduce the costs of professional fees
 - b. Mechanisms designed to reduce the costs of site preparation
 - c. Recommendations regarding the joint use of core facilities

(cf. 1330.1 - Joint Use Agreements)

- d. Mechanisms designed to reduce costs by incorporating efficiencies in school site design
- e. Recommendations regarding the use of cost-effective and efficient reusable facility plans

(cf. 7110 - Facilities Master Plan)

The district shall, without expending bond funds, provide the citizens' oversight committee with any necessary technical assistance and shall provide administrative assistance in furtherance of the committee's purpose and sufficient resources to publicize the committee's conclusions. (Education Code 15280)

All citizens' oversight committee proceedings shall be open to the public and noticed in the same manner as proceedings of the Board. Committee meetings shall be subject to the provisions of the Ralph M. Brown Act. (Education Code 15280; Government Code 54952)

(cf. 9320 - Meetings and Notices)

The citizens' oversight committee shall issue regular reports, at least once a year, on the results of its activities. Minutes of the proceedings and all documents received and reports issued shall be a matter of public record and shall be made available on the district's web site. (Education Code 15280)

(cf. 1113 - District and School Web Sites)

(cf. 1340 - Access to District Records)

The citizens' oversight committee may be disbanded following its review of the final performance and financial audits.

Reports

Within 30 days after the end of each fiscal year, the district shall submit to the County Superintendent of Schools a report concerning any bond election(s) containing the following information: (Education Code 15111)

1. The total amount of the bond issue, bonded indebtedness, or other indebtedness involved
2. The percentage of registered electors who voted at the election
3. The results of the election, with the percentage of votes cast for and against the proposition

Center Joint Unified School District

		AGENDA REQUEST FOR:
Dept./Site:	Superintendent's Office	Action Item <u> X </u>
To:	Board of Trustees	Information Item <u> </u>
Date:	March 19, 2014	# Attached Pages <u> </u>
From:	Scott A. Loehr, Superintendent	
Principal/Administrator Initials:	<u> </u>	

<p>SUBJECT: Resolution #10/2013-14: Declaring and Election Be Held in Its Jurisdiction; Requesting the Board of Supervisors to Consolidate This Election with Any Other Election Conducted on Said Date; and Requesting Election Services by the County Clerk - Placer County</p> <p>This resolution encompasses the following items that need to be acted upon by the Board in preparation for the November 4, 2014 election. They are:</p> <ul style="list-style-type: none"> Consolidation with the statewide general election Specification of date and purpose of the election Positions to be filled Manner in which they are elected Candidate's Statement - number of words and payment Method of breaking tie vote (by lot specified) Reimbursement of actual costs accrued District boundary changes <p>RECOMMENDATION: CJUSD Board of Trustees approve Resolution #10/2013-14: Declaring and Election Be Held in Its Jurisdiction; Requesting the Board of Supervisors to Consolidate This Election with Any Other Election Conducted on Said Date; and Requesting Election Services by the County Clerk - Placer County.</p>
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**NOTICE OF GOVERNING BOARD MEMBER ELECTION AND/OR
NOTICE TO SUBMIT MEASURE(S) TO A VOTE OF THE VOTERS**

Resolution No. 10/2013-14

RESOLUTION OF THE GOVERNING BODY OF THE

Center Unified School District

**DECLARING AN ELECTION BE HELD IN ITS JURISDICTION;
REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE THIS ELECTION
WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE;
AND
REQUESTING ELECTION SERVICES BY THE COUNTY CLERK.**

**WHEREAS, this District Governing Body orders an election to be held in its jurisdiction on
November 4, 2014; at which election the issue(s) to be presented to the voters shall be:**

NOMINATION OF CANDIDATES FOR THE GOVERNING BODY

1. Said election shall be to fill a vacancy for the following Board Members(s) who resigned and/or whose term(s) expired:

Incumbent's Name	Trustee Area (if applicable)	Regular/Short Term
Kelly Kelley		Regular
Jeremy Hunt		Regular
Donald E Wilson		Regular

2. Said Directors for this District are elected in the following manner:

X At Large.

There are no divisions in the District; all voters within the District vote for all candidates.

 By Division.

Districts are split into areas; only those voters residing in the area may vote for candidates who run in the area.

 Qualified by Division-Elected at Large.

Directors must qualify to run by living in a specific division, but all voters within the District may vote on all candidates.

3. Said District has determined the following election particulars:

- The length of the Candidate Statement shall not exceed 200 words.
(Specify either 200 or 400 words)
- The cost of the Candidate Statement shall be paid by the Candidate.
(Specify Candidate or District)

4. MEASURE(S) TO BE SUBMITTED TO THE VOTERS (IF APPLICABLE)

MEASURE(S) TO BE SUBMITTED TO THE VOTERS (IF APPLICABLE)

(If this election is strictly for deciding one or more measures and no candidates are to be elected, please complete #4 through #6 below)

4. Said District _____ request that the following measure(s) be decided at this election.
(Specify does or does not)

- Said Governing Board orders the following measure(s) to be put to a vote of the residents of the District:

(See attached wording marked Exhibit(s) _____)

5. Said District has determined the following election particulars:

- In the case of a tie vote, the election shall be determined by LOT.
(Specify lot or runoff election)
- The County Clerk is requested to provide election services. If the District requests the Placer County Elections Division to provide election services, all applicable costs will be paid for by the District.
(Specify requested or not requested)

6. The District hereby certifies that (please check one):

_____ There have been changes to the District boundary lines since our last election as shown on the attached map and/or legal description.

 x There have been no District boundary changes since our last election, but the District understands that the Placer County Public Works Mapping Division will verify our District boundary lines prior to the election.

BE IT RESOLVED that the Board of Supervisors of the County of Placer is hereby requested to:

1. Consolidate the election with any other applicable election conducted on the same day;

2. Authorize and direct the County Clerk, at Governing Body expense, to provide all necessary election services.

This Resolution shall be considered a Notice of Election and Specification of Election Order if applicable.

PASSED AND ADOPTED by the Governing Body on March 19,
20 14 .

AYES:

NOES:

ABSENT:

ATTEST: _____
SECRETARY OF THE BOARD

CHAIR OF THE BOARD

(Seal)

(Signature of District Secretary)

Center Joint Unified School District

AGENDA REQUEST FOR:	
Dept./Site: Superintendent's Office	Action Item <u>X</u>
To: Board of Trustees	Information Item _____
Date: March 19, 2014	# Attached Pages _____
From: Scott A. Loehr, Superintendent	
Principal/Administrator Initials: _____	

<p>SUBJECT: Resolution #11/2013-14: Resolution Calling for General District Election - Sacramento County</p> <p>This resolution encompasses the following items that need to be acted upon by the Board in preparation for the November 4, 2014 election. They are:</p> <ol style="list-style-type: none"> 1. Consolidation with the statewide general election 2. Specification of date and purpose of the election 3. Method of payment for candidate statements 4. Candidate's Statement - number of words and payment 5. Reimbursement of actual costs accrued <p>RECOMMENDATION: CJUSD Board of Trustees approve Resolution #11/2013-14: Specifications of the Election Order for Sacramento County.</p>
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Resolution Calling General District Election

RESOLUTION NO. 11/2013-14

Center Unified School

DISTRICT

WHEREAS, an election will be held within the Center Unified School
District that will affect the following county or counties
Sacramento and Placer on

November 4, 2014, for the purpose of electing Members of the Governing Board ;
and

WHEREAS, a statewide general election will be held within the County of Sacramento
on the same day;

WHEREAS, Election Code §10403 requires jurisdictions to file with the Board of
Supervisors, and a copy with the Registrar of Voters, a resolution requesting consolidation with a
statewide election.

THEREFORE, BE IT RESOLVED, that the Center Unified School
District requests the Board of
Supervisors of Sacramento County to consolidate the regularly scheduled General District
Election with the statewide election to be held on November 4, 2014; and

BE IT FURTHER RESOLVED, that the **(check one)**

- ☒ Candidate pre-pays at the district office
☐ Candidate will be billed by the district
☐ District pays for the candidate statement

for the publication of the candidate's statement, pursuant to Elections Code §13307. The
limitation on the number of words that a candidate may use in his or her candidate's statement is
(200 or 400) 200 words; and

BE IT FURTHER RESOLVED, that the District agrees to reimburse the Registrar of
Voters for actual costs accrued, such costs to be calculated by the method set forth in the
County's current Election Cost Allocation Procedures.

PASSED AND ADOPTED by the following vote on March 19, 2014.

YES Votes	NO Votes	ABSENT	ABSTAIN
<u>(Number)</u>	<u>(Number)</u>	<u>(Number)</u>	<u>(Number)</u>

ATTEST:

Chair of the Board of Directors

Secretary of the Board of Directors

NOTICE OF DISTRICT ELECTION

CENTER UNIFIED SCHOOL

DISTRICT

Notice is hereby given that a General District Election will be held November 4, 2014 in this district. The offices for which candidates may declare their candidacy are (list title of office and number of positions):

Members of the Governing Board, three (3) positions.

Qualifications: Each candidate must meet the following qualifications for office as specified in the principal act or code under which this district is organized: Any person, regardless of sex, who is 18 years of age or older, a citizen of the state, a resident of the school district, a registered voter, and who is not disqualified by the Constitution or laws of the state from holding a civil office, is eligible to be elected or appointed a member of a governing board of a Code Reference: school district without further qualifications.

Education Code section 35107 (a

Official declarations of candidacy for eligible candidates desiring to file for any of the elective offices may be obtained from the office of the Registrar of Voters at 7000 65th Street, Suite A, Sacramento, CA 95823-2315, on and after July 14, 2014, and must be filed not later than 5:00 p.m. on August 8, 2014. However, if a declaration of candidacy for an incumbent is not filed by the latter date and hour, any person other than the incumbent shall have until 5:00 p.m. on August 13, 2014, to file a declaration of candidacy for such office.

Appointment to each elective office will be made by the supervising authority as prescribed by Elections Code §10515 in the event there are no candidates or an insufficient number of candidates for such office and a petition for an election is not filed within the time prescribed by Elections Code §10515; that is, by 5:00 p.m. on August 13, 2014.

Dated this 19th day of March, 2014.

(District Seal)

District Secretary

PUBLICATION OF NOTICE OF ELECTION

Elections Code §12112 requires the publication of a "Notice of Election." The notice shall contain the date of the general district election, name the offices for which candidates may file, and state the qualifications required by the principal act for each office, as well as other pertinent information.

Center Unified School District (Name of District)

Recommends that the Registrar of Voters publish (check one only):

☒ A combined election notice with other districts

or

☐ A separate/individual district notice.

If a separate/individual district notice is requested, District will be responsible for printing of such notice.

Dated:

District Secretary

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept/Site: Business Department

Date: 03/19/14

Action Item X

To: Board of Trustees

Information Item

From: Jeanne Bess 
Director of Fiscal Services

Attached Page

SUBJECT:


**Second Interim Report
For Fiscal Year 2013/14**

Jeanne Bess, Director of Fiscal Services, is presenting the 2013/14 First Interim report for approval. This report is based on all known budget guidelines set forth by the Governor's proposed State budget released in January as well as guidance from State and School Services of California. The expenditure and revenue activity covers the period of July 1, 2013, through January 31, 2014.

RECOMMENDATION: To approve the 2013/14 Second Interim Report as presented.

Center Joint Unified School District

To: Board of Trustees
Mr. Scott Loehr, Superintendent

From: Jeanne Bess, Director of Fiscal Services 

Date: March 19, 2014

Subject: 2013/14 Second Interim Assumptions and
Multiyear Projection Assumptions

The following information was used to prepare the Second Interim report for the 2013/14 fiscal year. The transition year for the Local Control Funding Formula (LCFF) continues as we move from the old Revenue Limit funding mechanism to the new LCFF. Even half way through the budget year, certain aspects of the new formula have yet to be determined. For example, the information contained in this report is a combination of the States Advanced Principle Apportionments based off the old funding guidelines and the new LCFF formula used to project current year funding levels. The following information is for your guidance.

Budget Year

The budget revenue projections for 2013/14 second interim report were built using the following assumptions.

- a. **LCFF** projections begin with the calculator provided by Fiscal Crisis & Management Assistance Team (FCMAT). The calculation is based on the number of students in each grade span, times the base dollar amount and totaled to get our base allocation. The base allocation represents the level of funding we would have received if we had been fully funded since 2007/08 adjusted for COLA. The difference between our base allocation and what we actually receive is our funding gap. This year, the State funded roughly 12% of the shortfall (or gap) owed to districts. As in years past, we are funded at the greater of prior year or current year ADA. Then, our student demographics qualify us for additional supplemental and concentration dollars to better serve our ELL, foster youth or those eligible for free and reduced priced meals. The exact apportionments and additional funds for this fiscal year have not yet been published. As a result, this reports increases revenues to reflect the proposed increases known to date from FCMAT.
- b. **EPA (Educational Protection Account)** – Also required this year is the pull-out of 11.75% of our total State allocation that is not to be spent on Administration or District office. This amount that is estimated at \$4,236,302 will be used to pay teacher salaries at the high school.

- c. Federal revenue increases are a result of an increase in the MediCal claim reimbursements and carryover from the prior year.
- d. State revenues appear to be down significantly but have been reallocated. The majority of state aid that came in from categoricals is still being reflected in object code 8590 on the State Revenue line rather than the LCFF line under object code 8011. During this transition year, as information is certified from the State, budgets may be moved. No overall change in the award is anticipated only the placement of the dollars within the budget. This will occur this year only and all funds will appear on the proper line at year end.
- e. Local revenues were increased to account for the receipt of a grant for the high school's "Every 15 Minutes" program.
- f. Contributions to encroaching programs include special education and transportation. The contribution to special education was increased to reflect the hiring of additional staff in that program.

The budget **expense** projections for 2013/14 second interim report were built on the following assumptions.

- a. Step and column adjustments were included in the initial cost calculations for all employees. Also reflected is the addition of staff to support changes for special education needs.
- b. Employee benefits (which include taxes) were built with the following rates: STRS (8.25%), PERS (11.417%), mandatory Medicare (1.45%), OASDI (6.2%), State Unemployment Insurance (0.05%), and worker's Compensation (1.495%). Health & welfare costs are calculated individually. All changes as a result of the increase in 2014 health & welfare rates and negotiated settlements are included.
- c. Books & supply budgets fluctuate throughout the year. Carryover from prior year is usually posted in the 4xxx object code and then moved as needs change.
- d. Services and other expenses see an increase in the services budgets as the needs change during the fiscal year. Since first interim, the services budget on the restricted side of the budget was increased due to the receipt of Prop 39 money.
- e. There are no additional expenses planned for capital outlay.
- f. Other outgo and Indirect Costs still shows a partial pass through of expected funds to deferred maintenance and adult education. There has been no change since first interim.
- g. The contribution to Routine Maintenance was held at approximately 2% of General Fund expenditures.

Cash Flow for Fiscal Year 2013/14

A subject of extreme importance for the District is cash flow. Cash flow is critical. As a result of the State's adopted budget we are seeing some relief in the deferral of apportionments but we still have 21.12% of our allocations being deferred until fiscal year 2014/15. The Governor did propose an elimination of all deferrals in his January budget. If this passes the Legislature, it will greatly relieve the stress on cash needs for the district. If the deferrals are eliminated it will make the management of our spending the highest priority. Without adequate reserves to rely on when large expenses must be paid, the timing of those expenditures becomes even more critical.

But for this fiscal year, the District must rely on a TRAN (Tax Revenue Anticipation Note) to cover the shortfall of cash. We have just received a \$3.8 million loan that will carry us through the end of the fiscal year. The District's continued dependency on a short term loan is a double edged sword. Without a TRAN we do not have the resources to sustain the District's needs, including payroll. With the loan, we are subject to the added cost of operating the District due to the State's lack of timely apportionments. Either way, the District needs to scrutinize each purchase and allow only the most necessary requests.

Multiyear Projections

The multiyear **revenue** projections for 2014/15 and 2015/16 fiscal years were built using the following assumptions.

- a. LCFF projections for the out years follow FCMAT's calculator model using the Governor's proposed out year funding gap of 28.05% and 33.95% for the out years. For fiscal year 2014/15, the growth is offset by the continued declining enrollment anticipated at this time to be 157 ADA. For consistency, object code 8590 still contains projected dollars that will come in under object 8011 as described above. All revenue will be properly reflected at year end.
- b. Federal revenues were reduced in 2014/15 and held steady in 2015/16 in consideration of the continuing sequestration. There is no projected carryover shown in this report.
- c. State revenues show a significant decrease due to the categorical revenues that have been reclassified as LCFF revenue.
- d. Local revenues will not see the one-time money from the MicroSoft settlement in the out years.

The multiyear **expenditure** projections for 2014/15 and 2015/16 fiscal years were built using the following assumptions.

- a. Certificated salaries are increased year-over-year due to the increase costs associated with step and column. There is a transfer of projected costs as the salary and benefits for current year EIA and transportation employees are moved to the unrestricted side of the budget. No additional staff has been

added at this time. Positions that are vacated due to retirement will be evaluated for need to adjust for declining enrollment. K -3 CSR needs will also be evaluated for any possible additional needs.

- b. Classified salaries are treated the same as certificated. Step and column increases were included.
- c. Employee benefits, including taxes, are figured based on the rates used for budget year 2013/14. Those rates are stated above. Approximately \$100,000 was added to the out years to account for increases to health and welfare costs.
- d. Books and supply budgets have been reduced to minimal levels and held steady on the unrestricted side. For fiscal year 2015/16, the restricted side sees a large increase as we raise the budget for routine maintenance to the required 3%.
- e. Services and other operating expenses were reduced due to the one-time nature of the Common Core funds. In addition, no carryover is reflected.
- f. There are no planned capital outlay expenditures.
- g. All other outgo has been held steady for the out years.

To Summarize – the new LCFF formula is in place. Many questions still remain regarding the operation of the new formula. The assumptions used for this Second Interim report are based on the guidance of School Services of California and FCMAT. This transition year will see more changes in placement of the dollars but no further funding for the fiscal year is anticipated.

The District's cash flow is still top priority. We have seen a little easing of the deferrals but the District must still rely on the issuance of a TRAN to offset the 21.12% deferral of apportionment from this year to fiscal year 2014/15. To eliminate the need for a TRAN, the District must build up its fund balance and eliminate deficit spending.

Other Funds

Fund 09

Center Joint Unified School District is the sponsoring authority for two charter schools in the District. Antelope View Charter School (AVCS) is an independent study school and Global Youth (GY) is a seat based school. Both charter schools are reported in Fund 09. Each school is identified by a unique resource code and location indicator.

AVCS was budgeted assuming an average daily attendance of 34. The budget continues to include the reduction of \$48,500 for the 3rd of 8 years of payback for the 2006/07 audit finding.

GY is budgeted using an expected ADA of 116 students. Global Youth is maintaining current ADA with the inclusion of grade 6-12.

Both charter schools received Common Core implementation dollars for their sites.

Fund 11

The Adult Education fund is operating with the same pass-through of dollars from the District for its program that it received in the prior year. It continues to be an effective asset for the District. The fund has a positive balance.

Fund 12

The Child Development fund is operating as a revenue neutral fund. No contributions are made from the General Fund but we do receive a payment for indirect costs for the operation of the program.

Fund 13

The cafeteria fund is expected to be self sustaining. Cash flow is sometimes negative due to the timing of reimbursements from the state and federal reimbursement programs. Our Federal Lunch Program continues to be the major source of revenue to the program since the percentage of free and reduced meals continues to increase.

Fund 14

The Deferred Maintenance Fund is operating with limited funds for the budget year. At this time, the pass-through of half of the State allocation for deferred maintenance is planned. In addition, while not required, we will continue to operate the fund and record all expenses as in the past.

Fund 17

The Special Reserve fund is covering the shortfall in the Developer Fee fund. The remaining balance is available to cover cash shortages that may occur as a result of the State's deferral of district apportionments.

Fund 21

The fund balance continues to support the construction and upgrading projects of the District. Several Board approved facility projects are being completed to utilize remaining bond money.

Fund 25

While this fund continues to be negative, Fund 17 holds the reserve to cover the shortfall until new developments that are planned begin to generate revenues.

Fund 35

The County School Facilities Fund shows a positive balance as a result of funds received for future school construction planning expenses. No major activity is anticipated for the budget year.

2013-14 Second Interim
General Fund
Unrestricted (Resources 0000-1999)
Revenues, Expenditures, and Changes in Fund Balance34 73973 0000000
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF/Revenue Limit Sources		8010-8099	22,280,229.00	24,228,546.00	16,351,697.80	24,228,546.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,639,433.00	3,053,117.00	479,935.76	3,053,117.00	0.00	0.0%
4) Other Local Revenue		8600-8799	235,000.00	279,352.00	129,386.83	279,352.00	0.00	0.0%
5) TOTAL, REVENUES			26,154,662.00	27,561,015.00	16,961,020.39	27,561,015.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	13,243,630.00	14,011,811.00	8,076,053.60	14,011,811.00	0.00	0.0%
2) Classified Salaries		2000-2999	3,079,954.00	3,192,200.00	1,853,539.55	3,192,200.00	0.00	0.0%
3) Employee Benefits		3000-3999	4,729,435.36	4,775,758.36	2,683,059.46	4,775,758.36	0.00	0.0%
4) Books and Supplies		4000-4999	323,422.00	487,654.00	213,150.10	487,654.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	2,931,602.00	3,165,929.00	1,717,899.14	3,165,929.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	5,100.00	10,105.00	3,752.97	10,105.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(129,020.00)	(113,502.00)	0.00	(113,502.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			24,184,123.36	25,529,955.36	14,547,454.82	25,529,955.36		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			1,970,538.64	2,031,059.64	2,413,565.57	2,031,059.64		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	172,048.00	172,048.00	0.00	172,048.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(3,056,789.00)	(3,282,466.00)	0.00	(3,282,466.00)	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(3,228,837.00)	(3,454,514.00)	0.00	(3,454,514.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,258,298.36)	(1,423,454.36)	2,413,565.57	(1,423,454.36)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	3,143,402.16	3,143,402.16		3,143,402.16	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,143,402.16	3,143,402.16		3,143,402.16		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,143,402.16	3,143,402.16		3,143,402.16		
2) Ending Balance, June 30 (E + F1e)			1,885,103.80	1,719,947.80		1,719,947.80		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	82,257.84	112,840.96		112,840.96		
Prepaid Expenditures		9713	71,187.77	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,192,390.00	1,150,000.00		1,150,000.00		
Unassigned/Unappropriated Amount		9790	529,268.19	447,106.84		447,106.84		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF/REVENUE LIMIT SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	16,370,968.00	16,376,062.00	10,877,472.00	16,376,062.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	3,118,280.00	4,236,302.00	2,118,151.00	4,236,302.00	0.00	0.0%
Charter Schools General Purpose Entitlement - State Aid		8015	0.00	0.00	0.00	0.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	144,557.00	316,532.68	144,557.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	52,104.00	50,787.00	21,866.80	50,787.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	3,674,411.00	3,937,651.00	2,204,542.25	3,937,651.00	0.00	0.0%
Unsecured Roll Taxes		8042	118,795.00	131,425.00	147,947.19	131,425.00	0.00	0.0%
Prior Years' Taxes		8043	78,577.00	51,141.00	54,427.54	51,141.00	0.00	0.0%
Supplemental Taxes		8044	17,458.00	74,099.00	38,409.64	74,099.00	0.00	0.0%
Education Revenue Augmentation								
Fund (ERAF)		8045	427,373.00	845,379.00	572,301.21	845,379.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	654.00	654.00	47.49	654.00	0.00	0.0%
Less: Non-LCFF/Revenue Limit (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF/Revenue Limit Sources			23,858,620.00	25,848,057.00	16,351,697.80	25,848,057.00	0.00	0.0%
LCFF/Revenue Limit Transfers								
Unrestricted LCFF/Revenue Limit Transfers - Current Year	0000	8091	(1,455,958.00)	(1,455,958.00)	0.00	(1,455,958.00)	0.00	0.0%
Continuation Education ADA Transfer	2200	8091						
Community Day Schools Transfer	2430	8091						
Special Education ADA Transfer	6500	8091						
All Other LCFF/Revenue Limit Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction Transfer		8092	48,565.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(170,998.00)	(163,553.00)	0.00	(163,553.00)	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF/REVENUE LIMIT SOURCES			22,280,229.00	24,228,546.00	16,351,697.80	24,228,546.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
NCLB: Title I, Part A, Basic Grants Low-Income and Neglected	3010	8290						
NCLB: Title I, Part D, Local Delinquent Program	3025	8290						
NCLB: Title II, Part A, Teacher Quality	4035	8290						
NCLB: Title III, Immigration Education Program	4201	8290						
NCLB: Title III, Limited English Proficient (LEP) Student Program	4203	8290						
NCLB: Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290						
Other No Child Left Behind	3011-3020, 3026-3205, 4036-4126, 5510	8290						
Vocational and Applied Technology Education	3500-3699	8290						
Safe and Drug Free Schools	3700-3799	8290						
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
Community Day School Additional Funding Current Year	2430	8311						
Prior Years	2430	8319						
ROC/P Entitlement Current Year	6355-6360	8311						
Prior Years	6355-6360	8319						
Special Education Master Plan Current Year	6500	8311						
Prior Years	6500	8319						
Home-to-School Transportation	7230	8311						
Economic Impact Aid	7090-7091	8311						
Spec. Ed. Transportation	7240	8311						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Year Round School Incentive		8425	0.00	0.00	0.00	0.00	0.00	0.0%
Class Size Reduction, K-3		8434	659,736.00	659,736.00	0.00	659,736.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	206,800.00	206,800.00	161,652.00	206,800.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	573,004.00	573,004.00	179,581.76	573,004.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590						
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690	8590						
Healthy Start	6240	8590						
Specialized Secondary	7370	8590						
School Community Violence Prevention Grant	7391	8590						
Quality Education Investment Act	7400	8590						
All Other State Revenue	All Other	8590	2,199,893.00	1,613,577.00	138,702.00	1,613,577.00	0.00	0.0%

2013-14 Second Interim
General Fund
Unrestricted (Resources 0000-1999)
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
TOTAL, OTHER STATE REVENUE			3,639,433.00	3,053,117.00	479,935.76	3,053,117.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF/RL Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF/Revenue Limit Taxes		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	110,000.00	110,000.00	48,921.47	110,000.00	0.00	0.0%
Interest		8660	20,000.00	20,000.00	5,126.23	20,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00		
Transportation Services	7230, 7240	8677						
Interagency Services	All Other	8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF/Revenue Limit (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	75,000.00	119,352.00	60,339.13	119,352.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	30,000.00	30,000.00	15,000.00	30,000.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			235,000.00	279,352.00	129,386.83	279,352.00	0.00	0.0%
TOTAL, REVENUES			26,154,662.00	27,561,015.00	16,961,020.39	27,561,015.00	0.00	0.0%

2013-14 Second Interim
General Fund
Unrestricted (Resources 0000-1999)
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Certificated Teachers' Salaries		1100	11,773,815.00	12,450,691.00	7,164,987.76	12,450,691.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	215,755.00	281,594.00	167,200.84	281,594.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	1,132,824.00	1,156,120.00	670,735.20	1,156,120.00	0.00	0.0%
Other Certificated Salaries		1900	121,236.00	123,406.00	73,129.80	123,406.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			13,243,630.00	14,011,811.00	8,076,053.60	14,011,811.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	100,000.00	107,918.00	4,097.10	107,918.00	0.00	0.0%
Classified Support Salaries		2200	1,338,639.00	1,398,244.00	852,776.03	1,398,244.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	211,363.00	224,483.00	123,420.78	224,483.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	1,308,907.00	1,317,571.00	784,297.47	1,317,571.00	0.00	0.0%
Other Classified Salaries		2900	121,045.00	143,984.00	88,948.17	143,984.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			3,079,954.00	3,192,200.00	1,853,539.55	3,192,200.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	1,092,717.63	1,148,184.63	658,908.13	1,148,184.63	0.00	0.0%
PERS		3201-3202	347,240.00	357,962.00	193,033.22	357,962.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	427,279.35	447,717.35	248,633.20	447,717.35	0.00	0.0%
Health and Welfare Benefits		3401-3402	2,457,275.00	2,403,061.00	1,369,890.75	2,403,061.00	0.00	0.0%
Unemployment Insurance		3501-3502	11,956.39	12,484.39	5,001.97	12,484.39	0.00	0.0%
Workers' Compensation		3601-3602	245,191.99	257,023.99	149,694.22	257,023.99	0.00	0.0%
OPEB, Allocated		3701-3702	10,000.00	9,750.00	7,389.86	9,750.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	48,565.00	48,565.00	0.00	48,565.00	0.00	0.0%
Other Employee Benefits		3901-3902	89,210.00	91,010.00	50,508.11	91,010.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			4,729,435.36	4,775,758.36	2,683,059.46	4,775,758.36	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	45,000.00	76,013.00	53,764.74	76,013.00	0.00	0.0%
Books and Other Reference Materials		4200	1,350.00	7,004.00	3,309.50	7,004.00	0.00	0.0%
Materials and Supplies		4300	250,022.00	345,135.00	120,595.93	345,135.00	0.00	0.0%
Noncapitalized Equipment		4400	27,050.00	59,502.00	35,479.93	59,502.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			323,422.00	487,654.00	213,150.10	487,654.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	26,129.00	38,430.00	23,963.58	38,430.00	0.00	0.0%
Dues and Memberships		5300	23,300.00	26,384.00	16,671.61	26,384.00	0.00	0.0%
Insurance		5400-5450	302,000.00	302,000.00	298,935.00	302,000.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,100,000.00	1,147,777.00	652,077.88	1,147,777.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	119,935.00	133,371.00	82,633.83	133,371.00	0.00	0.0%
Transfers of Direct Costs		5710	(37,880.00)	(20,793.00)	11,458.47	(20,793.00)	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(3,000.00)	(5,485.00)	(2,866.66)	(5,485.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,274,018.00	1,421,885.00	595,678.17	1,421,885.00	0.00	0.0%
Communications		5900	127,100.00	122,360.00	39,347.26	122,360.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			2,931,602.00	3,165,929.00	1,717,899.14	3,165,929.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	5,100.00	10,105.00	3,752.97	10,105.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			5,100.00	10,105.00	3,752.97	10,105.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	(46,836.00)	(46,500.00)	0.00	(46,500.00)	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(82,184.00)	(67,002.00)	0.00	(67,002.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(129,020.00)	(113,502.00)	0.00	(113,502.00)	0.00	0.0%
TOTAL, EXPENDITURES			24,184,123.36	25,529,955.36	14,547,454.82	25,529,955.36	0.00	0.0%

2013-14 Second Interim
General Fund
Unrestricted (Resources 0000-1999)
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Deferred Maintenance Fund		7615	95,997.00	95,997.00	0.00	95,997.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	76,051.00	76,051.00	0.00	76,051.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			172,048.00	172,048.00	0.00	172,048.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	(3,056,789.00)	(3,282,466.00)	0.00	(3,282,466.00)	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Restricted Balances		8997	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(3,056,789.00)	(3,282,466.00)	0.00	(3,282,466.00)	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			(3,228,837.00)	(3,454,514.00)	0.00	(3,454,514.00)	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF/Revenue Limit Sources		8010-8099	1,455,958.00	1,455,958.00	0.00	1,455,958.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,514,592.00	2,764,920.00	683,411.53	2,764,920.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,296,948.00	2,361,005.00	1,202,409.30	2,361,005.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,528,086.00	2,707,143.00	1,103,514.99	2,707,143.00	0.00	0.0%
5) TOTAL, REVENUES			7,795,584.00	9,289,026.00	2,989,335.82	9,289,026.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	3,999,914.00	4,029,617.00	2,330,776.33	4,029,617.00	0.00	0.0%
2) Classified Salaries		2000-2999	2,816,131.00	2,992,407.00	1,734,492.13	2,992,407.00	0.00	0.0%
3) Employee Benefits		3000-3999	2,077,925.00	2,172,503.00	1,253,954.31	2,172,503.00	0.00	0.0%
4) Books and Supplies		4000-4999	556,199.00	1,866,969.00	366,982.76	1,866,969.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	987,078.00	1,437,423.00	596,703.45	1,437,423.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	18,500.00	17,487.05	18,500.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	228,010.00	228,010.00	28,553.28	228,010.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	46,836.00	46,500.00	0.00	46,500.00	0.00	0.0%
9) TOTAL, EXPENDITURES			10,712,093.00	12,791,929.00	6,328,949.31	12,791,929.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			(2,916,509.00)	(3,502,903.00)	(3,339,613.49)	(3,502,903.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	3,056,789.00	3,282,466.00	0.00	3,282,466.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			3,056,789.00	3,282,466.00	0.00	3,282,466.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			140,280.00	(220,437.00)	(3,339,613.49)	(220,437.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,025,415.72	1,025,415.72		1,025,415.72	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,025,415.72	1,025,415.72		1,025,415.72		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,025,415.72	1,025,415.72		1,025,415.72		
2) Ending Balance, June 30 (E + F1e)			1,165,695.72	804,978.72		804,978.72		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	1,165,695.72	804,978.72		804,978.72		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF/REVENUE LIMIT SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
Charter Schools General Purpose Entitlement - State Aid		8015	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF/Revenue Limit (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF/Revenue Limit Sources			0.00	0.00	0.00	0.00		
LCFF/Revenue Limit Transfers								
Unrestricted LCFF/Revenue Limit Transfers - Current Year	0000	8091						
Continuation Education ADA Transfer	2200	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Community Day Schools Transfer	2430	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education ADA Transfer	6500	8091	1,455,958.00	1,455,958.00	0.00	1,455,958.00	0.00	0.0%
All Other LCFF/Revenue Limit Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction Transfer		8092	0.00	0.00	0.00	0.00		
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF/REVENUE LIMIT SOURCES			1,455,958.00	1,455,958.00	0.00	1,455,958.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	937,234.00	937,234.00	0.00	937,234.00	0.00	0.0%
Special Education Discretionary Grants		8182	115,300.00	115,300.00	58,848.50	115,300.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%

2013-14 Second Interim
General Fund
Restricted (Resources 2000-9999)
Revenue, Expenditures, and Changes in Fund Balance34 73973 0000000
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
NCLB: Title I, Part A, Basic Grants Low-Income and Neglected	3010	8290	998,413.00	1,246,354.00	466,246.65	1,246,354.00	0.00	0.0%
NCLB: Title I, Part D, Local Delinquent Program	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title II, Part A, Teacher Quality	4035	8290	125,256.00	125,256.00	51,699.00	125,256.00	0.00	0.0%
NCLB: Title III, Immigration Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title III, Limited English Proficient (LEP) Student Program	4203	8290	61,048.00	61,048.00	28,400.00	61,048.00	0.00	0.0%
NCLB: Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3011-3020, 3026-3205, 4036-4126, 5510	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other No Child Left Behind		8290	0.00	0.00	0.00	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	34,800.00	36,971.00	2,321.29	36,971.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	242,541.00	242,757.00	75,896.09	242,757.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			2,514,592.00	2,764,920.00	683,411.53	2,764,920.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
Community Day School Additional Funding Current Year	2430	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	2430	8319	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Entitlement Current Year	6355-6360	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6355-6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Home-to-School Transportation	7230	8311	229,149.00	220,328.00	0.00	220,328.00	0.00	0.0%
Economic Impact Aid	7090-7091	8311	555,201.00	555,201.00	0.00	555,201.00	0.00	0.0%
Spec. Ed. Transportation	7240	8311	49,700.00	49,700.00	0.00	49,700.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Year Round School Incentive		8425	0.00	0.00	0.00	0.00	0.00	0.0%
Class Size Reduction, K-3		8434	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materi		8560	138,630.00	138,630.00	34,247.15	138,630.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590	0.00	0.00	2,800.15	0.00	0.00	0.0%
Healthy Start	6240	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
School Community Violence Prevention Grant	7391	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	324,268.00	1,397,146.00	1,165,362.00	1,397,146.00	0.00	0.0%

2013-14 Second Interim
General Fund
Restricted (Resources 2000-9999)
Revenue, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
TOTAL, OTHER STATE REVENUE			1,296,948.00	2,361,005.00	1,202,409.30	2,361,005.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF/RL Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF/Revenue Limit Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	100,000.00	100,000.00	63,243.65	100,000.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	12,000.00	20,821.00	7,863.59	20,821.00	0.00	0.0%
Transportation Services	7230, 7240	8677	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services	All Other	8677	0.00	11,500.00	23,000.00	11,500.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF/Revenue Limit		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	0.00	159,036.00	159,024.75	159,036.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	2,416,086.00	2,415,786.00	850,383.00	2,415,786.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,528,086.00	2,707,143.00	1,103,514.99	2,707,143.00	0.00	0.0%
TOTAL, REVENUES			7,795,584.00	9,289,026.00	2,989,335.82	9,289,026.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	3,218,677.00	3,228,265.00	1,876,055.75	3,228,265.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	546,514.00	533,032.00	292,319.20	533,032.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	58,857.00	58,857.00	35,180.99	58,857.00	0.00	0.0%
Other Certificated Salaries		1900	175,866.00	209,463.00	127,220.39	209,463.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			3,999,914.00	4,029,617.00	2,330,776.33	4,029,617.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	1,424,614.00	1,586,153.00	888,708.85	1,586,153.00	0.00	0.0%
Classified Support Salaries		2200	884,942.00	915,284.00	568,604.63	915,284.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	193,214.00	193,214.00	113,865.15	193,214.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	291,076.00	275,041.00	154,688.26	275,041.00	0.00	0.0%
Other Classified Salaries		2900	22,285.00	22,715.00	8,625.24	22,715.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			2,816,131.00	2,992,407.00	1,734,492.13	2,992,407.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	336,787.00	341,060.00	197,361.48	341,060.00	0.00	0.0%
PERS		3201-3202	299,228.00	320,005.00	177,996.80	320,005.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	259,996.00	273,853.00	158,659.93	273,853.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	997,169.00	1,051,094.00	616,375.35	1,051,094.00	0.00	0.0%
Unemployment Insurance		3501-3502	3,691.00	3,901.00	2,063.40	3,901.00	0.00	0.0%
Workers' Compensation		3601-3602	100,505.00	105,431.00	61,785.47	105,431.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	80,549.00	77,159.00	39,711.88	77,159.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			2,077,925.00	2,172,503.00	1,253,954.31	2,172,503.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	483,791.00	3,789.54	483,791.00	0.00	0.0%
Books and Other Reference Materials		4200	6,938.00	23,686.00	7,756.07	23,686.00	0.00	0.0%
Materials and Supplies		4300	522,639.00	933,351.00	238,369.87	933,351.00	0.00	0.0%
Noncapitalized Equipment		4400	26,622.00	426,141.00	117,067.28	426,141.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			556,199.00	1,866,969.00	366,982.75	1,866,969.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	21,270.00	83,138.00	40,454.01	83,138.00	0.00	0.0%
Dues and Memberships		5300	0.00	329.00	329.00	329.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	44,386.00	103,001.00	77,354.13	103,001.00	0.00	0.0%
Transfers of Direct Costs		5710	37,880.00	20,793.00	(11,458.47)	20,793.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	882,442.00	1,229,386.00	489,710.32	1,229,386.00	0.00	0.0%
Communications		5900	1,100.00	776.00	314.46	776.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			987,078.00	1,437,423.00	596,703.45	1,437,423.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	18,500.00	17,487.05	18,500.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	18,500.00	17,487.05	18,500.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	15,000.00	15,548.00	15,548.00	15,548.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	200,000.00	199,452.00	0.00	199,452.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	13,010.00	13,010.00	13,005.28	13,010.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			228,010.00	228,010.00	28,553.28	228,010.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	46,836.00	46,500.00	0.00	46,500.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			46,836.00	46,500.00	0.00	46,500.00	0.00	0.0%
TOTAL, EXPENDITURES			10,712,093.00	12,791,929.00	6,328,949.31	12,791,929.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Deferred Maintenance Fund		7615	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	3,056,789.00	3,282,466.00	0.00	3,282,466.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Restricted Balances		8997	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			3,056,789.00	3,282,466.00	0.00	3,282,466.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			3,056,789.00	3,282,466.00	0.00	3,282,466.00	0.00	0.0%

2013-14 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

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Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF/Revenue Limit Sources		8010-8099	23,736,187.00	25,684,504.00	16,351,697.80	25,684,504.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,514,592.00	2,764,920.00	683,411.53	2,764,920.00	0.00	0.0%
3) Other State Revenue		8300-8599	4,936,381.00	5,414,122.00	1,682,345.06	5,414,122.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,763,086.00	2,986,495.00	1,232,901.82	2,986,495.00	0.00	0.0%
5) TOTAL, REVENUES			33,950,246.00	36,850,041.00	19,950,356.21	36,850,041.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	17,243,544.00	18,041,428.00	10,406,829.93	18,041,428.00	0.00	0.0%
2) Classified Salaries		2000-2999	5,896,085.00	6,184,607.00	3,588,031.68	6,184,607.00	0.00	0.0%
3) Employee Benefits		3000-3999	6,807,360.36	6,948,261.36	3,937,013.77	6,948,261.36	0.00	0.0%
4) Books and Supplies		4000-4999	879,621.00	2,354,623.00	580,132.86	2,354,623.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	3,918,680.00	4,603,352.00	2,314,602.59	4,603,352.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	18,500.00	17,487.05	18,500.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	233,110.00	238,115.00	32,306.25	238,115.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(82,184.00)	(67,002.00)	0.00	(67,002.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			34,896,216.36	38,321,884.36	20,876,404.13	38,321,884.36		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			(945,970.36)	(1,471,843.36)	(926,047.92)	(1,471,843.36)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	172,048.00	172,048.00	0.00	172,048.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(172,048.00)	(172,048.00)	0.00	(172,048.00)		

2013-14 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,118,018.36)	(1,643,891.36)	(926,047.92)	(1,643,891.36)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	4,168,817.88	4,168,817.88		4,168,817.88	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,168,817.88	4,168,817.88		4,168,817.88		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,168,817.88	4,168,817.88		4,168,817.88		
2) Ending Balance, June 30 (E + F1e)			3,050,799.52	2,524,926.52		2,524,926.52		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	82,257.84	112,840.96		112,840.96		
Prepaid Expenditures		9713	71,187.77	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	1,165,695.72	804,978.72		804,978.72		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,192,390.00	1,150,000.00		1,150,000.00		
Unassigned/Unappropriated Amount		9790	529,268.19	447,106.84		447,106.84		

2013-14 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF/REVENUE LIMIT SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	16,370,968.00	16,376,062.00	10,877,472.00	16,376,062.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	3,118,280.00	4,236,302.00	2,118,151.00	4,236,302.00	0.00	0.0%
Charter Schools General Purpose Entitlement - State Aid		8015	0.00	0.00	0.00	0.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	144,557.00	316,532.68	144,557.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	52,104.00	50,787.00	21,866.80	50,787.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	3,674,411.00	3,937,651.00	2,204,542.25	3,937,651.00	0.00	0.0%
Unsecured Roll Taxes		8042	118,795.00	131,425.00	147,947.19	131,425.00	0.00	0.0%
Prior Years' Taxes		8043	78,577.00	51,141.00	54,427.54	51,141.00	0.00	0.0%
Supplemental Taxes		8044	17,458.00	74,099.00	38,409.64	74,099.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	427,373.00	845,379.00	572,301.21	845,379.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	654.00	654.00	47.49	654.00	0.00	0.0%
Less: Non-LCFF/Revenue Limit (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF/Revenue Limit Sources			23,858,620.00	25,848,057.00	16,351,697.80	25,848,057.00	0.00	0.0%
LCFF/Revenue Limit Transfers								
Unrestricted LCFF/Revenue Limit Transfers - Current Year	0000	8091	(1,455,958.00)	(1,455,958.00)	0.00	(1,455,958.00)	0.00	0.0%
Continuation Education ADA Transfer	2200	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Community Day Schools Transfer	2430	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education ADA Transfer	6500	8091	1,455,958.00	1,455,958.00	0.00	1,455,958.00	0.00	0.0%
All Other LCFF/Revenue Limit Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction Transfer		8092	48,565.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(170,998.00)	(163,553.00)	0.00	(163,553.00)	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF/REVENUE LIMIT SOURCES			23,736,187.00	25,684,504.00	16,351,697.80	25,684,504.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	937,234.00	937,234.00	0.00	937,234.00	0.00	0.0%
Special Education Discretionary Grants		8182	115,300.00	115,300.00	58,848.50	115,300.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%

2013-14 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
NCLB: Title I, Part A, Basic Grants Low-Income and Neglected	3010	8290	998,413.00	1,246,354.00	466,246.65	1,246,354.00	0.00	0.0%
NCLB: Title I, Part D, Local Delinquent Program	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title II, Part A, Teacher Quality	4035	8290	125,256.00	125,256.00	51,699.00	125,256.00	0.00	0.0%
NCLB: Title III, Immigration Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title III, Limited English Proficient (LEP) Student Program	4203	8290	61,048.00	61,048.00	28,400.00	61,048.00	0.00	0.0%
NCLB: Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3011-3020, 3026-3205, 4036-4126, 5510	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other No Child Left Behind		8290	0.00	0.00	0.00	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	34,800.00	36,971.00	2,321.29	36,971.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	242,541.00	242,757.00	75,896.09	242,757.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			2,514,592.00	2,764,920.00	683,411.53	2,764,920.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
Community Day School Additional Funding								
Current Year	2430	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	2430	8319	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Entitlement								
Current Year	6355-6360	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6355-6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Home-to-School Transportation	7230	8311	229,149.00	220,328.00	0.00	220,328.00	0.00	0.0%
Economic Impact Aid	7090-7091	8311	555,201.00	555,201.00	0.00	555,201.00	0.00	0.0%
Spec. Ed. Transportation	7240	8311	49,700.00	49,700.00	0.00	49,700.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Year Round School Incentive		8425	0.00	0.00	0.00	0.00	0.00	0.0%
Class Size Reduction, K-3		8434	659,736.00	659,736.00	0.00	659,736.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	206,800.00	206,800.00	161,652.00	206,800.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materi		8560	711,634.00	711,634.00	213,828.91	711,634.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6680	8590	0.00	0.00	2,800.15	0.00	0.00	0.0%
Healthy Start	6240	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
School Community Violence Prevention Grant	7391	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	2,524,161.00	3,010,723.00	1,304,064.00	3,010,723.00	0.00	0.0%

2013-14 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

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Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
TOTAL, OTHER STATE REVENUE			4,936,381.00	5,414,122.00	1,682,345.06	5,414,122.00	0.00	0.0%

2013-14 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF/RL Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF/Revenue Limit Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	210,000.00	210,000.00	112,165.12	210,000.00	0.00	0.0%
Interest		8660	20,000.00	20,000.00	5,126.23	20,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	12,000.00	20,821.00	7,863.59	20,821.00	0.00	0.0%
Transportation Services	7230, 7240	8677	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services	All Other	8677	0.00	11,500.00	23,000.00	11,500.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF/Revenue Limit (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	75,000.00	278,388.00	219,363.88	278,388.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	30,000.00	30,000.00	15,000.00	30,000.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	2,416,086.00	2,415,786.00	850,383.00	2,415,786.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,763,086.00	2,986,495.00	1,232,901.82	2,986,495.00	0.00	0.0%
TOTAL, REVENUES			33,950,248.00	36,850,041.00	19,950,356.21	36,850,041.00	0.00	0.0%

2013-14 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	14,992,492.00	15,678,956.00	9,041,043.51	15,678,956.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	762,269.00	814,626.00	459,520.04	814,626.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	1,191,681.00	1,214,977.00	705,916.19	1,214,977.00	0.00	0.0%
Other Certificated Salaries		1900	297,102.00	332,869.00	200,350.19	332,869.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			17,243,544.00	18,041,428.00	10,406,829.93	18,041,428.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	1,524,614.00	1,694,071.00	892,805.95	1,694,071.00	0.00	0.0%
Classified Support Salaries		2200	2,223,581.00	2,313,528.00	1,421,380.66	2,313,528.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	404,577.00	417,697.00	237,285.93	417,697.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	1,599,983.00	1,592,612.00	938,985.73	1,592,612.00	0.00	0.0%
Other Classified Salaries		2900	143,330.00	166,699.00	97,573.41	166,699.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			5,896,085.00	6,184,607.00	3,588,031.68	6,184,607.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	1,429,504.63	1,489,244.63	856,269.61	1,489,244.63	0.00	0.0%
PERS		3201-3202	646,468.00	677,967.00	371,030.02	677,967.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	687,275.35	721,570.35	407,293.13	721,570.35	0.00	0.0%
Health and Welfare Benefits		3401-3402	3,454,444.00	3,454,155.00	1,986,266.10	3,454,155.00	0.00	0.0%
Unemployment Insurance		3501-3502	15,647.39	16,385.39	7,065.37	16,385.39	0.00	0.0%
Workers' Compensation		3601-3602	345,696.99	362,454.99	211,479.69	362,454.99	0.00	0.0%
OPEB, Allocated		3701-3702	10,000.00	9,750.00	7,389.86	9,750.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	48,565.00	48,565.00	0.00	48,565.00	0.00	0.0%
Other Employee Benefits		3901-3902	169,759.00	168,169.00	90,219.99	168,169.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			6,807,360.36	6,948,261.36	3,937,013.77	6,948,261.36	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	45,000.00	559,804.00	57,554.28	559,804.00	0.00	0.0%
Books and Other Reference Materials		4200	8,288.00	30,690.00	11,065.57	30,690.00	0.00	0.0%
Materials and Supplies		4300	772,661.00	1,278,486.00	358,965.80	1,278,486.00	0.00	0.0%
Noncapitalized Equipment		4400	53,672.00	485,643.00	152,547.21	485,643.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			879,621.00	2,354,623.00	580,132.86	2,354,623.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	47,399.00	121,568.00	64,417.59	121,568.00	0.00	0.0%
Dues and Memberships		5300	23,300.00	26,713.00	17,000.61	26,713.00	0.00	0.0%
Insurance		5400-5450	302,000.00	302,000.00	298,935.00	302,000.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,100,000.00	1,147,777.00	652,077.88	1,147,777.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	164,321.00	236,372.00	159,987.96	236,372.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(3,000.00)	(5,485.00)	(2,866.66)	(5,485.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,156,460.00	2,651,271.00	1,085,388.49	2,651,271.00	0.00	0.0%
Communications		5900	128,200.00	123,136.00	39,661.72	123,136.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			3,918,680.00	4,603,352.00	2,314,602.59	4,603,352.00	0.00	0.0%

2013-14 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	18,500.00	17,487.05	18,500.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	18,500.00	17,487.05	18,500.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	15,000.00	15,548.00	15,548.00	15,548.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	200,000.00	199,452.00	0.00	199,452.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	18,110.00	23,115.00	16,758.25	23,115.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			233,110.00	238,115.00	32,306.25	238,115.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(82,184.00)	(67,002.00)	0.00	(67,002.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(82,184.00)	(67,002.00)	0.00	(67,002.00)	0.00	0.0%
TOTAL, EXPENDITURES			34,896,216.36	38,321,884.36	20,876,404.13	38,321,884.36	0.00	0.0%

2013-14 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Deferred Maintenance Fund		7615	95,997.00	95,997.00	0.00	95,997.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	76,051.00	76,051.00	0.00	76,051.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			172,048.00	172,048.00	0.00	172,048.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
Transfers of Restricted Balances		8997	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			(172,048.00)	(172,048.00)	0.00	(172,048.00)	0.00	0.0%

2013-14 Second Interim
Charter Schools Special Revenue Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF/Revenue Limit Sources		8010-8099	913,012.00	883,237.00	569,554.00	883,237.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	102,980.00	152,538.00	148,077.64	152,538.00	0.00	0.0%
4) Other Local Revenue		8600-8799	600.00	3,900.00	125.00	3,900.00	0.00	0.0%
5) TOTAL, REVENUES			1,018,572.00	1,039,875.00	717,756.64	1,039,875.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	549,495.00	603,704.00	359,857.23	603,704.00	0.00	0.0%
2) Classified Salaries		2000-2999	135,740.82	135,181.00	73,990.03	135,181.00	0.00	0.0%
3) Employee Benefits		3000-3999	205,831.16	212,611.16	113,620.23	212,611.16	0.00	0.0%
4) Books and Supplies		4000-4999	14,852.00	80,328.00	1,444.88	80,328.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	6,660.00	108,078.00	10,772.43	108,078.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	58,343.00	40,097.00	0.00	40,097.00	0.00	0.0%
9) TOTAL, EXPENDITURES			970,921.78	1,157,999.16	559,684.90	1,157,999.16		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			45,650.22	(118,324.16)	158,071.74	(118,324.16)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		6900-6929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			45,650.22	(118,324.18)	158,071.74	(118,324.16)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	380,436.04	380,436.04		380,436.04	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			380,436.04	380,436.04		380,436.04		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			380,436.04	380,436.04		380,436.04		
2) Ending Balance, June 30 (E + F1e)			428,086.26	262,111.88		262,111.88		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	14,054.02	4,554.02		4,554.02		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	412,032.24	257,557.88		257,557.88		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF/REVENUE LIMIT SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	0.00	167,228.00	88,710.00	167,228.00	0.00	0.0%
Charter Schools General Purpose Entitlement - State Aid		8015	742,014.00	552,719.00	480,844.00	552,719.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers								
LCFF/Unrestricted RL Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF/RL Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	170,998.00	163,290.00	0.00	163,290.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF/REVENUE LIMIT SOURCES			913,012.00	883,237.00	569,554.00	883,237.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title I, Part A, Basic Grants Low-income and Neglected	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title I, Part D, Local Delinquent Program	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title II, Part A, Teacher Quality	4035	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title III, Immigrant Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title III, Limited English Proficient (LEP) Student Program	4203	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4810	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other No Child Left Behind	3011-3020, 3026-3205, 4036-4126, 5510	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Home-to-School Transportation	7230	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Transportation	7240	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Year Round School Incentive		8425	0.00	0.00	0.00	0.00	0.00	0.0%
Class Size Reduction, K-3		8434	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	3,670.00	5,741.00	3,670.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8580	27,720.00	27,720.00	28,494.70	27,720.00	0.00	0.0%
School Based Coordination Program	7250	8590	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	8010	8590	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6850, 6890	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Healthy Start	6240	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
School Community Violence Prevention Grant	7391	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	75,240.00	121,148.00	115,841.94	121,148.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			102,960.00	152,538.00	148,077.84	152,538.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	600.00	600.00	110.00	600.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Services	7230, 7240	8677	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	3,300.00	15.00	3,300.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			600.00	3,900.00	125.00	3,900.00	0.00	0.0%
TOTAL REVENUES			1,018,572.00	1,039,675.00	717,756.84	1,039,675.00		

Description		Resource Codes	Object Codes	(A) Original Budget	(B) Board Approved Operating Budget	(C) Actuals To Date	(D) Projected Year Totals	(E) Difference (Col B & D)	(F) % Diff Column B & D
CERTIFICATED SALARIES	Certificated Teachers' Salaries	1100		451,960.00	506,169.00	302,108.98	506,169.00	0.00	0.0%
	Certificated Pupil Support Salaries	1200		0.00	0.00	0.00	0.00	0.00	0.0%
	Certificated Supervisors' and Administrators' Salaries	1300		97,535.00	97,535.00	57,748.25	97,535.00	0.00	0.0%
	Other Certificated Salaries	1900		0.00	0.00	0.00	0.00	0.00	0.0%
	TOTAL, CERTIFICATED SALARIES			549,495.00	603,704.00	359,857.23	603,704.00	0.00	0.0%
CLASSIFIED SALARIES	Classified Instructional Salaries	2100		36,494.00	36,494.00	20,412.42	36,494.00	0.00	0.0%
	Classified Support Salaries	2200		17,091.62	15,657.00	4,618.45	15,657.00	0.00	0.0%
	Classified Supervisors' and Administrators' Salaries	2300		0.00	0.00	0.00	0.00	0.00	0.0%
	Clerical, Technical and Office Salaries	2400		62,402.00	83,030.00	48,959.18	83,030.00	0.00	0.0%
	Other Classified Salaries	2900		0.00	0.00	0.00	0.00	0.00	0.0%
	TOTAL, CLASSIFIED SALARIES			135,740.62	135,181.00	73,990.03	135,181.00	0.00	0.0%
EMPLOYEE BENEFITS	STRS	3101-3102		45,335.00	50,227.00	29,720.01	50,227.00	0.00	0.0%
	PERS	3201-3202		15,208.00	15,069.00	7,814.12	15,069.00	0.00	0.0%
	OASDI/Medicare/Alternative	3301-3302		19,260.16	19,374.16	10,144.70	19,374.16	0.00	0.0%
	Health and Welfare Benefits	3401-3402		113,326.00	113,327.00	57,387.29	113,327.00	0.00	0.0%
	Unemployment Insurance	3501-3502		349.00	380.00	218.12	380.00	0.00	0.0%
	Workers' Compensation	3601-3602		10,252.00	11,131.00	6,526.42	11,131.00	0.00	0.0%
	OPRB, Allocated	3701-3702		0.00	0.00	0.00	0.00	0.00	0.0%
	OPRB, Active Employees	3751-3752		0.00	0.00	0.00	0.00	0.00	0.0%
	PERS Reduction	3801-3802		0.00	0.00	0.00	0.00	0.00	0.0%
	Other Employee Benefits	3901-3902		3,103.00	3,103.00	1,809.57	3,103.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS				205,831.16	212,611.16	113,620.23	212,611.16	0.00	0.0%
BOOKS AND SUPPLIES	Approved Textbooks and Core Curricula Materials	4100		0.00	0.00	0.00	0.00	0.00	0.0%
	Books and Other Reference Materials	4200		0.00	0.00	0.00	0.00	0.00	0.0%
	Materials and Supplies	4300		14,852.00	59,878.00	1,126.38	59,878.00	0.00	0.0%
	Noncapitalized Equipment	4400		0.00	450.00	318.86	450.00	0.00	0.0%
	Food	4700		0.00	0.00	0.00	0.00	0.00	0.0%
	TOTAL, BOOKS AND SUPPLIES			14,852.00	60,328.00	1,444.98	60,328.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES									
5100	Subagreements for Services			0.00	0.00	0.00	0.00	0.00	0.0%
5200	Travel and Conferences			660.00	24,860.00	760.00	24,860.00	0.00	0.0%
5300	Dues and Memberships			0.00	600.00	503.82	600.00	0.00	0.0%
5400-5450	Insurance			0.00	0.00	0.00	0.00	0.00	0.0%
5500	Operations and Housekeeping Services			0.00	0.00	0.00	0.00	0.00	0.0%
5600	Rentals, Leases, Repairs, and Noncapitalized Improvements			0.00	3,600.00	1,500.00	3,600.00	0.00	0.0%
5710	Transfers of Direct Costs			0.00	0.00	0.00	0.00	0.00	0.0%
5750	Transfers of Direct Costs - Interfund			0.00	2,485.00	2,479.80	2,485.00	0.00	0.0%
5800	Professional/Consulting Services and Operating Expenditures			8,000.00	74,533.00	5,529.21	74,533.00	0.00	0.0%
5900	Communications			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES				8,660.00	108,078.00	10,772.43	108,078.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	58,343.00	40,097.00	0.00	40,097.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			58,343.00	40,097.00	0.00	40,097.00	0.00	0.0%
TOTAL EXPENDITURES			970,921.78	1,157,999.16	559,684.90	1,157,999.16		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7819	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7851	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7899	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Restricted Balances		8997	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF/Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	17,906.00	17,906.00	10,329.00	17,906.00	0.00	0.0%
4) Other Local Revenue		8600-8799	57,443.00	57,443.00	25,880.00	57,443.00	0.00	0.0%
5) TOTAL REVENUES			75,349.00	75,349.00	36,189.00	75,349.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	94,409.00	73,595.00	43,952.85	73,595.00	0.00	0.0%
2) Classified Salaries		2000-2999	14,090.00	14,090.00	5,957.20	14,090.00	0.00	0.0%
3) Employee Benefits		3000-3999	22,595.00	23,372.00	11,758.33	23,372.00	0.00	0.0%
4) Books and Supplies		4000-4999	11,850.00	33,879.00	4,887.83	33,879.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	8,456.00	8,472.00	1,090.05	8,472.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			151,400.00	153,208.00	87,845.88	153,208.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(76,051.00)	(77,859.00)	(31,458.88)	(77,859.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	78,051.00	78,051.00	0.00	78,051.00	0.00	0.0%
b) Transfers Out:		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			78,051.00	78,051.00	0.00	78,051.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	(1,808.00)	(31,456.88)	(1,808.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	71,104.71	71,104.71		71,104.71	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			71,104.71	71,104.71		71,104.71		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			71,104.71	71,104.71		71,104.71		
2) Ending Balance, June 30 (E + F1e)			71,104.71	69,296.71		69,296.71		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	71,104.71	69,296.71		69,296.71		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF/REVENUE LIMIT SOURCES								
LCFF/Revenue Limit Transfers								
LCFF/RL Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF/REVENUE LIMIT SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
FEDERAL REVENUE								
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
No Child Left Behind	3105, 3200, 4045	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	17,908.00	17,908.00	10,329.00	17,908.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			17,908.00	17,908.00	10,329.00	17,908.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8680	200.00	200.00	53.00	200.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8682	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	57,243.00	57,243.00	25,807.00	57,243.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			57,443.00	57,443.00	25,807.00	57,443.00	0.00	0.0%
TOTAL, REVENUES			75,349.00	75,349.00	36,189.00	75,349.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	94,409.00	73,595.00	43,952.65	73,595.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			94,409.00	73,595.00	43,952.65	73,595.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Cloncal, Technical and Office Salaries		2400	13,590.00	13,590.00	5,894.70	13,590.00	0.00	0.0%
Other Classified Salaries		2900	500.00	500.00	62.50	500.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			14,090.00	14,090.00	5,957.20	14,090.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	7,790.00	5,922.00	2,073.22	5,922.00	0.00	0.0%
PERS		3201-3202	1,552.00	3,691.00	2,828.19	3,691.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	2,450.00	3,285.00	2,181.95	3,285.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	8,122.00	8,122.00	3,902.73	8,122.00	0.00	0.0%
Unemployment Insurance		3501-3502	63.00	58.00	24.94	58.00	0.00	0.0%
Workers' Compensation		3601-3602	1,842.00	1,518.00	747.30	1,518.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	776.00	776.00	0.00	776.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			22,595.00	23,372.00	11,758.33	23,372.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	1,000.00	1,000.00	410.44	1,000.00	0.00	0.0%
Materials and Supplies		4300	10,850.00	29,282.00	2,438.28	29,282.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	3,397.00	2,038.91	3,397.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			11,850.00	33,679.00	4,887.63	33,679.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	400.00	400.00	27.22	400.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	300.00	400.00	224.14	400.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	1,000.00	1,000.00	387.08	1,000.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	6,608.00	6,526.00	451.63	6,526.00	0.00	0.0%
Communications		5800	150.00	148.00	0.00	146.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			8,458.00	8,472.00	1,090.05	8,472.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENDITURES			151,400.00	153,208.00	67,645.86	153,208.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	76,051.00	76,051.00	0.00	76,051.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			76,051.00	76,051.00	0.00	76,051.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Restricted Balances		8997	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			76,051.00	76,051.00	0.00	76,051.00		

Description		Resource Codes	Object Codes	Original Budget	Board Approved Operating Budget	Actuals To Date	Projected Year Totals	Difference (Col B & D)	% Diff B & D Column
A. REVENUES									
1) LCFF/Revenue Limit Sources	8010-8099			0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue	8100-8299			219,362.00	286,441.00	186,995.00	286,441.00	0.00	0.0%
3) Other State Revenue	8300-8599			278,370.00	275,288.00	160,481.00	275,288.00	0.00	0.0%
4) Other Local Revenue	8600-8799			0.00	0.00	352.00	0.00	0.00	0.0%
5) TOTAL REVENUES				487,732.00	561,709.00	327,828.00	561,709.00		
B. EXPENDITURES									
1) Certificated Salaries	1000-1899			0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries	2000-2999			0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits	3000-3999			0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies	4000-4999			0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures	5000-5999			473,891.00	534,804.00	264,182.47	534,804.00	0.00	0.0%
6) Capital Outlay	6000-6999			0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)	7100-7299			0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs	7300-7399			23,841.00	26,905.00	0.00	26,905.00	0.00	0.0%
9) TOTAL EXPENDITURES				487,732.00	561,709.00	264,182.47	561,709.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)				0.00	0.00	83,645.53	0.00		
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers	8900-8929			0.00	0.00	0.00	0.00	0.00	0.0%
a) Transfers In									
b) Transfers Out	7600-7629			0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses	8930-8979			0.00	0.00	0.00	0.00	0.00	0.0%
a) Sources									
b) Uses	7630-7689			0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions	8980-8999			0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES				0.00	0.00	0.00	0.00	0.00	0.0%

2013-14 Second Interim
Child Development Fund
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000
Form 12I

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	83,645.53	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	0.00	0.00		0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00		0.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00		0.00		
2) Ending Balance, June 30 (E + F1e)			0.00	0.00		0.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title I, Part A, Basic Grants Low-Income and Neglected	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	219,362.00	286,441.00	166,995.00	286,441.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			219,362.00	286,441.00	166,995.00	286,441.00	0.00	0.0%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
State Preschool	8105	8590	278,370.00	275,268.00	180,481.00	275,268.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			278,370.00	275,268.00	180,481.00	275,268.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	352.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8689	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	352.00	0.00	0.00	0.0%
TOTAL, REVENUES			497,732.00	561,709.00	327,828.00	561,709.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries	1100		0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Pupil Support Salaries	1200		0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries	1300		0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries	1900		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries	2100		0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries	2200		0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries	2300		0.00	0.00	0.00	0.00	0.00	0.0%
Clinical, Technical and Office Salaries	2400		0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries	2900		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS	3101-3102		0.00	0.00	0.00	0.00	0.00	0.0%
PERS	3201-3202		0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/A/Retroactive	3301-3302		0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits	3401-3402		0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance	3501-3502		0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation	3601-3602		0.00	0.00	0.00	0.00	0.00	0.0%
OP&B, Allocated	3701-3702		0.00	0.00	0.00	0.00	0.00	0.0%
OP&B, Active Employees	3751-3752		0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction	3801-3802		0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits	3901-3902		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials	4100		0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials	4200		0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies	4300		0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment	4400		0.00	0.00	0.00	0.00	0.00	0.0%
Food	4700		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	473,891.00	534,804.00	264,182.47	534,804.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			473,891.00	534,804.00	264,182.47	534,804.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	23,841.00	26,905.00	0.00	26,905.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			23,841.00	26,905.00	0.00	26,905.00	0.00	0.0%
TOTAL EXPENDITURES			497,732.00	561,709.00	264,182.47	561,709.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8911	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7819	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8985	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7851	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7899	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

2013-14 Second Interim
Cafeteria Special Revenue Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF/Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8289	1,349,533.00	1,349,533.00	852,701.60	1,349,533.00	0.00	0.0%
3) Other State Revenue		8300-8599	110,000.00	110,000.00	52,814.29	110,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	351,050.00	351,050.00	182,562.40	351,050.00	0.00	0.0%
5) TOTAL REVENUES			1,810,583.00	1,810,583.00	888,078.29	1,810,583.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	605,017.00	627,483.00	381,104.17	627,483.00	0.00	0.0%
3) Employee Benefits		3000-3999	291,606.00	299,161.00	169,253.08	299,161.00	0.00	0.0%
4) Books and Supplies		4000-4999	835,000.00	841,422.00	492,326.52	841,422.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	78,960.00	75,510.00	33,619.55	75,510.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			1,810,583.00	1,843,556.00	1,076,303.32	1,843,556.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	(32,973.00)	(208,225.03)	(32,973.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

2013-14 Second Interim
Cafeteria Special Revenue Fund
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000
Form 13I

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	(32,973.00)	(208,225.03)	(32,973.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	111,026.64	111,026.64		111,026.64	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			111,026.64	111,026.64		111,026.64		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			111,026.64	111,026.64		111,026.64		
2) Ending Balance, June 30 (E + F1e)			111,026.64	78,053.64		78,053.64		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	111,026.64	78,053.64		78,053.64		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

2013-14 Second Interim
Cafeteria Special Revenue Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
REVENUE LIMIT SOURCES								
Revenue Limit Transfers								
Unrestricted RL Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other RL Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, REVENUE LIMIT SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
FEDERAL REVENUE								
Child Nutrition Programs		8220	1,349,533.00	1,349,533.00	652,701.60	1,349,533.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			1,349,533.00	1,349,533.00	652,701.60	1,349,533.00	0.00	0.0%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	110,000.00	110,000.00	52,814.29	110,000.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			110,000.00	110,000.00	52,814.29	110,000.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	350,000.00	350,000.00	162,622.40	350,000.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	50.00	50.00	(80.00)	50.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	1,000.00	1,000.00	20.00	1,000.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			351,050.00	351,050.00	162,562.40	351,050.00	0.00	0.0%
TOTAL, REVENUES			1,810,583.00	1,810,583.00	868,078.29	1,810,583.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	503,808.00	526,354.00	320,940.21	526,354.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	68,567.00	68,567.00	40,409.25	68,567.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	32,542.00	32,542.00	19,754.71	32,542.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			605,017.00	627,463.00	381,104.17	627,463.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	68,968.00	68,170.00	34,514.93	68,170.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	48,219.00	47,782.00	27,453.75	47,782.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	153,111.00	158,775.00	92,856.75	158,775.00	0.00	0.0%
Unemployment Insurance		3501-3502	308.00	321.00	195.60	321.00	0.00	0.0%
Workers' Compensation		3601-3602	9,037.00	9,348.00	5,856.35	9,348.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	13,965.00	14,765.00	8,375.70	14,765.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			291,606.00	299,161.00	169,253.09	299,161.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	80,000.00	82,922.00	38,474.18	82,922.00	0.00	0.0%
Noncapitalized Equipment		4400	30,000.00	33,500.00	16,187.62	33,500.00	0.00	0.0%
Food		4700	725,000.00	725,000.00	437,664.72	725,000.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			835,000.00	841,422.00	492,326.52	841,422.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	4,680.00	4,680.00	1,381.65	4,680.00	0.00	0.0%
Dues and Memberships		5300	4,050.00	4,050.00	1,809.35	4,050.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	32,000.00	28,500.00	12,342.65	28,500.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	2,000.00	2,000.00	0.00	2,000.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	36,000.00	36,000.00	18,055.41	36,000.00	0.00	0.0%
Communications		5900	250.00	300.00	30.49	300.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			78,980.00	75,510.00	33,819.55	75,510.00	0.00	0.0%
CAPITAL OUTLAY								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			1,810,583.00	1,843,556.00	1,076,303.32	1,843,556.00		

Description	Resource Codes	Object Codes	(A) Original Budget	(B) Board Approved Operating Budget	(C) Actuals To Date	(D) Projected Year Totals	(E) Difference (Col B & D)	(F) % Diff Column B & D
INTERFUND TRANSFERS	From General Fund	8916	0.00	0.00	0.00	0.00	0.00	0.0%
		Other Authorized Interfund Transfers In	0.00	0.00	0.00	0.00	0.00	0.0%
		(a) TOTAL, INTERFUND TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT	Other Authorized Interfund Transfers Out	7819	0.00	0.00	0.00	0.00	0.00	0.0%
		(b) TOTAL, INTERFUND TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES	Other Sources	8965	0.00	0.00	0.00	0.00	0.00	0.0%
		Transfers from Funds of Lapsed/Reorganized LEAs						
		Long-Term Debt Proceeds						
		Proceeds from Capital Leases	0.00	0.00	0.00	0.00	0.00	0.0%
SOURCES	All Other Financing Sources	8972	0.00	0.00	0.00	0.00	0.00	0.0%
		8979	0.00	0.00	0.00	0.00	0.00	0.0%
		(c) TOTAL, SOURCES	0.00	0.00	0.00	0.00	0.00	0.0%
USES	Transfers of Funds from Lapsed/Reorganized LEAs	7651	0.00	0.00	0.00	0.00	0.00	0.0%
		All Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.0%
		(d) TOTAL, USES	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS	Contributions from Unrestricted Revenues	8980	0.00	0.00	0.00	0.00	0.00	0.0%
		Contributions from Restricted Revenues	0.00	0.00	0.00	0.00	0.00	0.0%
		Transfers of Restricted Balances	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS		8997	0.00	0.00	0.00	0.00	0.00	0.0%
		(a - b + c - d + e)	0.00	0.00	0.00	0.00	0.00	0.0%
		TOTAL, OTHER FINANCING SOURCES/USES	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF/Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8800-8799	372.00	372.00	0.00	372.00	0.00	0.0%
5) TOTAL REVENUES			372.00	372.00	0.00	372.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	2,084.00	2,083.37	2,084.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	195.00	191.58	195.00	0.00	0.0%
4) Books and Supplies		4000-4999	22,500.00	93,056.00	41,578.88	93,056.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	73,889.00	141,749.00	66,319.21	141,749.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			96,369.00	237,084.00	130,173.04	237,084.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(95,997.00)	(236,712.00)	(130,173.04)	(236,712.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	95,997.00	95,997.00	0.00	95,997.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		6980-6999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			95,997.00	95,997.00	0.00	95,997.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	(140,715.00)	(130,173.04)	(140,715.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	160,773.31	160,773.31		160,773.31	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			160,773.31	160,773.31		160,773.31		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			160,773.31	160,773.31		160,773.31		
2) Ending Balance, June 30 (E + F1e)			160,773.31	20,058.31		20,058.31		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	160,773.31	20,058.31		20,058.31		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF/REVENUE LIMIT SOURCES								
LCFF/Revenue Limit Transfers								
LCFF/RL Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF/REVENUE LIMIT SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	372.00	372.00	0.00	372.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			372.00	372.00	0.00	372.00	0.00	0.0%
TOTAL REVENUES			372.00	372.00	0.00	372.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	2,084.00	2,083.37	2,084.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	2,084.00	2,083.37	2,084.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	161.00	159.39	161.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	2.00	1.03	2.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	32.00	31.18	32.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	195.00	191.58	195.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	12,500.00	47,452.00	8,380.08	47,452.00	0.00	0.0%
Noncapitalized Equipment		4400	10,000.00	45,604.00	35,198.80	45,604.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			22,500.00	93,056.00	41,578.88	93,056.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	68,889.00	127,969.00	78,117.71	127,969.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	5,000.00	13,780.00	8,201.50	13,780.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			73,889.00	141,749.00	86,319.21	141,749.00	0.00	0.0%
CAPITAL OUTLAY								
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			96,389.00	237,084.00	130,173.04	237,084.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General, Special Reserve, & Building Funds		8915	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	85,997.00	85,997.00	0.00	85,997.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			85,997.00	85,997.00	0.00	85,997.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7819	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7851	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7899	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Restricted Balances		8997	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			85,997.00	85,997.00	0.00	85,997.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF/Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8800-8799	9,028.00	9,028.00	0.00	9,028.00	0.00	0.0%
5) TOTAL, REVENUES			9,028.00	9,028.00	0.00	9,028.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			9,028.00	9,028.00	0.00	9,028.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			9,028.00	9,028.00	0.00	9,028.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,351,796.81	2,351,796.81		2,351,796.81	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,351,796.81	2,351,796.81		2,351,796.81		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,351,796.81	2,351,796.81		2,351,796.81		
2) Ending Balance, June 30 (E + F1e)			2,360,824.81	2,360,824.81		2,360,824.81		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	1,330,223.46	1,330,223.46		1,330,223.46		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	1,030,601.35	1,030,601.35		1,030,601.35		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8680	9,028.00	9,028.00	0.00	9,028.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8682	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			9,028.00	9,028.00	0.00	9,028.00	0.00	0.0%
TOTAL, REVENUES			9,028.00	9,028.00	0.00	9,028.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To General Fund/CSSF		7812	0.00	0.00	0.00	0.00	0.00	0.0%
To State School Building Fund/ County School Facilities Fund		7813	0.00	0.00	0.00	0.00	0.00	0.0%
To Deferred Maintenance Fund		7815	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7819	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7851	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Restricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF/Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,590.00	3,590.00	0.00	3,590.00	0.00	0.0%
5) TOTAL REVENUES			3,590.00	3,590.00	0.00	3,590.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	173,790.00	81,703.62	173,790.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	3,590.00	610,595.00	610,580.77	610,595.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			3,590.00	784,385.00	692,284.39	784,385.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	(780,795.00)	(692,284.39)	(780,795.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description		Resource Codes Object Codes		Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D)				0.00	(780,795.00)	(692,284.39)	(780,795.00)		
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance	a) As of July 1 - Unaudited	9791		781,416.16	781,416.16		781,416.16	0.00	0.0%
b) Audit Adjustments		9793		0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)				781,416.16	781,416.16		781,416.16		
d) Other Restatements		9795		0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)				781,416.16	781,416.16		781,416.16		
2) Ending Balance, June 30 (E + F1e)				781,416.16	621.16		621.16		
Components of Ending Fund Balance									
a) Nonspendable		9711		0.00	0.00		0.00		
Revolving Cash									
Stores		9712		0.00	0.00		0.00		
Prepaid Expenditures		9713		0.00	0.00		0.00		
All Others		9719		0.00	0.00		0.00		
b) Legally Restricted Balance		9740		0.00	0.00		0.00		
c) Committed									
Stabilization Arrangements		9750		0.00	0.00		0.00		
Other Commitments		9780		0.00	0.00		0.00		
d) Assigned									
Other Assignments		9780		781,416.16	621.16		621.16		
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789		0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790		0.00	0.00		0.00		

2013-14 Second Interim
Building Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8280	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Tax Relief Subventions Restricted Levies - Other								
Homesteaders' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8580	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to RL Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-Revenue Limit Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	3,590.00	3,590.00	0.00	3,590.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			3,590.00	3,590.00	0.00	3,590.00	0.00	0.0%
TOTAL, REVENUES			3,590.00	3,590.00	0.00	3,590.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
QASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	18,455.00	959.29	18,455.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	155,335.00	80,744.33	155,335.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	173,790.00	81,703.62	173,790.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	486,787.00	486,783.22	486,787.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	3,590.00	123,808.00	123,797.55	123,808.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			3,590.00	610,595.00	610,580.77	610,595.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			3,590.00	784,385.00	692,284.39	784,385.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Deferred Maintenance Fund		7615	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale of Bonds		8951	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
County School Building Aid		8961	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF/Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	(2,396.22)	0.00	0.00	0.0%
5) TOTAL REVENUES			0.00	0.00	(2,396.22)	0.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	(2,396.22)	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7630-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	(2,396.22)	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	(1,330,223.48)	(1,330,223.48)		(1,330,223.48)	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			(1,330,223.48)	(1,330,223.48)		(1,330,223.48)		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			(1,330,223.48)	(1,330,223.48)		(1,330,223.48)		
2) Ending Balance, June 30 (E + F1e)			(1,330,223.48)	(1,330,223.48)		(1,330,223.48)		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(1,330,223.48)	(1,330,223.48)		(1,330,223.48)		

2013-14 Second Interim
Capital Facilities Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER STATE REVENUE								
Tax Relief Subventions								
Restricted Levies - Other								
Homesteaders' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to RL Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent								
Non-Revenue Limit Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8680	(5,106.00)	(5,106.00)	(2,807.00)	(5,106.00)	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8682	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Mitigation/Developer Fees		8681	5,106.00	5,106.00	410.78	5,106.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	(2,396.22)	0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	(2,396.22)	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

2013-14 Second Interim
Capital Facilities Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7813	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7819	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7851	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7899	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)								
			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF/Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,046.00	4,046.00	0.00	4,046.00	0.00	0.0%
5) TOTAL REVENUES			4,046.00	4,046.00	0.00	4,046.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	4,046.00	4,046.00	0.00	4,046.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			4,046.00	4,046.00	0.00	4,046.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	0.00	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7830-7899	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.00	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9701	1,053,225.67	1,053,225.67		1,053,225.67	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,053,225.67	1,053,225.67		1,053,225.67		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,053,225.67	1,053,225.67		1,053,225.67		
2) Ending Balance, June 30 (E + F1e)			1,053,225.67	1,053,225.67		1,053,225.67		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	1,053,225.67	1,053,225.67		1,053,225.67		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
School Facilities Apportionments		8545	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8680	4,048.00	4,048.00	0.00	4,048.00	0.00	0.0%
Not Increase (Decrease) in the Fair Value of Investments		8682	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			4,048.00	4,048.00	0.00	4,048.00	0.00	0.0%
TOTAL, REVENUES			4,048.00	4,048.00	0.00	4,048.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	4,046.00	4,046.00	0.00	4,046.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			4,046.00	4,046.00	0.00	4,046.00	0.00	0.0%

2013-14 Second Interim
County School Facilities Fund
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000
Form 351

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7436	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			4,046.00	4,046.00	0.00	4,046.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
To: State School Building Fund/ County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7813	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7819	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8985	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7851	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____
District Superintendent or Designee

Date: _____

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 19, 2014

Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

☒ **POSITIVE CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

☐ **QUALIFIED CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

☐ **NEGATIVE CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Jeanne Bess

Telephone: (916) 338-6302

Title: Director of Fiscal Services

E-mail: jbess@centerusd.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.		X

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	LCFF/Revenue Limit	Projected revenue limit for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.		X
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
7a	Deferred Maintenance	AB 97 (Chapter 47, Statutes of 2013) eliminated the Deferred Maintenance program under the Local Control Funding Formula. This section has been inactivated.		
7b	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2012-13) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since first interim in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since first interim in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
		• Management/supervisor/confidential? (Section S8C, Line 1b)	X	
S8	Labor Agreement Budget Revisions	For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?		X

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?		X
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Description	ESTIMATED REVENUE LIMIT ADA Original Budget (A)	ESTIMATED REVENUE LIMIT ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED REVENUE LIMIT ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
ELEMENTARY						
1 General Education	2,871.28	2,871.28	2,808.36	2,871.28	0.00	0%
2 Special Education	138.06	139.29	127.53	139.29	0.00	0%
HIGH SCHOOL						
3 General Education	1,294.45	1,294.45	1,230.64	1,294.45	0.00	0%
4 Special Education	87.53	89.92	79.79	89.92	0.00	0%
COUNTY SUPPLEMENT						
5 County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
6 Special Education	41.02	40.56	40.56	40.56	0.00	0%
7 TOTAL, K-12 ADA	4,432.34	4,435.50	4,286.88	4,435.50	0.00	0%
8 ADA for Necessary Small Schools also included in lines 1 - 4.	0.00	0.00	0.00	0.00	0.00	0%
9. Regional Occupational Centers/Programs (ROC/P)*						
CLASSES FOR ADULTS						
10. Concurrently Enrolled Secondary Students*						
11. Adults Enrolled, State Apportioned*						
12. Independent Study - (Students 21 years or older and students 19 years or older and not continuously enrolled since their 18th birthday)*						
13 TOTAL, CLASSES FOR ADULTS						
14. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
15. ADA TOTALS (Sum of lines 7, 9, 13, & 14)	4,432.34	4,435.50	4,286.88	4,435.50	0.00	0%
SUPPLEMENTAL INSTRUCTIONAL HOURS						
16. Elementary*						
17. High School*						
18 TOTAL, SUPPLEMENTAL HOURS						

Description	ESTIMATED REVENUE LIMIT ADA Original Budget (A)	ESTIMATED REVENUE LIMIT ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED REVENUE LIMIT ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
COMMUNITY DAY SCHOOLS - Additional Funds						
19. ELEMENTARY						
a. 5th & 6th Hour (ADA) - Mandatory Expelled Pupils only	0.00	0.00	0.00	0.00	0.00	0%
b. 7th & 8th Hour Pupil Hours (Hours)*						
20. HIGH SCHOOL						
a. 5th & 6th Hour (ADA) - Mandatory Expelled Pupils only	0.00	0.00	0.00	0.00	0.00	0%
b. 7th & 8th Hour Pupil Hours (Hours)*						
CHARTER SCHOOLS						
21. Charter ADA funded thru the Block Grant						
a. Charters Sponsored by Unified Districts - Resident (EC 47660) (applicable only for unified districts with Charter School General Purpose Block Grant Offset recorded on line 30 in Form RLI)	0.00	0.00	0.00	0.00	0.00	0%
b. All Other Block Grant Funded Charters	0.00	0.00	0.00	0.00	0.00	0%
22. Charter ADA funded thru the Revenue Limit	0.00	0.00	0.00	0.00	0.00	0%
23. TOTAL, CHARTER SCHOOLS ADA (sum lines 21a, 21b, and 22)	0.00	0.00	0.00	0.00	0.00	0%
24. SUPPLEMENTAL INSTRUCTIONAL HOURS*						
BASIC AID "CHOICE"/COURT ORDERED VOLUNTARY PUPIL TRANSFER						
25. Regular Elementary and High School ADA (SB 937)	0.00	0.00	0.00	0.00	0.00	0%
BASIC AID OPEN ENROLLMENT						
26. Regular Elementary and High School ADA	0.00	0.00	0.00	0.00	0.00	0%

*ADA is no longer collected as a result of flexibility provisions of SBX3 4 (Chapter 12, Statutes of 2009), as amended by SB 70 (Chapter 7, Statutes of 2011), currently in effect from 2008-09 through 2014-15.

	Object	Beginning Balance (Est. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	January									
A. BEGINNING CASH			2,326,511.00	5,517,236.00	5,479,224.00	1,756,630.00	1,094,709.40	720,392.40	2,657,370.64	3,841,127.69
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		988,861.00	988,861.00	2,839,026.00	1,779,950.00	1,779,950.00	2,839,025.00	1,779,950.00	1,556,801.00
Property Taxes	8020-8079		(12,135.00)	51,861.00	716.00	29,534.00			2,969,520.00	
Miscellaneous Funds	8080-8099		46.00		0.00				2.00	
Federal Revenue	8100-8299		7,133.00	10,534.00	281,088.00		3,060.00	325,655.00	23,801.00	40,627.00
Other State Revenue	8300-8599		126,321.00	105,632.00	490,758.00		627,191.00	133,111.00	216,282.00	721,168.00
Other Local Revenue	8600-8799		106,948.00	177,141.00	184,696.00	(235,365.00)	156,106.00	188,784.00	171,022.00	218,951.00
Interfund Transfers In	8910-8929									
All Other Financing Sources	8930-8979									
TOTAL RECEIPTS			1,217,174.00	1,334,029.00	3,796,284.00	1,574,119.00	2,566,307.00	3,486,575.00	5,160,577.00	2,537,547.00
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		596,289.00	1,562,080.00	1,584,830.00	1,624,126.00	1,606,590.00	172,490.00	3,230,014.00	1,685,529.00
Classified Salaries	2000-2999		242,783.00	529,596.00	539,689.00	552,289.00	541,460.00	531,448.00	621,584.00	527,190.00
Employee Benefits	3000-3999		246,848.00	598,242.00	605,819.00	609,168.00	603,832.00	241,534.00	1,024,917.00	620,313.00
Books and Supplies	4000-4999		11,933.00	138,329.00	122,638.00	16,117.00	67,575.00	29,803.00	72,688.00	377,173.00
Services	5000-5999		(9,541.00)	199,734.00	363,361.00	625,537.00	158,720.00	242,975.00	371,849.00	529,100.00
Capital Outlay	6000-6599			18,487.00	(1,000.00)					
Other Outgo	7000-7499		14,256.00		8,500.00	1,587.00			8,299.00	
Interfund Transfers Out	7600-7629								0.00	86,024.00
All Other Financing Uses	7630-7699									
TOTAL DISBURSEMENTS			1,102,568.00	3,046,468.00	3,223,837.00	3,428,824.00	2,978,177.00	1,218,250.00	5,329,351.00	3,825,329.00
D. BALANCE SHEET TRANSACTIONS										
Assets										
Cash Not In Treasury	9111-9199		13,749.32							
Accounts Receivable	9200-9299		7,448,364.87	4,526,848.00	1,331,555.00	(15,995.00)	978,483.00	(257.00)	(7,892.76)	579,357.05
Due From Other Funds	9310		167,877.63							
Stores	9320		53,182.21							
Prepaid Expenditures	9330		86,238.03							
Other Current Assets	9340									
SUBTOTAL ASSETS			7,769,412.06	4,526,848.00	1,331,555.00	(15,995.00)	978,483.00	(257.00)	(7,892.76)	579,357.05
Liabilities										
Accounts Payable	9500-9599		(1,420,361.36)	1,450,729.00	(342,872.00)	4,279,046.00	(214,301.40)	(37,810.00)	323,454.00	(773,174.00)
Due To Other Funds	9610		(4,685.00)							
Current Loans	9640		(4,500,000.00)							
Deferred Revenues	9650		(2,058.55)							
SUBTOTAL LIABILITIES			(5,927,104.91)	1,450,729.00	(342,872.00)	4,279,046.00	(214,301.40)	(37,810.00)	323,454.00	(773,174.00)
Nonoperating										
Suspense Clearing	9910									
TOTAL BALANCE SHEET TRANSACTIONS			13,696,516.97	3,076,119.00	1,674,427.00	(4,295,041.00)	1,192,784.40	37,553.00	(331,346.76)	1,352,531.05
E. NET INCREASE/DECREASE (B - C + D)			3,190,725.00	(38,012.00)	(3,722,594.00)	(661,920.60)	(374,317.00)	1,936,978.24	1,183,757.05	2,712,218.00
F. ENDING CASH (A + E)			5,517,236.00	5,479,224.00	1,756,630.00	1,094,709.40	720,392.40	2,657,370.64	3,841,127.69	6,553,345.69
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

Second Interim
2013-14 INTERIM REPORT
Cashflow Worksheet - Budget Year (1)

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	January								
A. BEGINNING CASH		6,553,345.69	10,455,944.69	10,122,242.69	7,848,055.69				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	2,615,877.00	899,679.00	0.00	1,059,075.00	1,629,866.00		20,756,921.00	20,756,921.00
Property Taxes	8020-8079		1,412,464.00	638,522.00				5,090,482.00	5,090,482.00
Miscellaneous Funds	8080-8099			(60,890.00)	(102,057.00)			(162,899.00)	(162,899.00)
Federal Revenue	8100-8299	463,783.00	274,660.00	203,748.00	178,324.00	952,507.00		2,764,920.00	2,764,920.00
Other State Revenue	8300-8599	617,294.00	644,139.00	521,130.00	515,833.00	695,263.00		5,414,122.00	5,414,122.00
Other Local Revenue	8600-8799	185,096.00	367,863.00	355,809.00	273,485.00	835,959.00		2,986,495.00	2,986,495.00
Interfund Transfers In	8910-8929							0.00	0.00
All Other Financing Sources	8930-8979							0.00	0.00
TOTAL RECEIPTS		3,882,050.00	3,598,805.00	1,658,319.00	1,924,660.00	4,113,595.00	0.00	36,850,041.00	36,850,041.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	1,724,759.00	1,766,079.00	1,766,079.00	722,563.00			18,041,428.00	18,041,428.00
Classified Salaries	2000-2999	527,190.00	581,904.00	581,903.00	407,571.00			6,184,607.00	6,184,607.00
Employee Benefits	3000-3999	621,229.00	678,251.00	678,251.00	419,857.36			6,948,261.36	6,948,261.36
Books and Supplies	4000-4999	377,173.00	377,173.00	377,173.00	386,848.00			2,354,623.00	2,354,623.00
Services	5000-5999	529,100.00	529,100.00	529,100.00	534,317.00			4,603,352.00	4,603,352.00
Capital Outlay	6000-6599				1,013.00			18,500.00	18,500.00
Other Outgo	7000-7499				138,471.00			171,113.00	171,113.00
Interfund Transfers Out	7600-7629				86,024.00			172,048.00	172,048.00
All Other Financing Uses	7630-7699							0.00	0.00
TOTAL DISBURSEMENTS		3,779,451.00	3,932,507.00	3,932,506.00	2,696,664.36	0.00	0.00	38,493,932.36	38,493,932.36
D. BALANCE SHEET TRANSACTIONS									
Assets									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299	3,800,000.00						15,192,098.29	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
SUBTOTAL ASSETS		3,800,000.00	0.00	0.00	0.00	0.00	0.00	15,192,098.29	
Liabilities									
Accounts Payable	9500-9599							4,685,071.60	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Deferred Revenues	9650							0.00	
SUBTOTAL LIABILITIES		0.00	0.00	0.00	0.00	0.00	0.00	4,685,071.60	
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET TRANSACTIONS		3,800,000.00	0.00	0.00	0.00	0.00	0.00	10,507,026.69	
E. NET INCREASE/DECREASE (B - C + D)		3,902,599.00	(333,702.00)	(2,274,187.00)	(772,004.36)	4,113,595.00	0.00	8,863,135.33	(1,643,891.36)
F. ENDING CASH (A + E)		10,455,944.69	10,122,242.69	7,848,055.69	7,076,051.33				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								11,189,646.33	

	Object	Beginning Balances (Est. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name)	January									
A. BEGINNING CASH			7,076,051.33	10,649,212.33	6,879,831.33	5,059,465.33	4,206,810.33	1,302,075.33	1,487,343.33	1,324,404.33
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		1,106,444.00	1,106,444.00	3,000,169.00	1,991,599.00	1,991,599.00	3,000,169.00	1,991,599.00	1,991,599.00
Property Taxes	8020-8079					214,442.00			2,714,456.00	
Miscellaneous Funds	8080-8099								(85,499.00)	
Federal Revenue	8100-8299				166,158.00	130,959.00	29,835.00	103,411.00	308,732.00	2,250.00
Other State Revenue	8300-8599		119,793.00	119,793.00	119,793.00	119,793.00	119,793.00	119,793.00	119,793.00	119,793.00
Other Local Revenue	8600-8799		91,803.00	73,174.00	94,776.00	10,574.00	111,344.00	227,230.00	98,026.00	80,468.00
Interfund Transfers In	8910-8929									
All Other Financing Sources	8930-8979									
TOTAL RECEIPTS			1,318,040.00	1,299,411.00	3,380,896.00	2,467,367.00	2,252,571.00	3,450,603.00	5,147,107.00	2,194,110.00
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		740,533.00	1,632,969.00	1,631,605.00	1,704,777.00	1,664,764.00	188,856.00	3,133,112.00	1,641,215.00
Classified Salaries	2000-2999		267,280.00	497,929.00	523,738.00	554,614.00	541,465.00	509,737.00	609,486.00	533,530.00
Employee Benefits	3000-3999		305,816.00	619,399.00	613,965.00	628,877.00	619,323.00	234,988.00	1,049,670.00	624,043.00
Books and Supplies	4000-4999		88,182.00	88,150.00	88,150.00	88,150.00	88,150.00	88,150.00	88,150.00	88,150.00
Services	5000-5999		343,604.00	343,604.00	343,604.00	343,604.00	343,604.00	343,604.00	343,604.00	343,604.00
Capital Outlay	6000-6599									
Other Outgo	7000-7499									
Interfund Transfers Out	7600-7629								86,024.00	
All Other Financing Uses	7630-7699									
TOTAL DISBURSEMENTS			1,745,415.00	3,182,051.00	3,201,062.00	3,320,022.00	3,257,306.00	1,365,335.00	5,310,046.00	3,230,542.00
D. BALANCE SHEET TRANSACTIONS										
Assets										
Cash Not in Treasury	9111-9199	10,000.00								
Accounts Receivable	9200-9299		4,000,536.00	113,059.00			(1,900,000.00)	(1,900,000.00)		
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330									
Other Current Assets	9340									
SUBTOTAL ASSETS		10,000.00	4,000,536.00	113,059.00	0.00	0.00	(1,900,000.00)	(1,900,000.00)	0.00	0.00
Liabilities										
Accounts Payable	9500-9599									
Due To Other Funds	9610									
Current Loans	9640	4,000,000.00		2,000,000.00	2,000,000.00					(4,050,000.00)
Deferred Revenues	9650									
SUBTOTAL LIABILITIES		4,000,000.00	0.00	2,000,000.00	2,000,000.00	0.00	0.00	0.00	0.00	(4,050,000.00)
Nonoperating										
Suspense Clearing	9910									
TOTAL BALANCE SHEET TRANSACTIONS		(3,990,000.00)	4,000,536.00	(1,886,941.00)	(2,000,000.00)	0.00	(1,900,000.00)	(1,900,000.00)	0.00	4,050,000.00
E. NET INCREASE/DECREASE (B - C + D)			3,573,161.00	(3,769,581.00)	(1,820,166.00)	(852,655.00)	(2,904,735.00)	185,268.00	(162,939.00)	3,013,568.00
F. ENDING CASH (A + E)			10,649,212.33	6,879,831.33	5,059,465.33	4,206,810.33	1,302,075.33	1,487,343.33	1,324,404.33	4,337,972.33
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	January								
A. BEGINNING CASH		4,337,972.33	4,748,037.33	5,398,933.33	4,913,627.33				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	3,000,169.00	1,991,599.00	1,991,605.00	3,000,169.00	3,328,394.00		29,491,558.00	26,163,164.00
Property Taxes	8020-8079		1,571,218.00	605,651.00				5,105,767.00	5,105,767.00
Miscellaneous Funds	8080-8099			(85,499.00)				(170,998.00)	(170,998.00)
Federal Revenue	8100-8299	419,454.00	266,927.00	193,844.00	170,594.00	644,217.00		2,436,381.00	2,436,381.00
Other State Revenue	8300-8599	119,793.00	119,793.00	119,793.00	0.00	119,798.00		1,437,521.00	1,437,521.00
Other Local Revenue	8600-8799	146,613.00	229,380.00	217,326.00	160,822.00	644,302.00		2,185,838.00	2,185,838.00
Interfund Transfers In	8910-8929				1,000,000.00			1,000,000.00	0.00
All Other Financing Sources	8930-8979							0.00	0.00
TOTAL RECEIPTS		3,686,029.00	4,178,917.00	3,042,720.00	4,331,585.00	4,736,711.00	0.00	41,486,067.00	37,157,673.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	1,680,445.00	1,782,030.00	1,782,035.00	699,142.00			18,281,483.00	18,281,483.00
Classified Salaries	2000-2999	533,530.00	619,256.00	619,256.00	412,656.00			6,222,477.00	6,222,477.00
Employee Benefits	3000-3999	630,235.00	694,981.00	694,981.00	545,639.00			7,261,917.00	7,261,917.00
Books and Supplies	4000-4999	88,150.00	88,150.00	88,150.00	88,150.00			1,057,832.00	1,057,832.00
Services	5000-5999	343,604.00	343,604.00	343,604.00	376,685.00			4,156,329.00	4,156,329.00
Capital Outlay	6000-6599							0.00	0.00
Other Outgo	7000-7499				171,113.00			171,113.00	171,113.00
Interfund Transfers Out	7600-7629				86,024.00			172,048.00	172,048.00
All Other Financing Uses	7630-7699							0.00	0.00
TOTAL DISBURSEMENTS		3,275,964.00	3,528,021.00	3,528,026.00	2,379,409.00	0.00	0.00	37,323,199.00	37,323,199.00
D. BALANCE SHEET TRANSACTIONS									
Assets									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							313,595.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
SUBTOTAL ASSETS		0.00	0.00	0.00	0.00	0.00	0.00	313,595.00	
Liabilities									
Accounts Payable	9500-9599							0.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							(50,000.00)	
Deferred Revenues	9650							0.00	
SUBTOTAL LIABILITIES		0.00	0.00	0.00	0.00	0.00	0.00	(50,000.00)	
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET TRANSACTIONS		0.00	0.00	0.00	0.00	0.00	0.00	363,595.00	
E. NET INCREASE/DECREASE (B - C + D)		410,065.00	650,896.00	(485,306.00)	1,952,176.00	4,736,711.00	0.00	4,526,463.00	(165,526.00)
F. ENDING CASH (A + E)		4,748,037.33	5,398,933.33	4,913,627.33	6,865,803.33				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								11,602,514.33	

Description	Object Codes	Projected Year Totals (A)	% Change (Cols. C-A/A) (B)	2014-15 Projection (C)	% Change (Cols. E-C/C) (D)	2015-16 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%		0.00%	
2. Federal Revenues	8100-8299	0.00	0.00%		0.00%	
3. Other State Revenues	8300-8599	0.00	0.00%		0.00%	
4. Other Local Revenues	8600-8799	0.00	0.00%	0.00	0.00%	0.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	0.00	0.00%		0.00%	
6. Total (Sum lines A1 thru A5c)		0.00	0.00%	0.00	0.00%	0.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries	1000-1999	0.00	0.00%		0.00%	
2. Classified Salaries	2000-2999	0.00	0.00%		0.00%	
3. Employee Benefits	3000-3999	0.00	0.00%		0.00%	
4. Books and Supplies	4000-4999	0.00	0.00%		0.00%	
5. Services and Other Operating Expenditures	5000-5999	0.00	0.00%		0.00%	
6. Capital Outlay	6000-6999	0.00	0.00%		0.00%	
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%		0.00%	
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%		0.00%	
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%		0.00%	
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section E below)						
11. Total (Sum lines B1 thru B10)		0.00	0.00%	0.00	0.00%	0.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		0.00		0.00		0.00
D. FUND BALANCE						
1. Net Beginning Fund Balance	9791-9795	(1,330,223.46)		(1,330,223.46)		(1,330,223.46)
2. Ending Fund Balance (Sum lines C and D1)		(1,330,223.46)		(1,330,223.46)		(1,330,223.46)
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00				
b. Restricted	9740	0.00				
c. Committed						
1. Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	0.00				
d. Assigned	9780	0.00				
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	0.00				
2. Unassigned/Unappropriated	9790	(1,330,223.46)		(1,330,223.46)		(1,330,223.46)
f. Total Components of Ending Fund Balance		(1,330,223.46)		(1,330,223.46)		(1,330,223.46)
(Line D3f must agree with Line D2)		(1,330,223.46)		(1,330,223.46)		(1,330,223.46)
E. ASSUMPTIONS						
Please provide below or on a separate attachment the assumptions used to determine the projections for the first and second subsequent fiscal years.						
Please see attached assumptions.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2014-15 Projection (C)	% Change (Cols. E-C/C) (D)	2015-16 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	24,228,546.00	28.35%	31,097,933.00	9.13%	33,937,476.00
2. Federal Revenues	8100-8299	0.00	0.00%		0.00%	
3. Other State Revenues	8300-8599	3,053,117.00	-72.26%	846,947.00	0.00%	846,947.00
4. Other Local Revenues	8600-8799	279,352.00	-28.41%	200,000.00	0.00%	200,000.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	(3,282,466.00)	39.24%	(4,570,343.00)	15.16%	(5,263,006.00)
6. Total (Sum lines A1 thru A5c)		24,278,549.00	13.58%	27,574,537.00	7.79%	29,721,417.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				14,011,811.00		14,523,425.00
b. Step & Column Adjustment				187,243.00		187,243.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				324,371.00		
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	14,011,811.00	3.65%	14,523,425.00	1.29%	14,710,668.00
2. Classified Salaries						
a. Base Salaries				3,192,200.00		3,936,001.00
b. Step & Column Adjustment				19,692.00		19,692.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				724,109.00		
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	3,192,200.00	23.30%	3,936,001.00	0.50%	3,955,693.00
3. Employee Benefits	3000-3999	4,775,758.36	11.57%	5,328,466.00	5.00%	5,594,889.00
4. Books and Supplies	4000-4999	487,654.00	47.07%	717,191.00	0.00%	717,191.00
5. Services and Other Operating Expenditures	5000-5999	3,165,929.00	0.01%	3,166,329.00	0.00%	3,166,329.00
6. Capital Outlay	6000-6999	0.00	0.00%		0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	10,105.00	0.00%	10,105.00	0.00%	10,105.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(113,502.00)	0.00%	(113,502.00)	0.00%	(113,502.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	172,048.00	0.00%	172,048.00	0.00%	172,048.00
b. Other Uses	7630-7699	0.00	0.00%		0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		25,702,003.36	7.93%	27,740,063.00	1.71%	28,213,421.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(1,423,454.36)		(165,526.00)		1,507,996.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		3,143,402.16		1,719,947.80		1,554,421.80
2. Ending Fund Balance (Sum lines C and D1)		1,719,947.80		1,554,421.80		3,062,417.80
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	122,840.96		122,840.96		122,840.96
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	0.00				
d. Assigned	9780	0.00				
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,150,000.00		1,200,000.00		1,300,000.00
2. Unassigned/Unappropriated	9790	447,106.84		231,580.84		1,639,576.84
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		1,719,947.80		1,554,421.80		3,062,417.80

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2014-15 Projection (C)	% Change (Cols. E-C/C) (D)	2015-16 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,150,000.00		1,200,000.00		1,300,000.00
c. Unassigned/Unappropriated	9790	447,106.84		231,580.84		1,639,576.84
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	1,330,223.46		1,330,223.46		1,330,223.46
b. Reserve for Economic Uncertainties	9789	0.00				
c. Unassigned/Unappropriated	9790	0.00				
3. Total Available Reserves (Sum lines E1a thru E2c)		2,927,330.30		2,761,804.30		4,269,800.30
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
See attached description of assumptions						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2014-15 Projection (C)	% Change (Cols. E-C/C) (D)	2015-16 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	1,455,958.00	-100.00%		0.00%	
2. Federal Revenues	8100-8299	2,764,920.00	-11.88%	2,436,381.00	0.00%	2,436,381.00
3. Other State Revenues	8300-8599	2,361,005.00	-74.99%	590,574.00	0.00%	590,574.00
4. Other Local Revenues	8600-8799	2,707,143.00	-26.64%	1,985,838.00	-5.04%	1,885,838.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	3,282,466.00	39.24%	4,570,343.00	15.16%	5,263,006.00
6. Total (Sum lines A1 thru A5c)		12,571,492.00	-23.77%	9,583,136.00	6.18%	10,175,799.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				4,029,617.00		3,758,058.00
b. Step & Column Adjustment				52,812.00		52,812.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				(324,371.00)		
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	4,029,617.00	-6.74%	3,758,058.00	1.41%	3,810,870.00
2. Classified Salaries						
a. Base Salaries				2,992,407.00		2,286,476.00
b. Step & Column Adjustment				18,178.00		18,178.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				(724,109.00)		
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	2,992,407.00	-23.59%	2,286,476.00	0.80%	2,304,654.00
3. Employee Benefits	3000-3999	2,172,503.00	-11.00%	1,933,451.00	5.00%	2,030,124.00
4. Books and Supplies	4000-4999	1,866,969.00	-81.75%	340,641.00	124.76%	765,641.00
5. Services and Other Operating Expenditures	5000-5999	1,437,423.00	-31.13%	990,000.00	0.00%	990,000.00
6. Capital Outlay	6000-6999	18,500.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	228,010.00	0.00%	228,010.00	0.00%	228,010.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	46,500.00	0.00%	46,500.00	0.00%	46,500.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		12,791,929.00	-25.08%	9,583,136.00	6.18%	10,175,799.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(220,437.00)		0.00		0.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		1,025,415.72		804,978.72		804,978.72
2. Ending Fund Balance (Sum lines C and D1)		804,978.72		804,978.72		804,978.72
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00				
b. Restricted	9740	804,978.72		804,978.72		804,978.72
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		804,978.72		804,978.72		804,978.72

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2014-15 Projection (C)	% Change (Cols. E-C/C) (D)	2015-16 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
See attached description of assumptions.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2014-15 Projection (C)	% Change (Cols. E-C/C) (D)	2015-16 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	25,684,504.00	21.08%	31,097,933.00	9.13%	33,937,476.00
2. Federal Revenues	8100-8299	2,764,920.00	-11.88%	2,436,381.00	0.00%	2,436,381.00
3. Other State Revenues	8300-8599	5,414,122.00	-73.45%	1,437,521.00	0.00%	1,437,521.00
4. Other Local Revenues	8600-8799	2,986,495.00	-26.81%	2,185,838.00	-4.57%	2,085,838.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		36,850,041.00	0.83%	37,157,673.00	7.37%	39,897,216.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				18,041,428.00		18,281,483.00
b. Step & Column Adjustment				240,055.00		240,055.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	18,041,428.00	1.33%	18,281,483.00	1.31%	18,521,538.00
2. Classified Salaries						
a. Base Salaries				6,184,607.00		6,222,477.00
b. Step & Column Adjustment				37,870.00		37,870.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	6,184,607.00	0.61%	6,222,477.00	0.61%	6,260,347.00
3. Employee Benefits	3000-3999	6,948,261.36	4.51%	7,261,917.00	5.00%	7,625,013.00
4. Books and Supplies	4000-4999	2,354,623.00	-55.07%	1,057,832.00	40.18%	1,482,832.00
5. Services and Other Operating Expenditures	5000-5999	4,603,352.00	-9.71%	4,156,329.00	0.00%	4,156,329.00
6. Capital Outlay	6000-6999	18,500.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	238,115.00	0.00%	238,115.00	0.00%	238,115.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(67,002.00)	0.00%	(67,002.00)	0.00%	(67,002.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	172,048.00	0.00%	172,048.00	0.00%	172,048.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		38,493,932.36	-3.04%	37,323,199.00	2.86%	38,389,220.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(1,643,891.36)		(165,526.00)		1,507,996.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		4,168,817.88		2,524,926.52		2,359,400.52
2. Ending Fund Balance (Sum lines C and D1)		2,524,926.52		2,359,400.52		3,867,396.52
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	122,840.96		122,840.96		122,840.96
b. Restricted	9740	804,978.72		804,978.72		804,978.72
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,150,000.00		1,200,000.00		1,300,000.00
2. Unassigned/Unappropriated	9790	447,106.84		231,580.84		1,639,576.84
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		2,524,926.52		2,359,400.52		3,867,396.52

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2014-15 Projection (C)	% Change (Cols. E-C/C) (D)	2015-16 Projection (E)
E. AVAILABLE RESERVES (Unrestricted except as noted)						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,150,000.00		1,200,000.00		1,300,000.00
c. Unassigned/Unappropriated	9790	447,106.84		231,580.84		1,639,576.84
d. Negative Restricted Ending Balances (Negative resources 2000-9999) (Enter projections)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	1,330,223.46		1,330,223.46		1,330,223.46
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2b)		2,927,330.30		2,761,804.30		4,269,800.30
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		7.60%		7.40%		11.12%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	No					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds						
(Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00				
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Column A: Form AI, Estimated P-2 ADA column, lines 1-4 and 22; enter projections)						
		4,246.32		4,189.27		4,158.00
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		38,493,932.36		37,323,199.00		38,389,220.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		38,493,932.36		37,323,199.00		38,389,220.00
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		1,154,817.97		1,119,695.97		1,151,676.60
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		1,154,817.97		1,119,695.97		1,151,676.60
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's ADA Standard Percentage Range: -2.0% to +2.0%

1A. Calculating the District's ADA Variances

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Second Interim Projected Year Totals data should be entered for all fiscal years.

Fiscal Year	LCFF/Revenue Limit (Funded) ADA		Percent Change	Status
	First Interim Projected Year Totals (Form 01CSI, Item 1A)	Second Interim Projected Year Totals		
Current Year (2013-14)	4,431.88	4,435.51	0.1%	Met
1st Subsequent Year (2014-15)	4,346.28	4,278.34	-1.6%	Met
2nd Subsequent Year (2015-16)	4,346.28	4,236.34	-2.5%	Not Met

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - The projected change since first interim projections for funded ADA exceeds two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard, a description of the methods and assumptions used in projecting funded ADA, and what changes will be made to improve the accuracy of projections in this area.

Explanation:
(required if NOT met)

Based on a larger than expected dip in ADA this year, the out year's were adjusted to reflect the trend continuing longer.

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's Enrollment Standard Percentage Range: **-2.0% to +2.0%**

2A. Calculating the District's Enrollment Variances

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	First Interim (Form 01CSI, Item 2A)	Second Interim CBEDS/Projected		
Current Year (2013-14)	4,427	4,485	1.3%	Met
1st Subsequent Year (2014-15)	4,386	4,380	-0.1%	Met
2nd Subsequent Year (2015-16)	4,386	4,370	-0.4%	Met

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a **STANDARD MET** - Enrollment projections have not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. First Interim data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines 3, 6, and 25)	Enrollment CBEDS Actual (Form 01CSI, Item 3A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2010-11)	4,618	4,830	95.6%
Second Prior Year (2011-12)	4,452	4,670	95.3%
First Prior Year (2012-13)	4,391	4,621	95.0%
Historical Average Ratio:			95.3%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			95.8%

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: If Form MYP1 exists, Estimated P-2 ADA data for the two subsequent years will be extracted; if not, enter Estimated P-2 ADA data in the first column. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines 1-4 and 22) (Form MYP1, Line F2)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2013-14)	4,246	4,485	94.7%	Met
1st Subsequent Year (2014-15)	4,189	4,380	95.6%	Met
2nd Subsequent Year (2015-16)	4,158	4,370	95.1%	Met

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a **STANDARD MET** - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

4. CRITERION: LCFF/Revenue Limit

STANDARD: Projected LCFF/revenue limit for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's LCFF/Revenue Limit Standard Percentage Range: -2.0% to +2.0%

4A. Calculating the District's Projected Change in LCFF/Revenue Limit

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. In the Second Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF/Revenue Limit (Fund 01, Objects 8011, 8012, 8020-8089)		Percent Change	Status
	First Interim (Form 01CSI, Item 4A)	Second Interim Projected Year Totals		
Current Year (2013-14)	24,990,127.00	25,703,500.00	2.9%	Not Met
1st Subsequent Year (2014-15)	24,952,936.00	30,926,935.00	23.9%	Not Met
2nd Subsequent Year (2015-16)	25,591,856.00	33,766,478.00	31.9%	Not Met

4B. Comparison of District LCFF/Revenue Limit to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected LCFF/revenue limit has changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting LCFF/revenue limit.

Explanation:
(required if NOT met)

At first interim, much information was unclear. By now using the FCMAT LCFF calculator and looking at their projections for an increase in 14/15 of 28.05%; 15/16 of 33.95% the second interim numbers are accurate to what is known at this time. In addition, current year categoricals that are now unrestricted still appear in the State revenue line of the budget rather than object code 8011. All will be reported at year end.

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2010-11)	22,234,957.83	24,918,325.46	89.2%
Second Prior Year (2011-12)	20,362,484.94	22,975,334.10	88.6%
First Prior Year (2012-13)	20,137,797.00	23,432,377.00	85.9%
	Historical Average Ratio:		87.9%

	Current Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	84.9% to 90.9%	84.9% to 90.9%	84.9% to 90.9%

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2013-14)	21,979,769.36	25,529,955.36	86.1%	Met
1st Subsequent Year (2014-15)	23,787,892.00	27,568,015.00	86.3%	Met
2nd Subsequent Year (2015-16)	24,261,250.00	28,041,373.00	86.5%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for the Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2013-14)	2,758,100.00	2,764,920.00	0.2%	No
1st Subsequent Year (2014-15)	2,503,621.00	2,436,381.00	-2.7%	No
2nd Subsequent Year (2015-16)	2,503,621.00	2,436,381.00	-2.7%	No

Explanation:
(required if Yes)

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2013-14)	5,732,751.00	5,414,122.00	-5.6%	Yes
1st Subsequent Year (2014-15)	4,814,212.00	1,437,521.00	-70.1%	Yes
2nd Subsequent Year (2015-16)	4,814,212.00	1,437,521.00	-70.1%	Yes

Explanation:
(required if Yes)

As stated above, not all unrestricted categoricals appear on the proper budget line. In total the amount is correct. For example, EIA and Transportation awards are still listed under State Revenue. In the out year's, they are listed under object 8011. All unrestricted dollars will be properly reported at year end.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2013-14)	2,940,101.00	2,986,495.00	1.6%	No
1st Subsequent Year (2014-15)	2,973,322.00	2,185,838.00	-26.5%	Yes
2nd Subsequent Year (2015-16)	2,973,322.00	2,085,838.00	-29.8%	Yes

Explanation:
(required if Yes)

Proper reclassification of revenues contribute to the decline of local revenue. One time money in the form of MicroSoft settlement money and prior year Special Education payments make up the balance of the decrease. The trend is continued in the out years.

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2013-14)	2,364,906.00	2,354,623.00	-0.4%	No
1st Subsequent Year (2014-15)	920,578.00	1,057,832.00	14.9%	Yes
2nd Subsequent Year (2015-16)	920,578.00	1,482,832.00	61.1%	Yes

Explanation:
(required if Yes)

All carryover is posted in the 4xxx range until needed. The current year reflects carryover. The out year's only reflect expected available budgets as a result of current year awards. Any carryover, is present, is posted at first Interim each fiscal year.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2013-14)	4,409,662.00	4,603,352.00	4.4%	No
1st Subsequent Year (2014-15)	4,123,257.00	4,156,329.00	0.8%	No
2nd Subsequent Year (2015-16)	4,123,257.00	4,156,329.00	0.8%	No

Explanation:
(required if Yes)

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Status
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2013-14)	11,430,952.00	11,165,537.00	-2.3%	Met
1st Subsequent Year (2014-15)	10,291,155.00	6,059,740.00	-41.1%	Not Met
2nd Subsequent Year (2015-16)	10,291,155.00	5,959,740.00	-42.1%	Not Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2013-14)	6,774,568.00	6,957,975.00	2.7%	Met
1st Subsequent Year (2014-15)	5,043,835.00	5,214,161.00	3.4%	Met
2nd Subsequent Year (2015-16)	5,043,835.00	5,639,161.00	11.8%	Not Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since first interim projections by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:
Federal Revenue
(linked from 6A
if NOT met)

Explanation:
Other State Revenue
(linked from 6A
if NOT met)

As stated above, not all unrestricted categoricals appear on the proper budget line. In total the amount is correct. For example, EIA and Transportation awards are still listed under State Revenue. In the out year's, they are listed under object 8011. All unrestricted dollars will be properly reported at year end.

Explanation:
Other Local Revenue
(linked from 6A
if NOT met)

Proper reclassification of revenues contribute to the decline of local revenue. One time money in the form of MicroSoft settlement money and prior year Special Education payments make up the balance of the decrease. The trend is continued in the out years.

- 1b. STANDARD NOT MET - One or more total operating expenditures have changed since first interim projections by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:
Books and Supplies
(linked from 6A
if NOT met)

All carryover is posted in the 4xxx range until needed. The current year reflects carryover. The out year's only reflect expected available budgets as a result of current year awards. Any carryover, is present, is posted at first interim each fiscal year.

Explanation:
Services and Other Exps
(linked from 6A
if NOT met)

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since first interim projections in the projected contributions for facilities maintenance funding as required pursuant to Education Code sections 17584 (Deferred Maintenance) and 17070.75 (Ongoing and Major Maintenance Account).

7A. Determining the District's Compliance with the Contribution Requirement for EC Section 17584 - Deferred Maintenance

NOTE: AB 97 (Chapter 47, Statutes of 2013) eliminated the Deferred Maintenance program under the Local Control Funding Formula. This section has been inactivated.

7B. Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 as modified by Section 17070.766 and amended by SB 70 (Chapter 7, Statutes of 2011), effective 2008-09 through 2014-15 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: SB 70 (Chapter 7, Statutes of 2011) extends EC Section 17070.766 from 2008-09 through 2014-15. EC Section 17070.766 reduced the contributions required by EC Section 17070.75 from 3 percent to 1 percent. Therefore, the calculation in this section has been revised accordingly for that period.

DATA ENTRY: Budget Adoption and First Interim data that exist will be extracted; otherwise, enter Budget Adoption and First Interim data into lines 1 and 2 as applicable. All other data are extracted.

	Budget Adoption 1% Required Minimum Contribution (Form 01CSI, Item 7B1)	Second Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	746,792.00	746,792.00	Met
2. First Interim Contribution (information only) (Form 01CSI, First Interim, Criterion 7B, Line 1)		746,792.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>	Not applicable (district does not participate in the Leroy F. Green School Facilities Act of 1998)
<input type="checkbox"/>	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(D)])
<input type="checkbox"/>	Other (explanation must be provided)

Explanation:
(required if NOT met
and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
District's Available Reserve Percentages (Criterion 10C, Line 9)	7.6%	7.4%	11.1%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	2.5%	2.5%	3.7%

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	
Current Year (2013-14)	(1,423,454.36)	25,702,003.36	5.5%	Not Met
1st Subsequent Year (2014-15)	(165,526.00)	27,740,063.00	0.6%	Met
2nd Subsequent Year (2015-16)	1,507,996.00	28,213,421.00	N/A	Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation:
(required if NOT met)

While the deficit spending has decreased slightly since first interim, the transition year for the new LCFF is still allowing adjustments to staffing levels and site discretionary budgets. As indicated above, in the cut year's the deficit spending is being addressed.

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 01I, Line F2) (Form MYPI, Line D2)		Status
Current Year (2013-14)	2,524,926.52		Met
1st Subsequent Year (2014-15)	2,359,400.52		Met
2nd Subsequent Year (2015-16)	3,867,396.52		Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)		Status
Current Year (2013-14)	7,076,051.33		Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

Percentage Level	District ADA		
5% or \$63,000 (greater of)	0	to	300
4% or \$63,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

¹ Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

³ A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
District Estimated P-2 ADA (Criterion 3, Item 3B)	4,246	4,189	4,158
District's Reserve Standard Percentage Level:	3%	3%	3%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
2. If you are the SELPA AU and are excluding special education pass-through funds:
 - a. Enter the name(s) of the SELPA(s):

	Current Year Projected Year Totals (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)	0.00		

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
1. Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	38,493,932.36	37,323,199.00	38,389,220.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)	0.00		
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	38,493,932.36	37,323,199.00	38,389,220.00
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	1,154,817.97	1,119,695.97	1,151,676.60
6. Reserve Standard - by Amount (\$63,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. District's Reserve Standard (Greater of Line B5 or Line B6)	1,154,817.97	1,119,695.97	1,151,676.60

10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)		Current Year Projected Year Totals (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)		0.00		
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)		1,150,000.00	1,200,000.00	1,300,000.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)		447,106.84	231,580.84	1,639,576.84
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 9792, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)		0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)		1,330,223.46	1,330,223.46	1,330,223.46
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)		0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)		0.00		
8. District's Available Reserve Amount (Lines C1 thru C7)		2,927,330.30	2,761,804.30	4,269,800.30
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)		7.60%	7.40%	11.12%
District's Reserve Standard (Section 10B, Line 7):		1,154,817.97	1,119,695.97	1,151,676.60
Status:		Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

- 1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

- 1a. Does your district have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

No

- 1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

- 1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0%
or -\$20,000 to +\$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the Second Interim's Current Year data will be extracted. Enter Second Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the Second Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item S5A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2013-14)	(3,261,977.00)	(3,282,466.00)	0.6%	20,489.00	Met
1st Subsequent Year (2014-15)	(2,937,581.00)	(4,570,343.00)	55.6%	1,632,762.00	Not Met
2nd Subsequent Year (2015-16)	(3,010,000.00)	(5,263,006.00)	74.9%	2,253,006.00	Not Met
1b Transfers In, General Fund *					
Current Year (2013-14)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2014-15)	1,000,000.00	0.00	-100.0%	(1,000,000.00)	Not Met
2nd Subsequent Year (2015-16)	0.00	0.00	0.0%	0.00	Met
1c Transfers Out, General Fund *					
Current Year (2013-14)	172,048.00	172,048.00	0.0%	0.00	Met
1st Subsequent Year (2014-15)	172,048.00	172,048.00	0.0%	0.00	Met
2nd Subsequent Year (2015-16)	172,048.00	172,048.00	0.0%	0.00	Met

1d Capital Project Cost Overruns

Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

- 1a. NOT MET - The projected contributions from the unrestricted general fund to restricted general fund programs have changed since first interim projections by more than the standard for any of the current year or subsequent two fiscal years. Identify restricted programs and contribution amount for each program and whether contributions are ongoing or one-time in nature. Explain the district's plan, with timeframes, for reducing or eliminating the contribution.

Explanation:
(required if NOT met)

In the out year's, what was the revenue limit transfer to special education was changed to a contribution from unrestricted to a restricted resource.

- 1b. NOT MET - The projected transfers in to the general fund have changed since first interim projections by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

Explanation:
(required if NOT met)

No contribution from Fund 17 is required at this time as we project 2014-15.

1c. MET - Projected transfers out have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments* and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

* Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If First Interim data exist (Form 01CSI, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no First Interim data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

- 1 a Does your district have long-term (multiyear) commitments?
(If No, skip items 1b and 2 and sections S6B and S6C)

- b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since first interim projections?

- 2 If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2013
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases	1	Fund 01/Resource 7220/Object 8xxx	01/7220/7438,7439	14,195
Certificates of Participation				
General Obligation Bonds		Capital Appreciation Bonds		111,082,989
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences		Fund 01/Resource 0000/Object 8xxx		106,123

Other Long-term Commitments (do not include OPEB):

Type of Commitment (continued)	Prior Year (2012-13) Annual Payment (P & I)	Current Year (2013-14) Annual Payment (P & I)	1st Subsequent Year (2014-15) Annual Payment (P & I)	2nd Subsequent Year (2015-16) Annual Payment (P & I)
Capital Leases	13,005	13,005	14,195	0
Certificates of Participation				
General Obligation Bonds	2,439,272	2,794,465	3,369,121	3,659,403
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences	96,319	106,123	td	td

Other Long-term Commitments (continued):

Total Annual Payments:	2,548,596	2,913,593	3,383,316	3,659,403
Has total annual payment increased over prior year (2012-13)?	Yes	Yes	Yes	Yes

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Explanation:
(Required if Yes
to increase in total
annual payments)

General Bond Obligations increase each year. Other payments are either yet to be determined or remain projected. If payment is needed on compensated absences, the general fund will be used to cover the obligation.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

- b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities?

No

- c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions?

No

2. OPEB Liabilities

- a. OPEB actuarial accrued liability (AAL)
b. OPEB unfunded actuarial accrued liability (UAAL)

First Interim (Form 01CSI, Item S7A)	Second Interim
7,446,487.00	7,446,487.00
7,446,487.00	7,446,487.00

- c. Are AAL and UAAL based on the district's estimate or an actuarial valuation?

Actuarial	Actuarial
Jul 01, 2012	Jul 01, 2012

- d. If based on an actuarial valuation, indicate the date of the OPEB valuation.

3. OPEB Contributions

- a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method

Current Year (2013-14)
1st Subsequent Year (2014-15)
2nd Subsequent Year (2015-16)

First Interim (Form 01CSI, Item S7A)	Second Interim
987,334.00	987,734.00
1,016,954.00	1,016,954.00
1,047,462.00	1,047,462.00

- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)

Current Year (2013-14)
1st Subsequent Year (2014-15)
2nd Subsequent Year (2015-16)

10,000.00	9,750.00
20,000.00	20,000.00
20,000.00	20,000.00

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

Current Year (2013-14)
1st Subsequent Year (2014-15)
2nd Subsequent Year (2015-16)

153,934.00	153,934.00
150,000.00	150,000.00
155,000.00	150,000.00

- d. Number of retirees receiving OPEB benefits

Current Year (2013-14)
1st Subsequent Year (2014-15)
2nd Subsequent Year (2015-16)

45	45
45	45
45	45

4. Comments:

Retiree benefits are paid to employee only for five years or until age 65 whichever comes first. Coverage includes medical, vision and dental.

S7B. Identification of the District's Unfunded Liability for Self-Insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB, which is covered in Section S7A) (If No, skip items 1b-4)

No

- b. If Yes to item 1a, have there been changes since first interim in self-insurance liabilities?

n/a

- c. If Yes to item 1a, have there been changes since first interim in self-insurance contributions?

n/a

2. Self-insurance Liabilities
- a. Accrued liability for self-insurance programs
- b. Unfunded liability for self-insurance programs

First Interim	(Form 01CSI, Item S7B)
Second Interim	

3. Self-insurance Contributions
- a. Required contribution (funding) for self-insurance programs
- Current Year (2013-14)
- 1st Subsequent Year (2014-15)
- 2nd Subsequent Year (2015-16)

First Interim	(Form 01CSI, Item S7B)
Second Interim	

- b. Amount contributed (funded) for self-insurance programs
- Current Year (2013-14)
- 1st Subsequent Year (2014-15)
- 2nd Subsequent Year (2015-16)

4. Comments:

--

S8. Status of Labor Agreements

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of first interim projections?

Yes

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2012-13)	Current Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
Number of certificated (non-management) full-time-equivalent (FTE) positions	201.8	227.5	227.5	227.5

1a Have any salary and benefit negotiations been settled since first interim projections?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

Yes

If Yes, date of Superintendent and CBO certification:

3 Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4 Period covered by the agreement:

Begin Date: Jul 01, 2013

End Date: Jun 30 2014

5 Salary settlement:

Current Year
(2013-14)

1st Subsequent Year
(2014-15)

2nd Subsequent Year
(2015-16)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Yes

Yes

Yes

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

--

7. Amount included for any tentative salary schedule increases

Current Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)

Certificated (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
Yes	Yes	Yes

Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections

Are any new costs negotiated since first interim projections for prior year settlements included in the interim?

--

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

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Certificated (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)

Certificated (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)

Certificated (Non-management) - Other

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of first interim projections?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

Yes

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2012-13)	Current Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
Number of classified (non-management) FTE positions	161.0	174.9	174.9	174.9

1a. Have any salary and benefit negotiations been settled since first interim projections?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year
(2013-14)1st Subsequent Year
(2014-15)2nd Subsequent Year
(2015-16)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year
or**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

7. Amount included for any tentative salary schedule increases

Current Year
(2013-14)1st Subsequent Year
(2014-15)2nd Subsequent Year
(2015-16)

Classified (Non-management) Health and Welfare (H&W) Benefits

- 1 Are costs of H&W benefit changes included in the interim and MYPs?
- 2 Total cost of H&W benefits
- 3 Percent of H&W cost paid by employer
- 4 Percent projected change in H&W cost over prior year

Current Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)

Classified (Non-management) Prior Year Settlements Negotiated Since First Interim

Are any new costs negotiated since first interim for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

--

Classified (Non-management) Step and Column Adjustments

- 1 Are step & column adjustments included in the interim and MYPs?
- 2 Cost of step & column adjustments
- 3 Percent change in step & column over prior year

Current Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)

Classified (Non-management) Attrition (layoffs and retirements)

- 1 Are savings from attrition included in the interim and MYPs?
- 2 Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)

Classified (Non-management) - Other

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of first interim projections?

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2012-13)	Current Year (2013-14)	1st Subsequent Year (2014-15)	2nd Subsequent Year (2015-16)
Number of management, supervisor, and confidential FTE positions	24.0	24.0	24.0	24.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

If Yes, complete question 2.

If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

Negotiations Settled Since First Interim Projections

2. Salary settlement:

Current Year
(2013-14)

1st Subsequent Year
(2014-15)

2nd Subsequent Year
(2015-16)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year
(may enter text, such as "Reopener")

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary schedule increases

Current Year
(2013-14)

1st Subsequent Year
(2014-15)

2nd Subsequent Year
(2015-16)

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**Management/Supervisor/Confidential
Health and Welfare (H&W) Benefits**

Current Year
(2013-14)

1st Subsequent Year
(2014-15)

2nd Subsequent Year
(2015-16)

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

**Management/Supervisor/Confidential
Step and Column Adjustments**

Current Year
(2013-14)

1st Subsequent Year
(2014-15)

2nd Subsequent Year
(2015-16)

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step and column over prior year

**Management/Supervisor/Confidential
Other Benefits (mileage, bonuses, etc.)**

Current Year
(2013-14)

1st Subsequent Year
(2014-15)

2nd Subsequent Year
(2015-16)

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

Yes

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

Fund 25 - Developer Fees - Future planned projects will bring in developer fees to eliminate a negative balance caused by a prior COP that has
Since been paid in full.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

No

A2. Is the system of personnel position control independent from the payroll system?

Yes

A3. Is enrollment decreasing in both the prior and current fiscal years?

Yes

A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

No

A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

No

A7. Is the district's financial system independent of the county office system?

Yes

A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

No

A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of School District Second Interim Criteria and Standards Review

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34-73973-0000000

Second Interim
2013-14 Projected Totals
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHK-RESOURCExOBJECTA - (W) - The following combinations for RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) are invalid. Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate. EXCEPTION

ACCOUNT	RESOURCE	OBJECT	VALUE
FD - RS - PY - GO - FN - OB			
01-6500-0-5001-0000-8590	6500	8590	147,335.00
Explanation: Per the SACS validation table, this combination is valid.			

GENERAL LEDGER CHECKS

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them. NOTE: Negative ending balances in Fund 01 restricted resources will be offset against available reserves calculated in Form 01CSI and Form MYPI, which can negatively effect the criteria and standards. EXCEPTION

FUND	RESOURCE	NEG. EFB
01	1400	-178,342.00
Explanation: The budget for the transition year for EPA is an estimate and will be balanced out at year end.		

Total of negative resource balances for Fund 01 -178,342.00

25 0000 -1,330,223.46

Explanation: Fund 25 has a negative fund balance due to past payments of a COP that has since been paid in full. Future planned developments will cover the shortfall.

Total of negative resource balances for Fund 25 -1,330,223.46

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource,

by fund:

EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
01	1400	9790	-178,342.00
Explanation: See explanation above.			

25	0000	8660	-5,106.00
Explanation: A negative fund balance creates negative interest that will be reported at year end.			

25	0000	9790	-1,330,223.46
Explanation: See explanation above.			

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

SACS2013ALL Financial Reporting Software - 2013.2.1
3/5/2014 12:14:50 PM

34-73973-0000000

Second Interim
2013-14 Original Budget
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHK-RESOURCExOBJECTA - (W) - The following combinations for RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) are invalid. Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate. EXCEPTION

ACCOUNT					RESOURCE	OBJECT	VALUE
FD	RS	PY	GO	FN	OB		
01	6500	0	5001	0000	8590	147,335.00	
Explanation: Per the SACS validation chart, this is a valid combination.							

GENERAL LEDGER CHECKS

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them. EXCEPTION

FUND	RESOURCE	NEG. EFB
01	1400	-1,203,158.00
Explanation: This transition year budget is based on estimates and will be cleared at year end.		

Total of negative resource balances for Fund 01 -1,203,158.00

25 0000 -1,330,223.46

Explanation: This fund is negative due to past payments of COPS that have since been paid in full. Future planned developments will bring in new fees to cover the shortfall.

Total of negative resource balances for Fund 25 -1,330,223.46

OBJ-POSITIVE - (W) - The following objects have a negative balance by

resource, by fund:

EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
01	1400	9790	-1,203,158.00

Explanation: See explanation above.

25	0000	8660	-5,106.00
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Explanation: Negative fund balance creates negative interest that will be cleared at year end.

25	0000	9790	-1,330,223.46
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Explanation: See explanation above.

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

SACS2013ALL Financial Reporting Software - 2013.2.1
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34-73973-0000000

Second Interim
2013-14 Board Approved Operating Budget
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHK-RESOURCExOBJECTA - (W) - The following combinations for RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) are invalid. Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate. EXCEPTION

ACCOUNT	RESOURCE	OBJECT	VALUE
FD - RS - PY - GO - FN - OB			

01-6500-0-5001-0000-8590	6500	8590	147,335.00
Explanation: Per SACS chart of valid combinations, this is a valid code.			

GENERAL LEDGER CHECKS

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them. EXCEPTION

FUND	RESOURCE	NEG. EFB
01	1400	-178,342.00
Explanation: For the transition year, the budget was estimated and will be cleared at year end.		

Total of negative resource balances for Fund 01	-178,342.00
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25 0000	-1,330,223.46
Explanation: The fund has a negative balance due to past payments of COP's that have since been paid in full. Future revenues from planned developers will cover the shortfall.	

Total of negative resource balances for Fund 25	-1,330,223.46
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OBJ-POSITIVE - (W) - The following objects have a negative balance by

resource, by fund:

EXCEPTION

<u>FUND</u>	<u>RESOURCE</u>	<u>OBJECT</u>	<u>VALUE</u>
01	1400	9790	-178,342.00

Explanation: See explanation above.

25	0000	8660	-5,106.00
----	------	------	-----------

Explanation: Negative fund balance creates negative interest that will be cleared at year end.

25	0000	9790	-1,330,223.46
----	------	------	---------------

Explanation: See explanation above.

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

SACS2013ALL Financial Reporting Software - 2013.2.1
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34-73973-0000000

Second Interim
2013-14 Actuals to Date
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHK-RESOURCExOBJECTA - (W) - The following combinations for RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) are invalid. Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate. EXCEPTION

ACCOUNT					RESOURCE	OBJECT	VALUE
FD	RS	PY	GO	FN	OB		
01	6500	0	5001	0000	8590	6500	8590 73,668.00
Explanation: Per the SACS validation chart, this combination is valid.							

GENERAL LEDGER CHECKS

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.